

TIMBERLANE REGIONAL SCHOOL BOARD
Atkinson, Danville, Plaistow, Sandown
New Hampshire

Regular Meeting
November 6, 2014
7:30 PM

SAU 55 Office
30 Greenough Road
Plaistow, NH

Call to Order

Madam Chair Steenson called this November 6, 2014 public meeting of the Timberlane Regional School Board to order at 7:30 PM. Roll call was taken.

Board Members Present

Mr. Blair, Mr. Bealo, Mr. Collins, Mrs. Green, Mrs. Sherman, Mr. Sapia, Mrs. Steenson and Mr. Ward
Absent: Mrs. Delfino

Administrators Present

Dr. Metzler, Superintendent of Schools
Mr. Stokinger, Business Administrator
Mrs. Armfield, Executive Director of Curriculum, Assessment and Professional Development
Mr. Di Bartolomeo, Director of Music
Mr. Holland, Director of Technology

Pledge of Allegiance

Madam Chair Steenson led the assembly in the Pledge of Allegiance.

Madam Steenson welcomed Mr. Jack Sapia to the meeting. Mr. Sapia is the board's new representative from Atkinson replacing Mr. Mascola.

Delegates and Individuals (00:07:33)

Mr. Artus from Atkinson expressed his concern about process for bid opening regarding the public relations position.

Minutes (00:21:32)

*The board reviewed the Timberlane Regional School Board public meeting minutes of October 16, 2014. **The minutes were approved by general consent with changes.***

Current Business

Washington, DC Trip Request (00:22:47)

Mr. DiBartolomeo, on behalf of the Timberlane Music Department, requested permission from the school board to take students on a trip to Washington, DC and Williamsburg, Virginia during the April vacation time period, beginning on April 25th returning on April 28, 2015. He noted that student will not miss any instructional time.
Motion: Mr. Collins motioned to approve the student trip to Washington, DC and Williamsburg, VA from April 25 returning April 28, 2015, seconded by Mr. Bealo. With no further discussion the motion passed by a unanimous vote of 8-0-0.

Timberlane Music Association (00:28:07)

Mr. DiBartolomeo and Mrs. La Monica presented the Timberlane Music Association (TMA) financial information from September 2013 through August 2014.

PAC Financials (00:36:40)

Mr. DiBartolomeo presented and reviewed financial information for the Performing Arts Center.

STAR Assessment Data Presentation (00:54:40)

Mrs. Armfield presented a STAR Assessment presentation outlining the current year’s assessment results. The presentation included percentile ranking in the areas of reading, math and science as well as an overview of instructional recommendations and district priorities.

Policies (01:46:47)

Mr. Bealo recommended the following policies for a second reading and adoption.

- DBJ Transfer of Appropriations
- GCF Professional Staff Hiring
- IKFD Auditing Courses
- IMBA Online Education
- AC Nondiscrimination/Equal Opportunity
- GBA Nondiscrimination or Equal Opportunity Employment

Motion: Mr. Collins motioned to approve the following policies for a second reading and adoption.

- DBJ Transfer of Appropriations
- GCF Professional Staff Hiring
- IKFD Auditing Courses
- IMBA Online Education
- AC Nondiscrimination/Equal Opportunity
- GBA Nondiscrimination or Equal Opportunity Employment

Mrs. Sherman seconded the motion. Board members reviewed each of the policies. The motion passed by a vote of 7-1-0 (Mrs. Green opposed).

Policy KDCA/Blackboard (01:52:55)

Mr. Holland proposed a web-based option for disseminating information about non-school related opportunities for students which would bridge the gap between community organizations and district.

Motion: Mr. Blair motioned to authorize the investigation of the electronic bulletin board options for consideration, seconded by Mr. Collins. With no further discussion the motion passed by a unanimous vote of 8-0-0.

Non-Public session (02:05:37)

Dr. Metzler requested a non-public session under RSA 91-A:3, paragraph II “c” matters which, if discussed in public would likely affect adversely the reputation of any person.

Motion: Mr. Collins motioned to enter into a non-public session under RSA 91-A:3, paragraph II section “c”; seconded by Mr. Bealo.

The board was polled and entered into a nonpublic session at 9:37 PM.

- Bealo Yes
- Blair Yes
- Collins Yes
- Green No
- Sapia Yes
- Sherman Yes
- Steenson Yes
- Ward Yes

The board entered into a non-public session at 9:37 PM.

Motion: Mr. Collins motioned to exit the non-public session and enter a public session at 9:55 PM. Mrs. Sherman seconded. With no further discussion, the board was polled.

- Bealo Yes
- Blair Yes
- Collins Yes

- Green Yes
- Sapia Yes
- Sherman Yes
- Steenson Yes
- Ward Yes

No action was taken during the non-public session.

The board re-entered the public session at 9:55 PM

Administrators Report (02:06:30)

Mr. Stokinger informed the board of a discount offer from Primex of New Hampshire whereby Primex will guarantee no more than a 9% increase in rates if the board signs a multi-year contract. Factors in rate setting as well as the limited number of risk management options were noted.

Motion: Mr. Collins motioned to authorize a multi-year contract with Primex of New Hampshire for a cap of 9% increase during the multi-year contract, seconded by Mr. Ward.

Motion to Amend: Mrs. Green motioned to amend the motion on the floor to obtain competitive bids for liability and workers compensation coverage before signing the Primex of NH agreement. With no further discussion the motion failed by a vote of 1-7-0 (Mrs. Green in favor).

Madam Chair called the vote on the original motion which passed by a vote of 5-3-0 (Mrs. Green, Mr. Blair and Mr. Bealo opposed).

Dr. Metzler informed the board that there will be a presentation justifying the need for a district-wide float nurse at the next board meeting. He also updated the board on two procedures that have been updated (CFA-R Duties of School Principals and IKE-R Promotion and Retention of Students.)

Personnel Report (02:25:52)

Dr. Metzler recommended accepting the resignation of Carrie Sullivan, Mathematics teacher at TRHS.

Motion: Mr. Sapia motioned to accept the resignation of Carrie Sullivan, seconded by Mr. Collins. With no further discussion the motion passed by a unanimous vote of 8-0-0.

Dr. Metzler recommended nomination of Kathleen Smith, Mathematics teacher at TRHS.

Motion: Mr. Ward motioned to nomination of Kathleen Smith, seconded by Mr. Collins. With no further discussion the motion passed by a unanimous vote of 7-0-1 (Mrs. Green abstained).

Reports of the School Board (02:31:28)

Board members reported on the committee meetings and school district activities of which they attended since the last school board meeting as well as the status of district initiatives to which they are involved.

Madam Chair Steenson shared an email from former member Michael Mascola. Discussion ensued on the practice of giving gifts to departing school board members.

Motion: Mr. Blair motioned to abolish the practice of using taxpayer money to provide gifts to departing board members, seconded by Mrs. Green. Discussion continued about the need to act on this matter this evening or to wait until the matter needs action. Motion and second were withdrawn by Mr. Blair and Mrs. Green.

Correspondence (02:55:33)

All board members were presented the correspondence received since the last board meeting.

Vendor and Payroll (02:55:37)

Vendor and payroll registers were signed by the board.

Other Business

Mrs. Green brought up her concerns about the Continuing/Alternative Ed presentation from the previous meeting and opined that the goal to develop the district's own online course program should be examined by the school board.

Motion: Mrs. Green motioned the board review this goal before anymore work is done for online course development; seconded by Mrs. Sherman. Motion failed by a vote of 1-6-1 (Mrs. Green voted in favor and Mr. Sapia abstained.)

Mrs. Green noted that at the last Facilities meeting it was stated that the cost for trash removal had gone up \$12,000. Mrs. Green motioned to put the trash removal contract out to bid and then withdrew it.

Motion: Mrs. Green motion to have the trash removal contract placed on the next agenda, seconded by Mr. Ward. Discussion ensued that included placing this item on the Facilities Committee agenda to determine the status of the terms of the current contract and other information that is necessary for the board to make any decision, should any action be warranted. Motion failed by a vote of 1-7-0 (Mrs. Green in favor).

Mrs. Green reference cost estimates from the kindergarten program as it relates to ADM. She requested revised kindergarten financial information be presented reflecting the correct ADM.

Non-Public session (03:012:19)

Motion: Mr. Collins motioned to enter into a non-public session under RSA 91-A: 3, paragraph II section "I", consideration of matters relating to preparation for and the carrying out of such emergency preparation to prevent wide spread injury or loss of life; seconded by Mrs. Sherman. The board was polled and entered into a nonpublic session at 11:03 PM.

- **Bealo** Yes
- **Blair** Yes
- **Collins** Yes
- **Green** Yes
- **Sapia** Yes
- **Sherman** Yes
- **Stenson** Yes
- **Ward** Yes

The board entered into a non-public session at 11:03 PM.

Motion: Mr. Collins motioned to exit the non-public session and enter a public session at 11:20 PM. Mrs. Sherman seconded. With no further discussion, the board was polled.

- **Bealo** Yes
- **Blair** Yes
- **Collins** Yes
- **Green** Yes
- **Sapia** Yes
- **Sherman** Yes
- **Stenson** Yes
- **Ward** Yes

No action was taken during the non-public session.

Having no further business before the board Madam Chair Steenson adjourned the meeting at 11:20 PM.

Respectfully submitted,

Nancy Danahy
School Board Clerk