

TIMBERLANE REGIONAL SCHOOL BOARD

ATKINSON, DANVILLE, PLAISTOW, SANDOWN

THURSDAY, JANUARY 22, 2015

Regular Meeting - 7:30 PM

Superintendent's Office
30 Greenough Road, Plaistow, NH

Dr. Earl Metzler, II, Superintendent
Dr. Roxanne Wilson, Asst. Superintendent

Nancy Steenson, Chair
Kate Delfino, Vice Chair

AGENDA

1. **7:30 PM** Call to Order – Chair (15 minutes)
2. Roll Call – Clerk
3. Pledge of Allegiance
4. Approval of Minutes
 - a. January 8th, 15th meeting minutes
5. Delegations or Individuals
6. Current Business
 - a. **7:45PM** German Exchange Program* – ACTION (10 minutes)
 - b. **7:55PM** Library Information Curriculum – ACTION (15 minutes)
 - c. **8:10PM** Policies – ACTION (10 minutes)
 - d. **8:20PM** Sandown No. Playground Expansion* - INFORMATIONAL (15 minutes)
 - e. **8:35PM** Public Forum on Sandown Schools Consolidation –
INFORMATIONAL/ACTION (90 minutes)
 - f. **10:05PM** Warrant Articles – ACTION (15 minutes)
7. **10:20PM** Administrator's Report
 - a. Update on School Activities – INFORMATIONAL
8. Personnel Report
9. **10:30PM** Committee Reports
10. **10:35PM** Reports of the School Board
11. Correspondence Folder
12. Vendor and Payroll Registers
13. **10:40PM** Other Business
14. Non-public (if needed)
15. Future Dates

DATE	MEETING TYPE	LOCATION	TIME
January 30	Last Day of Filing for Candidacy	SAU	5:00 PM
February 5	Deliberative Session	TRHS	7:00 PM
February 19	Regular Meeting	SAU	7:30 PM
March 5	Regular Meeting	SAU	7:30 PM
March 10	Voting	Polls	
March 19	Reorganizational/Regular Meetings	SAU	7:30 PM
April 2	Regular Meeting	SAU	7:30 PM
April 16	Regular Meeting	SAU	7:30 PM
April 22	SAU Board Reorganizational Meeting	SAU	7:00 PM
May 7	Regular Meeting	SAU	7:30 PM
May 21	Regular Meeting	SAU	7:30 PM

The MISSION of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.

ADMINISTRATOR'S REPORT

Administrator's Report for January 22, 2015 School Board Meeting

1-,3. OPEN MEETING *Self-explanatory.*

4. APPROVAL OF MINUTES

Three sets: January 8th public session, January 15th public hearing and special meeting following.

5. DELEGATION OR INDIVIDUALS

6. CURRENT BUSINESS

a. German Exchange Program – 10 minutes

Doug Madsen to present program for 2015-16 school year which includes a request for students to go to Germany. See policy IJOA. Action required.

b. Library Information Curriculum – 15 minutes

Deb Armfield to present first reading on library information curriculum. See policy IGA. Action.

c. Policies – 10 minutes

Mr. Bealo to present six policies for first reading. See policy BGB. Action

d. Sandown North Playground Expansion Plan – 15 minutes

Jim Hughes to present plan details for the expansion of the playground at Sandown North. Informational.

e. Public Forum on Sandown Consolidation – 90 minutes

Open forum for the board to take public comment consolidating the Sandown elementary schools. Information/Action.

f. Warrant Articles – 15 minutes

Board to discuss and potentially add "intent" statements to the district warrant.

7-9. REPORTS

7. ADMINISTRATOR'S REPORT – *Dr. Metzler to present*

a. Update on happenings and activities with each of the district schools

8. PERSONNEL REPORT – *Dr. Metzler to present (if needed)*

9. COMMITTEE REPORTS – *Committee Chairs to update board on current initiatives.*

10. REPORTS OF THE SCHOOL BOARD

11. CORRESPONDENCE

12. VENDOR AND PAYROLL REGISTERS

13. OTHER BUSINESS

14. NON-PUBLIC *(if needed)*

15. FUTURE DATES

- **Filing Period for candidacy – January 21st-30th**
- **Deliberative Session – February 5th**

UPCOMING REGULAR MEETING AGENDAS

*This information is provided for informational purposes only. Agenda items are subject to change.
The official agenda will be distributed one week prior to its scheduled meeting.*

February 5, 2015	
Deliberative Session	<i>7pm TRHS Gymnasium</i>
Meeting immediately after	Action on warrant if needed
Library Information Curriculum	Second Read/Adoption

February 19, 2015	
Policies	<i>Second reading & first readings</i>
Annual Report Article	<i>Finalize school board article for 2014 Annual Report</i>
Athletic Boosters Update	<i>Review of financials</i>
Math Curriculum	<i>First Reading</i>
2016-17 School Calendar	
Baseball Boosters Fundraiser	<i>Lisa Hall, President</i>

March 5, 2015	
Policies	<i>Second Reading</i>
School Board Self Evaluation	
English Language Arts Curriculum	<i>First Reading (second read 3/12)</i>
Math Curriculum	<i>Second Read/Adoption</i>

March 12, 2015	
Re-Organizational Meeting	
Policies	<i>First Reading</i>
English Language Arts Curriculum	<i>Second Read/Adoption</i>
Election Results	

Back-Burner List

Differentiated Instruction Competency Education Continuum	<i>D. Armfield</i>
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TIMBERLANE REGIONAL SCHOOL BOARD
Atkinson, Danville, Plaistow, Sandown
New Hampshire

Regular Meeting
January 8, 2015
7:30 PM

SAU 55 Office
30 Greenough Road
Plaistow, NH

Call to Order

Madam Vice Chair Delfino called this January 8, 2015 public meeting of the Timberlane Regional School Board to order at 7:30 PM. Roll call was taken.

Board Members Present

Mr. Bealo, Mr. Blair, Mr. Collins, Mrs. Delfino, Mrs. Green, Mr. Sapia, Mrs. Sherman and Mr. Ward

Absent:

Mrs. Steenson

Administrators Present

Dr. Metzler, Superintendent of Schools

Mr. Stokinger, Business Administrator

Mrs. Armfield, Executive Director of Curriculum, Assessment and Professional Learning

Ms. Auger, Principal of Pollard School

Mrs. Georgian, Principal of Sandown North School

Mr. Rolph, Principal of Sandown Central

Mrs. Roy, Assistant Principal of Student Services and Facilities at TRHS

Pledge of Allegiance

Madam Vice Chair Delfino led the assembly in the Pledge of Allegiance.

Minutes (00:01:32)

The minutes were approved by general consent with changes.

Delegates and Individuals (00:004:23)

Student representative Lucas Appleton read an anonymous poem that was penned by a concerned 15 year old high school student. The poem expressed his/her desire to be directed to accurate information of the school district budget process and expressed their concern of current inaccurate and opinionated information that is being touted to the public. The board members invited any student to contact their board representatives for guidance in the budget process. Dr. Metzler invited students and residents to attend the public hearing on the budget scheduled for January 15th at the Performance Arts Center as well as the Deliberative Session scheduled for February 5th at the high school. Both meetings will begin at 7 PM. Dr. Metzler also invited any student interested in the budget process to contact the SAU office; Dr. Metzler or Mr. Stokinger would be happy to provide accurate information.

Mr. Joseph McKinnon from Sandown opined that Sandown Central is an important part of the Sandown community. He complimented the staff and administration of the school. Mr. McKinnon was concerned about the impact on students should the school be closed; he would like more consideration given to keep Sandown Central open for the students.

Mr. Bryant from Sandown thanked Dr. Metzler for reaching out to him and discussing his concerns as well as Mr. Collins who educated him on the process. Mr. Bryant noted he has two children in the Sandown schools and asked what solutions to the parking situation would be considered if grades were to be combined into Sandown North.

He also expresses his concern for the lack of a fire suppression system and playground space for students. He stated his concerns about moving the special education programs since he understand the programs perform well at Sandown Central. He asked that the decision be postponed for one year and consideration be given to expanding Sandown North. The board thanked the residents for their input.

Current Business

French Exchange Program (00:22:40)

Mademoiselle Runnells presented a student exchange program for the 2015-16 school year. She reported that 15 French students accompanied by two teachers from Estic will arrive October 11, 2015 and stay until October 25, 2015. Additionally 15 Timberlane students would depart April 21, 2016 and arrive in Lycee Estic to visit with host families (visiting the culture of France) until May 4, 2015.

Motion: Mr. Ward motioned to approve the French exchange program for the 2015-2016 school year with four school days excused. Mr. Collins seconded the motion.

Mrs. Green inquired about the funding for this program. Mademoiselle Runnells stated that the students pay (no expenses are paid by the district). Dr. Metzler clarified the program is considered educational and is fully funded by students. **With no further discussion the motion passed by a unanimous vote of 8-0-0.**

SAT Results (00:33:56)

Mrs. Roy presented the class of 2014 SAT scores, summarizing a three year trend of scores for Timberlane seniors as well as comparison scores to New England states and other public high schools. She explained and showed the SAT and GPA Naviance scattergram depicting the average admission status for Timberlane students by GPA and SAT scores for the University of New Hampshire and Worcester Polytechnic Institute. Dr. Metzler noted the remarkable increase in math scores which is a credit to teachers, administrators and all staff at the high school. Luc Appleton affirmed the preparation classes for the test were very helpful to students.

2015-16 Proposed Budget (00:52:02)

Mr. Stoking updated the board on the fourth draft of the 2015-2016 proposed budget. The third draft of the proposed budget was adjusted after the Budget Committee made adjustments to the overall proposal. Mr. Stoking reviewed RSA 40:13, IX (b) which clarifies how the default budget is calculated.

Mr. Blair motioned to approve the 2015-2016 proposed budget for \$67,723,927 as presented; Mr. Bealo seconded the motion. After a brief discussion Mr. Blair withdrew his motion and Mr. Bealo withdrew his second.

Motion: Mr. Bealo motioned to move classes from Sandown Central to Sandown North with administration to make the decision as to where the Special Education programs are to be located. Mr. Sapia seconded the motion. Dr. Metzler provided a report outlining the retirement of facilities information regarding Sandown Central. The board requested time to review the information and hear from the public before making this decision. **With no further discussion the motion failed by a vote of 1-7-0 (Mr. Bealo in favor).**

Mr. Springer from Danville thanked Mr. Collins and Madam Chair Steenson for attending the Danville selectman's meeting. He asked Mr. Stoking what percentage of the proposed \$67m budget can be changed. Mr. Stoking explained that there is a small portion that is discretionary. He explained the items that would be controllable in the budget process. Mrs. Green opined that staffing is a major driver which has not been addressed. The cost of funding education was discussed.

Warrant (01:35:42)

Mr. Stoking reported on the dates of the public hearing, deliberative session and voting dates. He reported on the proposed figures for the budget, noting it is less than the default budget by 1%. Dr. Metzler reported residents have thanked him for his consideration on this budget but if additional cuts are necessary they would have to come from arts, sports, music, transportation, etc. He is not comfortable with these types of cuts and supports the current proposed budget.

MOTION: Mr. Blair motioned to allot up to \$250,000 of surplus to the School Building Construction, Reconstruction, Capital Improvement and Land Purchase Capital Reserve Fund; seconded by Mr. Collins. Mrs. Green motioned to amend the motion by reducing the amount to be allotted to zero. No second was received; motion to amend failed. Mr. Collins noted that the voters will decide if the monies should be allotted. Mrs. Green expressed her concern that the money is from the surplus. Mrs. Sherman expressed the importance of the capital reserve fund balance for many reasons including emergencies, maintenance and projects. Mr. Sapia noted the cost to taxpayers across the districts to allocate this amount is approximately \$35 per household. Mr. Collins noted the money does come from surplus but the voters make the decision. **With no further discussion the motion passed by a vote of 7-1-0 (Mrs. Green opposed).**

Motion: Mrs. Green motioned to separate the two questions in article four to raise and appropriate operational costs for Sandown Central from authorizing the district to withdraw \$416,245 from the existing Capital Reserve account for the kitchen renovation at Sandown Central; Mr. Ward seconded. A discussion ensued outlining the need for the kitchen renovation if Sandown Central School is to remain open. **Having no further discussion the motion failed by a vote of 1-7-0 (Mrs. Green in favor).**

Motion: Mr. Bealo motioned to strike article four in its entirety from the 2015 TRSD warrant; Mr. Blair seconded. Having no further discussion the motion failed by a vote of 3-4-1 (Mr. Blair, Mr. Sapia, Mrs. Sherman and Mr. Ward opposed and Mrs. Green abstained).

Mr. Collins motioned to include a total dollar amount in text of article four as well as indicate the amounts from taxes and from the capital reserve account; Mrs. Sherman seconded. A discussion ensued. Mr. Collins withdrew his motion and Mrs. Sherman withdrew her second.

MOTION: Mr. Blair motioned to strike Article 5 from the TRSD 2015 warrant; Mr. Bealo seconded. Mr. Ward opined it is a safety issue at Sandown North and stated his support of the sprinkler system. Dr. Metzler stated the students of Sandown North deserve an appropriate playground to play in. He further noted that as far as a sprinkler system is concerned, if the Fire Chief tells him the school needs a sprinkler system, then we certainly need a sprinkler system. Mrs. Green noted her support of the sprinkler system but not the playground.

MOTION TO AMEND: Mrs. Green motioned to amend the motion by adding Article 5 back into the warrant, to raise and appropriate up to \$90,000 for the playground expansion and striking the language related to the sprinkler system. Mrs. Sherman seconded. **With no further discussion the amendment passed by a vote of 6-2-0 (Mrs. Delfino and Mr. Blair opposed).**

With no further discussion the motion as amended passed by a unanimous vote of 8-0-0.

The meeting recessed from 10:09 PM to 10:22 PM.

Motion: Mrs. Green motioned to change Article 5 to read “shall the voters of the Timberlane Regional School District raise and appropriate up to \$90,000 for the expansion and upgrade to the Sandown North Elementary school playground.” With no further discussion the motion passed by a unanimous vote of 8-0-0.

Motion: Mr. Collins motioned to change the wording in Article 4 to read “Shall the voters of the TRSD raise and appropriate up to a total of \$1,160,544 up to the sum of \$416,245 from the existing School Building Construction, Reconstruction, Capital Improvements and Land Purchase Capital Reserve Fund. The sum of \$744,299 to be raised and appropriated specifically for the operational costs of Sandown Central Elementary School. \$416,245 to be raised and appropriated specifically for the renovation of the kitchen at Sandown Central Elementary School”; Mrs. Sherman seconded. With no further discussion the motion passed by a vote of 6-1-1 (Mr. Bealo opposed and Mrs. Green abstained).

Motion: Mr. Blair motioned to amend Article 6 of the Timberlane Regional School District warrant by adding the wording “and benefits” after the word salaries; seconded by Mrs. Sherman. With no further

discussion the motion passed by unanimous vote of 8-0-0.

Motion: Mr. Collins motioned to accept the Timberlane Regional School District 2015 warrant with changes, seconded by Mr. Sapia. With no further discussion the motion passed by a unanimous vote of 8-0-0.

Policies (02:55:23)

Mr. Bealo presented three polices recommended for a second reading.

- IGA CURRICULUM DEVELOPMENT AND ADOPTION
- GCFA PROFESSIONAL STAFF –SUMMER HIRING
- IGD CURRICULUM ADOPTION

MOTION: Mrs. Green motioned to approve the following polices for a second reading:

- IGA CURRICULUM DEVELOPMENT AND ADOPTION
- IGD CURRICULUM ADOPTION

Mr. Sapia seconded the motion. With no further discussion the motion passed by a unanimous vote of 8-0-0.

MOTION: Mr. Bealo motioned to approve policy GCFA Professional Staff – Summer Hiring for a second reading; Mr. Sapia seconded. With no further discussion the motion passed by a vote of 7-1-0 (Mrs. Green opposed).

Administrators Report (02:58:04)

Dr. Metzler reported he has met with Whitson's and the good news is at this time we actually are in the positive about \$7,000, thus we are on pace to break even. He invited the supervisors of the checklist from all of the towns within the district to the high school on Wednesday January 14th at 9:40 am to provide students the opportunity to register to vote. He informed the board of a family that recently moved from Danville to Hampstead. One child of the family is a senior student at the high school; the other children have transferred to the Hampstead schools. The family has requested the high school student be allowed to remain at the high school to finish out their senior year. Hampstead will reimburse Timberlane the Pinkerton rate but there is a balance of \$1,742.82. He asked the board to consider waiving this balance which is prorated for the remaining days of the school year.

MOTION: Mr. Sapia motioned to waive the balance of up to \$1,724.82 of tuition cost, seconded by Mr. Collins. With no further discussion the motion passed by a unanimous vote of 8-0-0.

Dr. Metzler stated he wanted to clarify the intention of the extended retirement notification deadline. Staff members have up until March 1, 2015 to submit a letter of intent to retire in order to be considered for the retirement incentive; RIF or no RIF.

Mrs. Green inquired where the money received from business partnerships would be reflected in the revenue budget. Mr. Stokinger clarified the monies will be under line item donation/grant as the board approves the donations.

Personnel Report (03:14:40)

Dr. Metzler recommended accepting the retirement requests of:

Diane LaRose Sandown Central Guidance Counselor, 20 years with the district

MOTION: Mr. Sapia motioned to accept the intent to retire with great regret of Diane La Rose; Mr. Blair seconded. With no further discussion the motion passed by a unanimous vote of 8-0-0.

Committee Reports (03:15:26)

Mr. Bealo reported on the Policy Committee meeting and Mr. Collins reported on the Capital Improvement Plan and the Community Relations committees meetings.

Reports of the School Board (03:18:58)

Mrs. Green and Mr. Collins reported on citizen's petitions; Mrs. Green informed of a petition for Sandown to withdraw from the SAU and Mr. Collins informed of one to change the funding formula.

Correspondence (03:25:47)

All board members were presented the correspondence received since the last board meeting. Mrs. Green noted that a piece of correspondence circulated to the board last night did not make the folder. Dr. Metzler noted that the correspondence was sent to him. Mrs. Green inquired if the district can prevent the recent Facebook page from using the district logo and if the new public relations person is responsible owner of the page? Dr. Metzler noted that the district does not have a registered logo and that the public relations person is not responsible for the Facebook page however, he noted the information provided on that page is accurate. The page is not affiliated with the district.

Vendor and Payroll (03:29:45)

Vendor and payroll registers were signed by the board.

Other Business (03:29:56)

Mrs. Green inquired when the board will be able to see the class time surveys. Dr. Metzler estimated in April whereby he will be able to present a comparison of two years. Mrs. Green would like to review the days the Blizzard Bag may be used. Dr. Metzler informed her the Blizzard Bag plan has been accepted and has been filed with the Department of Education where it can viewed that at any time.

Having no further business before the board Madam Vice Chair Delfino adjourned the meeting at 11:18 PM.

Respectfully submitted,

*Nancy Danahy
School Board Clerk*

2015-2016 German-American Partnership Program Information (handout #1)

Dear Parents,

Please find attached an informational brochure on our exchange program with Germany. This Fall we will be hosting students from our partner school in Germany (**SEP. 25 – OCT 20, 2015**) and then going to Germany to be hosted by them in June, 2014.

*****The dates for next year's Germany trip are tentatively June 16-July 14, 2016.**

I will be receiving the German students' applications sometime between April and May, and will be matching up partners around mid- May.

*****NOTE:** Normally, students who go to Germany also host their German partner. There are times and situations, however, that may make it not possible to host. In this event we find a substitute student and family to host their German when they are here in the Fall.



GAPP Exchange 2013-2014 German partners in front of the Massachusetts State House

German-American Partnership Program Exchange



Objectives:

The TRHS World Language Exchange Programs have been designed to achieve the following goals:

- **Promotion of the target language and improvement of existing target language skills**
- **Broadening of knowledge of the partner country for students and teachers**
- **Intercultural meetings between students and teachers**
- **Promotion of target language studies at high schools in the USA**
- **Improvement of the competency of target language students in the English language**
- **Further training for teachers of the partner language**
- **Establishment of long-lasting interests in the partner countries**
- **Intensification and sustainability of the relationship between the target country and the USA**

Timberlane is **one of 650** German programs in the US and Canada that have active exchanges with schools in Germany. GAPP provides a once in a lifetime opportunity to meet and befriend peers in Germany. The experiences and friendships made last a lifetime...



Our Partner School in
Droyßig, Germany

Duties of the Host Family

Host families are of particular importance to ensure the success of the school exchange. For the duration of the guest students' stay they assume the parental role and the responsibility for proper supervision. Therefore they should:

- Be involved in the school's preparations for the exchange as early as possible,
- Include the guest students in their family life and spend spare time together,
- Communicate whenever possible only in the language of the host country.



Duties of Participating Students

During their time at the partner school, students should:

- Participate actively in classes and in school life as a whole,
- Participate in family life and, if possible, converse in the language of the host country,
- Follow the rules and regulations established by the families and the school.

During the return visit they should:

- Take in the students of the partner school as guests and include them in curricular and extracurricular activities.



Duties of the Host School

The host school should play an active role in the reception and hosting of the guests:

- Reception and farewell of the guests should be a special event at the school, including a report in the student newspaper or in the school-intern news-bulletin.
- Active participation of the guest students during classes and in extracurricular activities.
- Integration of the foreign guests as resource persons, e.g., in other target language or English classes, and in geography, history, and social studies classes.
- Information and engagement of out-of-school entities which cooperate with the school, including the local media.



Duration of the Exchange Visit

- As a rule, exchange visits last at least three to four weeks, with two weeks thereof being arranged with host families in the city or township of the partner school. During this time, American and target country students should attend classes together or should work together on themes and/or projects of relevance to the curriculum.
- Field trips and excursions around Germany, Austria and Poland are also planned around the exchange visit.



EXCHANGE STUDENT RESPONSIBILITIES:

Students who participate in the exchange programs represent the school, the community, and the country in a variety of situations. They must understand that the premises of the exchanges are educational in nature, including the improvement of language skills and the development of a better understanding of the target language culture.

Hosting a foreign student in the fall 2015:

- Write to your partner regularly before s/he arrives. Describe your family; tell him or her
- about all the relatives s/he will be likely to meet.
- Share your life with your partner
- Be interested in learning about your partner
- Adapt some of your activities to accommodate your partner's interests, while still fulfilling
- your own obligations to school, family, and others
- If you have lengthy time commitments like sports practice after school, be sure that
- someone is taking over your hosting responsibilities
- Contact you respective language teacher, if you need help with dilemmas

Timberlane World Language Department Exchange Programs General Program Information for Students, Staff and Parents

Exchange programs as well as travel abroad are a continuing part of the World Language Department's cultural and education policy.

The World Language Department at Timberlane Regional High School has been exchanging as well as sponsoring trips abroad for its students since the 1970s. The German program, for example, has been exchanging with partner schools in Germany since 1986 with GAPP (The German-American Partnership Program) which is one of the most successful exchange programs in the United States and Canada. Many trips to Spain, France and Central America have been organized as well. Currently, the department is organizing and putting into operation a French academic exchange similar to that of the German program.

School partnerships foster and grow professional as well as personal friendships across borders and cultures. They inspire international understanding, promoting language instruction and motivating personal friendship.

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- Promotion of the target language and improvement of existing target language skills
- Broadening of knowledge of the partner country for students and teachers
- Intercultural meetings between students and teachers
- Promotion of target language studies at high schools in the USA
- Improvement of the competency of target language students in the English language
- Further training for teachers of the partner language
- Establishment of long-lasting interests in the partner countries
- Intensification and sustainability of the relationship between the target country and the USA



**The Christophorus Schule,
Timberlane's partner school
in Droyßig, Germany**

Duties of the Host Family

Host families are of particular importance to ensure the success of the school exchange. For the duration of the guest students' stay they assume the parental role and the responsibility for proper supervision. Therefore they should:

- Be involved in the school's preparations for the exchange as early as possible,
- Include the guest students in their family life and spend spare time together,
- Communicate whenever possible only in the language of the host country.

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During their time at the partner school, students should:

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- Follow the rules and regulations established by the families and the school.

During the return visit they should:

- Take in the students of the partner school as guests and include them in curricular and extracurricular activities.

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- Reception and farewell of the guests should be a special event at the school, including a report in the student newspaper or in the school-intern news-bulletin.
- Active participation of the guest students during classes and in extracurricular activities.
- Integration of the foreign guests as resource persons, e.g., in other target language or English classes, and in geography, history, and social studies classes.
- Offering of a target language course for American students with little knowledge of the target language.
- Information and engagement of out-of-school entities which cooperate with the school, including the local media.

Duration of the Exchange Visit

- As a rule, exchange visits last at least three weeks, with two weeks thereof being arranged with host families in the city or township of the partner school. During this time, American and target country students should attend classes together or should work together on themes and/or projects of relevance to the curriculum.
- Travel around the host country, as well as to neighboring countries, cannot be part of the exchange visit. Therefore, such travel is the sole responsibility of and subject to agreements between coordinators, escorting teachers and the parents of the students.

EXCHANGE STUDENT RESPONSIBILITIES

Students who participate in the exchange programs represent the school, the community, and the country in a variety of situations. They must understand that the premises of the exchanges are educational in nature, including the improvement of language skills and the development of a better understanding of the target language culture.

Hosting a foreign student in the fall:

- Write to your partner regularly before s/he arrives. Describe your family; tell him or her about all the relatives s/he will be likely to meet.
- Share your life with your partner
- Be interested in learning about your partner
- Adapt some of your activities to accommodate your partner's interests, while still fulfilling your own obligations to school, family, and others
- If you have lengthy time commitments like sports practice after school, be sure that someone is taking over your hosting responsibilities
- Contact your respective language teacher, if you need help with dilemmas



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**German-American Partnership Program
Timberlane Regional High School
Sign-Up Form**



Name: _____

E-Mail: _____

_____ **I will be hosting a German student this fall only**

_____ **I will be going to Germany, but am unable to host (Please state situation in writing as to why you are unable to host)**

_____ **I will be hosting my German partner and going to Germany**

Student Printed Name: _____

Student Signature: _____

Parent Printed Name: _____

Parent Signature: _____



TIMBERLANE POLICY COMMITTEE

FIRST READING

1 JKAA USE OF CHILD RESTRAINT AND SECLUSION

- Sent back to SPED to address mechanical restraint vagueness in 3rd to last para

2 ILBA ASSESSMENTS

- Last updated in 2008
- Updated to include designee, removal of definition as competencies are noted in ILBAA, board approval for all student assessment programs.

3 GBEC STAFF GIFTS AND SOLICITATIONS

- update to allow for employee discount/business partnerships and remove reference to SAU employees as TRSD has no jurisdiction

4 KHA STAFF GIFTS AND SOLICITATIONS

- recommend repealing and referencing GBEC to address duplicity

5 ILBAA HIGH SCHOOL COMPETENCY ASSESSMENTS

- Last updated in 2008
- added a definition as well as a clarification

6 ILD EDUCATIONAL QUESTIONNAIRES, SURVEYS AND RESEARCH

- New policy for Timberlane; NHSBA language proposed
- Additional amendments made to cover all questionnaires and surveys and further prohibits any surveys relative to sexual information or illegal activities

2015 Timberlane Regional School District Warrant

State of New Hampshire

To the inhabitants of the School District of the Towns of Atkinson, Danville, Plaistow, and Sandown, New Hampshire, qualified to vote in District affairs:

First Session of Annual Meeting (Deliberative)

You are hereby notified to meet at the Timberlane High School, 36 Greenough Road, Plaistow, New Hampshire, on Thursday, the 5th day of February 2015, at 7:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through number 12. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.

Second Session of Annual Meeting (Voting)

Voting on warrant articles number 1 through number 12 will be conducted by official ballot to be held in conjunction with town meeting voting to be held on Tuesday, the 10th day of March, 2015, at the Town election polls in Atkinson, Danville, Plaistow, and Sandown, New Hampshire.

Atkinson	Voting will be conducted at the Atkinson Community Center from 7am-8pm
Danville	Voting will be conducted at the Danville Community Center from 8am-7pm
Plaistow	Voting will be conducted at Pollard School from 7am-8pm
Sandown	Voting will be conducted at the Sandown Town Hall from 8am-8pm

Article 1 - Election of Officers

To choose the following school district officers:

Atkinson Voters	School Board Member	2-year Term
Atkinson Voters	School Board Member	3-Year Term
Plaistow Voters	School Board Member	3-year Term
Sandown Voters	School Board Member	3-Year Term
Atkinson Voters	Budget Committee Member	3-Year Term
Danville Voters	Budget Committee Member	2-Year Term
Plaistow Voters	Budget Committee Member	2-Year Term
Plaistow Voters	Budget Committee Member	3-Year Term
Sandown Voters	Budget Committee Member	3-Year Term

Article 2 - Operating Budget

Shall the voters of the Timberlane Regional School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$67,723,927**? Should this article be defeated, the operating budget shall be **\$68,160,616** which is the same as last year, with certain adjustments required by previous action of the Timberlane Regional School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Note: Warrant Article 2 (the operating budget) does not include appropriations proposed under any other warrant articles. (MAJORITY VOTE REQUIRED)

Recommended by the School Board 7-0-1
Recommended by the Budget Committee 8-0-2

Article 3 - Capital Reserve Fund

Shall the voters of the Timberlane Regional School District raise and appropriate up to **\$250,000** to be placed in the School Building Construction, Reconstruction, Capital Improvement and Land Purchase Capital Reserve Fund established in 1996, with such amount to be transferred from the June 30, 2015 unassigned fund balance (surplus) available for transfer on July 1 of this year? This sum to come from fund balance (2014-15 budget surplus) and no amount to be raised by taxation. (MAJORITY VOTE REQUIRED)

Recommended by the School Board 7-1
Recommended by the Budget Committee 9-1

Article 4 - Sandown Central Elementary School Kitchen Renovation and Operational Costs

Shall the voters of the Timberlane Regional School District raise and appropriate up to of **\$1,160,544**, with \$744,299 to be used for the operational costs of Sandown Central Elementary School and \$416,245 to renovate the kitchen at Sandown Central Elementary School and to further authorize the District to withdraw the said **\$416,245** from the existing School Building Construction, Reconstruction, Capital Improvements and Land Purchase Capital Reserve Fund? *(Only \$744,299 shall be raised by taxation.)* (MAJORITY VOTE REQUIRED)

Not recommended by the School Board 6-2
Not recommended by the Budget Committee 10-0

Article 5 - Sandown North Elementary School Playground

Shall the voters of the Timberlane Regional School District raise and appropriate up to **\$90,000** for the expansion and upgrade to the Sandown North Elementary School? (MAJORITY VOTE REQUIRED)

Recommended by the School Board 7-0-1
Not recommended by the Budget Committee 8-1-1

Article 6 - Two Year Collective Bargaining Agreement (Timberlane Support Staff Union)

Shall the voters of the Timberlane Regional School District approve the cost items included in the collective bargaining agreement reached between the Timberlane Support Staff Union and the Timberlane Regional School Board, which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

Cost Distribution	2015-16	2016-17
Salaries	\$82,518	\$83,212
FICA	6,313	6,366
New Hampshire State Retirement	8,952	9,095
TOTAL	\$97,783	\$98,673

and further to raise and appropriate the sum of **\$97,783** for the 2015-16 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the

new agreement over those that would be paid at the current staffing levels? (MAJORITY VOTE REQUIRED)

Recommended by the School Board 8-0

Recommended by the Budget Committee 10-0

Article 7 - Authorization for Special Meeting on Cost Items

Shall the voters of the Timberlane Regional School District, if Article 6 is defeated, authorize the Timberlane Regional School Board to call one special meeting, at its option, to address Article 6 cost items only? (Without this Article the District would have to petition Superior Court for a Special School District Meeting. This saves the District the expense of attorney fees and court costs). (MAJORITY VOTE REQUIRED)

Recommended by the School Board 8-0

Recommended by the Budget Committee 10-0

Article 8 - General Acceptance of Reports

Shall the voters of the Timberlane Regional School District accept reports of agents, auditors, and committees as written in the 2014 Annual Report? (MAJORITY VOTE REQUIRED)

Recommended by the School Board 8-0

Recommended by the Budget Committee 7-0-3

Article 9 - Expand Kindergarten to Non-Tuition, Full Day Program on Warrant Petition by Brian Stack et al

Shall the Timberlane Regional School District expand the current kindergarten program to a non-tuition, full day kindergarten program in each elementary school with the increase in necessary funding coming from the operating budget? (ADVISORY ONLY)(MAJORITY VOTE REQUIRED)

Not recommended by the School Board 8-0

Not recommended by the Budget Committee 7-0-3

Article 10 - Amend Articles of Agreement on Warrant Petition by Shawn O'Neil et al

To see if the Timberlane Regional School District shall replace Article #5 and Article #6 from the April 30, 1964 agreement to read:

5. The operating and capital expenses of the Timberlane Regional School District payable in each fiscal year shall be apportioned at a rate so each pre-existing district pays the same local school rate of taxation based upon the equalized valuation as most currently available as determined by the State Tax Commission. All forms of aid and local school impact fees from each pre-existing district will be applied to reduce the operating and capital expense before apportionment.

6. Repealed

(2/3 MAJORITY VOTE REQUIRED)

Not recommended by the School Board 8-0

Not recommended by the Budget Committee 7-0-3

Article 11 - Continue Operation of Sandown Central on Warrant Petition by Shawn Freligh et al

Shall the voters of the Timberlane Regional School District raise and appropriate up to \$602,528 for the continuing operation of Sandown Elementary School as an elementary school? This warrant will be void if warrant article "Sandown Central Elementary School Operational Costs and Kitchen Renovation" passes. (MAJORITY VOTE REQUIRED)

Not recommended by the School Board 7-1

Not recommended by the Budget Committee 5-0-5

Article 12 - Conduct Impact and Consolidation Plan on Warrant Petition by Shawn Freligh et al

Shall the voters of the Timberlane Regional School District require that before any District school is closed or consolidated the District School Board must conduct a complete impact and consolidation plan to determine feasibility of closing a school? The details of the study and consolidation plan will be presented to District voters at a public hearing a minimum of two-months before voting. The decision to close any district school must be placed in the school district ballot for voting. In the event the District School Board votes to close any District school for the 2015/2016 school year, that vote will be reversed and authority revoked by the voters of the District per passage of this Warrant. (ADVISORY ONLY)(MAJORITY VOTE REQUIRED)

Not recommended by the School Board 7-1

Not recommended by the Budget Committee 5-1-4