

**CITIZENS' OVERSIGHT COMMITTEE
OF THE PALM SPRINGS UNIFIED SCHOOL DISTRICT**
150 District Center Drive
Palm Springs, CA 92264

February 20, 2024 – 5:00 pm
PSUSD District Administration Center – via Zoom

**REGULAR MEETING
MINUTES**

1. **CALL TO ORDER**

The meeting was called to order at 5:02 pm by Member Kalfus.

2. **PLEDGE OF ALLEGIANCE**

Member Kalfus led the pledge of allegiance.

3. **ROLL CALL (Establishment of a Quorum)**

Roll call was conducted at 5:05 pm and a quorum was established by Member Kalfuss.

Members present: Richard Clapp
 Justin Decker
 Helene Kalfuss (Co-Chair)

Absent: Scott Fenton
 Linda Scudder

District staff present: Jeff Simmons, Assistant Superintendent, Business Services
 Julie Arthur, Executive Director, Facilities Planning Development
 Kristina Murphy, Senior Administrative Assistant, Business Services

Public present: None

4. **PUBLIC COMMENTS (solicited online and in writing 72 hours prior to the meeting)**
None

5. **BOND EXPENDITURE REPORTS**

The committee reviewed the quarterly expenditure reports provided by the district.

Member Clapp - Nice to see everything progressing along.

6. **UPDATE ON DISTRICT FACILITIES PROJECTS**

Julie Arthur presented updates on the current bond projects:

Bubbling Wells Elementary Modernization

The school was built in the early 1990's. The initial studies are complete, and we have secured the architect, (Rhunau Rhunau Clark). This project is currently in the design phase and is set to go to the Board for an update in June.

Cathedral City High Modernization

The school was built in 1991. The modernization project will include renovation of all existing classrooms, lighting, carpet, fire alarms, the PA intercom system, and the central plant. The plans also include expanding the kitchen and cafeteria and bringing the entire campus up to ADA compliance. We are currently in the bidding process for increment 1.

Della S. Lindley Elementary Modernization and Design

Temporary portables are being moved on campus. The project was awarded in November and is in progress.

District Wide Prop 39

Projects ongoing.

DLA 500 Building Replacement

Built in 1968. Seismic assessment found it not structurally compliant. The funding for this project will be split-funded between bond funding and developer fees.

Facilities Master Plan

The California Department of Education requires California school districts to prepare and/or update their Facilities Master Plan (FMP) for their district every five years. Projects are prioritized with high priority going to safety and security of campuses and buildings with aging infrastructure. We will be adding new code related items to green campuses. Staff will be meeting tomorrow, and updates will go to the Board for review and approval in December 2024.

James Workman Middle Modernization

Built in 1993. The modernization will include the removal of all portable classrooms and replacing them with permanent 1 story buildings. Will also be modernizing offices. There will be upgrades made to the existing locker rooms and the kitchen and eating areas will be expanded. This project is multi funded, \$9.4 million in bond funds will be used.

Landau Elementary Modernization

The project will consist of removal of the metal modulares and replacing them with permanent 1 & 2 story classroom buildings. We are taking the contracts to the Board for approval on March 12, 2024. The budget has increased by \$35 million.

Nellie Coffman Middle School Locker Room Upgrade

The design was approved by the school and is in the Division of the State Architect (DSA) for approval. Project to include removal of the showers, leaving additional space for private dressing rooms. We will also construct an indoor classroom space for inclement weather or for classes to watch film and revamping the teacher/coach's offices. This project is currently on budget.

Palm Springs HS 900/901 Upgrade

This project is complete.

Palm Springs High School Seismic

This project is complete. \$1.26 million will be going back to the bond cash flow.

PSHS Locker Room HVAC

This is the last of the 4 high schools in the district to transfer from swamp to HVAC units. We are currently waiting for plans to come out of DSA. The bids for this project came in at 66% over the initial bid.

Sunny Sands Elementary Modernization

The project will consist of removal of the metal modulares and replacing them with permanent 1 & 2 story classroom buildings. We are taking the contracts to the Board for approval on March 12, 2024. The budget has increased by \$35 million.

7. Approval of Financial and Performance Audits Ending June 30, 2023
 - a. Measure E
 - b. Measure I

- Jeff Simmons noted that the audit reports ending June 30, 2023, for Measure E and Measure I were completed by the districts auditing firm and presented to the Board of Education with a positive certification and no findings. The reports were included for COC members to review and approve. Member Kalfus asked for a motion to approve the audit reports as presented, Member Clapp made a motion and Member Decker second the motion; all agreed, and the motion carried.

8. COC Vacancies

Member Kalfus noted that we are actively recruiting for the following positions:

- Business Community Representative
- Parent of a Student in PSUSD

Members were asked to have interested candidates forward names of potential candidates to the Business Services office or direct them to our website to complete an application for consideration.

9. Approval of Minutes

Member Kalfus asked for a motion to approve the COC Regular Meeting Minutes from October 16, 2023. Member Decker made a motion and Member Clapp second. The committee unanimously agreed.

10. Setting of the Next Meeting/Location

The next COC Regular Board meeting is scheduled for October 15, 2024, at 5:00pm.

- Member Kalfuss stated that she would like the committee to have quarterly meetings. Member Clapp and member Decker agreed but also noted that they will go along with whatever the district recommends.
- Jeff noted that COC members dictate how often the meetings are held.

Member Clapp inquired if there will be a new Bond measure on the election ballot for 2024

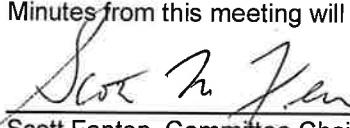
- Jeff responded that the board is still discussing the options.

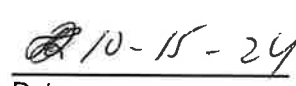
11. ADJOURNMENT

Member Kalfus asked for a motion to adjourn. Member Clapp made a motion to adjourn and Member Decker second. The committee unanimously agreed.

The meeting was adjourned at 5:26 pm.

Minutes from this meeting will be approved during the next Regular Meeting on October 15, 2024.


 Scott Fenton, Committee Chair
 Helene Kalfuss, Committee Co-Chair


 Date