Richland School District

Request to Pilot Instructional Materials

This form is to be submitted to the principal and then the curriculum supervisor prior to the start of piloting any instructional materials.

1. Title of Course _____

2. Instructional Material to be piloted _____
   Form F-1 2311 should be completed by the teacher and accompany this request

3. Rationale for piloting material:

4. Course syllabus attached.

5. Parents will be notified of the piloted material to be used. (Attach letter of notification)

6. Pilot Material Evaluation Form F-5 2311 will be used at or near the end of the pilot period including student and parent recommendations using Instructional Materials Recommendation Form F-1 2311.

7. Piloted materials will be reviewed by the Instructional Materials Committee (IMC) with form F-3 2311 Findings and Recommendations

Teachers Signature _____ School _____ Date _____

Principal _____ Date _____

Curriculum Supervisor _____ Date _____