

TIMBERLANE REGIONAL SCHOOL BOARD

ATKINSON, DANVILLE, PLAISTOW, SANDOWN

THURSDAY, NOVEMBER 17, 2016

Regular Meeting - 7:30 PM

Superintendent's Office
30 Greenough Road , Plaistow, NH
Peter Bealo, Chairman
Kelly Ward, Vice Chairman

Dr. Earl Metzler, II, Superintendent

Dr. Roxanne Wilson, Asst. Superintendent

AGENDA – REVISED

1. **7:30 PM** Call to Order – Chair (10 minutes)
2. Roll Call – Clerk
3. Pledge of Allegiance
4. Delegations or Individuals
5. Current Business
 - a. **7:40PM** Field Hockey Team Recognition – INFORMATIONAL (5 minutes)
 - b. **7:45PM** Essay Contest Winners – INFORMATIONAL (10 minutes)
 - c. **7:55PM** Policies (1st read) – ACTION (10 minutes)
 - d. **8:05PM** Communication Strategic Plan* – INFORMATIONAL (15 minutes)
 - e. **8:20PM** Cleaner Greener Timberlane Update – INFORMATIONAL (10 minutes)
 - f. **8:30PM** Budget Update – INFORMATIONAL (10 minutes)
 - g. **8:40PM** 2015-16 Audit Update – INFORMATIONAL (5 minutes)
 - h. **8:45PM** Warrant Articles – INFORMATIONAL/ACTION (5 minutes)
6. **8:50PM** Administrator's Report
 - a. Update on School Activities – INFORMATIONAL
7. **8:55PM** Personnel Report
8. **9:00PM** Committee Reports
9. **9:05PM** Reports of the School Board
10. **9:10PM** Approval of Minutes
 - a. September 15th, October 6th, October 20th, November 3rd sessions
11. Correspondence Folder
12. Vendor and Payroll Registers
13. **9:20PM** Other Business (if time permits)
14. Non-public (if needed)
15. Future Dates

DATE	MEETING TYPE	LOCATION	TIME
November 22	Joint School Board/Budcom Meeting	SAU	7:00 PM
December 1	Regular Board Meeting	SAU	7:30 PM
December 15	Regular Board Meeting	SAU	7:30 PM
January 5	Regular Board Meeting	SAU	7:30 PM
January 6	Bond Citizens Petitions Deadline	SAU	5:00 PM
January 10	All Other Citizens Petitions Deadline	SAU	5:00 PM
	Finalize Costs for CBA's		
January 12	Public Hearing on Budget	PAC	7:00 PM
January 19	Regular Board Meeting	SAU	7:30 PM

ADMINISTRATOR'S REPORT

Administrator's Report for November 17, 2016 School Board Meeting

1-4. OPEN MEETING *Self-explanatory.*

5. CURRENT BUSINESS

a. Field Hockey Team Recognition – 5 minutes

Angelo Fantasia to recognize the Varsity Field Hockey team for winning the NHIAA Division I Championship. INFORMATIONAL

b. Essay Contest Winners – 10 minutes

Deb Armfield to present essay contest winners for annual American Education Week. Winners include top essays for grades 2, 5 7 and 10.

c. Policies – 10 minutes

Chairman Bealo to present five policies for first read: BEDH regarding participation at board meetings, JL student gifts/solicitations, KH public solicitation in the school, JIB student decision-making, and KF use of facilities. ACTION

d. Communications Strategic Plan – 15 minutes

Ken Henderson to present communications plan as part of the Superintendent's goal to improve communications district-wide. INFORMATIONAL

e. Cleaner Greener Timberlane Update – 10 minutes

Scott Strainge to report on the Cleaner Greener event that was conducted on October 29th. INFORMATIONAL

f. Budget Update – 10 minutes

Mr. Stokinger to present an update on budget development. INFORMATIONAL

g. 2015-16 Audit Update – 5 minutes

Mr. Stokinger to update the board on the findings of the 2015-16 audit. INFORMATIONAL

h. Warrant Articles – 5 minutes

Chairman Bealo to open discussion on potential warrant articles. INFORMATIONAL

6-9. REPORTS

6. ADMINISTRATOR'S REPORT – *Dr. Metzler to present*

a. Update on happenings and activities with each of the district schools

7. PERSONNEL REPORT – *Dr. Metzler to present (if needed)*

8. COMMITTEE REPORTS – *Committee Chairs to update board on current initiatives.*

9. REPORTS OF THE SCHOOL BOARD

10. APPROVAL OF MINUTES

Seven sets: September 15, October 6, and October 20, November 3 public and nonpublic sessions.

11. CORRESPONDENCE

12. VENDOR AND PAYROLL REGISTERS

13. OTHER BUSINESS

14. NON-PUBLIC *(if needed)*

15. FUTURE DATES

UPCOMING REGULAR MEETING AGENDAS

*This information is provided for informational purposes only. Agenda items are subject to change.
The official agenda will be distributed one week prior to its scheduled meeting.*

December 1, 2016	
Policies	<i>Second read</i>
Budget Update	
SAT/SBAC Results 15-16	
World Language Update (30)	
Program of Studies	<i>First Read</i>
Math Curriculum (1 st read)	<i>Finite Math, Acc Calculus, Math Fundamentals, Algebra 2 (part 2)</i>

December 15, 2016	
Policies	<i>First read</i>
Warrant Articles	<i>(if needed)</i>
Ratify TSSU Contract for Ballot	<i>(due by January 10th)</i>
Curriculum (1 st read)	<i>(Eng) Analysis of Literacy Movements, Gr 6 World Language, MS STEAM, (SS) Behavioral Psychology</i>
Program of Studies	<i>Second read</i>

January 5, 2017	
Budget Update	
Policies	<i>Second read</i>
Math Curriculum (2nd read)	<i>Finite Math, Acc Calculus, Math Fundamentals, Algebra 2 (part 2)</i>
Social Studies (1 st read)	<i>Social Science of Well-Being</i>

January 12, 2017	
Public Hearing on Budget	
Special Meeting	

January 19, 2017	
Curriculum (2nd read)	<i>(Eng) Analysis of Literacy Movements, Gr 6 World Language, MS STEAM, (SS) Behavioral Psychology</i>

February 2, 2017	
Social Studies (2nd read)	<i>Social Science of Well-Being</i>

February 9, 2017	
Deliberative Session	
Special Meeting	

Back-Burner List

Teacher Update	<i>Ryan Richman (schedule 2016-17 presentation dates)</i>
Updated Org Chart	<i>Reflecting Campus</i>
Kindergarten Committee Report	

Timberlane Varsity Field Hockey Roster 2016

2	Joy Steenson	12	F
3	Emily Lisi	10	B
4	Victoria Rothwell	11	M
5	Jessica Mezquita	11	M
6	Kylee Taylor	12	F
7	Carolyn Johnston	12	M
8	Julia Mulhall	12	M
9	Rachel Paradis	11	B
10	Kiley Simmons	10	B
11	Kylie Fitzpatrick	11	F
13	Tess Priest	11	F
14	Julia Lanctot	12	B
16	Samantha Hamilton	11	M
17	Sarah Padellaro	10	F
18	Taryn MacKinnon	11	B
00	Juliana Mancinelli	12	GK
99	Makayla Livingston	12	GK

COACHES

Head Coach - Melinda Ryan

Assistant - Heather Roy

Assistant - Sandra Cannon

Assistant - Masha Lange





Timberlane Regional School District
Superintendent's Leadership Team's

AMERICAN EDUCATION WEEK ESSAY CONTEST

GREAT PUBLIC SCHOOLS: *A Basic Right and Our Responsibility*

To align with one of the Superintendent's goals on celebrating diversity, students are asked to write an essay in 500 words or less on the following:

GRADE 2

How do you see yourself as different from others, and how do these differences make you special?

GRADE 5

What does it mean to be different, and how could our communities celebrate these differences?

GRADE 7

What does diversity mean to you and how does the diversity at TRMS benefit the school community as a whole?

GRADE 10

What things can we do to encourage our school and community to be more respectful and appreciative of diversity?

Three finalists in each level will be chosen by each school.

Finalist's essays to SAU by November 7th

District winners chosen by November 10th

1st Place winners to present to School Board on November 17th

A M E R I C A N E D U C A T I O N W E E K : N O V E M B E R 1 3 - 1 9 , 2 0 1 6

Name: Emily murphy

Grade: 2 Bloom

School: Pollerds ☺

American Education Week



How do you see yourself as different from others, and how do these differences make you special? Please write your response to this question on the lines below. Remember to use your neatest handwriting.

I see myself as different from others. I use my neatest hand writing. I Never give up. I Dont like to Be mean to others I like to Be Nice and Not Bad. In Stores I dont screem or run. I will do self defenc and in any situation at all. Stand up for myself. I like to Be helpfull. I like to Be good in all Speeds.



Being Different is Being Great

By: Isabella Raiti

5-Lozowski Atkinson Academy

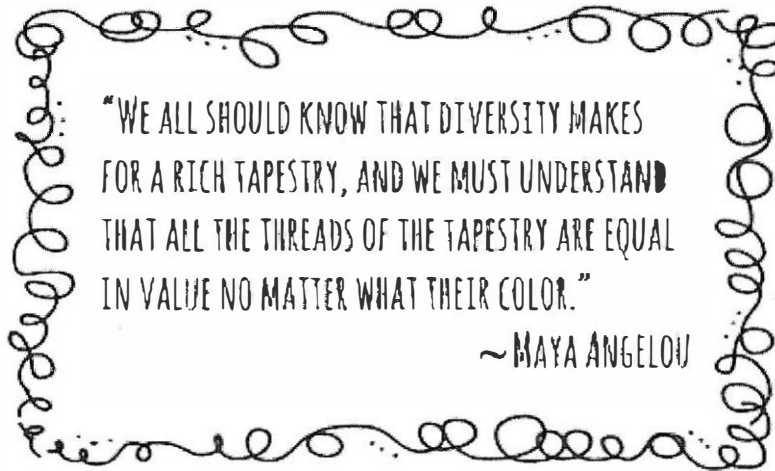
Being different makes us who we are. If everyone was the same then there wouldn't be anything fun and exciting. In fact there wouldn't be any new ideas or creations at all. The things that make us different make us great. We should never be disappointed in who we are because everyone can do something remarkable. Maybe you just haven't found that something yet.

Being different means being yourself. No one is the same. All the things in the world are different in some way. Although, you might not like the same things as someone else, it doesn't mean you can't be friends. Sometimes, these differences can make us do some crucial things. And most of the time, these differences make us do incredible things. People are born to be who they are not to copy someone else. The way we look, the way we talk, the way we do everything, makes us unique. You are you, don't change that. Just take a minute each day and think to yourself how lucky you are to be in this amazing world. Being yourself makes this world even **more amazing than it was before.**

Celebrations and events can make us feel proud of our differences. Like, talent shows they show how we all have different, wonderful talents. People should feel free to show themselves, and show everyone what they can do. Sometimes it can be bad to give out prizes, because it could hurt somebody's feelings if they don't win. Family reunions help families get to know each other even more than they used to. When families get together they can play games to get to know each other and have some fun. Even just going to school and expressing yourself makes you feel part of the group. Everybody should feel as if they can be themselves around all others.

Hopefully you can be the best you that you can be. Everyone has a spark in them. Find that spark and embrace it. Push the limits, and find everything that you have. Don't bottle it up and never be the true you. Having a family that loves you for you is a gift, and it's the best gift so let yourself feel free to do anything. And remember **YOU ARE YOU.**

DIVERSITY



Diversity is the beauty of being unique. Part of diversity is learning to accept you for you, and that it's totally ok to be yourself. It's also learning to love somebody for what's on the inside, instead of judging their outside. Keeping an open mind to new people is so important, it will help you get through so many tasks in life. We should all learn to accept everybody, despite their skin, religion, or race.

Diversity is beneficial to everyone. It creates a healthy environment in which we can learn to accept people for being unique. The diversity in Timberlane Regional Middle School is a great thing for children my age to acknowledge. We're all still so young and impressionable, so learning to accept diversity at our age will

help us in the future in so many ways. Learning about all of the different cultures and religions of my fellow students has really helped me understand all of the different types of people I go to school with, and to accept them as a human being. Diversity is also helping us learn how to work with different people with different personalities. I'm very proud to say I go to a school with a lot of diversity in it.

When I first heard about this contest, I didn't think much of it. To me, it was just another school assignment. But as I thought about it more and more, I realized how important it actually is. Before our language arts teacher had told us about the word diversity, barely any of the students in my class knew what it was! Writing this essay is going to help so many kids understand what diversity is. It also helped me, I learned that everybody is equal, no matter the race, religion, or skin color. I also learned to be more open towards new people, and to stop judging people by their appearance on the outside. Diversity is definitely a valuable lesson everyone should learn, and is something that I will definitely remember.

What things can we do to encourage our school and community to be more respectful and appreciative of diversity?

Nya Barnette

In order for diversity to be respected and appreciated, it needs to be recognized. As one of the few people in our towns that is of African-American and a variety of other non-white ancestries, I realize that racial and ethnic multiplicity is not particularly present in our school or our community. This though, does not mean that diversity can not be recognized and celebrated. In our community, most have grown accustomed to seeing others with the same color, and for some, their whole lives have been spent around people that are the same. When people are not fully cognizant of the fact that our world is not comprised of one type of person, it becomes difficult to accept someone who appears in their world that does not look, act or hold beliefs that align with theirs. What we need to do is educate our peers and fellow members of our community about people and beliefs that are not what they are used to. We need to encourage people, including ourselves, to step out of their comfort zones in order to be exposed to different cultures and ways of life, and make it clear that disrespect of what makes us unique will not be tolerated.

Consequences need to be in place for when our friends and neighbors say something that implies racism, homophobia, and other kinds of disrespect for people that are different than them. Many times, when things like this are said, or things like confederate flags and other symbols of hate speech are displayed, people are acting out of ignorance and fear, not blatant hate or disrespect. Some people do not fully understand the implication of the objects they display, or the meanings their words and actions carry. Ignorance though, is no excuse. This is why education is crucial, and should be the first step. If we do not show youth that

what they say and do in disrespect can be hateful and wrong even if they don't know it, then they will continue to act in the way of foolishness.

While a part of me fears the direction of hate that parts of our country are beginning to lean towards, I do not believe that people always say what they do with intentional malice. I believe that a lot of people are misinformed or unenlightened to the beauties that diversity brings to the human race, and it is our duty as members of this community to share the knowledge we have, and show people that differences are to be celebrated, not hated. *That* is how we can cultivate appreciation and respect for diversity.

TIMBERLANE POLICY COMMITTEE

FIRST READ

- 1 BEDH PARTICIPATION AT SCHOOL BOARD MEETINGS**
Proposed changes suggested by school board chairman
- 2 JL STUDENT GIFTS AND SOLICITATIONS**
Last updated in 1990; recommend repealing and referencing KH (solicitations) and GBEBB (student gifts) to reduce duplicity.
- 3 KH PUBLIC SOLICITATIONS IN THE SCHOOLS**
Last updated in 2005; NHSBA language recommended.
- 4 JIB STUDENT INVOLVEMENT IN DECISION MAKING**
Last updated in 1998; NHSBA language proposed.
- 5 KF USE OF SCHOOL BUILDINGS AND FACILITIES**
Last updated in 1998: NHSBA language proposed with modifications to align with current district practice. SLT will update procedures as appropriate.

<p>Timberlane Regional School Board</p>	<p>Policy Code: BEDH</p>
<p>Revised: 09-17-92 Revised: 12-03-98 Revised: 09-20-01 Revised: 06-04-15</p>	<p>Page 1 of 2</p>

PARTICIPATION AT SCHOOL BOARD MEETINGS

The primary purpose of School Board meetings is to conduct the business of the Board as it relates to school policies, programs and operations. The Board encourages residents to attend Board meetings so that they may become acquainted with the operation and programs of the schools. All official meetings of the Board shall be open to the press and public. However, the Board reserves the right to meet and to adjourn or recess a meeting at any time. The Board also reserves the right to enter non-public session at any time, in accordance with the provisions RSA 91-A:3.

In order to assure that persons who wish to appear before the Board may be heard and, at the same time, it may conduct its meetings properly and efficiently, the Board adopts as policy the following procedures and rules pertaining to public participation at Board meetings:

1. During the “Delegations and Individuals” section of each Board meeting residents may comment for up to three minutes (unless waived by the Board) by completing a comment card and submitting it to the recording secretary at the beginning of the meeting. *Total public comment shall be limited to 15 minutes at the discretion of the Board Chair.*
- ~~1.2.~~ *Members of the public may offer comments on agenda items only. The Board will not entertain comments on items that do not appear on the agenda. Requests to address items not on the agenda must be presented to the Superintendent and must set forth the specifics of the subject to be addressed. When appropriate, the Board may place such requests on the agenda.*
- ~~2.3.~~ Consistent with RSA 91-A:3, Policy BEDB, and the laws pertaining to student and family privacy rights, the Board will not place any matter on the public agenda that is to be properly discussed in a non-public session. Complaints regarding individual employees, personnel or students will be directed to the Superintendent in accord with Policies KE and KEB.
- ~~3.4.~~ All speakers are to conduct themselves in a civil manner. Obscene, libelous, defamatory or violent statements will be considered out of order and will not be tolerated. The Board Chair may terminate the speaker's privilege of address if the speaker does not follow this rule of order.

Persons appearing before the Board are reminded that members of the Board are without authority to act independently as individuals in official matters. Thus, questions may be directed to individual Board members, but answers must be deferred pending consideration by the full Board. Therefore, Board members will take comments and

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presentations from the public under advisement only. Persons appearing before the board are also reminded that School Board meetings are meetings held in public; not meetings held for the public.

Legal Reference:

RSA 91-A:2, Meetings Open to Public
RSA 91-A:3, Non-Public Sessions

Appendix BEDH-X

Timberlane Regional School District	Policy Code: JL
Adopted: 07-21-83 Reaffirmed: 06-06-90	<p style="text-align: center;">—Page 1 of 1REPEALED</p>

STUDENT GIFTS AND SOLICITATIONS

*Repealed by the Timberlane Regional School Board on _____. See policies KH and GBEBB.
Solicitations*

~~As a general policy, there will be no solicitation within the schools for any purpose whatsoever. No commercial enterprise may be represented in the schools and there will be no sale of goods or services on the premises.~~

~~The foregoing policy is for the purpose of ensuring maximum instruction time for the student and in no way reflects a negative attitude toward many of the very worthwhile civic and charitable activities sponsored within the community, either on a strictly local basis or as part of a regional, state, or national activity. The above does not apply when buildings are rented by an organization.~~

~~Any request for the exception to this rule must be submitted in writing to the School Board or the Superintendent and/or Principal at least 30 days prior to the implementation of the requested activity. The School Board authorizes the principal to grant exceptions. Examples of possible exceptions include the following:~~

- ~~(a) An activity conducted by a school club for the purpose of raising funds for a worthwhile service to the school, unless the funds are for equipment normally purchased by the School District~~
- ~~(b)(a) PTA membership activity~~

Timberlane Regional School District	Policy Code: GBEBB
Adopted: 07-21-83 Reaffirmed: 06-06-91 Revised: 02-24-05 Revised: 11-03-16	Page 1 of 2 INCLUDED IN PACKET AS REFERENCE ONLY

STAFF-STUDENT RELATIONS

Staff members are expected to maintain courteous and professional relationships with students, maintain an atmosphere conducive to learning, through consistently and fairly applied discipline and established professional boundaries.

1. Staff members shall not make derogatory comments to students regarding the school and/or its staff.
2. The exchange of purchased gifts between staff members and students are discouraged.
3. Staff members shall not fraternize, written or verbally, with students except on matters that pertain to school-related issues.
4. Staff members shall not associate with students in any situation or activity which could be considered sexually suggestive or involve the presence or use of tobacco, alcohol or drugs.
5. Dating between staff members and students is prohibited.
6. Staff members shall not use insults or sarcasm against students as a method of forcing compliance with requirements or expectations.
7. Staff members shall maintain a reasonable standard of care for the supervision, control and protection of students commensurate with their assigned duties and responsibilities.
8. Staff members shall not send students on personal errands.
9. Staff members shall, pursuant to law and Board policy, immediately report any suspected signs of child abuse or neglect.
10. Staff members shall not attempt to counsel, assess, diagnose or treat a student who may have a personal problem related to sexual behavior, substance abuse, mental or physical health and/or family relationships, but, instead should refer the student to the appropriate individual or agency for assistance.
11. Staff members shall not disclose information concerning a student, other than directory information, to any person not authorized to receive such information. This includes, but is not limited to, information concerning assessments, ability scores, grades, behavior, mental or physical health and/or family background unless necessary to serve an educational or health-related purpose.
12. Staff members shall not be alone in a room with a student nor shall a staff

Timberlane Regional School District	Policy Code: GBEBB
Adopted: 07-21-83 Reaffirmed: 06-06-91 Revised: 02-24-05 Revised: 11-03-16	Page 2 of 2

member be alone in a room with a student with a door closed, a locked door, or with the lights off unless necessary to serve an educational or health-related purpose.

13. Staff members are strongly discouraged from socializing with students outside of school on social networking websites, consistent with the provisions of Policy GBEBD.

Staff members who violate this policy may face disciplinary measures, up to and including termination, consistent with state law and applicable provisions of a collective bargaining agreement.

Any employee who witnesses or learns of any of the above behaviors shall report it to the building principal or Superintendent immediately.

Timberlane Regional School District	Policy Code: KH
Adopted: 08-18-83 Reaffirmed: 08-08-91 Revised: 02-24-05 Revised:	Page 1 of 1

PUBLIC SOLICITATIONS IN THE SCHOOLS

As a general policy, there will be no solicitation within the schools for any purpose whatsoever. No commercial enterprise may be represented in the schools and there will be no sale of goods or services on the premises.

Any request for the exception to this rule must be submitted in writing to the School Board or its agents (Superintendent and/or Principal) ~~at least 30 days~~ prior to the implementation of the requested activity.

The ~~School Board~~ *Superintendent or his/her designee* reserves the right to grant exceptions. ~~Examples of possible exceptions include the following:~~

- ~~A. An activity conducted by the teachers' club for the purpose of raising funds for a worthwhile service to the school.~~
- ~~B. P.T.A. membership activity.~~
- ~~C. Music lessons given on the premises in compliance with RSA 193:6 (substitution of private instruction in music) provided that all fees are handled by the music instructor.~~

~~The foregoing policy is for the purpose of ensuring maximum instruction time for the teacher and in no way reflects a negative attitude toward many of the very worthwhile civic and charitable activities sponsored within the community, either on a strictly local basis or as part of a regional, state, or national activity. The above does not apply when buildings are rented by an organization.~~

~~No funds will be solicited from school district employees on school property by organizations or individuals not employed by the school district.~~

Timberlane Regional School Board	Policy Code: JIB
Reaffirmed: 08-08-95 Revised: 12-03-98 Revised:	Page 1 of 1

STUDENT INVOLVEMENT IN DECISION MAKING

The role of the school is to create a stimulating learning climate which develops active involvement of students in their education and develops a spirit of inquiry. The Board believes that a student should:

~~A primary task of the school is to create a stimulating learning climate, which develops active involvement of students in their education and develops a spirit of inquiry. This climate is created when students work together with school staffs in such activities as planning and evaluating school programs.~~

~~The Board believes that students should:~~

1. Be encouraged to participate in planning classroom activities and in improving courses of studies.
2. Feel free to express, without fear, their own opinions, recognizing that every privilege and every right has a corresponding responsibility.
3. Be involved in the planning of assembly programs and school-sponsored forums of interest.
4. Be encouraged to participate in student government organizations that provide students with a voice in school affairs.
5. Be encouraged to participate in a variety of extra-class activities to broaden their educational experiences.

~~6. The Board may choose to add a nonvoting student member from the Timberlane Regional High School to the Board. Become aware and informed at what is going on in their school district.~~

~~7. Have representatives at School Board meetings.~~

Legal Reference:

RSA 189:1-c, Student Member

RSA 194:23 (f), High School Student as School Board Member

Timberlane Regional School District	Policy Code: KF
Adopted: 10-13-98 Revised:	Page 1 of 2

USE OF SCHOOL BUILDINGS AND FACILITIES

~~It shall be the policy of the board to allow recognized responsible organizations and groups to utilize school buildings and facilities. The Superintendent will develop procedures for the public use of school facilities.~~

~~Authorization for the use of school buildings and facilities shall not be considered as the endorsement or the approved of the activity, group or organization, nor should it be considered as the approval of the purposes they represent.~~

~~Any group or individual requesting the use of school facilities, except for school activities, must submit an application to the school principal or his/her designee not less than two weeks prior to the time school facilities are needed. Facility use permits are available at the school district's central office.~~

~~Approval may be denied due to lack of appropriate space or if a previous activity by the applicant resulted in a violation of any aspect of any School Board policy or guidelines. Facility Use Permits will be issued on a first come basis. Facilities will be reserved only for the time available within the coming semester.~~

~~When schools have been closed because of inclement weather, the facilities will be closed for all use. The schools do not assume the responsibility of contacting groups when such closures occur.~~

~~Organizations connected with and promoting recognized school functions may use the buildings without charge.~~

~~Other organizations may use school property upon payment of suitable fees and costs, according to the fee schedule recommended by the Superintendent and approved by the Board. "Other organizations" includes the Boy Scouts of America, Big Sisters of America, Boys and Girls Clubs of America, Future Farmers of America, Girl Scouts of America, Little League Baseball, Inc., and any other group intended to serve youth under the age of twenty-one (21) and listed in Title 36 of the United States Code. The Board reserves the right to waive rental fees for charitable or non-profit organizations.~~

~~Whenever a community group is permitted to use a school or other facility, at least one district employee must be on hand, paid for by the organization, when in the opinion of the Superintendent, it is necessary to supervise the individuals and protect school property. The number of paid employees shall depend on the type of service, number to be served and number of volunteers.~~

Timberlane Regional School District	Policy Code: KF
Adopted: 10-13-98 Revised:	Page 2 of 2

No school building or facility shall be used for any purpose which could result in picketing, rioting, disturbing the peace or damage to property or for any purpose prohibited by law. The superintendent or his/her designee, on the basis of this policy and its accompanying regulations, shall approve all rentals of school facilities. The Board must approve any special requests or exceptions to this policy and/or regulations.

Appendix KF-R



Timberlane Regional School District

District Communication Plan 2016-17

TPAF Communication Committee

Committee met last year and discussed current situation with communications between the district, schools and parents.

This plan is based on feedback from that group.

Current Overview

The district employees use several communication tools and methods that are currently in place.

- Websites for district and each school
- Sharepoint Sites
- District Facebook Page
- Twitter Pages for district and each school

Current Overview - Continued

- Powerschool parent/student portals
- Newsletters and press releases
- Video (TRSD.tv, Vimeo, Livestream)
- * School Messenger for phone, email and texting notifications
- * Timberlane App

Communication Strategic Plan

The purpose of this plan to incorporate feedback from the Timberlane Parent Advisory Forum (TPAF) into an action plan to improve district to parent communication within the district.

The overall goal is to deliver information to parents instead of them having them seek it out.

Goal #1 - Improve Secondary School Team Level Communications

Issue	Solution	Action Item
<p>Parents sometimes feel like they are out of the loop in secondary schools communications after coming from elementary schools.</p>	<p>Look into team level communication possibilities (Messenger, App, Remind, etc) and implement regular communication cycles within teams</p>	<p>Technology and MS Admins work together on best tool to use and establish protocols on usage. (2016-17)</p>

Goal #2 - Implement School Facebook Pages

Issue

Parents like to receive updates via Facebook delivered to their feeds. Currently there is only a district page maintained.

Solution

Create FB pages for all schools, implement updates getting pushed from websites to social media.

Action Item

Tech configures Websites and social media sites and configures pushing update. (December 2016)

Goal #3 - Website Improvements

Issue	Solution	Action Item
<p>Parents desire a “cleaner” look on district websites with easier to find information and documents</p>	<p>Review current websites, possibly engage marketing company to help redesign.</p>	<p>Technology develops project plan and proposes changes to implement. (2016-17)</p>

Goal #4 - Secondary Schools Message Board Consistency

Issue	Solution	Action Item
<p>Parents like and want the message board interface at the HS and desire to have it at the MS as well.</p>	<p>Develop TRMS message board to mimic TRHS.</p>	<p>MS Admins work with HS Admins on how to use. Tech develops changes into website. (December 2016)</p>

Goal #5 - Consistent District Wide Communications

Issue	Solution	Action Item
<p>Communications are not always consistent in frequency or message across the district.</p>	<p>Develop communication protocols for timely updates and newsletters and new monthly district newsletter with updates from each SAU department.</p>	<p>SLT develops protocols on communications coming from the district. Train personnel on updating websites in more timely matter. (2016-17)</p>

Goal #6 - Implement One Email System

Issue	Solution	Action Item
<p>Having two emails systems is confusing at times. Parents are replying to gapps but teacher doesn't always see.</p>	<p>Create plan to move district to one email solution, GMail.</p>	<p>Tech will develop project plan to move district. (2016-17) and start moving email to GMail (2017-18)</p>

Goal #7 - Online Testing Results

Issue

Parents would like receiving STAR and SBAC testing results in more timely matter.

Solution

Develop plan to distribute these electronically versus mailing.

Action Item

SLT develops action plan to implement next year (2017-18).

Goal #8 - Secondary Schools Athletic Website Consistency

Issue	Solution	Action Item
<p>Parents like the communications coming out of athletics in HS around practices, etc and desire the same at MS.</p>	<p>Provide same solution for sports scheduling and other information at MS as HS.</p>	<p>MS and HS are using same solution now called Schedule Star. (Completed).</p>

Goal #9 - Displays at Front of Schools

Although not a TPAF recommendation we are going to be implementing large screen display TV's at the entry of every school to communicate the following.

Upcoming school events

Pictures of past events

Important Dates

District News



CLEANER, GREENER TIMBERLANE

October 29, 2016

OVERVIEW

- All Seven Schools Participated
- 8 am – 11 am On Saturday, 10/29
- 162 volunteers overall
- 31 staff/administrators involved
- 40 parents
- 91 students



- 23 Volunteers
- PTA, Sandown Police Explorers, Officer Buco, Cub Scouts
- Raking, Picking up Trash, Planting bulbs in the front of the school, Landscaping



Sandown Learning Center



- 38 Volunteers
- Cub Scouts, Girl Scouts, Officer Pat, Families
- Raked and weeded around the building, planted bulbs, dug up old trees, scraped and painted window boxes and trim, fitted 28 screws in the new playground, repositioned paving stones



Pollard



- 22 Volunteers
- Girl Scouts, Cub Scouts, PTA, Families
- Raking leaves, picking up trash, landscaping, also worked with Atkinson Gardening Club the week before to plant bulbs



Atkinson Academy



Danville

- 17 Volunteers
- Staff, Families
- Pruned trees in front of the building, landscaped in front of the building, weeded rock beds, raked around the entire building



Danville



High School

- 15 Volunteers
- Administration, National Honors Society, Science Honors Society, Life Skills Program
- Raking front of school and fence line along the street, weeding rock beds in front of school, clearing shrubs, planting bulbs



High School



Sandown North

- 28 Volunteers
- Staff, Administration, Student Council, Families
- Picked up Trash, cleared the raked the playground area, Cleared out the rock STAR on the hillside, planted bulbs inside the STAR, planted other bulbs around the grounds



Sandown North



Middle School

- 19 Volunteers
- Administration, ASD Program, Families
- Raked entire front of school, picked up trash around the playground, planted bulbs, cleared shrub beds



Middle School



AJB FARMS



- Timberlane Graduate Andrew Borisko, owner and proprietor of AJB Farms in Atkinson, donated 200 daffodil and tulip bulbs to be planted around the District
- Andrew also spent the day at the High School and Pollard School
- Andrew has pledged to support Cleaner Greener Timberlane throughout the 2016/17 school year

cleaner greener Timberlane



SAVE THE DATE:

SATURDAY, MAY 6

8 – 11 AM

**CLEANER GREENER TIMBERLANE
SPRING EVENT**

cleaner
greener
Timberlane



**THANK YOU TO
ALL INVOLVED!**

SCHOOL/DEPARTMENT REPORT TO THE TRSB – NOVEMBER 17, 2016

Atkinson Academy

- Atkinson families once again had a great time at the 2nd and 3rd grade Lip Sync on Thursday night.
- Election Day voting for Atkinson residents was a huge success with over 4900 people voting. We were able to keep one of the booths so the children were able to vote on the LadyBug Book with our vote counting towards the state tally.
- The students are partnering with the Atkinson Lions Club to collect food for the annual food drive on Dec 3rd.
- A school-wide Pajama Day will be held on Dec 2nd.
- Students in the second grade enjoyed a visit from Dr. Robert Perrault, a local dentist, as part of their community awareness curriculum. He spoke to them about proper dental hygiene and each received a baggie with a toothbrush, floss and toothpaste.

Danville Elementary

- Danville hosted a dental van from Exeter Hospital last week that offered dental care for students who don't have access to a dentist. We appreciate the partnership with the hospital.
- The student council has begun their work for the school year. One of the first awareness activities is to show appreciation for our community workers who help keep us safe. November 18 will be Blue Ribbon Awareness Day. Students and staff have been asked to wear any shade of blue to show support.
- We held our off site evacuation drill November 4. We walked to the Baptist Church on Main St. Danville Fire and Police Departments joined us by helping with traffic along the way. We are extremely proud of the fabulous job our students did throughout the drill. We were up and back within an hour! A very impressive record for elementary students.

Pollard School

- Next Tuesday, 11/22, is our Annual Grandparents/Special Persons Day at Pollard School. The grandparents and /or special guests are invited to join the children in their classrooms for a special activity. The schedule is:
Grades: Pre-K, AM K, Full Day K and Grade 1 - 9:15-10:15
Grades: Grade 4 and Grade 5 - 10:30-11:30
Grades: PM Kindergarten, Grades 2 & Grade 3 - 1:15-2:15
- Our Students participated in an Anti-Bullying assembly by Plymouth State University; The TIGER assembly focused on raising awareness and seeking solutions to bullying behavior by empowering bystanders, this new TIGER production integrates research on the importance of educating bystanders about the powerful role they play in helping to stop bullying behavior in schools. Our students and staff loved it!

Sandown Central

- In Pre-school, the four year olds completed an experiment by opening pumpkins and counting the seeds. We also put Indian corn and regular corn in water and the Indian corn sprouted! The 3's and 4 year olds have been using our magnifying glasses to observe seeds, pods and fall materials such as gourds, pumpkins and Indian corn. We have planted an Amaryllis bulb and have been watching it grow before December break. The children are measuring items all around the classroom with tape measures. We have introduced other ways to measure such as: using blocks, Cuisenaire rods, rulers and yard sticks. The children continue to

recognize the beginning letters in the days of the week and the month. We are looking forward to November 22, Grandparents Day and Special Guests visiting us at the Timberlane Learning Center!

- In Kindergarten we learned basic information about the election process. We read many books, fiction and non-fiction about being president. Students also had a mock election...and it was a tight race. Students continue to learn new letters and sounds, as well as popcorn words during this first unit of Foundations. We have about 3 weeks until segmenting and blending begins...and a whole new world opens with reading...so exciting. In writing, students are beginning to label drawings and add more detail. We are proud to see how much the children have improved! In math, we have been working and finishing Topic 4. In this topic we have worked on comparing numbers up to 10. Our next Topic is a short 4 lessons about classification. In addition to all of these fun learning opportunities, we are preparing for Grandparents' Day on November 22nd. We have a song prepared to delight our guests, as well as some other fun activities. Please come and join us!!

Sandown North

- On November 4th, our 4th grade students visited the State House. The timing was perfect as the elections happened 4 days later. They learned about the function of government agencies, along with the roles and responsibilities of elected officials. They were impressed with the State House building itself, as well.
- Students in grades 4 & 5 participated in a mock presidential election. Mrs. Bruce, our Enrichment teacher, secured the voting booths from the town of Sandown so the experience was pretty authentic. President –Elect Trump was the winner at Sandown North for our 10 & 11 year old students as well. All students in grades 1-5 had the opportunity to vote on whether they wanted their celebration day in December to be one where they wore red and green, holiday hats, or pajamas. We will all be in pajamas the day of our holiday sing-along!
- On Monday, Nov. 14th, our 5th grade students went to the Museum of Science. They were excited about the learning opportunities as were the chaperones who accompanied them on this fast-paced, highly engaging, scientific inquiry day.

Middle School

- The Student Senate is running their annual food drive until Thanksgiving at TRMS. Food collected supports the local food pantry.
- Parent conferences were completed today from 4-7 p.m. for parents who wished to meet with teachers to discuss student progress.
- Winter sports tryouts are complete with the exception of wrestling. Wrestling tryouts begin right after Thanksgiving.
- The TRMS PTSA has planned another Senior Citizen Tea for December 3rd from 10-11:30 a.m. in the cafeteria. Music food and fun will be part of the holiday theme. Student advisories will once again provide homemade ornament and crafts for seniors to take home. Teachers and staff will provide delicious cookies and hot beverages.
- 7th grade students once again participated in the essay writing contest. This year we had over 90% participation with the topic of Diversity. Taylor Dionne is the proud winner for grade 7.

High School

- November 19 – Volleyball End of Season Celebration Saturday 9:00am – 11:30am HS Café
- November 28 – TRHS Alumni Dinner Dance meeting 5:30pm HS guidance office
- December 3 – Junior Semi Formal “Winter Wonderland” 7:00pm -10:00 pm HS Cafe/Gym

Athletics

- Winter sports have begun! HS Wrestling and Swim have started their practices. Ski and Girls Basketball will begin on Monday Nov. 21st. Boys Basketball, Track and Cheer will begin on Nov. 28th. Go OWLS!

Performing Arts

- The Timberlane Performing Arts Center held its annual Veterans’ Day concert this past Sunday featuring the Timberlane Community Band. We had a great turnout and it was a wonderful opportunity to honor those who have served our country.
- This Saturday, November 19th, 82 of our high school band, orchestra, chorus and guitar orchestra students will be auditioning for the 2017 NHMEA All State Music Festival. Students who score the highest on their instrument will earn a spot in the 3-day festival which will take place next April.
- The Timberlane Players are currently rehearsing for their next play “The Skin of our Teeth”. Performances will take place on Wednesday-November 30th, Thursday-December 1st and Friday-December 2nd at 7:00pm. Saturday’s performance on December 3rd will take place at 2:00pm. Tickets are \$5 and can be purchased at the PAC box office.
- Ensemble times have been set for our High School Winter Concerts on Sunday-December 4th. Chorus & Select will start the day off at 1:00pm, Band will perform at 2:15pm, Orchestra at 3:45pm and Guitar Orchestra will take the stage at 5:00pm. Join us for a fun-fill day of music for the entire family.
- The Timberlane PAC is calling all tuba and euphonium players to play in this year’s TubaChristmas celebration which is scheduled to take place on Saturday-December 10th. If you play tuba or euphonium and want to partake in this yearly tradition call 603-382-6541 x3980 for details.
- UPCOMING MUSIC & DRAMA EVENTS
 - (HS) MILKMEN SHOW - Friday-November 18th, 7:00pm, PAC Recital Hall, \$5
 - (HS) ALL-STATE AUDITIONS - Saturday-November 19th, Manchester Memorial HS - times to be announced
 - (HS) SKIN OF OUR TEETH - Wed, Thu, Fri - Nov 30, Dec 1st & 2nd at 7:00pm and Sat-Dec 3rd at 2:00pm, PAC Recital Hall, Tickets \$5
 - (HS) WINTER CONCERTS - Sunday-December 4th featuring Band, Orchestra, Chorus and Guitar Orchestra, 1-5:00 pm, PAC Auditorium (Ensemble times will be announced)
 - (HS) JAZZ & ROCK ENSEMBLE CONCERT - Tuesday-December 6th, 7:00pm, PAC Auditorium
 - (MS) GRADES 7 & 8 ORCHESTRA CONCERT - Wednesday-December 7th, 7:00pm, PAC Auditorium
 - (MS) GRADES 7 & 8 CHORUS CONCERT - Thursday-December 8th, 7:00pm, PAC Auditorium

- (MS) GRADE 6 BAND, ORCHESTRA & CHORUS CONCERTS - Wednesday-December 14th, 7:00pm, PAC Auditorium
- (HS) HOLIDAY SHOW - Saturday-December 17th, 2 Shows in the HS Cafeteria, 2:00pm show-\$10-includes appetizers / 7:00pm show-\$20-includes dinner
- (MS) GRADES 7 & 8 BAND CONCERT - Monday-December 19th, 7:00pm, PAC Auditorium
- (ELEM) HONORS BAND, ORCHESTRA, CHORUS CONCERTS -Tuesday-December 20th, 7:00pm, PAC Recital Hall
- UPCOMING PAC EVENTS
 - TUBACHRISTMAS: Saturday-December 10th, 2:00pm followed by the Timberlane Community Band Holiday Concert at 3:00pm. Both concerts are free admission - no tickets required.