

**QUINTON BOARD OF EDUCATION
REGULAR MEETING AGENDA
Thursday, March 26, 2026**

I. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Quinton Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, the Quinton Township School, the Elmer Times and the South Jersey Times.

II. ROLL CALL

Board Secretary will roll call the attendance:

Glenn Hofacker ____ Joseph Longo ____ John Maxwell ____ Zachary Mayer ____
Joanne Nacucchio ____ Tracy Scull ____ Michael Sites ____ Lawrence Winkels ____
Jeannette Harrington ____

III. RECESS INTO EXECUTIVE SESSION

It is recommended that the Board of Education approve adopting the resolution to adjourn into executive session:

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 30 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ____ 1. Confidential matters per statute or court order
- ____ 2. Matters that would impact rights to receive federal funds
- ____ 3. Unwarranted invasion of individual privacy
- ____ 4. Collective bargaining with the Quinton Education Association
- ____ 5. Acquisition of real property or investment of public funds
- ____ 6. Tactics or techniques utilized in public safety procedures
- X 7. Litigation, contract negotiations, or attorney-client privilege
- X 8. Personnel matters
- ____ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above

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discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: _____ Second: _____ Time: _____
Voice Vote: Yes _____ No: _____ Abstain: _____

IV. RESUMPTION OF PUBLIC PORTION OF THE MEETING

It is recommended that the Board of Education resume the public portion of the meeting.

Motion: _____ Second: _____ Time: _____
Voice Vote: Yes _____ No: _____ Abstain: _____

V. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

VI. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Quinton Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, the Quinton Township School, the Elmer Times and the South Jersey Times.

VII. ROLL CALL

Board Secretary will roll call the attendance:

Glenn Hofacker ____ Joseph Longo ____ John Maxwell ____ Zachary Mayer ____
Joanne Nacucchio ____ Tracy Scull ____ Michael Sites ____ Lawrence Winkels ____
Jeannette Harrington ____

VIII. EDUCATIONAL HIGHLIGHTS/PRESENTATIONS/RECOGNITION -

Recognize four students who received the iCare Award for the months of January and February and two staff members who received the Golden Paw Award.

IX. ETHICS TRAINING FOR BOE MEMBERS

Presented by NJSBA representative, Michelle Kennedy.

X. PUBLIC COMMENT I

It is recommended that the Board of Education approve to open the Audience Participation portion of the meeting for **agenda items only**.

Motion: _____ Second: _____ Time: _____
Voice Vote: Yes _____ No: _____ Abstain: _____

The Board has included public comment on their agenda to hear comments and suggestions from the community. As suggested by New Jersey School Boards Association, this is not structured as a question/answer session. Should you desire a response from your comments and/or questions, please state this when you speak and the Chief School Administrator or Board Secretary will provide

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a response within ten days. The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedure:

1. When recognized by the Board President, state your full name and address.
2. Identify the topic on which you wish to comment.
3. Limit your comments to that specific topic.
4. Please remember that derogatory remarks about a staff member could result in a defamation of character lawsuit.
5. Please refrain from interrupting without being recognized.
6. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.

XI. CLOSURE OF THE PUBLIC COMMENT I PORTION OF THE MEETING

It is recommended that the Board of Education approve to close the Audience Participation portion of the meeting.

Motion: _____ Second: _____ Time: _____
Voice Vote: Yes _____ No: _____ Abstain: _____

XII. MINUTES

1. It is recommended that the Board of Education approve the minutes for the February 26th, 2026 regular meeting.

XIII. CORRESPONDENCE - None

XIV. BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS

B. NEW BUSINESS

1. Personal/Relative and Financial Disclosure Statements due 3/25/26. BOE members received an email with instructions.

Motion: _____ Second: _____
Voice Vote: Yes _____ No: _____ Abstain: _____

XV. CHIEF SCHOOL ADMINISTRATOR UPDATES

The Chief School Administrator recommends that the Board of Education approve the following item(s):

A. Discipline Report

1. Discipline Report

B. Building and Grounds

1. **Emergency Drills** - Approve the following emergency school drills:

Fire Drill - 03/24/2026

Security Drill (lock down) - 02/26/2026

Security Drill (Code Blue) - Later date in the month

2. **Monthly Facility Self-Inspection List**- Review of the School Monthly Facility Self-Inspection List for March 2026 as completed by the Building and Grounds Manager.

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C. Curriculum

1. **Black History Month** - In celebration of Black History Month, numerous activities, readings and lessons depicting the history of African Americans and the important contributions they have made to our nation took place in all grade levels. Although Black History Month is celebrated during the month of February, Quinton Township School infuses such lessons throughout the academic year.
2. **Library Books** - Approve the list of comics and books to be cataloged in the library.

D. Policy - None

E. Administrative

1. **Revised School Calendar** - Approve the revised 2025/2026 school calendar to reflect three snow days. **added days to end of calendar, 6/17/26 tentative 8th grade graduation date**
2. **Revised 2026-27 School Calendar** - Approve the revised 2026/2027 school calendar to reflect changes that will better align with the county.
3. **Standing Orders** - Approve the Standing Orders for the 8th Grade Camp Mason Trip.

F. Personnel

1. **Return from Leave** - Approve the revised return-to-work date for employee number: 29208592, who was previously approved for maternity leave through September 1, 2026. The employee will now return to work effective May 26, 2026.
2. **Leave of Absence** - Approve the leave of absence request from employee number: 96710237 beginning May 21, 2026 with a return to work date of November 25th, 2026 utilizing a combination of sick leave, bonding time, and unpaid leave under FMLA.
3. **Substitute List** - Approve the following individuals as substitutes for the 2025-2026 school year at the Board approved rate:
 - a. Emily Bartholomew - Instructional

Note: Individuals must complete all required paperwork and background check prior to beginning work.

G. Facilities Use - None

H. Student Personnel

1. **Field Trips** - Approve the attached list of upcoming Field Trips for the 2025-2026 school year.

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2. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the second reading for the period of December 18, 2025 to February 25, 2026 with zero (0) incidents.
3. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the first reading for the period of February 26, 2026 to March 25, 2026 with zero (0) incidents.

Motion: _____ Second: _____

Roll Call Vote:

G. Hofacker ____ J. Longo ____ J. Maxwell ____ Z. Mayer ____ J. Nacucchio ____
T. Scull ____ M. Sites ____ L. Winkels ____ J. Harrington ____

XVI. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

The Chief School Administrator and Business Administrator recommend that the Board of Education approve the following item(s):

1. **Board Secretary Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Quinton Township Board of Education certifies that as of and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 3**, I certify that as of **January, 2025**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Quinton Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending January 31, 2026 and February 28, 2026.

2. **Cash Reconciliation Report** - Approve the cash reconciliation reports for the month of January Treasurer's Report and February Treasurer's Report.

3. **Transfers** - Approve the transfer list for the month of January Transfers and February Transfers.

4. **Bills to be Paid** - Approve bills list for the month of March 2026.

6. **Preliminary Budget Submission** – After the Finance Committee review of the proposed 2026-2027 budget and upon discussion with the full board, it is recommended that the Quinton Board of Education approve by Tentative 26-27 Budget resolution the submission of the 2026-2027 budget and Preschool budget resolution to the Salem County Office of Education for Executive County Superintendent approval.

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5. **SEMI Waiver** - Approve the Application of the Waiver of SEMI Funds for the Quinton Township Board of Education due to the fact that the 2026-2027 Revenue Projection indicates fewer than 40 Medicaid eligible classified students.

Items 1-5

Motion: _____ Second: _____

Roll Call Vote:

G. Hofacker ____ J. Longo ____ J. Maxwell ____ Z. Mayer ____ J. Nacucchio ____
T. Scull ____ M. Sites ____ L. Winkels ____ J. Harrington ____

6. **Travel Expenses** - Approve the payment of travel expenses incurred as a result of attendance by district staff and board of education members at trainings, meetings, educational/informational programs and workshops/seminars, as previously approved by the Chief School Administrator.

7. **Workshop/Seminar Requests** - Approve the workshop/seminar requests, as previously approved by the Chief School Administrator:

Employee Number	Location	Workshop/Seminar	Date	Cost
18535294, 60543063, 27436716	Virtual	Autism in Education	4/17/2026	\$0.00

8. **Out Of District Placements** - approve the student(s) listed be approved for Out of District Placement:

District Fiscally Responsible	Program/ School	Student ID	Start Date	End Date	Account Number	Bd. Appr Rates
Quinton TWP	Brookfield Schools	3103717866	3/2/26	6/30/26	20-487-200-500-0	\$35 per educational hour
Quinton TWP	Brookfield Schools	2961775426	3/9/26	6/30/26	20-487-200-500-0	\$35 per educational hour
Quinton TWP	SCSSSD - Cumberland Campus	2027963016 (<i>returning student</i>)	3/2/26	6/30/26	20-487-200-500-0	Tuition: \$56,600.00 1:1 Aide: \$59,717.00

9. **Software Contract** - Approve annual contract renewal with Computer Solutions, INC (CSI) for the 2026/2027 school year at the rate of \$6,276.00

10. **Food Service** - Approve the authorization for the Business Administrator to request proposals for a Food Service Management Company for the 2027/2028 School Year.

11. **SCVTS Tuition Contract** - Approve the Salem County Vocational Technical School District Tuition Contract Agreement for the 2026-2027 school year. Tuition rates are \$3,500

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full-time and \$1,750 shared-time. Estimated enrollment is 67 full-time students and 0 shared-time students for a total cost of \$234,500. Further, to approve the 2023-2024 Tuition Adjustment in the amount of \$108,573.02 payable to Quinton Township School.

12. **Tuition Contract** - Approve the Salem High School Comprehensive High School Tuition Contract for the 2025-2026 school year. Tuition rate is \$20,972. Estimated enrollment is 27 full-time students and 0 shared-time students for a total cost of \$566,244.

13. **Special Education Tuition Contract** - Approve the Salem High School Comprehensive Resource Room Tuition Contract for the 2025-2026 school year. Estimated 1,500 classroom hours at a rate of \$25.40 per hour for a total cost of \$38,100.

Items 6-13

Motion: _____ Second: _____

Roll Call Vote:

G. Hofacker ____ J. Longo ____ J. Maxwell ____ Z. Mayer ____ J. Nacucchio ____
T. Scull ____ M. Sites ____ L. Winkels ____ J. Harrington ____

XVII. REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION

1. The February meeting minutes are submitted for review.

XVIII. OTHER BOARD MEMBER AND COMMITTEE REPORTS

XIX. PUBLIC COMMENT II

It is recommended that the Board of Education approve to open the Audience Participation portion of the meeting. **All questions or comments.**

Motion: _____ Second: _____

Voice Vote: Yes _____ No: _____ Abstain: _____

The Board has included public comment on their agenda to hear comments and suggestions from the community. As suggested by the New Jersey School Boards Association, this is not structured as a question/answer session. Should you desire a response from your comments and/or questions, please state this when you speak and the Chief School Administrator or Board Secretary will provide a response within ten days. If your questions or comments pertain to student, personnel items, or negotiations, we would ask that you see the Chief School Administrator at a later date, since we do not discuss these items in public. Pursuant to NJSA 10:4-12(b), the Open Public Meetings Act, the Board shall not discuss personnel matters and shall not respond to comments made by members of the public.

1. When addressed by the board, please respect the following procedure:
2. When recognized by the Board President, state your full name and address.
3. Identify the topic on which you wish to comment.
4. Limit your comments to that specific topic.
5. Please remember that derogatory remarks about a staff member could result in a defamation of character lawsuit.
6. Please refrain from interrupting without being recognized.
7. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.
8. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

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9. All statements shall be directed to the presiding officer; no participant may address or question board members individually.
10. Comments regarding personnel matters are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility, nor will it be liable for any comments made by members of the public. Per policy 9322, Each speaker's statement will be limited to three (3) minutes in duration.

XX. CLOSURE OF THE PUBLIC COMMENT II PORTION OF THE MEETING

It is recommended that the Board of Education approve to close the Audience Participation portion of the meeting.

Motion: _____ Second: _____ Time: _____
Voice Vote: Yes _____ No: _____ Abstain: _____

XXI. ADJOURNMENT

It is recommended that there being no further business to come before the Board of Education, the meeting be adjourned.

Motion: _____ Second: _____ Time: _____
Voice Vote: Yes _____ No: _____ Abstain: _____