

**TIMBERLANE REGIONAL SCHOOL BOARD**

Atkinson, Danville, Plaistow, Sandown  
New Hampshire

**Regular Meeting**  
**May 8, 2014**  
**7:30 PM**

**SAU No 55**  
**30 Greenough Road**  
**Plaistow, NH**

**Call to Order**

Madam Chair Steenson called this May 8, 2014 meeting of the Timberlane Regional School Board to order at 7:35 pm.

**Board Members Present**

Mr. Bealo, Mr. Collins (8:00pm), Mrs. Delfino, Mr. Mascola, Mrs. Sherman, Madam Chair Steenson and Mr. Ward

**Board member not in attendance**

Mr. Blair and Mrs. Green

**Administrators Present**

Dr. Metzler, Superintendent of Schools  
Mr. Stokinger, Business Administrator  
Mr. Strainge, Director of Secondary Education  
Mrs. Dayotis, Atkinson Academy Principal  
Mr. Hughes, Director of Facilities  
Mr. Chooljian, Director of Guidance  
Mr. Pederson, Academic Dean of Science, Technology, Engineering and Mathematics

**Pledge of Allegiance**

Eagle Scout Andrew Kerman led the assembly in the Pledge of Allegiance.

**Minutes (00:01:26)**

The board reviewed and approved the April 17, 2014 public and non-public meeting minutes of the Timberlane Regional School Board. **The minutes were approved with changes by general consent of the board.**

**Delegations and Individuals**

None

**CURRENT BUSINESS**

**Eagle Scout Project (00:01:50)**

Eagle Scout Andrew Kerman from Atkinson presented an Eagle Scout project landscape area at Atkinson Academy to honor Mrs. Fryeburg. Mr. Hughes will provide oversight of this project if approved.

**Motion: Mr. Bealo motioned to accept the gift of landscaping at Atkinson Academy as proposed by Eagle Scout Andrew Kerman. Mr. Collins seconded the motion. With no further discussion the motion passed by unanimous vote (7-0-0).**

**German Exchange Program (00:04:55)**

Mr. Madsen, German Teacher at the High School, presented details of the German Exchange program and requested permission for students to go to Germany.

**Motion: Mr. Collins motioned to approve the five day trip for students to Germany including five school days (June 16, 17, 18, 19 and 20 of 2014). Mr. Ward seconded the motion. With no further discussion the motion passed by unanimous vote (7-0-0).**

**Motion: Mr. Collins motioned to change the agenda order. Mrs. Delfino seconded the motion. With no further discussion the motion passed by unanimous vote (7-0-0).**

**Policies (00:11:09)**

Mr. Mascola presented the following policies for a first reading

- IIA GROUPING FOR INSTRUCTION
- DFA INVESTMENTS
- JECF STUDENT WITHDRAWAL FROM SCHOOL
- JEA COMPULSORY ATTENDANCE AGE
- JLCEA USE OF AUTOMATED EXTERNAL DEFIBRILLATORS
- DJ PURCHASING
- DJAA VENDOR SELECTION CRITERIA

- DJG VENDOR RELATIONS
- DJB PURCHASING PROCEDURES
- DJE BIDDING REQUIREMENT
- DKB SUMMER PAYMENT OF BILLS
- GBI STAFF PARTICIPATING IN POLITICAL ACTIVITIES

**Motion: Mr. Bealo motioned to accept following policies for a first reading:**

- IIA GROUPING FOR INSTRUCTION
- DFA INVESTMENTS
- JECF STUDENT WITHDRAWAL FROM SCHOOL
- JEA COMPULSORY ATTENDANCE AGE
- JLCEA USE OF AUTOMATED EXTERNAL DEFIBRILLATORS
- DJ PURCHASING
- DJAA VENDOR SELECTION CRITERIA
- DJG VENDOR RELATIONS
- DJB PURCHASING PROCEDURES
- DJE BIDDING REQUIREMENT
- DKB SUMMER PAYMENT OF BILLS
- GBI STAFF PARTICIPATING IN POLITICAL ACTIVITIES

**Mr. Mascola seconded. With no further discussion the motion passed by unanimous vote (7-0-0).**

#### **School Board Goals (00:13:03)**

The board discussed tools offered by New Hampshire School Board Association that can be utilized in their efforts to reach out to the community. Board members were asked to review this method of outreach and send Chairwomen Steenson any edits of the 2014-15 proposed goals that will be discussed at the May 22, 2014 meeting. The board then reviewed their current goals.

#### **Driver's Education Program (00:32:21)**

Mr. Strainge presented information and options regarding the driver's education program at the high school.

**Motion: Mr. Bealo motioned to approve cancelling the driver's education program as of July 1, 2014. Mr. Mascola seconded the motion. With no further discussion the motion passed by vote of 6-1-0 (Mr. Ward opposed). An update on a plan to offer the program through vendor(s) shall be presented to the board at a later date.**

#### **Project Lead the Way (00:58:23)**

Mr. Pederson and Mr. Chooljian presented information on the Project Lead the Way program as contract negotiations are at an impasse.

**Motion: Mr. Bealo motioned to authorize Dr. Metzler to negotiate a contract with PLTW with authorization to sign the contract without board approval if the program is in jeopardy. Mrs. Sherman seconded the motion. With no further discussion the motion passed by unanimous vote (7-0-0).**

#### **Annual Food Service contract (01:33:35)**

Mr. Stokinger and Dr. Metzler provided financial information relative to reviewing the Whitson food service contract. They recommended extending the contract for another year.

**Motion: Mr. Mascola motioned to not renew Whitson Food Service contact and authorized self operation for the 2014-2015 school year. Mrs. Delfino seconded the motion. With no further discussion the motion failed by a vote of 1-5-1 (Mrs. Sherman in favor and Mrs. Steenson abstained).**

**Motion: Mr. Collins motioned to renew the 2014-2015 Whitson Food Service contract for the 2014-15 school year. Mr. Mascola seconded the motion. After a lengthy discussion the motion and second were withdrawn.**

The board directed this item be placed on the next board meeting agenda for further discussion and consideration.

#### **Administrator's Report (02:20:54)**

Dr. Metzler reported on student athletic achievements and an audit currently being performed that reflects the direct instruction students are receiving in the classroom. He continued to notify the board of SAT changes, and of a site visit scheduled to observe foreign language in elementary schools at the Cunningham Elementary school in Milton Massachusetts. He reminded the board of the retirement celebration scheduled for May 27<sup>th</sup> and the evaluations scheduled for all non-affiliated staff.

The last day of school for Timberlane students and staff is Friday, June 20<sup>th</sup>. He asked the board's decision on if this should be an early release day as customary in the past. **Motion: Mr. Collins motioned to approve a half day on the last day of school for students in the 2013-14, 2014-15 and the 2015-16 school years. Mrs. Sherman seconded the motion. With no further**

**discussion the motion passed by a vote of 5-2-0 (Mr. Bealo and Mrs. Delfino opposed).**

**Personnel (02:42:05)**

Dr. Metzler recommended accepting the resignation requests of:

- Allison Donahue TRHS English teacher
- Corey Lair TRHS Business teacher
- Margret Mansfield TRMS Science teacher
- Michael Wilds TRHS Industrial Technology Education teacher
- Jennifer Winsor Sandown North Elementary teacher

**On a motion by Mr. Collins to accept the resignation requests of:**

- Allison Donahue TRHS English teacher
- Corey Lair TRHS Business teacher
- Margret Mansfield TRMS Science teacher
- Michael Wilds TRHS Industrial Technology Education teacher
- Jennifer Winsor Sandown North Elementary teacher

**Seconded by Mr. Mascola. With no further discussion the motion passed by unanimous vote (7-0-0).**

Dr. Metzler recommended the re-nomination of Kristin Walsh, TRHS English teacher. This is a recall from a reduction in force action taken previously by the board.

**Mrs. Sherman motioned to accept the re-nomination of TRHS English teacher Kristin Walsh. This motion was seconded by Mr. Mascola. With no further discussion the motion passed by unanimous vote (7-0-0).**

**Reports of the School Board (02:43:44)**

Board members reported on activities and programs they attended: Mr. Bealo and Mr. Mascola attended the Policy Committee meeting, Mr. Mascola attended the Safety Committee meeting and Mr. Ward conveyed the Energy Committee will be meeting soon. Mr. Collins and Mrs. Delfino attended the Community Advisory Committee meeting. **Mrs. Steenson motioned to accept the nomination of Leslie Barbera as the Atkinson community representative to the Community Advisory Committee. This motion was seconded by Mrs. Delfino. With no further discussion the motion passed by unanimous vote (7-0-0).**

**Correspondence**

Correspondence was reviewed by the board.

**Vendor and Payroll Check Registers**

Vendor and payroll registers have been signed by the board.

**Other Business**

None

Having no further business before the board Madam Chair Steenson adjourned the meeting at 10:21 pm.

Respectfully submitted,

Nancy Danahy  
School Board Clerk