

TIMBERLANE REGIONAL SCHOOL BOARD

ATKINSON, DANVILLE, PLAISTOW, SANDOWN

THURSDAY, APRIL 17, 2014

Regular Meeting - 7:30 PM

Superintendent's Office
30 Greenough Road, Plaistow, NH

Dr. Earl Metzler, II, Superintendent
Dr. Roxanne Wilson, Asst. Superintendent

Nancy Steenson, Chair
Kate Delfino, Vice Chair

AGENDA

1. **Call to Order – Chair**
2. **Roll Call – Clerk**
3. **Pledge of Allegiance**
4. **Approval of Minutes**
 - a. April 3rd Meeting
5. **Delegations or Individuals**
6. **Current Business**
 - a. Eagle Scout Project – ACTION (10 minutes)
 - b. Football Boosters Sponsorship Program – ACTION (5 minutes)
 - c. Athletic Contract Review – ACTION (10 minutes)
 - d. NHIAA Donation – ACTION (5 minutes)
 - e. Safe Routes to School – ACTION (15 minutes)
 - f. Tripod™ Survey Report – INFORMATIONAL (15 minutes)
 - g. AP US History – ACTION (10 minutes)
 - h. Policies – ACTION (5 minutes)
 - i. School Board Goals – INFORMATIONAL (10 minutes)
 - j. School Board Training Update – INFORMATIONAL (5 minutes)
7. **Administrator's Report**
 - a. Update on School Activities – INFORMATIONAL
8. **Personnel Report**
9. **Reports of the School Board**
10. **Correspondence Folder**
11. **Vendor and Payroll Registers**
12. **Other Business**
 - a. Non-public (if needed)
13. **Future Dates**

DATE	MEETING TYPE	LOCATION	TIME
May 8	Legislators' Forum	SAU	7:00 PM
	Regular Meeting	SAU	7:30 PM
May 22	Regular Meeting	SAU	7:30 PM
June 5	Regular Meeting	Atkinson Academy	7:30 PM
June 19	Regular Meeting	SAU	7:30 PM

The MISSION of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.

ADMINISTRATOR'S REPORT

Administrator's Report for April 3, 2014 School Board Meeting

1-3. OPEN MEETING *Self-explanatory.*

4. APPROVAL OF MINUTES

Three sets: *March 20th re-organizational, regular, and April 3rd sessions.*

5. DELEGATION OR INDIVIDUALS

6. CURRENT BUSINESS

a. Eagle Scout Project – 10 minutes

Eagle Scout Jake Chaput from Sandown to present Eagle Scout project to replace the message sign at Sandown Central School. Jim Hughes will provide oversight of this plan. See policy KHC and procedure KHC-R. ACTION

b. Football Boosters Sponsorship Program – 5 minutes

Heather David, President of the TRHS Football Boosters to present sponsorship program fundraiser for board approval. ACTION

c. Athletic Contract Review – 10 minutes

Angelo Fantasia to present his recommendation and rationalization for renewing the Athletic Trainer Services contract for the 2014-15 school year. ACTION

d. NHIAA Donation – 5 minutes

Angelo Fantasia to present \$2,424 donation from NHIAA (New Hampshire Interscholastic Athletic Association) for the purpose of supporting the Life of an Athlete program. See policy KCD Public Gifts and Donation. ACTION.

e. Safe Routes to School – 15 minutes

Town Manager Sean Fitzgerald, Town Planner Leigh Komornick and Pollard Principal Michelle Gaydos to present a plan, funded by grant money, to encourage and provide safe travel to and from school for pedestrians and bike riders. ACTION

f. Tripod™ Survey Report – 15 minutes

Executive Director of Curriculum and Professional Learning Deb Armfield to present results of the Tripod™ survey (student survey on the teaching at TRSD) and how these results will be used. INFORMATIONAL

g. AP US History Text Book – 15 minutes

Deb Armfield and Scott Strainge to present recommendation of Curriculum and Assessment Committee to adopt AP US History textbook. See policy IJJ Textbook Selection and Adoption. ACTION

h. Policies – 20 minutes

Michael Mascola to present 13 policies for first reading. These policies are currently under review by the Policy Committee and will be finalized after their meeting on April 14th thus they will be posted early next week. ACTION

i. School Board Goals – 10 minutes

The board to discuss writing and adopting school board goals for the 2014-15 school year as well as the timeframe for doing so. 2013-14 Goals included in the packet. INFORMATIONAL

j. School Board Training – 5 minutes

Hampstead has accepted the invitation to share a training session with board. Topics for consideration include: School Board Roles and Responsibilities, Running Effective Meetings, Non-Public Session, Community Engagement, Right-to-Know Law, and School Law. Note: the board may wish to select 2 to 3 topics as a 3-hour session may not be long enough to address all the topics for both boards. Hampstead is interested in Right-to-Know, Strategic Planning, Superintendent's Evaluation and Policy Making. ACTION (6-7pm TRSB topics, 7-8 SAU topics, 8-9 HSB topics)

7-9. REPORTS

- 7. Administrator's Report – Dr. Metzler to present
 - a. Update on happenings and activities with each of the district schools
- 8. Personnel Report – Dr. Metzler to present (if needed)
- 9. Reports of the School Board

10. CORRESPONDENCE

11. VENDOR AND PAYROLL REGISTERS

12. OTHER BUSINESS

Non-public (if needed)

13. FUTURE DATES

June 5, 2014 – ATKINSON ACADEMY

Policies	<i>Second Reading</i>

Back-Burner List

SERESC Update	<i>Beth Rincon</i>
NHSBA Resolutions	<i>September</i>
Soccer Field Dedication	
SAT scores	<i>Multiple year & state-wide comparisons</i>
Differentiated Instruction	<i>D. Armfield</i>
Competency Education Continuum	<i>Discussion</i>

Eagle Scout Proposal

By: Jake Chaput

What I am doing

- I will be replacing the current message sign at Sandown Central with a new one. It will be in a new location. I will also be adding lights that will be on a timer so the sign can be seen in the dark.

Why it is needed

- First the current sign is in a hard to see location and is very worn down. Being moved and adding lighting will make it more visible so parents can read easier. Also the current has no lock system so letters can be stolen but the new one will be locked.

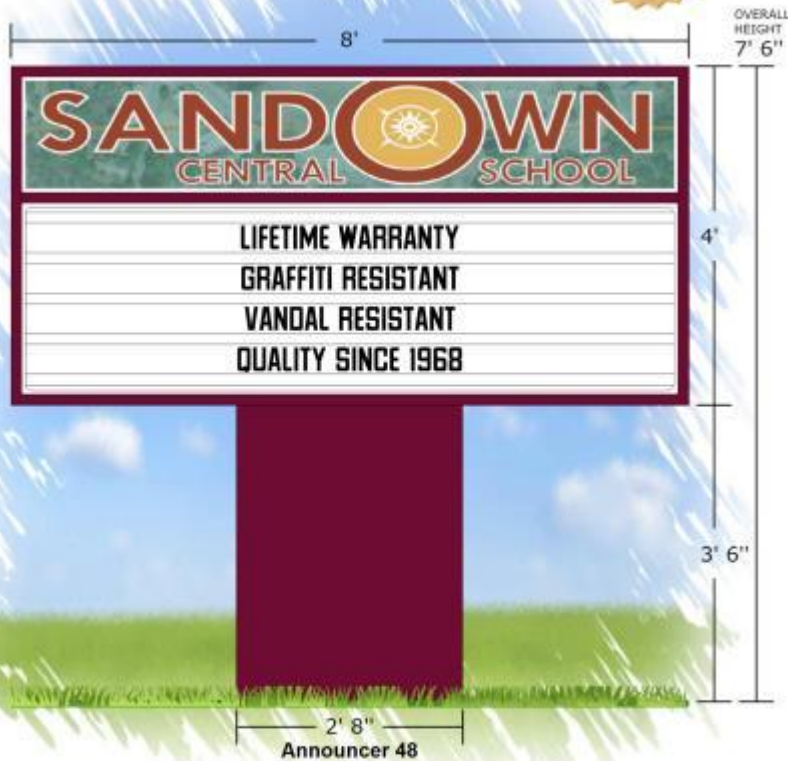
Budget

To buy and install the sign should be around five to six thousand dollars. Once I have all designs and dimensions of the sign then I'll be able to get an exact quote.

Current Sign



New sign design Ideas



Cabinet: 4' x 8'
Tracking: 4 Rows of 4" Letters
Mount: Pedestal

Cabinet Color: Burgundy
Face Color: Dark Red

Logo: sandown1a

Announcer 48



Cabinet: 4' x 8'
Tracking: 4 Rows of 4" Letters
Mount: Twin Pole

Cabinet Color: Burgundy
Face Color: Dark Red

Logo: sandown1a

Announcer 48



ORIGINAL DESIGN - DO NOT DUPLICATE
DUE TO THE PHYSICAL LIMITATIONS OF THE PAPER AND THE BINDER PRINTING PROCESS THIS CUSTOMER APPROVED IS NOT INTENDED TO PROVIDE AN EXACT MATCH BETWEEN THE VISUAL PRINT ON LEO COLOR ARTIST'S PROOF/PROOF OF REPRODUCTION, MOUNTING AND LAMINATION IS NOT INCLUDED IN THE PROPOSAL. ALL DIMENSIONS SHOWN ARE APPROXIMATIONS. DIMENSIONS OF FINAL PRODUCT MAY VARY.
APPROVED AS SHOWN: _____ DATE _____ 1. _____
APPROVED WITH LISTED CHANGES: _____ DATE _____ 2. _____
X _____ DATE _____ 3. _____

Sketch #160440 Customer #1285489
3/18/2014 Jeremy Yax -PROPOSAL-



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APPROVED AS SHOWN: _____ DATE _____ 1. _____
APPROVED WITH LISTED CHANGES: _____ DATE _____ 2. _____
X _____ DATE _____ 3. _____

Sketch #160456 Customer #1285489
3/18/2014 Jeremy Yax -PROPOSAL-

Location



Location



Timberlane Regional School Board	Policy Code: KHC
Adopted: 08-18-83 Revised: 08-08-91 Revised: 02-24-05	Page 1 of 1

PUBLIC GIFTS TO THE SCHOOLS

All gifts given to the school other than token gifts to school personnel will become the property of the district.

The Superintendent is authorized to accept gifts to the district and others whom he may designate will be authorized to accept gifts for particular schools on behalf of the Board. The donor will be officially thanked in the Board's name and all major gifts will be reported to the Board and publicly announced.

In instances where the Superintendent or his/her designee doubts the appropriateness or usefulness of an offered gift, the gift may be declined or the matter may be referred to the Board.

The Board welcomes gifts of books and other material to school libraries provided that they meet the same standards of selection as those applied to the purchase of library materials.

School libraries may dispose of gifts at their discretion (i.e., if the book is out-of-date or in poor condition).

Appendix KHC-R

Timberlane Regional School District	Procedure Code: KHC-R
Adopted: 08-18-83 Revised: 08-08-91 Revised: 02-24-05	Page 1 of 1

GIFTS TO SCHOOL

The School Board wishes to encourage appropriate acts of generosity on the part of citizens or groups of citizens in the community. However, to ensure the proper handling of such gifts and to discourage unwarranted solicitation of such gifts other than token gifts to school personnel by members of the staff the following procedures are established for the receipt of gifts:

- A. No member of the staff will solicit gifts for any purpose without receiving authorization from the School Board or its agents.
- B. Any gift offered through a staff member will be reported to the School Board or its agents and it will not be accepted until proper authorization has been granted. A description of the gift, the reason for its offer and its use and need must be described.
- C. All gifts must receive the approval of the School Board by itself or its agents. Proper acknowledgment of receipts will be made by the School Board.
- D. Whenever practical, the solicitation of gifts will be by the School Board or its agents. Information concerning the gift will be presented by the appropriate staff member prior to the solicitation.
- E. Equipment contributed to the schools becomes the property of the district and is subject to the same controls and regulations that govern the use of other school-owned property.
- F. Contributions of equipment or services that may involve major costs for installation or maintenance, or initial or continuing financial commitments from school funds shall be presented by the Superintendent's office for Board consideration and approval.
- G. Individuals or organizations desiring to contribute supplies or equipment will counsel with school officials regarding the acceptability of such contributions in advance of the solicitation of funds or the making of budgetary appropriations.
- H. In lieu of specific instructions, the School Board shall determine the use of a money gift, grant or bequest.
- I. A list of supplies and equipment contributed primarily for school use shall be reported to the Board by the Superintendent's office at least annually.

TIMBERLANE REGIONAL HIGH SCHOOL FOOTBALL BOOSTERS

GAME SPONSORSHIP OPPORTUNITIES

To Potential Game Sponsors:

For the 2014 season, our team goal is to obtain game sponsorship donations that will enable us compete at the highest level while providing the community with quality football entertainment. This year we will be sponsoring the Herren Project and the Project Purple initiative- a non-profit foundation established by former NBA basketball player, Chris Herren to help assist individuals and families struggling with addiction. We will be donating 5% our net proceeds to help this great cause.

Sponsoring the Owls can benefit your company through direct advertising to the local community. This partnership would allow us to build our fan base through team marketing, promotions, giveaways, and special events at home games.

Platinum Sponsor \$1000

- Listing with logo on Booster Club emails
- 3x4 banner to be hung at football field during football games
- Full page Black and White ad in Program Book/Complimentary 2014 Program Book
- Opportunity to sponsor Game Day Giveaways
- Business Name and Logo on Game Day Program
- Multiple Announcements During Home Games

Gold Sponsor \$500

- Listing with logo on Booster Club emails
- Business listing on Gold Sponsor banner to be hung at football field during football games
- Gold Sponsor listing in Ad Program Book
- Opportunity to Sponsor Game Day Giveaways
- 1 Announcement During Home Games

Silver Sponsor \$300

- Listing with logo on Booster Club Emails
- Silver Sponsor Listing in Ad Program Book

Other Sponsorship Opportunities:

50/50 Donation Gift to raffled off at home games

All that we are and all that we strive to accomplish is a direct result of our dedicated coaching staff, players, their families, the fans, and our sponsors. With everyone's continued support and encouragement, the Timberlane Football program will make its mark in the community and the lives of so many young people.

Thank you for supporting your Timberlane Owls Football Team!!!



Timberlane Football Sponsorship Agreement

I _____, representative for _____,

hereby agree to be a _____ Sponsor for the Timberlane Football programs 2014 season in the amount of \$_____.

Sponsor/Company Name: _____

Address: _____

Telephone #: _____

Contact/Title Name: _____

Email: _____

Signature: _____ Date _____

Team Representative Signature _____

Please make checks payable to: Timberlane Football Booster Club and return form to:

Heather David – 85 Sargent Rd Sandown NH. 03873 Ph: 603-540-1401

For Booster Club Use Only---Date _____ Amount _____ Check # _____



ATHLETIC TRAINING SERVICES PROPOSAL & CONTRACT

TIMBERLANE REGIONAL SCHOOL DISTRICT 2013-2014

Date: 3/5/2013 Athletic Trainers: To Be Determined

Athletic Director: Angelo Fantasia Business Administrator: George Stokinger
Superintendent of Schools: Dr. Earl Metzler

1.0 INTRODUCTION

- A. Access Sports Medicine agrees to provide comprehensive athletic training services to the Timberlane Regional School District.

2.0 CONTRACT PERIOD

- A. One year term including the 2013-2014 school year.

3.0 PROPOSED SERVICES:

- A. Access will provide a NATA Board Certified and NH licensed Athletic Trainer to Timberlane Regional High School and a second NATA Board Certified and NH licensed Athletic Trainer to Timberlane Regional Middle School. The High School Athletic Trainer will provide training room, practice and game coverage for a minimum of twenty (20) hours per week in the fall, twenty (20) hours per week in winter and twenty (20) hours per week in the spring. Monday through Friday on regular school days unless there is a scheduled game. Home game coverage will be provided pursuant to the season schedule(s). Away game coverage is limited to only varsity football. The hours of coverage will be determined by the Athletic Director of the High School and Access Sports Medicine; and will vary according to the High School's needs and the Access Athletic Trainer's availability during a given season. Coverage resulting from any changes to the agreed upon schedules will be contingent upon availability of Access Sports Medicine to provide it.

- B. The Middle School Athletic Trainer will provide training room practice and game coverage for a total of twelve and a half (12.5) hours per week in the fall, twelve and a half (12.5) hours per week in the winter and twelve and a half hours per week in the spring. Monday through Friday on regular school days unless there is a scheduled game. Home game coverage will be provided pursuant to the season schedule(s). The hours of coverage will be determined by the Athletic Director of the Middle School and Access Sports Medicine; and will vary according to the Middle School's needs and the Access Athletic Trainer's availability during a given season. Coverage resulting from any changes to the agreed upon schedules will be contingent upon availability of Access Sports Medicine to provide it.

- C. Access uses the following definition of a certified athletic trainer: An allied health professional that has successfully completed the college/university undergraduate degree; fulfilled the certification of the NATA; has passed the NATA certification examination administered by the NATA Board of Certification. The six domains of Athletic Training as defined by the NATA-BOC are:
1. Prevention of athletic injuries.
 2. Recognition and evaluation of athletic injuries.
 3. Management, treatment and disposition of athletic injuries.
 4. Rehabilitation of athletic injuries.
 5. Organization and administration of the athletic training programs.
 6. Education and counseling of athletes and coaches.
- D. In conjunction with the Athletic Director, the Athletic Trainer will supervise the organization and management of the athletic training room.
- E. Accurate records will be kept by the Athletic Trainer on all athletes referred to, evaluated, or treated by the Athletic Trainer. Records will be kept in the athletic director's office or in the school nurse's office, on a strictly confidential basis.
- F. When indicated, the Athletic Trainer will refer the athlete to the appropriate health care professional only after consultation with and prior approval from the parents or guardian.
- G. The parents/guardians, appropriate coaches, Athletic Trainer, Athletic Director and School Nurse will be notified of all athlete injuries and any findings affecting the athlete's status.
- H. Any athlete referred to Access Sports Medicine & Orthopaedics by the Athletic Trainer will be given an appointment within 24 hours at the Access Plaistow location (2.5 miles from both middle school and high school) Monday - Friday, or will have the option to go to the Access Walk-In Injury Clinic in Exeter, NH (16.5 miles away). Access Walk-In Injury Clinic is open Monday through Saturday at One Hampton Rd in Exeter. Access Sports Medicine has office locations in Plaistow, Exeter, Raymond and Portsmouth.**
- I. The Athletic Trainer will remain as consistent and visible as possible to facilitate an effective working relationship with the Athletic Director, coaches and athletes at the school. The Athletic Trainer will be at the competition site during specified game coverage. Priority coverage of simultaneous athletic events will be determined per agreement of the Athletic Director and Athletic Trainer.
- J. During practice sessions, the Athletic Trainer will coordinate athletic training duties out of the training room at the start of each day and then will proceed to the practice areas.

- K. In the event that the Athletic Trainer is unable to cover the contract because of sickness or any other reason, Access may substitute an equally qualified Athletic Trainer and/or other clinical staff who will provide services within their scope of practice, so long as staff is available.
- L. In the event of an injury sustained by an opposing team player, the Athletic Trainer will provide immediate first aid injury assessment/care, and if necessary, the Athletic Trainer will follow up with a call to the opposing team player's school.
- M. The Athletic Trainer will be available upon request to provide educational programs throughout the school year. Programs could include, but are not limited to, information provided to coaches, parents, and health classes on prevention and care of athletic injuries, nutrition or general first aid and concussions for athletes.
- N. Athletic Trainer will implement, if so desired by the school, a Student Athletic Trainer Program.
- O. The Athletic Trainer will be evaluated by the Athletic Director at the conclusion of each year. The evaluation will be confidential and will be provided in writing to the Access Athletic Training Director. If at any time during the Terms of this Agreement, the School has any concerns with respect to the Athletic Trainer's performance, the School shall immediately contact the Access Athletic Training Director.

4.0 MEDICAL PROGRAMS PROVIDED BY ACCESS SPORTS MEDICINE:

- A. The Athletic Trainer will provide additional injury evaluation assessment to School athletes at no charge.
- B. Access Sports Medicine & Orthopaedics will have the right to publicize that they provide athletic training services to the Timberlane Regional School District. Any onsite promotions shall occur only with the prior approval of the Athletic Director.
- C. As employees of Access Sports Medicine & Orthopaedics, Athletic Trainers will wear apparel including but not limited to shirts, jackets, hats, and pants featuring the Access logo at all times while providing athletic training services either at the School or when traveling with teams.
- D. Coverage for rescheduled makeup events if given at least 48 hours notice of the change. With less than 48 hours notice, Access Sports Medicine will make every attempt to provide coverage but cannot guarantee it.

E. Access Sports Medicine & Orthopaedics will provide comprehensive concussion management services to student athletes of the Timberlane School District.

- a. The Athletic Trainer will provide ImPACT baseline testing FREE OF CHARGE to all participant athletes (ages 11 and older). Baseline testing will be administered and tracked by the Athletic Trainer. Athletes will be eligible for a repeat baseline once every two (2) school years.**

ImPACT is a research-based 20 minute computer test developed to help medical professionals determine an athlete's readiness to return to play. ImPACT is recognized as one tool in a concussion management protocol. *It should be understood that ImPACT alone will not be used for medical clearance and determining return to play.*

- b. Access will provide verification of ImPACT Baseline Testing by a Credentialed ImPACT Consultant (CIC) Physician and identification of any flagged or abnormal tests. Tests may be sent for review by a neuropsychologist if deemed necessary by CIC Physician.**
- c. Post-Injury Concussion Management will be available to Timberlane School District athletes using the comprehensive and customized Access Sports Medicine Protocol. Methodology used in protocol includes but is not limited to:**
 - i. Preseason ImPACT baseline testing**
 - ii. Post-Injury ImPACT testing and interpretation by a Credentialed ImPACT Consultant**
 - iii. Patient-specific work and school accommodation evaluation**
 - iv. Vestibular Rehabilitation**
 - v. Sub-symptom threshold exercise training**
 - vi. Zurich Guideline Return to Play Protocol**
 - vii. Post-Concussion Syndrome treatment**
 - viii. Omega-3 Fatty Acid Supplementation**

**ImPACT Baseline Test administration and verification is included in the Athletic Training Services Contract. Initial post-injury identification, evaluation, and post injury management by the athletic trainer is included in the Athletic Training Services Contract. Because all post concussion athletes now require Physician and Parental clearance for return to sport (NH Concussion Law SB402) and have the option to receive post-concussion care by a physician of their choice, the billing for those same Physician services will be the responsibility of the injured athlete and are not included in the services to be rendered under this Contract. Any services provided onsite at the school by an Access Sports Medicine Physician or Athletic Trainer are included under this contract and not billed separately to the school or the athlete.*

F. Access Sports Medicine & Orthopaedics will provide CSMi Sports Ware Online Injury Tracking for use by the Athletic Trainer as an online way to record, manage and report athlete information.

- G. **Included in this proposal, Access will provide Physician coverage (when available) for all home football games.**
- H. **Access will also provide FREE Physician injury clinics in the training room at Timberlane Regional High School to be scheduled and coordinated by the ATC.**
- P. **Access will provide all student athletes the opportunity to receive a FREE sports pre-participation physical at any one of our designated sports physical nights scheduled each July or August prior to pre-season training for Fall Sports.**
- Q. **Access will provide a 4-6 week speed and agility clinic each summer at Timberlane Regional High School. Access Sports Medicine sees a dramatic decrease in injuries in the athletes that participate in strength and conditioning programs. Athletes will have the opportunity to participate in the clinic at a significant discount to regular rates.**

4.0 SERVICES PROVIDED BY THE TIMBERLANE REGIONAL SCHOOL DISTRICT:

- A. The Schools will provide the appropriate space, equipment, equipment maintenance and supplies necessary to conduct operations safely and adequately as determined by the Athletic Director and Athletic Trainer.
- B. Double Coverage: An additional trainer will be provided for the dates that need double coverage only if those dates are negotiated at the beginning of the school year with the Access Athletic Training Director. Also, Access cannot guarantee double coverage for games that are moved to an off-site location, but will make the best effort to find a second Athletic Director with proper notification by the Athletic Director. There is no additional charge for double coverage.
- C. Support and assistance to the Athletic Trainer in coordinating medical treatment for injured athletes.
- D. Materials and supplies as determined by the Athletic Trainer.
- E. The Athletic Director will provide event schedule coverage request to Access Sports Medicine in writing at least four weeks prior to the first coverage of each season.
- F. The School understands and agrees that the Athletic Trainer will have final say over whether an injured athlete may resume competition in a practice or game situation, if a physician who is under contract with or acting on behalf of the School is not present.

- G. All injuries will be screened by the Athletic Trainer. If the Athletic Trainer is not present the coach must notify the Athletic Trainer regarding any injuries within 24 hours or as soon as possible.
- H. The School agrees to notify the Athletic Trainer of all schedule changes at least 48 hours prior to the event whenever possible.
- I. Immediate notice of event cancellation.
- J. The School shall obtain the Authorization for Sports Medicine Services and Consent to Treatment for each student participating on any sports team or who otherwise uses the services of the Athletic Trainer. The School shall use the form attached hereto as Exhibit A and incorporated herein by reference. Copies of such Authorization Forms shall be placed in the student's record located in the School Nurse's office, Athletic Director's office or the athletic training room.
- K. The School understands and agrees that the Athletic Trainer is supervised by clinical staff at Access Sports Medicine & Orthopaedics and that the Athletic Trainer will discuss confidential information, as appropriate, with his or her supervisor.
- L. The School will support the efforts of ImPACT Testing and concussion awareness and education, by agreeing to participate, allowing education of parents, coaches and athletes, as well as supplying a computer lab of PCs or MACs in order to coordinate supervised baseline testing. All computers must have an external mouse. **Installing the ImPACT local install option on all School computers used for testing is preferred.** School computers should have and Macromedia Flash Player 10.1 or newer and a broadband internet connection. (Explorer 6.0 and above or FireFox 1.5 or above or Safari for the MAC running OSX 10.2 or above). All other tech requirements will be supplied to the School for preparation prior to testing.
- M. The School shall obtain the ImPACT Permission Slip for each student athlete who is being tested with the ImPACT test. The School shall use the form attached Hereto as Exhibit B and incorporated herein by reference. Copies of such ImPACT Permission Slip shall be placed in the student's record located in the Athletic Directors office.
- N. The school shall support the efforts of using CSMi Sports Ware Online Injury Tracking by supplying a computer or tablet in the Athletic Training room with internet connection in order to successfully access the program.
- O. At the School's option, an acceptable location for Access Sports Medicine's banner or sign to be displayed at all home athletic events.
- P. If made available by the school, game PA announcements and event program advertisements recognizing Access Sports Medicine as the provider of Timberlane Regional School District athletic training services at all home events.

6.0 EXPERIENCE

- A. Access Sports Medicine & Orthopaedics currently provides comprehensive Athletic Training Services for Exeter High School in Exeter, NH, Winnacunnet High School in Hampton, NH, Portsmouth High School in Portsmouth, NH and Spaulding High School in Rochester, NH. Access Sports Medicine & Orthopaedics provides part-time or per diem trainer coverage for Newmarket High School in Newmarket, NH, Epping High School in Epping, NH, Raymond High School in Raymond, NH, and Portsmouth Christian Academy in Dover, NH. Access provides physician coverage and training room visits for Phillips Exeter Academy in Exeter, NH.

All Athletic Training Services rendered by Access Sports Medicine & Orthopaedics are overseen by Sports Medicine Physicians and the Director of Athletic Training. Athletic Trainers employed by Access maintain regular contact with staff physicians, all trainers meet quarterly to share ideas and ways to improve the programs or troubleshoot problems at participating schools.

7.0 PROFESSIONAL REFERENCES:

- A. Bill Ball – Athletic Director – Exeter High School, Exeter, NH
bball@sau16.org – (603)775-8406
a. Access provides comprehensive Athletic Training Services for Exeter High School.
- B. Carol Dozibrin – Athletic Director – Winnacunnet High School, Hampton, NH
cdozibrin@winnacunnet.org – (603) 926-3395
a. Access provides comprehensive Athletic Training Services for Winnacunnet High School.
- C. Rus Wilson – Athletic Director – Portsmouth High School, Portsmouth, NH
rwilson@portsmouth.k12.nh.us – (603) 436-7100
a. Access provides comprehensive Athletic Training Services for Portsmouth High School.
- D. Kevin Hebert – Athletic Director – Spaulding High School, Rochester, NH
hebert.k@rochesterschools.com – (603) 332-0757
a. Access provides comprehensive Athletic Training Services for Spaulding High School.
- E. Gordon Coole – Head Athletic Trainer – Phillips Exeter Academy, Exeter, NH
gcoole@exeter.edu – (603) 777-3491
a. Access provides physician medical coverage and training room visits for Phillips Exeter Academy athletics.
- F. Davinney Brazeau – Athletic Director – Raymond High School, Raymond, NH
d.brazeau@sau33.com – (603) 895-6616
a. Access provides per diem game coverage and athletic training room visits at Raymond High School. Access provides ImPACT baseline testing administration.
- G. Larry Averill – Athletic Director – Epping High School, Epping, NH
averill@sau14.org – (603) 679-5472

- a. Access provides per diem game coverage and athletic training room visits at Epping High School. Access provides ImPACT baseline testing administration.
- H. Kristin Krantz – Athletic Director – Newmarket Junior/Senior High School, Newmarket, NH
krantzk@newmarket.k12.nh.us – (603) 292-7963
 - a. Access provides per diem game coverage and athletic training room visits at Newmarket Junior Senior High School. Access provides ImPACT baseline testing administration.

8.0 INSURANCE:

- A. Access agrees to maintain current professional liability insurance for a minimum of \$1,000,000/\$3,000,000. Access will make available proof of insurance to the Athletic Director.
- B. Both the Timberlane Regional School District and Access Sports Medicine & Orthopaedics will agree to indemnify and hold each other harmless from and against all claims, demands, cost, expense, and losses caused by the negligence of the other party.

9.0 COST PROPOSAL

- A. The Timberlane Regional School District agrees to pay Access Sports Medicine a flat rate of \$29,320 for the 2013-2014 school year for all of the services listed within above contract. This includes the requested Athletic Training services for both Timberlane Regional High School and Timberlane Regional Middle School. Any services offered by Access Sports Medicine & Orthopaedics that are not included in this flat rate have been clearly identified within the proposal.

10.0 PAYMENT SCHEDULE

- A. \$9,773.34 for the fall season will be due no later than November 30, 2013.
- B. \$9,773.33 for the winter season will be due no later than March 30, 2014.
- C. \$9,773.33 for the spring season will be due no later than June 30, 2014.
- D. Payments are to be paid to the order of Access Sports Medicine and sent directly to:

Access Sports Medicine
Attn: Mary Lovely
1 Hampton Road
Exeter, NH 03833

10.0 CONTACTS

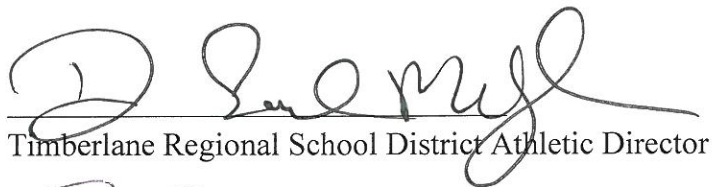
A. All questions and inquiries regarding this proposal should be directed to:

Karen Kay, CSCS, CES, Director of Athletic Training
(603)775-7575 ext. 3111 - karenkay@accesssportsmed.com or
Eric Cimon, Community Relations Director
(603)775-7575 ext. 3060 - ecimon@accesssportsmed.com.

Thank you for your consideration.

Contract Proposal 2013-2014:

The parties agree to adopt this proposal and to activate athletic training services for the 2013-2014 academic years, consistent with the finalized event schedule. This agreement may be terminated at the conclusion of the 2013-2014 academic year with four weeks written notice given by either party or by mutual agreement at any time. Contract renewal for subsequent years will require re-negotiation.



Timberlane Regional School District Athletic Director

8.6.13
Date



Access Sports Medicine Administrator

3/1/2013
Date



Exhibit A

AUTHORIZATION FOR SPORTS MEDICINE SERVICES AND CONSENT FOR TREATMENT

I, the undersigned, am the parent/legal guardian of, _____, a minor and student-athlete at _____, who plans on participating in _____.

(Name of school) (Sport(s))

I, hereby give consent for a Certified Athletic Trainer, an employee of Access Sports Medicine & Orthopaedics or other Access Sports Medicine & Orthopaedics' clinical staff, who is contracted by the school to provide sports medicine services for the above minor. Sports medicine services include, but are not limited to: administering first aide for athletic injuries, providing initial treatment and management of acute injuries, and assessing athletic injuries at the request of the athlete, the athlete's coach, or the athlete's parent/guardian. The Athletic Trainer and/or sports medicine clinical staff will perform only those procedures that are within their training, credential limitations and scope of professional practice to prevent, care for and rehabilitate athletic injuries. I understand that a written report of any athletic injury assessment will be confidentially maintained in the files of the training room or school nurse's office.

I, hereby authorize the Athletic Trainer and/or other Access Sports Medicine & Orthopaedics clinical staff who provide services to the above-named athlete to disclose information about the injury assessments and post injury status. This will be done as needed, with the coaching staff, Athletic Director of the school and if necessary; the school nurse, any treating healthcare provider and/or consulting concussion management specialist.

I understand that there is no charge to me for the above listed athletic training services. If the athlete is in need of further treatment by a physician, or of rehabilitation services for the injury, he or she may see the physician or provider of his/her choice. Injured athletes that have seen a physician must submit written clearance from that physician to the Athletic Trainer prior to being permitted to resume activity. This Authorization shall remain in effect for one sports season beginning with the date set forth below.

Parent/Guardian Name(print) _____ Signature _____ Date _____
Relationship to student athlete _____ Cell/Work phone _____
Home Address _____ Home phone _____

Student Athlete Name _____ Sex _____ Grade _____ Date of Birth _____
Allergies _____
Current Medications (ie asthma inhalers, epi-pen, etc) _____
Physical impairments _____
Other pertinent medical history (surgeries, diabetes, seizures, heart condition, etc) _____

Physician Name _____ Physician Phone _____

Pre-Participation Head Injury/Concussion Reporting:

Has student ever experienced a traumatic head injury (a blow to the head)? Yes__ No__ If yes, when? Dates(month/year) _____
Has student ever received medical attention for a head injury? Yes__ No__ If yes, when? Dates(month/year) _____
If yes, please describe the circumstances: _____
Was student diagnosed with a concussion? Yes__ No__ If yes, when? Dates(month/year) _____
Duration of symptoms (such as headache, difficulty concentrating, fatigue) for most recent concussion: _____

Student Athlete Signature

Parent/Guardian Signature

Statement Acknowledging Receipt of Education and Responsibility to Report Signs/Symptoms of Concussion:

I, _____ of _____ School hereby acknowledge having received education about the signs, symptoms and risk of sports related concussion. I also acknowledge my responsibility to report to the school athletic trainer, coaches, parent(s)/guardian(s) any signs/symptoms of a concussion.

Signature and Printed Name of student athlete

Date

I, the parent/guardian of the student athlete named above, hereby acknowledge having received education about the signs/symptoms and risk of sport related concussion.

Signature and Printed Name of student athlete

Date

Rev. 2/13



Exhibit B

Dear Parent/Guardian,

The Timberlane School District is currently implementing an innovative program for our student-athletes. This program will assist our team physicians/athletic trainers in evaluating and treating head injuries (e.g., concussion). In order to better manage concussions sustained by our student-athletes, we have acquired a software tool called ImPACT (Immediate Post Concussion Assessment and Cognitive Testing). ImPACT is a computerized exam utilized in many professional, collegiate, and high school sports programs across the country to successfully diagnose and manage concussions. If an athlete is believed to have suffered a head injury during competition, ImPACT is used to help determine the severity of head injury and when the injury has fully healed.

The computerized exam is given to athletes before beginning contact sport practice or competition. This non-invasive test is set up in "video-game" type format and takes about 15-20 minutes to complete. It is simple, and actually many athletes enjoy the challenge of taking the test. Essentially, the ImPACT test is a preseason physical of the brain. It tracks information such as memory, reaction time, speed, and concentration. It, however, is not an IQ test.

If a concussion is suspected, the athlete will be required to re-take the test. The test data will enable health professionals to determine when return-to-play is appropriate and safe for the injured athlete. If an injury of this nature occurs to your child, you will be promptly contacted with all the details.

We wish to stress that the ImPACT testing procedures are non-invasive, and they pose no risks to your student-athlete. We are excited to implement this program given that it provides us the best available information for managing concussions and preventing potential long term effects that can occur with multiple concussions. The Timberlane School District administration, coaching, and athletic training staffs are striving to keep your child's health and safety at the forefront of the student athletic experience. Please return the attached page with the appropriate signatures. If you have any further questions regarding this program please feel free to contact the Athletic Trainer or Athletic Director.

Sincerely,

Access Sports Medicine & Orthopaedics



Consent Form

For use of the Immediate Post-Concussion Assessment and Cognitive Testing (ImPACT)

I have read the attached information. I understand its contents. I have been given an opportunity to ask questions and all questions have been answered to my satisfaction. I agree to participate in the ImPACT Concussion Management Program.

Printed Name of Athlete _____

Sport _____

Signature of Athlete

Date

Signature of Parent

Date



NEW HAMPSHIRE INTERSCHOLASTIC ATHLETIC ASSOCIATION

Established 1947

251 Clinton Street • Concord, N.H. 03301-8432

(603) 228-8671 • Fax (603) 225-7978

www.nhiao.org

R. Patrick Corbin
Executive Director

April 2, 2014

Angelo Fantasia
Timberlane High School
36 Greenough Rd
Plaistow, NH 03865

Dear Angelo:

I want to thank you for all of your hard work kicking off Life of an Athlete (LoA) during our pilot year. At the NHIAA, we understand how much additional work is involved in this program and appreciate your dedication to the health and well-being of the student athletes in your program. As a small token of our appreciation we are able to provide you with \$2,424 in incentive funds for implementing LoA with fidelity to the model.

This funding is available because of the generous support of the state Bureau of Drugs and Alcohol Services and the New Hampshire Charitable Foundation. Moving forward it is our intent to continue to provide these incentive funds to schools implementing with fidelity. Any incentives and trainings will be contingent upon the availability of funding and may require some surveys and other evaluation activities so that we can not only continue to secure the funding, but also document that this is a worthy endeavor for your community.

These funds are to support implementation of the program, so please use them to do things such as market through t-shirts, posters, PSAs and other promotional materials.

Again, thank you for your consideration and please let me know if you have any questions or there is anything we can do to assist with your efforts to improve the health and wellness of New Hampshire's youth.

Sincerely,

A handwritten signature in black ink that reads "R. Patrick Corbin". The signature is written in a cursive, flowing style.

R. Patrick Corbin, Executive Director
New Hampshire Interscholastic Athletic Association

Enclosed: Incentive funds

CC: Donna Arias, Life of an Athlete Program Director
Dan Serard, Life of an Athlete Program Coordinator

Timberlane Regional School District	Policy Code: KCD
Adopted: 10-16-08	Page 1 of 1

PUBLIC GIFTS AND DONATIONS

Gifts from organizations, community groups and/or individuals, which will benefit the District, shall be encouraged. A gift shall be defined as money, real or personal property and personal services provided without consideration.

Individuals or groups contemplating presenting a gift to a school or the district shall be encouraged to discuss in advance with the Building Principal or the Superintendent what gifts are appropriate and needed.

The Board reserves the right to refuse any gift that does not contribute to the achievement of the district's goals, or in which the ownership of the gift would tend to deplete the resources of the district. In determining whether a gift will be accepted, consideration shall be given to district policies, school district goals and objectives (with particular emphasis on the goal of providing equal educational opportunities to all students) and adherence to basic principles outlined in the regulation that accompanies this policy.

The Superintendent may accept gifts in the amount of \$500 or less. Gifts in excess of \$500 may only be accepted by the Board. Additionally, pursuant to RSA 198:200-b, gifts in the amount of \$5000 or more shall require the Board to hold a public hearing regarding any action to be taken with the gift. For gifts of less than \$5000, the Board will post notice of the gift in the agenda of the next regularly scheduled Board meeting and will include notice in the minutes of the meeting in which the gift is discussed. The acceptance of all gifts will be made in public session.

Any gift accepted shall become the property of the district, may not be returned without the approval of the Board, and is subject to the same controls and regulations as are other properties of the district. The Board shall be responsible for the maintenance of any gift it accepts.

At the time of acceptance of the gift, there will be a definite understanding with regard to the use of the gift, including whether it is intended for the use of one particular school or all schools in the district. The Board will make every effort to honor the intent of the donor in its use of the gift, but reserves the right to utilize any gift it accepts in the best interest of the educational program of the district. In no case shall acceptance of a gift be considered to be an endorsement by the Board of a commercial product or business enterprise or institution of learning.

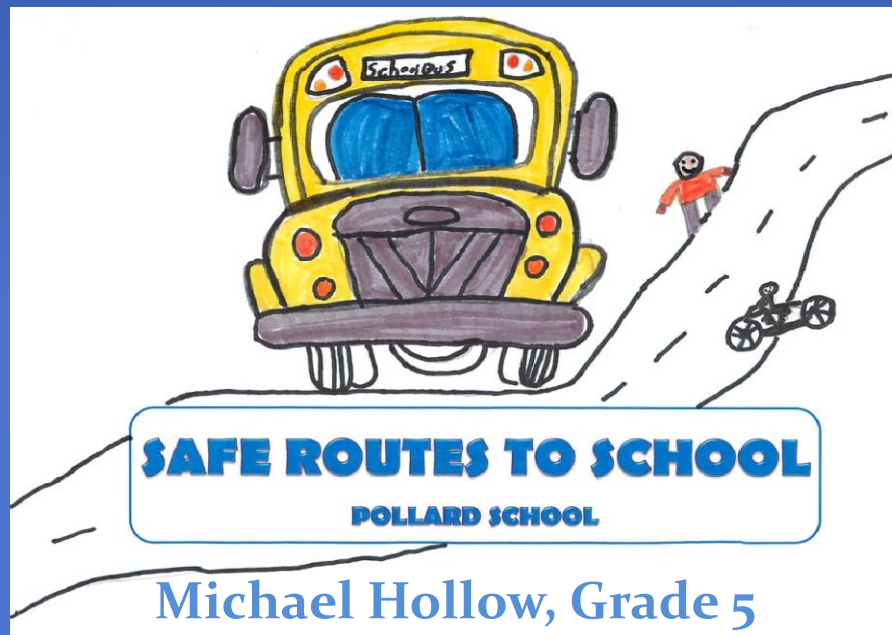
It is the responsibility of the Superintendent or designee to process the appropriate forms to update inventory and to notify the donor of acceptance or rejection of a gift.

SAFE ROUTES TO SCHOOL

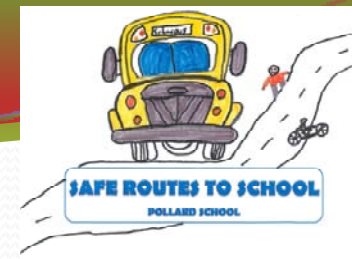
The Town of Plaistow and the Pollard Elementary School

Presentation to the TRSD School Board

April 17, 2014



Why all the excitement about Safe Routes to School?!



- In 2013, the Town of Plaistow and Pollard Elementary School applied for and received a grant totaling **\$249,170** through the NHDOT's Safe Routes to School (SRTS) program. In addition, in July 2013, the Town of Plaistow Board of Selectmen pledged an additional **\$100,000** in supplemental funding.
- These funds are now being used for infrastructure and non-infrastructure projects at or in the vicinity of the Pollard Elementary School and Town Hall.

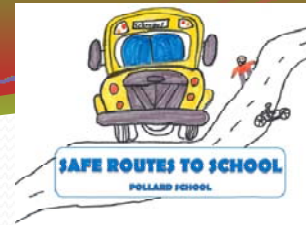




The Goal of the Pollard School SRTS Program:

To allow for and encourage the safe walking and/or biking of students.





Pollard School SRTS Program – Outcomes:

- Increased bicycle, pedestrian and traffic safety.
- More children walking and bicycling to and from schools.
- Improved childhood health and active lifestyles.
- Improved partnerships among schools, local municipalities, parents and other community groups.





SRTS Task Force

Town of Plaistow/Pollard Elementary School SRTS Task Force (Members and Positions)





Name	Affiliation
Leigh Komornick	Plaistow Town Planner
Michelle Gaydos	Principal, Pollard Elementary School
Dan Garlington	Plaistow Highway Supervisor
Stephen Savage	Plaistow Police Chief
Sean Fitzgerald	Plaistow Town Manager
Kate Sherman-DeRoche	Pollard School Nurse
John McArdle	Plaistow Fire Chief
Michael Dorman	Building Inspector
Dan Poliquin	Plaistow Selectman
Ernie Sheltry	Citizen's Representative
Lisa Withee	Citizen's Representative
Richard Laytham	Citizen's Representative
Dwayne Skofield	Chairman, Bunch of Bikers (B.O.B.) Bike Club
Sarah Gibbs	Recording Secretary

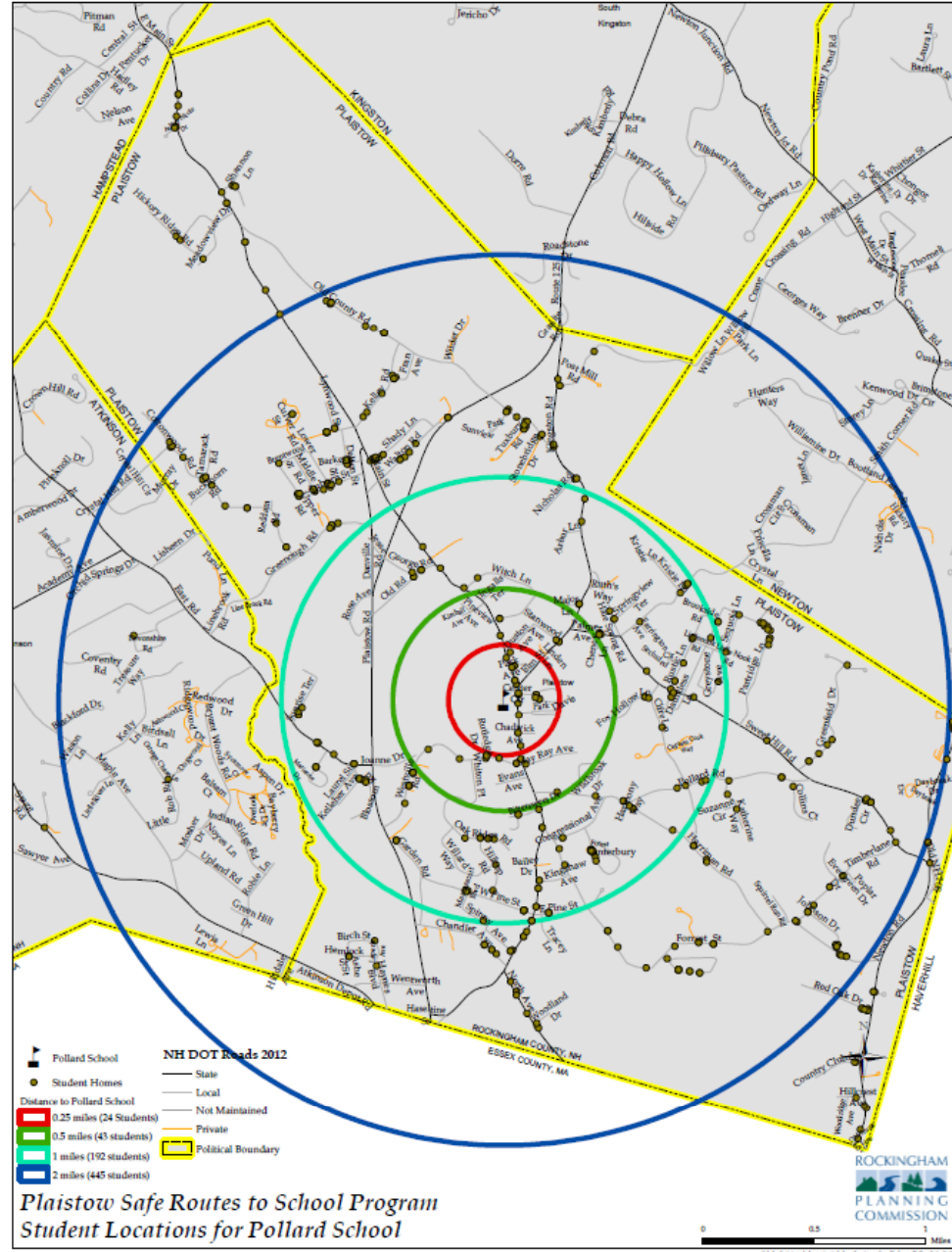
Pollard School

Student Location Mapping



Distance to Pollard School

-  0.25 miles (24 Students)
-  0.5 miles (43 students)
-  1 miles (192 students)
-  2 miles (445 students)



Student and Parent Surveys



• Surveys about walking and biking to school were completed in September 2012.

PARENT MEMO



To: Pollard School & Timberlane Learning Center Parents

From: Michelle Gaydos, Principal

Date: 9/7/2012

Re: **Parent and Classroom Surveys about Walking and Biking to School**

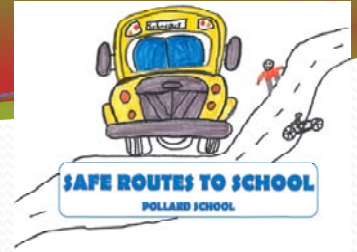
The Pollard School has recently partnered with the Town of Plaistow in writing a Safe Routes to School Grant Application in hopes of improving our sidewalk system around the Pollard School and to provide future connections to various neighborhoods.

Part of our plan includes the attached "Parent Survey". The survey will help us collect data to determine your current attitude(s) toward having your children walk to school.

During the next week, your child will also be asked a few quick questions by their classroom teacher regarding how they arrived at/departed from school (bus, car, bike, walking...).

After all surveys are completed and collected, it is hoped that they will assist us in accurately gauging the numbers and attitudes of our Pollard students and parents about walking and biking to school. I ask you to take a few minutes to complete this two-sided survey and return it to your child's teacher. Thank you for your assistance!

Michelle Gaydos
Principal, Pollard School
382-7146



Student Mapping/Surveys Showed:

- **63%** of the students live within **2** miles of the school.
- **37%** of the students live within **1** mile of the school.
- **7%** of the total students walk or bike to school.

- In 1969, **80%** of the students who lived within **1** mile of school walked or biked to school!!



The Surveys Also Showed:

- **68%** of the students ride to school by bus.
- **25%** of the students are dropped off and/or picked up by *family vehicles*.
- The remaining **7%** of the students arrive and/or depart by *biking or walking*.

Why Don't Parents Allow Their Children to Walk or Bike to School?

Pollard School

Main Street
(Over 11,000 Vehicles Per Day)

The survey results cited
SAFETY ISSUES
as the top reason!

Elm Street
(Major Intersection)

Town Hall

Pollard Bike/Walk to School Days



Pollard School Bike/Walk to Work/School Day May 20th

Come join the Pollard School and be part of
Commute Green New Hampshire 2011

Commute Green New Hampshire's primary goal is to encourage people to carpool, bicycle, walk and use public transportation to work, school, shopping and similar trips from May 16-20, which coincides with the 55th Annual National Bike/Walk to Work Day on May 20.

On May 20th, encourage your child to participate by walking or riding his/her bike to Pollard School!

Live too far away to walk?

Park at Smith Field at Ingalls Terrace or the Plaistow Fish and Game Club
(crossing guards will be available at the Town Hall and Westville Rd.)

Would you like to join us?

Participate with your child and come to Pollard School and enjoy a healthy breakfast with your child before they go to school

Serving: Cereal or Bagel with fresh fruit, toast,
juice (apple or orange) and milk
\$1.75 per adult and non-student

Breakfast begins 8:00AM

Please bring money to pay for breakfast on May 20th.

Please return to the Office by May 16th.

Student's Name: _____

Classroom: _____



Non-Infrastructure Purchases Will Include:

- Helmets
- Wave Bicycle Racks
- Bike Education & Rodeo Session by Chris Poulos, Inc.
- Bike Rodeo Supplies
- Crosswalk/Traffic Safety Signs
- Traffic Cones
- Custom Traffic Cone Signs to Place on Traffic Cones

Total Cost = \$10,680

Helmet
giveaway

Check
bike
and
helmet
for
safety

Pollard School Bicycle Rodeo

Saturday, May 17th
9AM-11AM



The Pollard School Bicycle Rodeo will be held at Pollard School's Back Parking lot & School Gymnasium

Saturday, May 17, 2014 9am-11am

Rain or Shine

The Town of Plaistow has partnered with Pollard School to help all of our students to have **Safe Routes to School**. Join The Plaistow Police Department, Pollard Staff and The Plaistow Town office to teach and promote Bike Safety.

Children can bring their bikes, complete the bike obstacle course, have their bike checked for safety, get their helmet checked and win prizes. 50 helmets will be given away!

*A fun event for children
4-12 years old*

*Test your riding skills
in our obstacle course!*

*Does your bike helmet
fit you correctly?*

*Special Bicycle Stuntman
will perform*

Admission is FREE



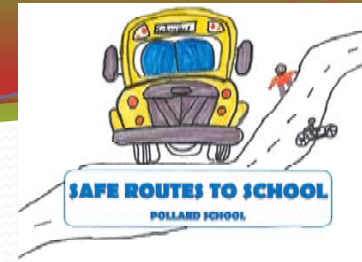
SPECIAL GUEST, Chris Poulos is the 1991 Bicycle Stunt World Champion. He's a veteran of over 400 worldwide competitions. In his career, he's won 85 gold medals. He will perform at 9am to show us some of his amazing bicycle stunts and also how important safety is when riding a bike.



Bike Stunt
rider
demonstration

Practice
and
develop
skills

Infrastructure Funds



The \$238,438 of infrastructure funds will be utilized for:

- **Intersection Improvements**

The intersection of Main and Elm Streets will be reconfigured including reshaping the existing landscaped traffic island and eliminating the paving in the now-closed slip lane. There is also a need for some additional drainage work.

- **Sidewalk Improvements**

Sidewalk improvements will include the installation of 5' wide asphalt sidewalks. Additionally, granite curbing will be installed where none exists today. Possible landscaped medians will further isolate the sidewalks from the roadways.

- **Crosswalk Improvements**

Crosswalk improvements will include the installation of 2 new crosswalks.



Proposed Infrastructure Improvements:



Sidewalk Improvements

Crosswalk Improvements

Intersection Improvements



WE DID



IT!!!



THE TRIPOD PROJECT

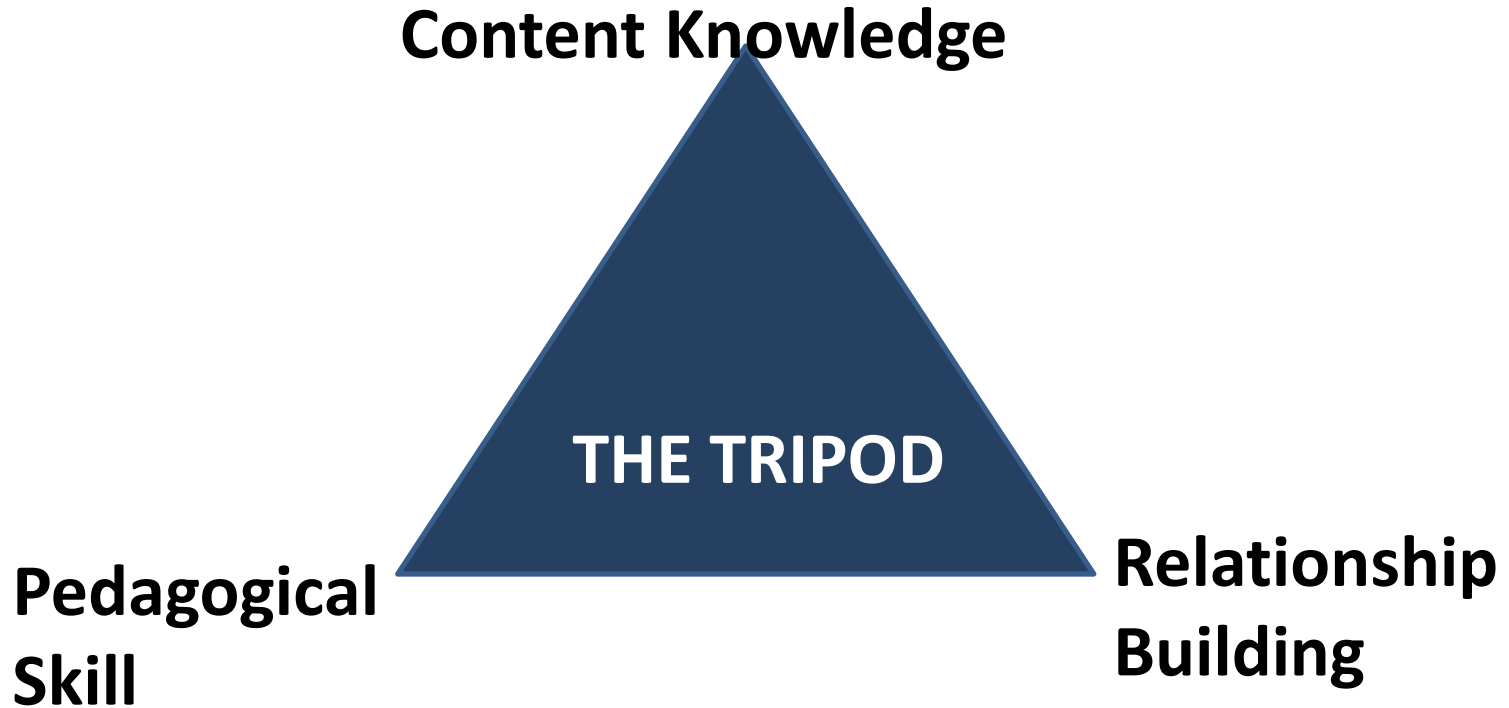
STUDENT SURVEYS

A series of decorative horizontal lines on the right side of the slide. It includes a thick teal bar, followed by a thin white bar, and then three thin white lines stacked vertically.

What is the Tripod Project?

- Student voice survey
- Measures student perceptions and perspectives
- Captures key dimensions of school life and teaching practices as students experience them
- Developed and refined for more than decade by Dr. Ronald Ferguson of Harvard University

Student Achievement Outcomes



The 7 C's

- **Care:** emotional safety
- **Control:** classroom management
- **Clarify:** clearing up confusion
- **Challenge:** press for effort and rigor
- **Captivate:** instruction is stimulating and relevant
- **Confer:** social reinforcement of learning communities
- **Consolidate:** connecting, reviewing and summarizing

Survey Processes

- Presentation to teachers
- Parents informed
- Students surveyed
- District and school level data unpacked
- Teachers unpack individual reports
- District PD Day

Teacher and School Results Sample

7C Summary

Fall '12

Sample Teacher Level: Early Elementary Responses: 26

7C score

78%

Care

"Your success and well-being really matter to me in a serious way."

92%

Challenge

"I insist upon rigor—understanding, not just memorization—and your best effort."

78%

Control

"Our class is orderly, on task and respectful, with learning as our first priority."

68%

Clarify

"I have multiple good explanations; when you are confused I will help you understand"

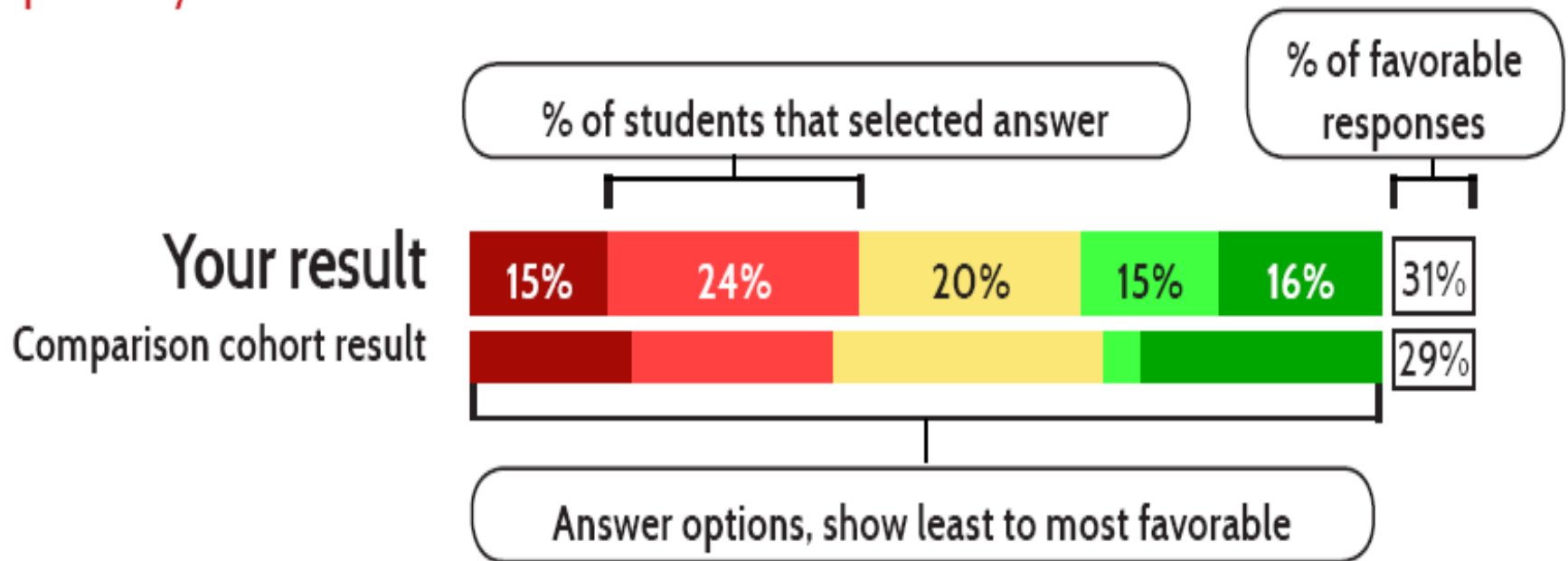
82%

Communicate

88%

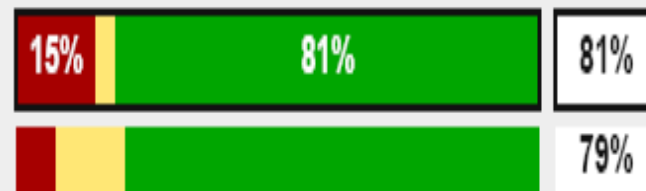
Comparisons

sample - not your actual results

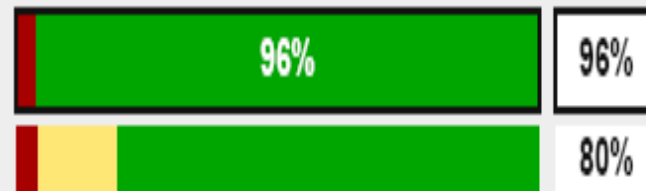


Teacher Results

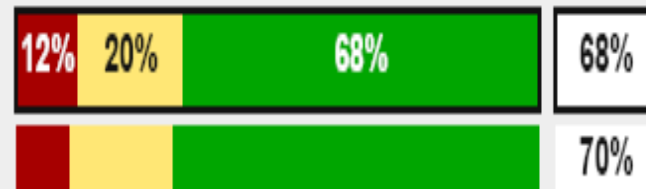
1. In this class, we learn to fix our mistakes.



2. My teacher is very good at explaining things.



3. When s/he is teaching us, my teacher asks us whether we understand.



Normative Data *based on 750,000 responses*

- Norms provided for individual teacher and school results
- Each decile represents one-tenth of all classrooms in the norm group
- The bottom 10% of favorability ratings are ranked in the 1st decile and the top 10% are ranked in the 10th decile

Early Elementary (K-2)

Composite Score: 76% 6th Decile

Care: 90% 8th Decile

Challenge: 82% 6th Decile

Control: 55% 4th Decile

Clarify: 80% 5th Decile

Captivate: 74% 7th Decile

Confer: 76% 7th Decile

Consolidate: 77% 5th Decile

Elementary (3-5)

Composite Score: 70% 6th Decile

Care: 89% 9th Decile

Challenge: 75% 3rd Decile

Control: 70% 10th Decile

Clarify: 81% 5th Decile

Captivate: 56% 3rd Decile

Confer: 55% 4th Decile

Consolidate: 66% 3rd Decile

Middle School (6-8)

Composite Score: 64% 9th Decile

Care: 63% 8th Decile

Challenge: 74% 7th Decile

Control: 64% 10th Decile

Clarify: 69% 7th Decile

Captivate: 63% 8th Decile

Confer: 50% 8th Decile

Consolidate: 63% 7th Decile

High School (9-12)

Composite Score: 54% 5th Decile

Care: 50% 4th Decile

Challenge: 61% 4th Decile

Control: 62% 9th Decile

Clarify: 58% 4th Decile

Captivate: 52% 6th Decile

Confer: 42% 4th Decile

Consolidate: 51% 3rd Decile

How are we using this data?

- Individual goal setting for teachers
- School Action Plans
- District Planning
- Professional Development
 - ✓ 46 workshops in the 7C's offered at the full district workshop day

Next Steps

- 3 Data Points to identify trends
- Continue to offer workshops
- Monitor growth and improvement
- Focus on effective practice

Timberlane Regional School District	Policy Code: IJJ
Adopted: 01-01-83 Revised: 05-02-91 Reaffirmed: 02-24-05	Page 1 of 1

TEXTBOOK SELECTION AND ADOPTION

The Board shall officially adopt textbooks and textbook programs for use in the district schools upon recommendation of the Superintendent.

Responsibility for the review and selection of textbooks to be recommended shall rest with textbook and/or curriculum committees as appointed by the Superintendent or his designee. Membership on such committees shall include representation for teachers who will use the texts, administrators, and other staff members as found desirable. Students and parents may also be asked to serve.

Principals that apply generally to the selection of instructional materials and library materials shall apply to textbooks. Additionally, basic textbooks and textbook programs shall be chosen:

- To advance the educational objectives of the school system and particular objectives of the course or program;
- To contribute toward continuity, integration, and articulation of the curriculum;
- To establish a general framework for the particular course or program.

Because the instructional purposes of textbooks, as stated above, are of such importance, particular care shall be taken in their selection as to content.

Although many points must be examined, the Board directs the staff to be particularly mindful of the following considerations:

1. The needs of all learners, including slow learners and the exceptionally able, must be provided for.
2. Insofar as possible, multi-ethnic materials which depict a pluralistic society should be selected.
3. Attention should be given sex roles depicted in the materials.
4. The textbook, or textbook program, should lead the student and teacher beyond the textbook into a wide variety of other materials and educational experiences. (Is there indication that the program seeks to confine instructional materials to those of the particular publisher?)
5. If the textbook deals with problems and issues of our times, it should present and encourage examination of all points of view.

Because textbooks are selected for several years' use, special attention shall be given their physical characteristics, durability, format, and price.

SCHOOL BOARD GOALS

2013-2014

The MISSION of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.

1. Academic Excellence

- 1.1. School Board member site visits to other school districts in an effort to learn how they have been successful in elevating or maintaining a high level of student achievement.
- 1.2. Annual, data driven report to determine if programs and departments are meeting their objectives.
- 1.3. Annual, data driven report of student achievement and growth based on previously established targets
- 1.4. Establish a new teacher evaluation process that supports teachers' growth and student achievement.

2. Assessment Understanding

- 2.1. Assessments are to be presented to the Board at least once every calendar month for at least 20 minutes beginning September 2013.

3. Community Involvement and Engagement

- 3.1. The Board will work with the Superintendent and other appropriate stakeholders to develop a plan to integrate family, school, and community engagement into the district wide strategy for student success.

4. Capital Improvement Plan

- 4.1. The Board will review, adjust and implement the Capital Improvement Plan in the next six months.

5. Public Relations

- 5.1. The Board will work with appropriate stakeholders to create and implement a "Communication Plan" for the District in the next six months.
- 5.2. The Board will work with appropriate stakeholders to publish an annual "District Report Card."

6. Retreat

- 6.1. The Board and Superintendent will attend two retreats by the end of June 2014 to discuss improvement of our School District.