

TIMBERLANE REGIONAL SCHOOL BOARD

ATKINSON, DANVILLE, PLAISTOW, SANDOWN

THURSDAY, DECEMBER 17, 2015

Regular Meeting - 7:30 PM

Superintendent's Office
30 Greenough Road , Plaistow, NH
Nancy Steenson, Chair
Peter Bealo, Vice Chair

Dr. Earl Metzler, II, Superintendent

Dr. Roxanne Wilson, Asst. Superintendent

AGENDA - REVISED

1. **7:30 PM** Call to Order – Chair (10 minutes)
2. Roll Call – Clerk
3. Pledge of Allegiance
4. Delegations or Individuals
5. Current Business
 - a. **7:40PM** Atkinson Lions Club Donation – ACTION (5 minutes)
 - b. **7:45PM** Pollard School Donation* – ACTION (5 minutes)
 - c. **7:50PM** Fall Sports Acknowledgements – INFORMATIONAL (5 minutes)
 - d. **7:55PM** Policies – ACTION (5 minutes)
 - e. **8:00PM** Program of Studies – ACTION (30 minutes)
 - f. **8:30PM** Timberlane Teachers' Association Contract – ACTION (15 minutes)
 - g. **8:45PM** Budget/Warrant Update – INFORMATIONAL/ACTION (30 minutes)
6. **9:15PM** Administrator's Report
 - a. Update on School Activities – INFORMATIONAL
7. **9:20PM** Personnel Report
8. **9:25PM** Committee Reports
 - a. Committee Goals Update (if any)
 - b. SLT/Board Committees (part III)
9. **9:30PM** Reports of the School Board
10. **9:35PM** Approval of Minutes
 - a. November 19, 2015 work session and regular meeting
 - b. November 24, 2014 joint meeting with Budget Committee (review only)
 - c. December 3, 2015 regular meeting
 - d. December 14, 2015 work session
11. Correspondence Folder
12. Vendor and Payroll Registers
13. **9:45PM** Other Business
14. Non-public (if needed)
15. Future Dates

DATE	MEETING TYPE	LOCATION	TIME
January 7	Regular Board Meeting	SAU	7:30 PM
January 8	Citizens Petition on Bond Items Deadline	SAU	4:00 PM
January 12	All Other Citizens Petition Deadline	SAU	4:00 PM
January 14	Public Hearing on Proposed Budget	PAC	7:00 PM
January 20	First Day of Filing Period for Candidates	SAU	
January 21	Regular Board Meeting	SAU	7:30 PM
January 25	Last Day to Post Warrants		
January 29	Last Day for Filing Period for Candidates	SAU	5:00 PM

*PowerPoint Presentation

anticipated times

The MISSION of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.

REGULAR MEETING AGENDA – DECEMBER 17, 2015

1-3. OPEN MEETING

Self-explanatory.

4. DELEGATION OR INDIVIDUALS

5. CURRENT BUSINESS

a. Atkinson Lions Club Donation – ACTION – 5 minutes

Barry Chooljian to present a donation partnership with the Atkinson Lions Club and the District's Wellness Committee regarding addiction prevention.

b. Pollard School Donation – ACTION – 5 minutes

Michele Vance to present on a Young Inventor Program donation package valued at \$2,500. See policy KCD.

c. Fall Sport Acknowledgements – INFORMATIONAL– 5 minutes

Angelo Fantasia to recognize the fall sports award acknowledgements and 16 students will be presented certificates.

d. Policies – ACTION – 5 minutes

Mr. Bealo to present four policies for first reading (BHE, EI, IHCD, & GCRD).

e. Program of Studies – ACTION – 30 minutes

Brian O'Connell to present 2016-17 Program of Studies for board approval. He will provide an overview all changes.

f. Timberlane Teachers' Association Contract – ACTION – 15 minutes

Rick Blair to present an overview of the tentative agreement between the TRSD and the TTA for board ratification.

g. Budget/Warrant Update – INFORMATIONAL/ACTION – 30 minutes

Mr. Stoking to present latest draft of proposed 2016-17 budget and board to finalize warrant articles.

6-9. REPORTS

6. Administrator's Report

7. Personnel Report

8. Committee Reports and Reports of the School Board

i. Committee Goals Update

ii. SLT/Board Committees (part III) – continued discussion from Nov. 19th meeting.

9. APPROVAL OF MINUTES

Recommendation to accept three set of minutes: November 19, 2015 work session and regular meeting, December 3, 2015 regular meeting, and December 14, 2015 work session. The November 24th joint meeting with the Budget Committee minutes are in packets for review only. These minutes are official budcom minutes but will be place on file with the school board to maintain record of meeting and discussion of board.

10. CORRESPONDENCE

11. VENDOR AND PAYROLL REGISTERS

12. OTHER BUSINESS

Non-public (if needed).

13. FUTURE DATES

UPCOMING REGULAR MEETING AGENDAS

*This information is provided for informational purposes only. Agenda items are subject to change.
The official agenda will be distributed one week prior to its scheduled meeting.*

January 7, 2016	
Policies	
Budget Update	<i>PH scheduled for 1/14</i>
Warrant Articles	<i>Intent Statements to be finalized</i>
Annual Report Article	<i>Board to draft an article for the 2015 Annual Report</i>
2017-18 School Calendar	
Preschool Curriculum	<i>First Read</i>

January 14, 2016	
Public Hearing on Budget/Bond Issues	<i>(Citizen's petitions due by 1/12)</i>
Special Meeting to follow PH	

January 21, 2016	
Review of Warrant/recommendations	<i>Needs to be finalized/posted by 1/25 (last day for budcom to submit article recommendations)</i>
Policies	
2017-18 School Calendar	<i>(if needed)</i>
Annual Report Article	
Articles of Agreement	<i>If changes are proposed to the AOA then a PH needs to be scheduled.</i>
Preschool Curriculum	<i>Second read</i>
Eagle Scout Project Update	<i>Tyler Booth</i>
Tripod Report	
World Language Audit 6-12	
Teacher Update	<i>L. Broad & R. Richman</i>

February 4, 2016	
Deliberative Session	
Special meeting following	<i>recommendations on modified articles</i>

February 18, 2016	
Policies	
School Board Self Evaluation	<i>Discuss process</i>

March 3, 2016	
Policies	
School Board Evaluation	

March 17, 2016	
Re-organizational meeting	
Policies	
Election Results	

Back-Burner List

Differentiated Instruction	<i>D. Armfield</i>
Competency Education Continuum	
Teacher Updates	<i>4/21, 6/16</i>

Pollard School's Young Inventor Donation

2015 – 2016

Pollard School received 20 kits from the Young Inventors Program with a total value of \$2,500.00



Thank you!

- SPONSOR - ACADEMY OF APPLIED SCIENCE
- DONNA CRATZ - MANAGER OF DOLLAR TREE, PLAISTOW

TRHS Fall Athletic Award Recipients

Field Hockey

Ryann Bailey: 1st Team All-State and 2015 Eagle Tribune Field Hockey All-Star Team Honorable Mention

Courtney Sickel: 1st Team All-State, Division I Player of the Year and 2015 Eagle Tribune Field Hockey All-Star Team (Courtney also broke the school scoring record with her 30th goal)

Ally Collins: 2nd Team All-State and 2015 Eagle Tribune Field Hockey All-Star Team Honorable Mention

Tori Rothwell: 2015 Eagle Tribune Field Hockey All-Star Team Honorable Mention

Boys Soccer

Christian Allaire: Division 1 Soccer 2nd Team All State

Division I Girls Soccer

Lily Ashford: Honorable Mention Team

Rachel McAbee: 2nd Team All-State

Football - 1st Team All-South Conference:

Tyler Furey

Jason Hughes

Zach Makepeace

Jacob Post

Zach Thibeault

Football - All-South Conference Honorable Mention:

Travis Hall

Josh Thibeault

Cross Country

Liam Kimball: All-State Team (Top 10 Runners in NH)

Division 1 All Star

Eagle Tribune Runner of the Year

Volleyball

Jessica Buckley: Division I Senior All Star

TIMBERLANE POLICY COMMITTEE

FIRST READING

1. **BHE SCHOOL BOARD USE OF ELECTRONIC COMMUNICATION**
 - (last updated in 2008)
 - NHSBA language proposed
2. **EI RISK MANAGEMENT**
 - Last updated in 2001
 - Included provision about annual review in March of each year
3. **IHCD ADVANCED COLLEGE PLACEMENT**
 - Repealed by SB then re-instated by SB and sent to SLT for updating,
 - Updates reviewed by PC and recommends changes
4. **GCRD TUTORING FOR PAY**
 - SB requested to revisit this policy.
 - Not updated since 2005; mirrors NHSBA suggested policy.
 - PC recommends reaffirming

<p>Timberlane Regional School Board</p>	<p>Policy Code: BHE</p>
<p>Adopted: 06-19-08 Revised:</p>	<p>Page 1 of 1</p>

SCHOOL BOARD USE OF ~~EMAIL~~ *ELECTRONIC COMMUNICATION*

~~The Board encourages its members to not communicate to each other via electronic communication (email) regarding official school district business. The Board will not use email as a substitute for deliberations at board meetings or for other communications or business properly confined to board meetings. Communication of private or confidential information via email is strictly forbidden.~~

~~If an email is originated by a Board member, is communicated to a quorum of the Board, and discusses official school district business, the email will be considered a public document for purposes of the Right to Know Law, RSA 91-A. As such, the contents of the email communication will be publicly disclosed and included in the minutes of the next regularly scheduled Board meeting.~~

~~The Timberlane Regional School Board will not engage in electronic communication in a manner that circumvents the Right to Know Law and/or Public Meeting Law. The Board will not use electronic communication as a substitute for deliberations at board meetings or for business properly confined to board meetings.~~

~~Acceptable use of electronic communication among Board members and between Board members and the Superintendent include:~~

- ~~• Setting meeting dates~~
- ~~• Circulating informational items that will not be on the Board agenda for action~~

~~The School Board members will not:~~

- ~~• Engage in on-going electronic communication on a topic that would otherwise be an agenda item for a school board meeting.~~
- ~~• Communicate information that would otherwise be done in a non-public session.~~

~~If an electronic communication is originated by a Board member, is communicated to a quorum of the Board, and discusses official school district business, the electronic communication will be considered a public document for purposes of the Right to Know Law , RSA 91-A. As such, the contents of the communication will be publicly disclosed and included in the minutes of the next regularly scheduled Board meeting.~~

Legal references:

RSA 91-A, Access to Public Records and Meetings

RSA 189:29-a, Records Retention and Disposition

Miller v. Fremont School Board, Rockingham County Superior Court, No. 03-E-152 (2003)

<p>Timberlane Regional School District</p>	<p>Policy Code: EI</p>
<p>Adopted: 01-01-83 Reaffirmed: 02-07-91 Revised: 09-20-01 Revised:</p>	<p>Page 1 of 1</p>

INSURANCE-RISK MANAGEMENT

The Board will annually adopt, *at the March organizational meeting*, a comprehensive plan for Risk Management to protect the financial resources of the district, preserve its ability to provide an educational program, and protect individuals from personal loss as a result of carrying out their responsibilities for the district.

Administration of this Board policy will be under the direction of the business administrator, who is charged with responsibility to regularly evaluate exposures, develop strategies to control losses, place insurance coverage, maintain property appraisals and inventories, process claims, maintain loss records, and supervise loss prevention activities.

The Board will assume the risk of property damage, legal liability, and dishonesty in all cases in which the exposure is so small or dispersed that a loss would not significantly affect the operations or financial position. The Board will institute a planned, funded program of self-insurance where risks can be reasonably predicted, combined with excess insurance against catastrophic loss.

Appendix EI-R

<p>Timberlane Regional School District</p>	<p>Policy Code: IHCD</p>
<p>Revised: 07-21-99 Re-affirmed: 11-01-07 Revised: 03-04-10 Revised:</p>	<p>Page 1 of 1</p>

ADVANCED COLLEGE PLACEMENT

AP COURSES

Any student who is *deemed* capable, *by meeting all pre-requisites established in the TRHS Program of Studies to take advance placement (AP) courses while in high school* ~~of and wishes to do advanced course work or take advanced placement classes while in high school~~ should be permitted to do so. ~~School district administrators and guidance counselors will provide assistance to students who wish to enroll in such courses. If advanced course work or advanced placement courses are not available within the school district, administrators or guidance counselors are instructed to assist students in identifying alternative means of taking such classes. These means may include taking courses at a different public school or a private school, or through distance education courses or other suitable means.~~

~~Any student whose eligibility for taking advanced course work is recommended by his/her counselor may enroll in a course. Students completing advanced course work must follow Policy IMBC – Alternative Credit Options for High School Graduation if completing courses not offered at Timberlane Regional High School.~~ Credit may be given, provided the course comports with applicable District policies and state standards.

ADVANCE COURSE WORK

Students enrolled in AP courses must take the AP exam. The District will cover the cost of all AP exams taken at the Timberlane Regional High School and approved under the provisions of policy IMBC. The District will not be responsible for any tuition, fees, or other associated costs incurred by the student for enrollment in ~~such~~ *courses other than AP courses at the Timberlane Regional School District.*

See also policy LEB.

Legal References:

NH Code of Administrative Rules, Section ED 306.14(g), Advanced Course Work

District Reference:

Strategic Plan 2009-2015

Timberlane Regional School District	Policy Code: GCRD
Adopted: 06-09-83 Reaffirmed: 04-04-91 Revised: 02-24-05 Reaffirmed:	Page 1 of 1

TUTORING FOR PAY

It is Board policy that no teacher may receive pay for tutoring one of his/her own pupils. A teacher should also avoid tutoring any child from his/her building. All questions regarding tutoring should be referred to the teacher’s building principal, who must approve all tutoring arrangements. The financial responsibility for tutoring is that of the parent or guardian.

The above does not apply to home-bound instruction or tutoring assigned by the school administration.

TRHS 16-17 Program of Studies Notes

- Page 4 Updated TRHS Mission Statement
- Page 7 Added New Courses
- Page 11 Added Academic Support Center
- Page 14 Updated NH Scholars requirements; added STEM and Arts emphasis
- Page 15 Updated NCAA web addresses; NCAA updates will be included as we receive approvals
- Page 16 Revamped Graduation Requirements Worksheet
- Page 17 Updated Post-Secondary Pathways
- Page 18 Added Mathematics Intensive Options
- Pages 20-29 Updated pages and course numbers will be added right before print
- Pages 20-29 Split Business Department into: Business and Technology, Engineering, Family and Consumer Science, and Industrial Technology Departments
- Pages 30-31 Updated Art Department; Level 1 and Level 2 courses are NL, Level 3 and Level 4 are ACC (or AP)
- Page 32 New Courses: Evolution of Games, 3D Modeling, and Human Relations in Organizations
- Page 36 Biotechnical Engineering Removed
- Page 40 New Courses: AP English Language and Composition and Analysis of Literary Movements
- Page 43 Family and Consumer Science courses change to CCP
- Page 44 New course titles and descriptions due to changes in curriculum
- Page 45 Materials and Manufacturing/Wood Tech III change to ACC
- Page 48 New Courses: Finite Mathematics and Calculus
- Page 55 AP Physics I can now be taken instead Physics; not true for Chemistry and Biology yet
- Page 58 New Course: Behavioral Psychology
- Page 59 New Course: Social-Science of Well-Being
- Page 67 New Course: Introduction to the Classical World
- Page 68-75 CTE courses not updated yet, will be updated as soon as we receive updates from Salem and Pinkerton