

MEETING MINUTES

Esther Jackson Elementary School Governance Council

Date | time 2/19/2026 | 3:45pm | *Location* Front Office Conference Room

SGC Members

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|-------------------------|---|---|---|
| Nikol Boyd, Principal | X | Kyle Finley, Parent | X |
| Katelyn Bivins, Teacher | X | Avery Sather, Teacher | X |
| Lisa Russo, Parent | X | Gabi Benitez, Community Member | X |
| Margaret Gunter, Parent | | Stephanie Christiansen Butler, Community Member | X |
| Lisa Stubbs, Teacher | X | Lisa MacMillan, School Employee | X |

| Time | Item | Owner |
|--------|---|-----------------------|
| 3:45pm | Call to Order <ul style="list-style-type: none"> Meeting called to order at 3:45 PM | Chair |
| 3:46pm | Action Item: Approve Agenda Motion to approve—Stephanie Christiansen Butler Second—Lisa MacMillan All in Favor | Chair |
| 3:48pm | Action Item: Approve January Meeting Minutes Motion to approve – Kyle Finley Second: Stephanie Christiansen Butler All in favor | Chair |
| 3:50pm | Informational Item: Superintendent Advisory Council <ul style="list-style-type: none"> Nikol provided a recap of the Principal Advisory Council meeting, noting the biggest update was the funding for outside support for 3rd, 4th and 5th graders, with the district moving towards a “tutor” model. | Advisory Council Reps |
| 3:55pm | Discussion Item: Planning for Parent/Teacher SGC Elections <ul style="list-style-type: none"> 1 position will be elected - Nominations will begin in February and will end March 27th. Committee discussed plans for marketing to parents: SPOTS/Newsletter, hard copy to be sent home to parents 2/26, promoting at AM carpool 3/3, PM carpool on 3/12 and “Walker” pick up 3/18 | All Members |
| 4:00pm | Action Item: Annual Budget Approval <i>Discussed budget decisions prior and took questions</i> | Chair |

| Time | Item | Owner |
|--------|---|-------------|
| | <p>Motion to approve – Kyle Finley</p> <p>Second: Lisa MacMillan</p> <p>All in favor</p> | |
| 4:10pm | <p>Discussion Item: Charter Dollar Expenditure</p> <ul style="list-style-type: none"> • Garden – We’ve been engaging a contact over at Roswell North who has a similar program and has provided guidance/advice for potential investments. Need parent/volunteer commitment with grants likely covering most expenses. • Turf – Quotes were \$48K+, Not viable option • Windscreen and Window Coverings – Estimates were reasonable for both the windscreens and internal window coverings – great option for expenditure and will likely have money left over to discuss further spending | All Members |
| 4:25pm | <p>Action Item: Charter Dollar Expenditure Proposal</p> <p><i>Approval of Windscreen and Window Coverings</i></p> <p>Motion to approve – Lisa Stubbs</p> <p>Second: Gabi Benitez</p> <p>All in favor</p> | Chair |
| 4:30pm | <p>Informational Item: Principal’s Update</p> <ul style="list-style-type: none"> • GA Climate Survey – 200 families completed • AVID Site Visit Update – Visit went well and will likely be an AVID certified school! • 50 Year Accreditation – How should we celebrate? • Parent Input Meeting/University (Pokemon Night) – 3/11 • Chromebook Roll Out – 3/27 roll out for 3rd, 4th and 5th graders • GLIDE Update – Resources distributed • Mike MacDonald – EJ graduate; Can we engage him? • New KSE Program Class | Principal |
| 4:55pm | <p>Discussion Item: Draft Next Meeting’s Agenda</p> <ul style="list-style-type: none"> • Vote on remaining Charter Dollar Proposals | All Members |
| 5:00pm | <p>Action Item : Meeting Adjournment</p> <p>Motion to approve – Lisa MacMillan</p> <p>Second: Stephanie Christiansen Butler</p> <p>All in favor</p> | Chair |

Meeting Norms

(Silences Phones | Be Respectful of Others’ Opinions | Work for the Good of All Students)