

# TIMBERLANE REGIONAL SCHOOL BOARD

ATKINSON, DANVILLE, PLAISTOW, SANDOWN

THURSDAY, NOVEMBER 21, 2013

Regular Meeting - 7:30 PM

Superintendent's Office  
30 Greenough Road, Plaistow, NH

*Dr. Earl Metzler, II, Superintendent*  
*Dr. Roxanne Wilson, Asst. Superintendent*

*Robert Collins, Chair*  
*Nancy Steenson, Vice Chair*

## AGENDA

1. Call to Order – Chair
2. Roll Call – Clerk
3. Pledge of Allegiance
4. Approval of Minutes
  - a. November 7, 2013
5. Delegations or Individuals
6. Current Business
  - a. Essay Contest Winners – INFORMATIONAL (15 minutes)
  - b. Community of Practice Award – INFORMATIONAL (10 minutes)
  - c. French Trip Modification – ACTION (5 minutes)
  - d. Professional Development Updates – INFORMATIONAL (15 minutes)
  - e. Science NECAP – INFORMATIONAL (30 minutes)
7. Administrator's Report
  - a. Update on School Activities – INFORMATIONAL
8. Personnel Report
9. Reports of the School Board
10. Correspondence Folder
11. Vendor and Payroll Registers
12. Other Business
  - a. Non-public (if needed)
13. Future Dates

DATE	MEETING TYPE	LOCATION	TIME
December 3	Retreat	SAU	6-9PM
December 5	Regular Meeting	Danville Elem	7:30 PM
December 19	Regular Meeting	SAU	7:30 PM
January 2	Regular Meeting	SAU	7:30 PM
January 14	Deadline for Citizen's Petition/CBA		
January 16*	Public Hearing on Budget	PAC	7:00 PM
January 22	First Day of Filing for Vacancies	SAU	
January 31	Last Day to File for Vacancies	SAU	5:00 PM
February 6*	Deliberative Session	PAC	7:00 PM
February 20	Regular Meeting	SAU	7:30 PM
March 6	Regular Meeting	Sand. Central	7:30 PM
March 11	District Voting	Polls	

\*These required hearings/sessions are in place of regularly scheduled board meetings.

*The MISSION of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.*

## **ADMINISTRATOR'S REPORT**

*Administrator's Report for November 21, 2013 School Board Meeting*

**1-3. OPEN MEETING** *Self-explanatory.*

**One set:** *November 7<sup>th</sup> meeting.*

### **4. DELEGATION OR INDIVIDUALS**

### **6. CURRENT BUSINESS**

#### **a. Essay Contest Winners – 15 minutes**

*Winners from grades 2, 5, 7, and 10 will present their essays on the four pillars of the National Honor Society: Scholarship, Leadership, Character and Service. Dr. Metzler and Chair to present awards. INFORMATIONAL*

#### **b. Community Practice Award – 10 minutes**

*Tim Lena to report on the achievements of peer outreach. INFORMATIONAL*

#### **c. French Trip Modification – 5 minutes**

*Mademoiselle Runnels to request modifying approved France trip by extending it two days. ACTION*

#### **d. Professional Development Updates – 15 minutes**

*Deb Armfield to present updates to PD program as well as provide information on upcoming PD opportunities. INFORMATIONAL*

#### **e. Science NECAP – 30 minutes**

*TRHS Administrators to present most recent science NECAP numbers. INFORMATIONAL*

### **7-9. REPORTS**

**7. Administrator's Report – Dr. Metzler to present**

*a. Update on happenings and activities with each of the district schools*

**8. Personnel Report – Dr. Metzler to present (if needed)**

**9. Reports of the School Board**

### **10. CORRESPONDENCE**

### **11. VENDOR AND PAYROLL REGISTERS**

### **12. OTHER BUSINESS**

*Non-public (if needed)*

### **13. FUTURE DATES**

## UPCOMING REGULAR MEETING AGENDAS

*This information is provided for informational purposes only. Agenda items are subject to change.  
The official agenda will be distributed one week prior to its scheduled meeting.*

<b>December 5, 2013 AT DANVILLE ELEMENTARY</b>	
School Presentation	<i>Danville Elementary</i>
Program of Studies	<i>First Reading</i>

<b>December 19, 2013</b>	
Policies	<i>1<sup>st</sup> Reading</i>
District Action Plan	<i>45 minutes</i>
Budget Update	
Review of Warrant Articles	
Program of Studies	<i>Second reading/adoption</i>

<b>January 2, 2014</b>	
Policies	<i>Second reading/adoption</i>
TSSU Contract	<i>Finalize CBA for ballot (if not done earlier – must be done by 1/14)</i>

### Back-Burner List

SERESC Update	<i>Beth Rincon</i>
NHSBA Resolutions	<i>September</i>
Soccer Field Dedication	

**TIMBERLANE REGIONAL SCHOOL BOARD**  
Atkinson, Danville, Plaistow, Sandown  
New Hampshire

**Regular Meeting**  
**November 7, 2013**  
**7:30 PM**

**SAU No 55 Office**  
**30 Greenough Road**  
**Plaistow, NH**

**Call to Order**

Chairman Collins called this November 7, 2013 meeting of the Timberlane Regional School Board to order at 7:30 pm.

**Board Members Present**

Mr. Blair, Mr. Barczak, Mr. Bealo, Chairman Collins, Mrs. Delfino, Mrs. Sherman, Mr. Ward and student representative Ben Militello.

**Not in attendance:**

Mr. Mascola and Mrs. Steenson

**Administrators Present**

Dr. Wilson, Assistant Superintendent  
Mr. Stokinger, Business Administrator  
Mrs. Killen, Director of Elementary Education  
Mr. Strainge, Director of Secondary Education  
Mr. Woodworth, Principal of TRHS  
Mrs. Allaire, Dean of Humanities  
Ms. Widman, Assistant Principal, Dean of Academics  
Mr. Flynn, Dean of Business, Information, Communication and Technology  
Mr. Pederson, Dean of Science, Engineering and Mathematics

**Pledge of Allegiance**

Chairman Collins led the assembly in the Pledge of Allegiance and then welcomed Dr. Wilson to the meeting.

**Minutes (00:)**

The board reviewed and approved the October 17, and October 23, 2013 public meeting minutes of the Timberlane Regional School Board. **The minutes were approved by general consent of the board.**

**Delegations and Individuals (00:)**

None

**CURRENT BUSINESS (00:13:53)**

**Honor Society Update**

Mr. Woodworth updated the board on improvements made to the honor society program. He outlined their goals and how they were accomplished.

**SAT Scores (00:)**

Mr. Strainge, Mrs. Widman and the Academic Deans presented the class of 2013 SAT scores. They reviewed the scores and updated the board on their plans moving forward to continue to improve scores. It was noted that this year the largest number of students took the test. The discussion continued regarding average costs of the classes to prepare for the test, new classes being offered, and how they would fit into the current curriculum.

**Blizzard Bags**

Dr. Wilson informed the board the Department of Education has approved Timberlane's proposal to implement the Blizzard Bag program. They will now iron out the logistics of the program before it can be rolled out to students, teachers, parents' district wide. The implementation of the program is very important and will be carefully constructed and communicated before it is used in the district. It is exciting for staff and students to incorporate this new tool into our districts.

**SLT/Board Committee Goals (00:)**

*Chairman Collins presented the Personnel Committee mission and goals for the 2013-2014 school year.*

**Administrator's Report (00:)**

*Dr. Wilson reported on the service project at Pollard School by the Plaistow Cub Scouts that will restore and add solar lighting to the Pollard School sign on Main Street. A special thank you was extended to the Scout of Den 3 Webelos 2 that will be performing the project, namely Zack Eldred, Mason Ketcham, Nick Matthews, Nate Peabody and Devon Perelut. She then informed the board that the state approved the operation of the Timberlane Learning Center Preschool Program at Sandown North.*

*Dr. Wilson thanked Kate Sherman-Deroche who provided information outlining the state requirements for register nurses as opposed to licensed practical nurses that was raised at the previous meeting.*

*The Academics Deans' newsletter issue 2 is now available and in each the board members package. Dr. Metzler has requested to meet with each and every parent considering sending their soon to be ninth grader to another high school. Proposed budget information is also included in each board member's package for their review.*

**Personnel (01:)**

*None*

**Reports of the School Board (01:)**

*The board members reported on activities and programs they attended.*

**Correspondence (01:)**

*Done*

**Vendor and Payroll Check Registers (01:)**

*Vendor and payroll registers have been signed by the board.*

**Other Business (01:)**

*Having no further business before the board Chairman Collins adjourned the meeting at 9:07 pm.*

*Respectfully submitted,*

*Nancy Danahy  
School Board Clerk*



Timberlane Regional School District  
Superintendent's Leadership Team's

**AMERICAN EDUCATION WEEK CONTEST**  
**GREAT PUBLIC SCHOOLS: *A Basic Right and Our Responsibility***

This year's contest will focus on the four pillars of the National Honor Society which are **Scholarship, Leadership, Service and Character**. Students are asked to write an essay in 500 words or less on how they would contribute to and promote one of the four pillars in their school.

**Grade 2 – Leadership**

**Grade 5 – Scholarship**

**Grade 7 – Character**

**Grade 10 – Service**

**Three finalists in each level will be chosen by each school.**

**(See Building Principal for details)**

**Finalist's essays to SAU by November 4<sup>th</sup>**

**District winners chosen by November 12<sup>th</sup>**

**1<sup>st</sup> Place winners to present to School Board on November 21<sup>st</sup>**

**A M E R I C A N   E D U C A T I O N   W E E K :   N O V E M B E R   1 8   -   2 2 ,   2 0 1 3**

<b>GRADE 2</b>	<b>SR</b>	<b>DA</b>	<b>SS</b>	<b>KK</b>	<b>BR</b>	<b>JH</b>	<b>EM</b>	<b>RW</b>	<b>GS</b>	<b>ND</b>	<b>TOTAL</b>
2-1	1	8	3	2	2	1	3	2	2	10	34
2-2	3	5	2	1	1	2	6	3	3	7	33
2-3	2	4	1	9	4	3	2	1	1	1	28
2-4	6	12	12	11	12	10	11	10	12	12	108
2-5	8	11	4	8	3	7	10	12	11	5	79
2-6	7	6	6	7	8	5	9	9	5	11	73
2-7	4	2	11	6	10	4	4	7	9	9	66
2-8	5	1	5	4	5	11	1	6	4	4	46
2-9	9	3	7	12	6	6	5	5	10	8	71
2-10	10	10	8	5	11	12	7	11	6	2	82
2-11	12	7	10	3	7	9	8	8	8	3	75
2-12	11	9	9	10	9	8	12	4	7	6	85

<b>GRADE 5</b>	<b>SR</b>	<b>DA</b>	<b>SS</b>	<b>KK</b>	<b>BR</b>	<b>JH</b>	<b>EM</b>	<b>RW</b>	<b>GS</b>	<b>ND</b>	<b>TOTAL</b>
5-1	4	11	12	9	9	1	6	9	0	11	72
5-2	3	6	3	4	4	2	2	8	0	2	34
5-3	1	1	2	1	1	3	4	1	0	5	19
5-4	11	5	5	7	10	7	7	3	0	6	61
5-5	9	12	6	10	6	12	12	12	0	12	91
5-6	12	8	9	11	12	11	11	11	0	8	93
5-7	2	4	4	3	3	5	1	2	0	1	25
5-8	6	7	8	8	5	8	8	10	0	9	69
5-9	10	10	7	12	2	10	9	7	0	10	77
5-10	8	2	1	2	8	4	3	4	0	3	35
5-11	5	9	11	6	7	9	5	6	0	7	65
5-12	7	3	10	5	11	6	10	5	0	4	61

<b>GRADE 7</b>	<b>SR</b>	<b>DA</b>	<b>SS</b>	<b>KK</b>	<b>BR</b>	<b>JH</b>	<b>EM</b>	<b>RW</b>	<b>GS</b>	<b>ND</b>	<b>TOTAL</b>
7-1	1	1	3	2	1	1	1	2	0	3	15
7-2	2	3	2	3	2	3	2	3	0	2	22
7-3	3	2	1	1	3	2	3	1	0	1	17
									0		

<b>GRADE 10</b>	<b>SR</b>	<b>DA</b>	<b>SS</b>	<b>KK</b>	<b>BR</b>	<b>JH</b>	<b>EM</b>	<b>RW</b>	<b>GS</b>	<b>ND</b>	<b>TOTAL</b>
10-1	1	3	5	4	4	4	3	3	0	5	32
10-2	5	4	4	5	5	5	4	5	0	2	39
10-3	2	1	3	2	3	2	2	4	0	3	22
10-4	4	2	2	3	2	3	5	2	0	4	27
10-5	3	5	1	1	1	1	1	1	0	1	15

A good leader is someone who cares about other people and is kind, does the right thing sets examples for other people and help other people reach there goals. They are very independent. They try new things to make the world a better place. they teach us new stuff. They are good citizens. I can be a good leader by being nice to people, solving problems, being respectful to other people, by doing my work

being responsible. I can make the  
right choices and make sure  
every body gets along. I can  
help other people be a good  
leader by helping them be  
a problem solver and tell  
them to keep trying to  
be a good citizens, and to  
be respect ful. That is what  
I think leadership is.

10/29/13

# Scholarship

By Devon Simmons

Having good scholarship takes a lot of dedication and effort. Did you know that it takes ten thousand hours to perfect something? One thing that represents good academics is pushing yourself. You can push yourself by first setting goals. Setting goals helps you to succeed because when you set a goal, you keep on pushing yourself until you are successful. After you achieve a goal, you should reward yourself. Rewarding yourself helps because it will get you to set more goals. Another way to push is by doing more than you are supposed to be doing. For example, if you are supposed to read twenty minutes, read forty. Or if you are supposed to write one hundred words, write two hundred. The last way to push yourself is to exceed expectations. That really represents being a good learner.

Another way to display great scholarship is to study or practice often. For example, you should keep studying your multiplication facts until you get them all right on your test. Even after you do that you should keep practicing. You can also do research out of school. That will show being a good scholar because it is doing extra work out of school to succeed. Making observations helps you to get to be a better

scholar because it shows how the things you do in school relate to every day outside of school. Those are the reasons why studying and practicing help in the work of being a good scholar.

The things I have mentioned are definitely not the only things you can do to be a good scholar. Doing other activities is something that helps you a lot. Doing things like playing other sports really helps because it is something other than school that you can set your mind to. Other things you can do are playing an instrument or anything else. Those things also help to relax your mind from your schoolwork.

The last way to demonstrate good scholarship that I am going to mention in this essay is to never give up. Never giving up is one of the most important techniques to show good scholarship. It is one of the most important methods because if you commit to something, then the first second anything gets tough, you quit. If you do that, you will never get anywhere in life. The other way is to commit to something, then the second things get tough, you get tougher. That is the mindset that will demonstrate excellent scholarship. Those are the main things it takes to be a good student. As you can see, being a good scholar takes a lot of work, but anyone can do it if they put in enough time and effort.

## Writing Contest

7-1

There are many ways I could promote and contribute to character in school. I would show people that they can trust me. This means I would tell the truth when people at school and at home ask for it. I wouldn't cheat on any tests, or homework. If I ever forgot to study, I would have to deal with it, I would remember next time, and not glance quickly at other people's tests.

I would show respect. I would be courteous and polite. For example, when someone says hi to you in the hall, you should say hi back. When someone says thank you, you say, "You're welcome". When someone asks you to do something with/for them you don't want to say no last minute, because that wouldn't be fair. And if someone asks if you want to hang out, don't change plans last minute. You would have to stick to that plan with no excuses. That would be the right thing to do.

I would show responsibility. I would create and maintain a safe environment for me, and everyone around me. Never physically hurt other people. Don't hit, punch, because you're mad at them. When you're in a in a group and you don't agree with other people, use your words and say "I don't like that idea". Before you act, think about the consequence that could happen. If you give a teacher attitude you will most likely get sent to the office, so think first.

I would show fairness. I would play by the rules. At recess, I wouldn't say that my team is winning the basketball game if we really weren't. People try to win a lot of things so they can rub it in the other teams face. If you lose a game, don't be a sore loser, and don't show physical contact (hitting, punching, kicking etc.).

I would show that I care. I would treat people with kindness. If one of my friends are having a tough time at school because something happened at home, I would ask them if they wanted to talk about it, or need any help. I wouldn't insult or make fun of people. Calling people names isn't nice. They probably didn't do anything to you, so why would something back? Insulting people is bullying, and bullying is never good.

I would show citizenship. I would respect and follow the school rules, and not break them. The rules of our school are: Respect, Responsibility and right choices. I would get involved in afterschool activities like afterschool sports, and afterschool clubs. That is how I have a part in growing and developing character in school. Why don't you try?

Maggie Skerry

Mr. Deveney

English 2<sup>nd</sup> Period

I think an individual can have a very positive impact on his or her school community in many ways. Students when given the opportunity can make a difference. When I think of Timberlane, I see a school that has a lot of potential. I see it in the students who attend our school. I feel, it is up to each student to make a difference in our school community. There are many ways we as individuals can make a positive impact on our school. It all starts with an idea, and I have many.

For example, I would love to see Timberlane have a student run store. This store would be different because everything in it would be free. I know how expensive things can be. Kids could donate stuff they no longer need. Things like clothing, backpacks, notebooks, and school supplies. I would even have a small snack counter where a kid could get a fresh piece of fruit or crackers if they are hungry. The doors would always be open to the Timberlane thrift store. A student could go in any time and get something he or she wants or needs.

Another idea I have is to have "adopt a freshman" for the month of September. Seniors could act as a role model for freshman to help them make the transition from middle school to high school more fun and less stressful. There could be different themes throughout the month, like "have lunch with a freshman" or "senior/freshman game night". I think having seniors more

involved with the freshman class could potentially build a stronger/kinder community that shows how working together we can all make a difference.

I also think Timberlane should do more to encourage reading, writing, and art. I would love to see courses offered titled “Independent Reading”, “Independent Writing”, and “Independent Art”. These courses would allow students taking them to read, write, and create what they want. No rules just student led learning. I think adults would be amazed at the work created without the restrictions of a typical classroom.

Finally, I think volunteering should be a required credit course. It would be helpful if students were given time during the school day to work on their volunteerism. Perhaps, students could use one study hall a week to work with their charity or organization of choice. This would be a great way for students to get involved in their community and make a difference. There are so many worthy charities that would love the help. It should be something that starts in your freshman year. You pick your charity, and then work for that organization for four years. Ending in your senior year with an essay written about what you learned.

These are just some ways I think an individual can make a difference. As Miranda Cosgroove once said, “I want to get the message out that everybody can make a difference.”

## **Reasons to Extend the French-Exchange in Saint-Dizier by 2 days:**

**Current dates:** April 24<sup>th</sup> – May 5<sup>th</sup> 2014

**Request for :** April 24<sup>th</sup> – May 7<sup>th</sup> 2014

Original plan to visit Paris from April 29<sup>th</sup> to May 1<sup>st</sup>

Unfortunately, May 1<sup>st</sup> is “Labor Day” and a big holiday in France. My plan to avoid large crowds at the Parisian monuments by going on a Tuesday, Wednesday, and Thursday was foiled. The French often take days off around May 1<sup>st</sup> to create a week off or a long weekend.

So, if I were to add May 6<sup>th</sup> and 7<sup>th</sup>, I could bring the students to Paris on Monday, May 5<sup>th</sup>, Tuesday, May 6<sup>th</sup>, and Wednesday, May 7<sup>th</sup> and avoid both holidays and weekend crowds.

I feel that it is important that the Parisian part of the trip is not overly crowded because the students look forward to this part of the trip immensely and I want them to enjoy it completely. During the 2012 trip I didn't even take out my camera because the crowd at Versailles was huge.

Secondly, it's a safety question. Pick-pocketing and potential to get separated from the group can occur when there are too many people.

**TIMBERLANE REGIONAL SCHOOL DISTRICT**  
**Professional Learning**

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**2013-14**

**Professional Learning**

**November 6: Early Release/ HS, MS** (teacher conferences @ elementary)

*Jody Polleck, PhD*

**Content Area Literacy:**

- AM Focus on leadership (coaching strategies for teacher support)
- What is Content Literacy?
- Matching students to text
- Role of vocabulary in comprehension of content materials

**December 5: Full Day**

*Jody Polleck, PhD*

**HS and MS Content Literacy:** Creating and delivering reading lessons within the content areas

- Text complexity
- What lessons should look like
- Differentiation

***Nancy Fields, Ed. D.***

***Elementary PK-2:*** Early Numeracy

***Rolph Christensen Ed.D.***

***Elementary 3-6:*** Foundations of Model Drawing

**December 8-12**

***Harvard Instructional Rounds Institute: Members of school and district administrative team***

**January 21: Full Day**

*Jody Polleck, PhD*

**HS and MS Content Literacy:** Customized training

***Nancy Fields, Ed. D.***

***Elementary PK-2:*** Early Numeracy Continued

***Rolph Christensen Ed.D.***

***Elementary 3-6:*** Foundations of Number Sense: 8 Mathematical Practice Standards

**Debra Armfield, M.Ed.**  
Director of Professional Learning  
[debra.armfield@timberlane.net](mailto:debra.armfield@timberlane.net)

**Timberlane Regional School District**  
30 Greenough Road  
Plaistow, NH 03865  
(603)382-6119 ext.2228

**TIMBERLANE REGIONAL SCHOOL DISTRICT**  
**Professional Learning**

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**February 21: Early Release**

***District-wide:*** Introduction to the 7 C's, Interpretation of Tripod Results

**March 26: District PD Day**

***District-wide***

- Model of Instruction
- Each of the 7 C's
- Differentiated Instruction
- Content vocabulary Instruction
- Text Complexity/ Lexile
- Common Core (various)
- TBD with PD Committee

**April 25: Early Release**

***District-wide***

School Net/ Implementation of new Professional Development tools

**May: Early Release**

***District-wide***

Work on School Action Plans

## Timberlane Regional School District

### NECAP Science 2013 Teaching Year

#### ELEMENTARY PROGRAM

##### Science

**Strengths:** physical science domain

**Areas for Growth:** inquiry and writing short answer and constructed responses

**Elementary Science Goal:** *Through greater instructional emphasis in scientific practices and writing to explain thinking for short and longer responses, student proficiency levels in inquiry domain will increase from 35% to 40% in 2013.*

#### MIDDLE SCHOOL PROGRAM

##### Science

###### Strengths

- **Physical Science**
- **Life Science**
- **Inquiry** is a strength, and one we have worked on through greater instructional emphasis on the use of inquiry skills, including the use of data analysis (with emphasis on mathematical data analysis to support data analysis in inquiry). We have shown greater proficiency as compared to the state during the past few years.

###### Areas for Growth

- **Earth and Space Science**

**Middle Level Science Goal:** *With greater instructional emphasis including exposure to new concepts, practice, and writing in the categories of Earth and Space Science, students should be able to improve their proficiency level from 34% to 38% in 2013.*

## **HIGH SCHOOL PROGRAM**

### ***Science***

#### **Strengths**

- Physical Science
- Life Science

#### **Areas for Growth**

- Earth Science
- Inquiry

#### **High School Level Science Goal:**

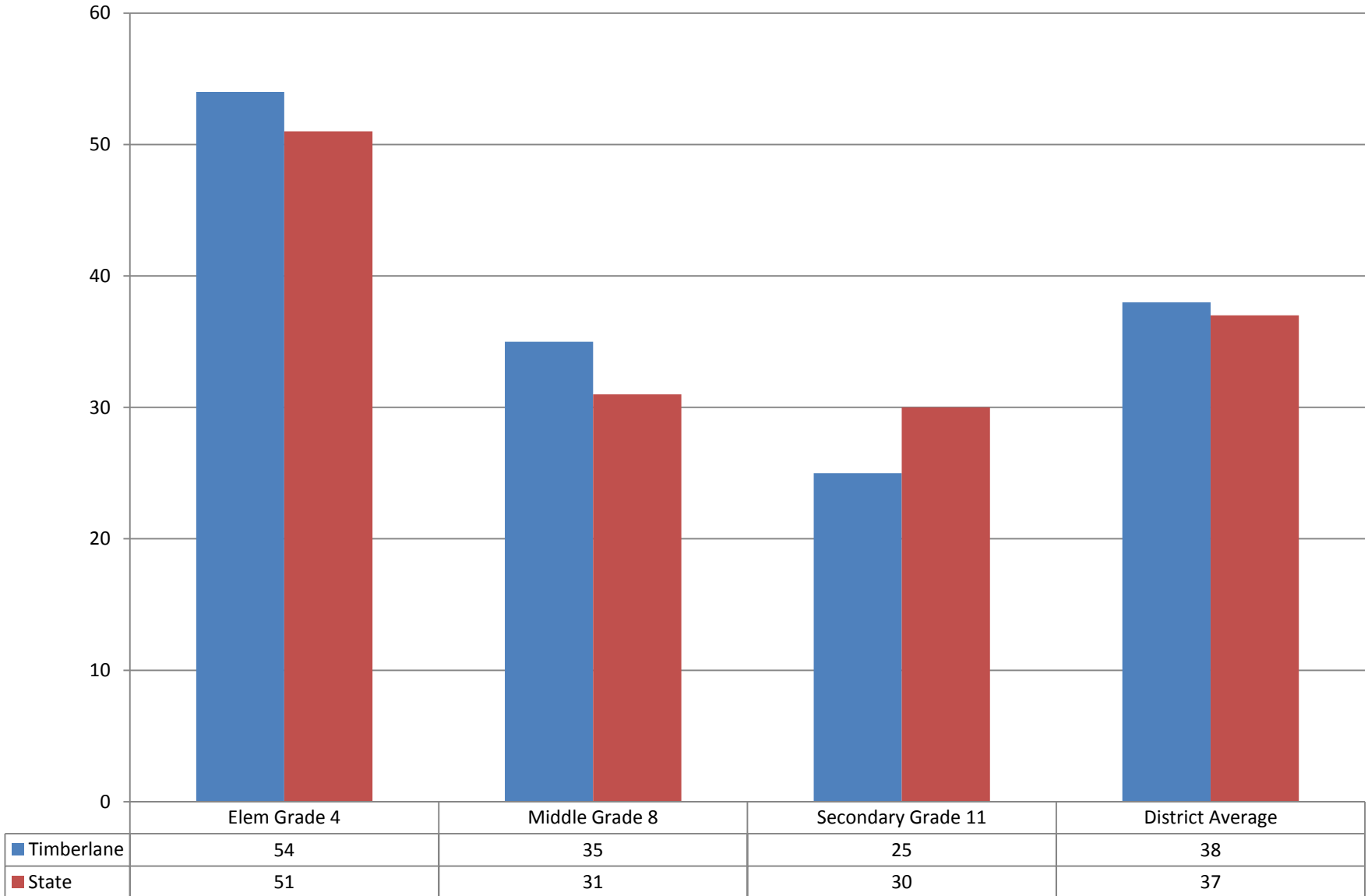
*Through greater instructional emphasis in the sub-skill categories of **Earth and Space Science** and **Inquiry**, student proficiency levels in Science will increase from 26% to 29% in 2013.*

# Timberlane Regional School District

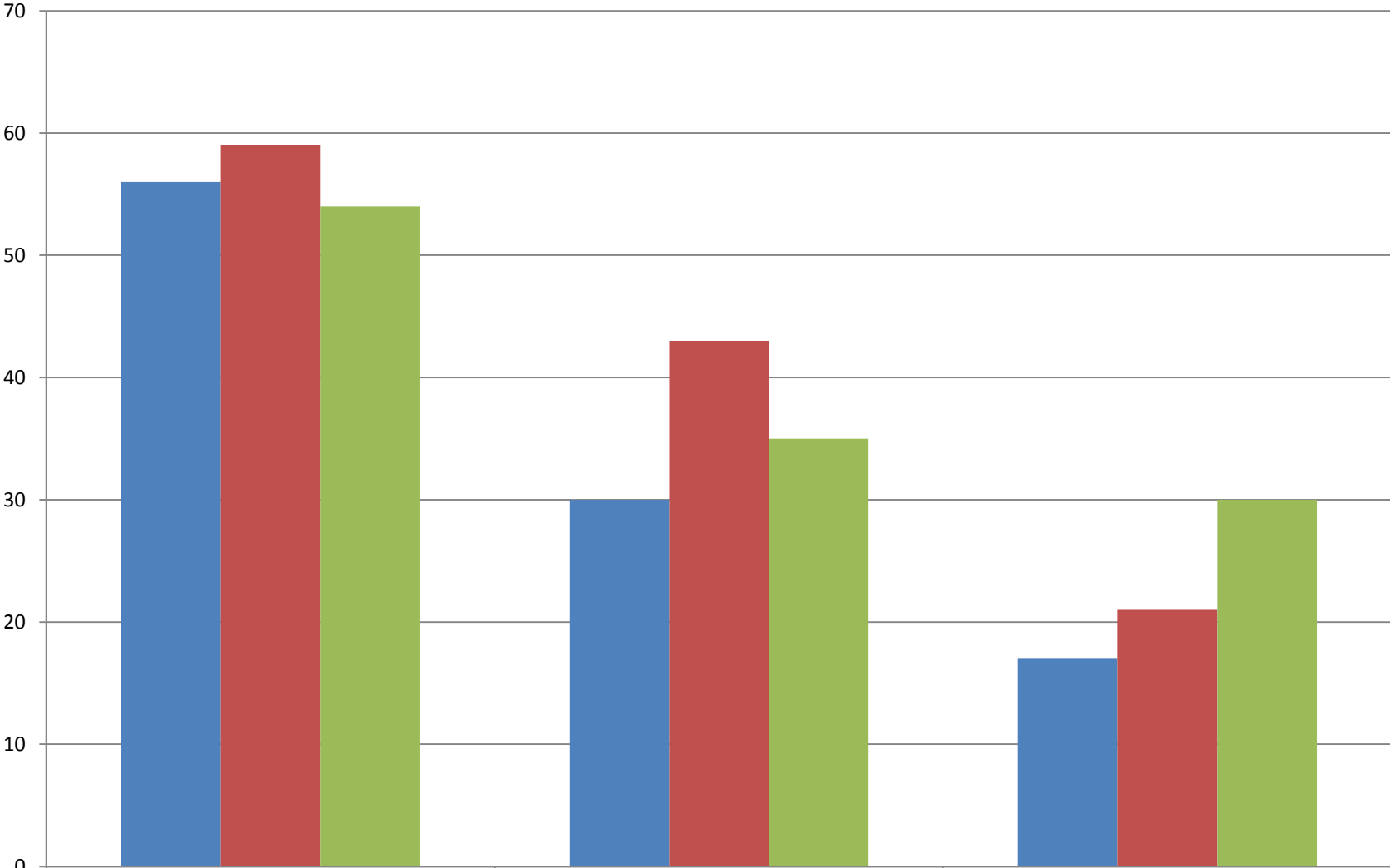
2013 Science NECAP Results

(test taken May 2013)

## TRSD District: 2013 NECAP Science Results by level



# 3 Year Science NECAP Comparison - District Scores 2010-2013



	4th Grade	8th Grade	11th Grade
2010/11	56	30	17
2011/12	59	43	21
2012/13	54	35	30