

Morgan Local School District LPDC Options

Individually Guided Professional Development	
IA. National Board for Professional Teaching Standard Certification	National Board of Professional Teaching Standards Certification
IB. Professional Teaching Portfolio/Master Teacher	Other
IC. Publication of original work i.e.: book, journal article, software, research, or curriculum unit	Professional Publication
ID. Grant Writing	Grant Writing
IE. Professional Committee	Committee – Professional LPDC Committee
IF. Professional Meeting/Workshop	District-Sponsored Professional Development Workshop
IG. Externship/ Internship/Related Work Experience	Other
IH. Maintain a required license (other than teaching) related to area of specialization	Other
Observation/Assessment	
IIA. Peer coaching	Other
IIB. Mentoring	Mentoring Mentoring – RESA
IIC. Cooperating Teacher for Student Teachers	Mentoring – Student Teacher or Administrative Internship
Involvement In A Development/Improvement Process	
IIIA. Curriculum unit Development/Revision	Curriculum Development
IIIB. Course of Study Development/ Revision	Course of Study Development
IIIC. School Improvement Initiatives	Committee – District or Building BLT/DLT Meetings School Improvement Initiatives
IIID. Professional reading/study (Individual or group)	Professional Learning Team/Community Involvement
IIIE. Skill Development	Conference Workshop – Ongoing Series of Sessions Gifted Training
IIIF. Collaboration	TBT/Dept. Meetings Collaboration
Training	
IVA. Professional Development Presenter	Professional Presentation
IVB. Teaching a college course/Adult Education course	Teaching a college course/adult vocational or technical course
IVC. Trainers of Practitioners/Trainer of Trainers	Trainers of practitioners/trainer of trainers
IVD. College Credit Plus Instructor	Teaching a college course/adult vocational or technical course
IVE. College Credit Plus Facilitator	Other
Inquiry	
VA. Action Research	Independent Study/Action Research
VB. Educational Project	Educational Project
VC. Educational Travel	Educational Travel

Option	Drop down menu option(s)	Approved Contact Hours ¹	Maximum Contact Hours Per Renewal Cycle	Criteria	Verification	Examples
IA. National Board for Professional Teaching Standard Certification	National Board of Professional Teaching Standards Certification		60 Contact hours for candidates completing the process but not receiving the NBPTS certificate 180 Contact hours for NBPTS Certificate	Must be in the subject area of the individual's assignment. Certification must be completed or participation as a candidate must be verified by the expiration date of the certificate of license	Valid copy of the National Certificate or documentation for candidate not completing the certificate	60 Contact hours for candidates completing the process but not receiving the NBPTS certificate 180 Contact hours for NBPTS Certificate See: National Board Certification at the ODE website
IB. Professional Teaching Portfolio/ Master Teacher	Other		90 Contact hours	Development of an in-depth professional portfolio which includes a personal mission, goals, guiding questions, related professional development activities, artifacts and evaluation procedures and documentation of collaboration. Master Teacher	Copy of finished portfolio containing evidence of all components accompanied by reflective documentation on the related experiences, selection of artifacts and collaborations. Copy of Master Teacher Rubric	See ODE website for details
IC. Publication of original work i.e.: book, journal article, software, research, curriculum unit	Professional Publication		60 Contact hours	Production of tangible product that enhances teaching and learning	Copy of the book, article, software package, research report, curriculum unit and reflection on the learning while engaged in the process	
ID. Grant Writing	Grant Writing		30 Contact hours for writing 60 Contact hours for implementation	Copy of grant proposal Submit copy of grant completion documentation	Copy of grant proposal, documentation of clock hours for planning, development and reflection on the learning while engaged in the process.	

¹ This column to be completed by teacher and submitted when renewing.

Option	Drop down menu option(s)	Approved Contact Hours ¹	Maximum Contact Hours Per Renewal Cycle	Criteria	Verification	Examples
IIID. Professional reading/study (Individual or group)	Professional Learning Team/Community Involvement		30 Contact hours	Subject area must be related to the individual's area of specialization and assignment.	Reflective journal documenting the learning while engaged in the process, time involved and report identifying the actions to be taken	
IIIE. Skill Development	Conference Workshop – Ongoing Series of Sessions Gifted Training		60 Contact hours	Subject area must be related to the individual's area of specialization and assignment.	Reflective journal documenting the learning while engaged in the process, time involved and report identifying the actions to be taken.	Smart board training Graphing calculator training Subject matter conferences Training workshops
IIIF. Collaboration	TBT/Dept. Meetings Collaboration		50 Contact hours	Subject area must be related to the individual's area of specialization and assignment.	Agenda, minutes, final product or SCA results and recommendations	Writing short cycle assessments Grade level meeting Subject area meeting TBTs Department meetings
IVA. Professional Development Presenter	Professional Presentation		60 Contact hours	May be presented two (2) times during a license renewal cycle.	Copy of program listing the presentation, presentation notes and related handouts.	
IVB. Teaching a college course/Adult Education course	Teaching a college course/adult vocational or technical course		60 Contact hours	May be taught twice during a license renewal cycle	Course announcement listing the individual as the instructor and a course syllabus	Teaching for WSCC Offering a no-credit evening carpentry class at the high school
IVC. Trainers of Practitioners Trainer of Trainers	Trainers of practitioners/trainer of trainers		60 Contact hours	Must be a nationally recognized education program.	Copy of training announcement and/or syllabus, documentation of completion of training, an action plan for offering the training to others.	

Option	Drop down menu option(s)	Approved Contact Hours¹	Maximum Contact Hours Per Renewal Cycle	Criteria	Verification	Examples
IVD. College Credit Plus Instructor	Teaching a college course/adult vocational or technical course		60 Contact hours	Subject related to assignment	Created college syllabus; credentials from Central Office reflected on Master schedule OR principal approved	Teaching CCP classes at the high school
IVE. College Credit Plus Facilitator	Other		40 Contact hours	College & District agreement on file	Content knowledge increases, hours of self-study OR principal approved	
VA. Action Research	Independent Study/Action Research		60 Contact hours	Research must involve the examination of current teaching and learning which results in the improvement of one's instructional practice.	Copy of final product or a report on the findings, time involved and reflective documentation on the learning while engaged in the process	
VB. Educational Project	Educational Project		60 Contact hours	Project must be devoted to the enhancement of the teaching and learning and involve several building/district staff, students and community members.	Copy of the final product or report on project results, time involved, documentation of media publicity and reflective journal on the learning while engaged in the process	
VC. Educational Travel	Educational Travel		30 Contact hours	Program must be a qualified education agency or school district activity	Copy of travel program content, verification of participation, documentation of time involved and reflective journal on the learning while engaged in the program.	Subject/content enhanced field trip MJrHS Washington DC trip

Option	Drop down menu option(s)	Approved Contact Hours ¹	Maximum Contact Hours Per Renewal Cycle	Criteria	Verification	Examples
IE. Professional Committee	Committee – Professional LPDC Committee		30 Contact hours	Must serve on a formal governance committee representing a national, state or local educational organization or agency. Must be in position to contribute to the educational profession or add to the body of knowledge in a specific field.	Documentation of hours served and verified by the president or chair of the committee.	LPDC committee
IF. Professional Meeting/ Workshop	District-Sponsored Professional Development Workshop		120 Contact hours	Must be with an accredited professional organization. Must be completed or participation must be verified within 12 months of the date of attendance. Production of tangible product that enhances teaching and learning.	Valid copy of participation certificate. Brief summary of main points of how it enhances students/building/district as a result of the training. Time documentation	ODE MVESC State Support Team Battelle HSTW Region 12 Team MSTV Training District Sponsored Professional Development
IG. Externship/ Internship/ Related Work Experience	Other		60 Contact hours	Must be pre-approved Must contribute to the teacher's specialization	Valid copy of participation certificate. Brief summary of main points of how it enhances students/building/district as a result of the training. Time documentation	Music teacher performing in a professional band/orchestra Machinist working at MIBA English teacher working as an editor for a book company
IH. Maintain a required license (other than teaching) related to area of specialization	Other		90 Contact hours	Must be directly related to the maintenance of a professional license other than the teaching license	Copy of participation/completion certificate	Nursing license Cosmetology license Speech therapy license Treasurer's license

Option	Drop down menu option(s)	Approved Contact Hours ¹	Maximum Contact Hours Per Renewal Cycle	Criteria	Verification	Examples
IIA. Peer coaching	Other		40 Contact hours (Both participants are eligible)	Each session must include pre-observation discussion, observation and follow-up discussion.	Reflective journal on all segments of the observation process and resulting actions. Documentation of all contact hours.	
IIB. Mentoring	Mentoring Mentoring – RESA		Up to 30 Contact hours = a full year (Both participants are eligible)	Participate in a formal mentoring program through MLSD	Must include a statement of authorization form a supervisor and a reflective journal documenting the learning process and contact hours.	RESA
IIC. Cooperating Teacher for Student Teachers	Mentoring – Student Teacher or Administrative Internship		60 Contact hours	Must be part of a formal college program.	Formal documentation of participation from the college and reflective journal documenting the learning process and contact hours.	
IIIA. Curriculum unit development/ revision	Curriculum Development		60 Contact hours	Produce a tangible product that enhances teaching and learning	Copy of finished unit	
IIIB. Course of Study Development/ Revision	Course of Study Development		30 Contact hours	Must be serving on a formal committee organized by an education agency or local school district.	Copy of the final document and a reflection on the learning while engaged in the process.	
IIIC. School Improvement Initiatives	Committee – District or Building BLT/DLT Meetings School Improvement Initiatives		60 Contact hours	Must be serving on a formal committee organized by an education agency or local school district.	Documentation of hours involved and a reflection of the learning while engaged in the process.	DLT BLT Care team Core team Lead team