

This action plan focuses on academics, personalization, and increased security measures. These goals are made more achievable through the reorganization of the high school administrative team and the use of data to monitor the effectiveness of our action.

Action Plan

A. Assessment of Plan

B. Goal Statements

Goal #1: Increase Academic, Personnel, Creative and Social Growth as measured by:

- **An increase of 20% of students who identify a TRHS adult who supports them, by February, 2014;**
- **A plan for the effective implementation of individualized digital portfolio by September, 2014;**
- **An increase of 10% of successful student participation in multiple flexible pathways towards college and career readiness by June, 2014.**

Action Steps/Monitoring Plan

Step#	Strategies/Activities	Timeline	Team/Person Responsible
1	Restructure the current advisory program to strengthen student –to- adult connections.	5/13-7-14	AP Academic Affairs, Guidance departments of HS and MS,
2	Promote and expand multiple/flexible pathways for college and career readiness.	5/14-6/14	AP Student Services, AP Academic Affairs, Freshman Academy members, Student Voice, HS Climate

			Committee
3	Explore the development and use of Digital portfolios A committee to create a Digital portfolio will be established, and an implementation plan will be approved by District CIA committee.	4/13-6/14	HS Principal, Advisor to Student Voice, Admin Team, AP Student Services
4	Increase student participation in structured school activities that promote positive school culture and social interaction. Measure: types of bullying data, pure numbers of kids participating, students doing group work in the classroom.	4/13-6/14	Admin Team
5			

Goal #2 : Increase student achievement as measured by a 3 point increase in student percent proficiency in NECAP standardized testing, a 10% increase in student attendance rates, and a 10% increase in the number of students with passing grades by June 2014.

Action Steps/Monitoring Plan

Step#	Strategies/Activities	Timeline	Team/Person Responsible
1	Attendance Dean will create relationships with students with poor attendance and strategize to create new patterns of improved attendance. (Engaging all kids in their education)	9/13-12/13	AP Academic Affairs, AP Student Services, Guidance Director, Academic Deans
2	Re-organization of Administrative team and Curriculum Deans to implement best practices in CIA which are: Clear learning objectives, common assessments, competency based/standards based learning, and practical application of Bloom's Taxonomy.	7/13-6/14	AP Student Services, Director of Guidance, Director of Special Education, Academic Deans, Department Coordinators
3	Clearly define TRHS RTI processes and provide professional development to staff. Organize Tier 1 supports	7/13-6/14	AP Academic Affairs, Academic Deans

	(Highlight monthly teaching highlights in a wiki, blog)		
4	Develop an effective way to report student progress towards proficiency of course competencies. (Admins look at research and visit schools)	7/13 – 6/14	AP of Academic Affairs, Academic Deans, Dean of Continuing and Alternative Education, Director of Guidance
5	Improve academic performance of at-risk and special needs students through analysis of standardized test results and targeted instruction.	7/13-6-14	AP of Student Services, Director of Guidance, Special Ed Department Head

Goal #3 : Align TRHS curriculum to the Common Core State Standards (CCSS) as measured by “cross walk” documents and approval by the district curriculum and assessment committee by June 2014.

Step#	Strategies/Activities	Timeline	Team/Person Responsible
1	Create a timeline for curriculum, course and program of studies approvals.	9/13-12/13	AP of Academic Affairs, Academic Deans, Director of Guidance
2	Create a common “crosswalk” document and Curriculum template using UBD. Use those documents to Crosswalk curriculum and write (tweak) existing curriculum.	7/13-6/14	AP of Academic Affairs, Academic Deans, Department Coordinators
3	Focus PLC’s, department meetings, and release time to understand the documents and provide feedback to academic Deans.	9/13-6/14	Academic Deans, Department Coordinators
4	Teachers will align their course syllabus to new curriculum documents. Teachers will align syllabus to format and content that is	7/13-6/14	Academic Deans, Department Coordinators,

	aligned to each course.		Classroom teachers
5	Identify career and college readiness standards that will be embedded into the curriculum documents.	7/13-6/14	AP of Academic affairs, Academic Deans, Department Coordinators, Guidance department

GOAL #4: To create better learning and teaching environments, increase security measures and maintain the physical plant with optimal preventative procedures.

Step#	Strategies/Activities	Timeline		Team/Person Responsible
1	Examine option for multi-purpose instructional spaces and learning suites with the current facility options.			
2	Facilitate safety training for all staff members. Practice emergency safety procedures in alignment with Homeland Security guidelines. Train all essential personnel through the vehicle of NIMS (National Incident Management System). Coordinate campus emergency practices between middle school, PAC and high school with guidance of local emergency directors.	8/13-6/14		Asst. Principal/Operations Director of Facilities Members of the Safety Committee. District Safety Committee AP/Operations Director of Facilities PAC Administrator Middle School Administrator
3	Explore options to ensure security from TRMS to PAC to TRHS.	9/13-6/14		AP/Operations Plaistow Police Director of Facilities Safety Committee
4	Enhance the current facility to be aesthetically pleasing for students, staff and community members.	7/13-6/14		AP Operations Director of Facilities

	Organize and			Community Organizations
5	Communicate with District Facilities Committee regarding the need for updates to the Capitol Improvement Plan	7/13-6/14		