



OFFICE OF THE CHIEF INFORMATION OFFICER

TEC POL 8.003

12 March 2026

Memorandum for Parents/Guardians

Subject: Missouri Military Academy Technology Acceptable Use Policy

References: Schedule of Fees

General: The use of technology within the Missouri Military Academy (“MMA,” “we,” “us,” or “our”) is intended to support educational goals and enhance learning opportunities for cadets, faculty, and staff. This Acceptable Use Policy (“AUP”) outlines the guidelines and expectations for the appropriate use of all technology that cadets may have access to within MMA, including, but not limited to, computers, tablet computers, phones, smart watches, video equipment, printers, copy machines, gaming consoles, and other information devices. The use of these technology resources is a privilege and carries with it specific responsibilities. Any user who violates this AUP or any applicable local, state, or federal laws may face the loss/limiting of technology privileges, risk school disciplinary action, and may face legal prosecution.

I. Responsible Use:

1. MMA expects technology resources to be used, and cadets may only use technology resources in a reasonable, ethical, moral, and legal manner in accordance with MMA’s mission and core values. Cadets must not use technology resources in any way that violates, promotes, facilitates, or contributes to the violation of any applicable federal, state, local, or international law, ordinance, or regulation.
2. Users must respect the rights and privacy of others and refrain from any actions that may harm, harass, bully, or inconvenience them or their property.
 - a. Cadets shall not use MMA technology for “hacking” (e.g., gaining unauthorized access to, using, or attempting to gain access to the information, resources, or files of a person or entity without the direct, express permission of that person or entity).
 - b. Cadets shall not vandalize, damage, or disable the property of another person or entity.
 - c. Cadets shall not use MMA technology to transmit or receive obscene, defamatory, sexually explicit, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, illegal, or harassing content. This includes posting private information about others without their direct, express permission.
 - d. Cadets shall not use MMA technology to deceive, defraud, mislead, misinform, or disinform others, including to impersonate any person or entity without authorization, consent, and legal right; engage in academic dishonesty or plagiarism; distribute “spam”; or distribute or promote misinformation or disinformation.
3. For cadet internet access, MMA provides a wireless network that covers Barnard Hall, the barracks, the field house, Centennial Gymnatorium, the Canteen, and Memorial Chapel. This wireless network—“Cadets_AC”—is the only approved network for cadets' internet use. Any other wireless network is unauthorized.
 - a. Cadet internet access is restricted to this schedule:
 - i. Sunday through Thursday, the network will be turned off from 10:30 p.m. to 6:30 a.m. the next day.
 - ii. On Friday and Saturday, the network will be turned off from 11 p.m. to 6:30 a.m. the next day.

4. Cadets should have no expectation of privacy in their use of MMA technology resources. Cadet laptops are subject to real-time monitoring (Lightspeed) and physical searches at any time at the discretion of staff or faculty members.
5. The Academy maintains video surveillance systems across campus to promote safety and security. Individuals on campus may be recorded by these systems. Cameras are not placed in areas where a reasonable expectation of privacy exists, including but not limited to bathrooms, locker rooms, or private dormitory spaces.

II. Authorized Use:

1. All school technology resources should be used for educational purposes and with good manners.
2. Personal use of technology is permitted within reason, provided it does not interfere with educational activities or violate this AUP.
3. Cadets will not reveal their account passwords to anyone and will not allow others to use their accounts or laptops.
4. Academic Technology Use
 - a. During academic hours, cadets may only use technology resources, including a laptop, when and to the extent permitted by the teacher. No other electronic devices are allowed, including cell phones, smart watches, tablet computers, etc. Using headphones during class is forbidden without explicit approval from the teacher.
 - b. Cadets may not use gaming, social media, or shopping/online auction sites or programs during academic hours.
 - c. Cadets must ensure their laptops are fully charged before the start of each academic day. Charging laptops inside classrooms poses a potential safety hazard.
5. Gaming Systems
 - a. Gaming systems with monitors no larger than 27" are permitted in cadets' rooms for use during authorized times only.
 - b. The only authorized gaming systems are listed below:
 - i. Xbox
 - ii. PlayStation
 - iii. Nintendo
 - c. The commandant has the discretion to restrict the use of any gaming devices at any time.
6. Cadets are not authorized to have personal computers or any personal computational devices that can run an operating system that would be considered Windows, Linux, Unix, or macOS. This includes, but is not limited to, personal computers, laptops, Raspberry Pis, and Steam Decks.
7. Cell Phone and Smart Watch Privileges
 - a. For the avoidance of doubt, all rules for cell phones also apply to smart watches.
 - b. While not required or needed, using cell phones or smart watches at MMA is considered a privilege earned, which may also be rescinded at any time at the discretion of staff or faculty members.
 - c. MMA is not responsible for lost or stolen cell phones or charges to cadet cell phone accounts.
 - d. Cadets can bring one cell phone and one smartwatch to campus. Cadets with more than one phone or smartwatch (real or fake) will lose all cell phone privileges for eight weeks.
 - e. All cell phone numbers and current passcodes must be provided to the commandant's office as a condition for having a phone. Staff or faculty will access cell phones using passcodes with parental knowledge. Every cadet must protect their phone with a passcode. Failure to provide the commandant's office with current passcodes violates this AUP. Cadets refusing to surrender their cell phones when requested will immediately lose all cell phone privileges for eight weeks.
 - f. Cadets who bring cell phones or smart watches to campus must check those devices in for safekeeping with their respective company leadership advisor (CLA) based on schedules set forth by the Academic Dean or Commandant.

8. No cadets will be allowed to have their cell phones or smartwatches in the academic building at any time, at athletic practices, home athletic games, or at any corps activities or events designated by the Commandant.
9. Cell phones are not authorized for away games or extracurricular activities unless travel involves overnight stays or coaches/sponsors request and are granted explicit authorization from the Commandant or Athletic Director.
10. Cell phones will not be used between taps and reveille on weekends. During these hours, cell phones will be secured in authorized areas.
11. Cadets will be authorized to use their cell phones when traveling to and from home.
12. Cadets will not violate the Honor Code, Academic, or Technology Policies through the use of a cell phone or any other technology resource.
13. Cadets will not loan or let other cadets use their cell phones or share passcodes. Using another cadet's cell phone for any reason (except in an emergency) will result in both cadets losing all cell phone privileges.
14. Missouri Military Academy cannot monitor, restrict, or filter internet access provided through a cadet's personal cellular data plan. When a parent or guardian provides a cadet with a cell phone and cellular service, the Academy strongly recommends limiting or disabling the device's data plan or implementing parental controls to help manage and monitor usage. Parents/guardians are also asked to configure these controls so that cellular internet access aligns with the Academy's Wi-Fi availability schedule outlined in this AUP. Many cellular providers and device manufacturers offer parental management tools that support these controls, including Apple Screen Time, Google Family Link, Verizon Smart Family, AT&T Secure Family, and T-Mobile FamilyMode. **Please indicate "yes" or "no" to the following:**
 - a. **My cadet's phone includes a data plan. (yes/no)**
 - b. **If yes ... My cadet's phone includes a data plan, but I have limited internet access to match MMA's approved internet usage schedule. (yes/no)**
15. Cadets caught using cell phones for unauthorized activity or violating this AUP will lose all cell phone privileges in accordance with the offense schedule below and must surrender their cell phones to staff or a faculty member. Cadets refusing to surrender their cell phones when requested will immediately lose all cell phone privileges for eight weeks.
16. Violations of this AUP will result in loss of cell phone privileges for the following periods:
 - a. First Offense: Loss of weekend cell phone privileges for three consecutive weekends.
 - b. Second Offense: Loss of cell phone privileges for eight weeks.
 - c. Third Offense: No cell phone privileges for the remainder of the academic year.
17. The commandant may revoke cell phone privileges for cause at any time and for any period.

III. Internet Safety:

1. Users must adhere to safe and responsible internet use guidelines. This includes avoiding accessing or distributing inappropriate, offensive, or illegal content.
 - a. Violations include:
 - i. Inappropriate emails or texting.
 - ii. Taking, storing, sending (email/text/messaging), or posting inappropriate pictures and videos.
 - iii. Taking pictures, recording video, or voice of staff, faculty, or other cadets without permission.
 - iv. Cyberbullying, harassing, or sending or facilitating threatening emails, texts, messaging, or social media posts.
2. Users should exercise caution when sharing personal information online and be mindful of privacy settings on social media platforms. Users should recognize that what is private in the digital world can become public, even without one's knowledge or consent. Users must exercise good judgment and appropriate discretion.

3. Through our wireless networks, MMA restricts cadet access to particular sites, including sites for pornography, illegal/questionable skills, alcohol/tobacco, gambling, illicit software downloading (including peer-to-peer), and hacking/security avoidance systems. Given the daily changing Internet landscape, these blocks are dynamically updated. Although we do our best to stay current, we do not accept liability for any site that has not yet been filtered. While reasonable precautions will be taken to oversee cadet use of MMA's technology, we cannot prevent all inappropriate uses, including access to objectionable material and communication with persons outside MMA. We are not responsible for the accuracy or quality of information that cadets obtain through the Internet.
4. Parent-Provided Information. **Please provide responses to the following:**
 - a. **Has your cadet had issues with inappropriate computer or internet use, including but not limited to excessive social media use, pornography, etc.? If yes, please describe (yes/no)**

IV. Respect for Resources:

1. Users are responsible for the proper care and appropriate use of school technology resources. This includes promptly reporting any technical issues, damage, suspected misuse, or violations of this policy to the appropriate school staff.
 - a. Cadets will immediately report laptop or accessory damage to the technology department.
 - i. If the damage to a laptop is intentional or due to neglect (the IT Department will provide visual evidence), a \$400 charge will be charged to the cadet's account. If the laptop cannot be repaired, as deemed by MMA or our leaser, a full replacement cost will be assessed against the cadet (please contact IT for the current market replacement cost).
 - ii. Laptop chargers will be replaced for a charge of \$100 if lost or damaged intentionally.
 - iii. Defacing a laptop (e.g., affixing stickers, marking with ink pens or markers) will incur a \$50 cleanup/restoration fee.
2. Users must not engage in activities that may compromise the security or integrity of school technology resources, such as attempting to bypass security measures or install unauthorized software. Users must not introduce or distribute to the technology resources or MMA network or use the technology resources or MMA network to introduce or distribute any viruses, trojan horses, backdoors, malware, worms, logic bombs, malicious code, or other software, device, technology, or material that is malicious or technologically harmful.
 - a. The use of virtual private networks (VPN) (or any anti-filtering technique to circumvent MMA's network policies and protections) by cadets is strictly forbidden. This practice poses a threat to our network security. The consequences for the installation of a VPN on any personal or school-owned device are as follows:
 - i. First Offense:
 - a. There will be a \$75 service fee to the cadet account (IT will notify the parents and the business office with visual proof of the installation);
 - b. Loss of cell phone privileges for three consecutive weekends and
 - ii. Second Offense:
 - a. \$125 service fee to the cadet account;
 - b. Loss of cell phone privileges for eight weeks and

- iii. Third Offense:
 - a. \$125 service fee to the cadet account; and
 - b. No cell phone privileges for the remainder of the academic year.
- 3. The use of cellular “hotspots” is strictly forbidden to prevent cadet internet access outside of MMA’s approved networks and approved internet usage schedule. **Please indicate “yes” or “no” to the following:**
 - a. **My cadet’s cell phone includes “hot-spot” functionality for wireless access. (yes/no)**
 - b. **If yes ... My cadet’s phone includes “hot-spot” functionality, and I have instructed my cadet that using the “hot-spot” functionality is forbidden. (yes/no)**

V. Intellectual Property Compliance:

- 1. Users must respect copyright and other intellectual property laws and licensing agreements when using digital content. This includes avoiding the unauthorized reproduction or distribution of copyrighted materials. Users may not use any technology resources or in any way that a user knows or should know infringes or is likely to infringe any patent, trademark, trade secret, copyright, or other intellectual property or other rights of any person or entity.
- 2. Proper citation and attribution should be provided when using others’ work in academic or creative projects.
- 3. Cadets may not use laptops for commercial purposes.

VI. Consequences of Violations:

- 1. Violations of this AUP may result in disciplinary action, including but not limited to loss of technology privileges, weekend restriction, suspension, expulsion, legal prosecution, or other consequences as deemed appropriate by the school administration. Failure to report known misuse or violations of this policy may also be considered a violation of the policy.
- 2. If a piece of technology requires factory restoring due to violating this AUP, a \$50 service charge will be assessed to the cadet’s account.
- 3. If necessary, serious violations will be reported to appropriate authorities, including law enforcement. The cadet will be billed the full replacement cost if law enforcement confiscates any technology due to an investigation.
- 4. We reserve the right to disable or block any device on our network for any reason.

VII. Review and Updates:

- 1. This AUP is subject to periodic review and updates as needed. Users will be notified before any material revisions to this AUP go into effect.
- 2. If any provision of this AUP is held to be invalid or unenforceable for any reason, such provision shall be eliminated or limited to the minimum extent such that the remaining provisions of this AUP will continue in full force and effect.

VIII. Agreement:

- 1. The one-to-one laptop provided to each cadet is leased and does not become the property of the cadet. Cadets must keep the laptop in the authorized and provided protective case at all times. Cadets must treat the laptops with care and never leave them unsecured.
- 2. By using school technology resources and accessing our network, users agree to abide by the terms of this AUP and understand that failure to do so may result in disciplinary action, including but not limited to loss of technology privileges, detention, suspension, expulsion, or other consequences as deemed appropriate by school administration.
- 3. By enrolling or re-enrolling with MMA, the parents and/or cadet thereby acknowledge that MMA will use its sole discretion when choosing online resources and third-party applications that will be

used by cadets. To the extent that applicable law or the licensing terms, privacy policies, or other terms of use for MMA's technology resources require parental consent for use by the cadet, this AUP will be used as a universal consent form whereby parents grant MMA permission to provide the necessary personal information to various electronic service providers to enable the use of MMA technology, including without limitation, to complete the registration process or assist a cadet in registering for these technologies.

I confirm that I have reviewed this AUP with my cadet. My signature below indicates my and my cadet's understanding and support of, and agreement to, the AUP. I have confirmed that my cadet and I agree to abide by the rules and regulations contained herein and those enumerated in the Cadet Handbook and Cadet Honor Manual.

Cadet's Name:

Parent's Name:

Parent's Signature:

Date:
