

TIMBERLANE REGIONAL SCHOOL BOARD

*Atkinson, Danville, Plaistow, Sandown
New Hampshire*

**Regular Meeting
February 20, 2014
7:30 PM**

**Superintendent's Office
30 Greenough Road
Plaistow, NH**

Call to Order

Chairman Collins called this February 20, 2014 meeting of the Timberlane Regional School Board to order at 7:32 pm.

Board Members Present

Mr. Bealo, Mr. Blair, Chairman Collins, Mrs. Delfino, Mr. Mascola, Mr. Morris, Mrs. Sherman, Mrs. Steenson, Mr. Ward and Ben Militello, Student Representative.

Administrators Present

*Dr. Metzler, Superintendent of Schools
Dr. Wilson, Assistant Superintendent of Schools
Mr. Stokinger, Business Administrator
Mrs. Killen, Director of Elementary Education
Mr. Fantasia, Director of Athletics
Mr. Pederson, Academic Dean of Science, Technology, Engineering and Mathematics
Mr. Flynn, Academic Dean of Business Information, Computer and Technology*

Pledge of Allegiance

Chairman Collins led the assembly in the Pledge of Allegiance.

Minutes (00:01:35)

*The board reviewed and approved the minutes of January 9, 2014, January 16, 2014 Public Hearing & Special Meeting that followed, and February 6, 2014 Deliberative Session and the Special Meeting following. **The minutes were approved by general consent of the board.***

Delegations and Individuals (00:02:07)

None

CURRENT BUSINESS

Timberlane Middle School B Soccer Teams Recognition (00:02:14)

Mr. Fantasia presented awards to the Middle School Boys' and Girls' B Soccer teams for winning the Division V Tri County League Championship.

Timberlane High School Fall Sports Recognition (00:01:58)

Mr. Fantasia presented awards to the Fall Sports All State Award winners from the Timberlane Regional High School.

Coach Recognition (00:15:49)

Mr. Fantasia presented an award to Coach Behan for being selected as the Eagle Tribune Boys Cross Country Coach of the Year.

Chairman Collins left the meeting at 7:50 p.m. and would be returning shortly.

Online Learning/Blizzard Bag Day Update (00:19:00)

Dr. Metzler, Dr. Wilson, Mrs. Killen and Mr. Flynn reviewed the first TRSD Online Learning Day/Blizzard Bag of February 13, 2014. Dr. Wilson reviewed the District timeline, effort and the results of a parent survey taken after the Online Learning Day/Blizzard Bag day. The student participation rate was calculated to be 83% and the staff participation rate was calculated to be 96%. Dr. Wilson stated the survey results show 51% of the parents surveyed felt very satisfied with the day. Mr. Flynn reported the work assigned at the High School and

Middle School levels were directly related to the class work done the previous day in school.

School Calendar (00:19:00)

Dr. Metzler reviewed the calendars proposed for 2014-2015 and 2015-2016. He reported that Professional Development Days are needed for important work and will not be used for make-up days. He wanted to give families as much notice as possible for planning purposes which is why he is proposing two years of calendars be approved.

Chairman Collins returned to the meeting at 8:30 p.m.

Motion: Mr. Ward motioned to approve the school calendars for 2014-2015 and 2015-2016 as proposed. Mr. Blair seconded. With no further discussion the motion passed by unanimous vote.

Motion: Mr. Mascola motioned to waive policy ICA which pertains to the start of school relative to the Labor Day Holiday. Mr. Bealo seconded. With no further discussion the motion passed by unanimous vote.

Policies (00:48:51)

Mr. Mascola reviewed the 19 policies presented to the board for a first reading.

- FJ School Construction & Improvement Projects Performed by Volunteers
- IBDB Online Publications
- IFA Instructional Needs of Students with Different Talents
- IHAD Occupational Education
- IHBA Specific Learning Disability Evaluation
- IHBF Homebound Instruction
- IJ Individualized Instruction
- JJIC Athletics/Co-Curricular Activities Eligibility
- IK Earning of Credit
- CCCB Administrative Sabbatical Leaves
- CFA School Building Administration
- CFB Evaluations of Administrators
- CFBA Evaluation of Professional Staff
- CHA Development of Regulations
- CHD Administration in Policy Absence
- CLA Treatment of Outside Reports
- DFD Gate Receipts & Admission
- DI Fiscal Accounting & Reporting
- DIE Audits

Motion: Mr. Blair motioned to accept the following 19 policies presented for the first reading.

- FJ School Construction & Improvement Projects Performed by Volunteers
- IBDB Online Publications
- IFA Instructional Needs of Students with Different Talents
- IHAD Occupational Education
- IHBA Specific Learning Disability Evaluation
- IHBF Homebound Instruction
- IJ Individualized Instruction
- JJIC Athletics/Co-Curricular Activities Eligibility
- IK Earning of Credit
- CCCB Administrative Sabbatical Leaves
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- CHD Administration in Policy Absence
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Mr. Mascola seconded. With no further discussion the motion passed by a unanimous vote.

Project Lead the Way (01:22:44)

Dr. Metzler, Mr. Pedersen and Mr. Flynn discussed signing the PLTW contract for the 2014-2015 school year. Mr. Pedersen reported reviewing the contract with other school districts who have all signed it. The school board members were still uncomfortable with the concerns raised previously regarding the wording in the PLTW contract. Direction from the Board was for our attorney to contact the PLTW attorney to work out the District concerns and to report back on March 6, 2014.

Annual Report (01:22:44)

Chairman Collins brought up for discussion and review the School Board Annual Report letter.

Administrator's Report (1:41:56)

Dr. Metzler reported receiving a \$ 500 grant from the American Chemical Society to be used for the Middle School Science program. Kindergarten Registrations for the 2014-2015 school year were reviewed and hiring a consultant to oversee the implementation of the Foreign Language in Elementary Schools. A fund transfer was requested from the High School to move funds from a math book account to a math online access fee account to purchase a 6 year license and books for an online program for two different math programs.

Motion: Mr. Blair motioned to approve the transfer request of \$6,271.04 for the High School online math program. Mr. Bealo seconded. With no further discussion the motion passed by unanimous vote.

Other items discussed during the Administrators Report were the discovery and correction of an error relative to the food service sub pay rate and also when Administration should implement the new Food Service negative balance policy. Dr. Metzler recommended the School Board Members attend the Invention Convention at Danville, and he also gave a commendation for both Bus Companies for doing an excellent job with all the weather problems. Items noted as upcoming and worthy of note were the Tripod Survey results, Instructional Rounds and Administrative Evaluations. Dr. Metzler also reminded the School Board the March 6, 2014 meeting is being held at Sandown Central. Dr. Metzler discussed with the School Board two support staff who have worked for the District for 22 and 23 years. Both have recently notified the District of life changing events which necessitates their retirement. Unfortunately these events happened after the deadline to notify the District of intent to retire. The first notice must be paid in the amount of \$8,227.33 according to District rules, which allows for one late notice. The second late notice disqualifies the employee of a retirement incentive of \$15,333.06.

Motion: Mrs. Sherman motioned to approve the payment of funds for the second retiring support staff person as if the retirement notification was made on time. Mrs. Delfino seconded. With no further discussion the motion passed by a vote of 8-0-1(Mr. Mascola abstained).

Personnel Report (02:37:00)

The Superintendent will present on March 6, 2014.

Reports of the School Board (02:38:25)

The board members reported on activities and programs they attended. Mr. Bealo attended the Antique Show at the Middle School. Mr. Ward chaired the energy committee meeting and informed the board of an exciting meeting with a company representative from Revision regarding solar energy. Mrs. Delfino reported attending the NHSBA Deliberative Assembly on January 11, 2014. She also reported the election edition of the School Board Notes is ready for distribution and she needs permission to spend up to \$2,600.

Motion: Mr. Mascola motioned to approve up to \$2,600 for the printing and mailing of the 2014 election edition of the School Board Notes. Mrs. Steenson seconded the motion. With no further discussion the motion passed by unanimous vote.

Correspondence

There were no documents for review.

Vendor and Payroll Check Registers (02:47:06)

Vendor and payroll registers have been signed by the board.

Other Business

Having no further business before the board Chairman Collins adjourned the meeting at 10:25 pm.

Respectfully submitted,

*Kathy Smith
School Board Clerk, pro tem*

DRAFT