

Instruction

DAMAGED OR LOST INSTRUCTIONAL MATERIALS

The Governing Board recognizes that instructional materials are an expensive resource and that each student is entitled to sufficient instructional materials in accordance with law. Instructional materials provided for use by students remain the property of the district. Students are responsible for returning borrowed materials in good condition, with no more wear and tear than usually results from normal use.

When materials are lost or so damaged that they are no longer usable, the student shall be immediately issued a replacement material. However, students or parents/guardians shall be responsible for reparation equal to the current replacement cost of the materials. When materials are damaged but still usable, the Superintendent or designee shall determine an appropriate charge.

If it can be demonstrated to the Superintendent or designee's satisfaction that the student has taken all reasonable precautions to safeguard instructional materials issued to him/her, the Superintendent or designee may excuse the student or parent/guardian from payment of reparation.

If reparation is not excused and not paid by the student or parent/guardian, the district may withhold the student's grades, diploma and transcripts in accordance with law, Board policy, and administrative regulation.

Legal Reference:

State	Description
5 CCR 305	Student responsible for care of property
Civ. Code 1714.1	Liability of parent/guardian for act of willful misconduct by a minor
Ed. Code 48904	Liability of parent/guardian
Ed. Code 48904.3	Withholding grades, diplomas or transcripts causing prop. damage or injury; transfer to new school districts; notice to rescind decision to withhold
Ed. Code 60119	Purchase and use; property of district
Ed. Code 60119	Sufficiency of textbooks and instructional materials; hearing and resolution
Ed. Code 60411	Purchase and use; property of district
Management Resources	Description
Website	CSBA District and County Office of Education Legal Services
Website	California Department of Education

WESTMINSTER SCHOOL DISTRICT

Westminster, California

Policy Adopted: July 5, 1990
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