

TIMBERLANE REGIONAL SCHOOL BOARD

ATKINSON, DANVILLE, PLAISTOW, SANDOWN

THURSDAY, DECEMBER 1, 2016

Regular Meeting - 7:30 PM

Dr. Earl Metzler, II, Superintendent
Dr. Roxanne Wilson, Asst. Superintendent

Superintendent's Office
30 Greenough Road , Plaistow, NH
Peter Bealo, Chairman
Kelly Ward, Vice Chairman

AGENDA

1. **7:30 PM** Call to Order – Chair (10 minutes)
2. Roll Call – Clerk
3. Pledge of Allegiance
4. Delegations or Individuals
5. Current Business
 - a. **7:40PM** Program of Studies (1st read) – ACTION (20 minutes)
 - b. **8:00PM** Math Curriculum (1st read) – ACTION (30 minutes)
 - c. **8:30PM** Policies (2nd read) – ACTION (10 minutes)
 - d. **8:40PM** Batting Cages Update – ACTION (10 minutes)
 - e. **8:50PM** Warrant Articles – INFORMATIONAL /ACTION (30 minutes)
 - f. **9:20PM** Budget Update – INFORMATIONAL (10 minutes)
6. **9:30PM** Administrator's Report
 - a. Update on School Activities – INFORMATIONAL
7. **9:35PM** Personnel Report
8. **9:40PM** Committee Reports
9. **9:45PM** Reports of the School Board
10. **9:50PM** Approval of Minutes
 - a. November 17th session
11. Correspondence Folder
12. Vendor and Payroll Registers
13. **9:55PM** Other Business (if time permits)
14. Non-public (if needed)
15. Future Dates

DATE	MEETING TYPE	LOCATION	TIME
December 15	Regular Board Meeting	SAU	7:30 PM
January 5	Regular Board Meeting	SAU	7:30 PM
January 6	Bond Citizens Petitions Deadline	SAU	5:00 PM
January 10	All Other Citizens Petitions Deadline	SAU	5:00 PM
	Finalize Costs for CBA's		
January 12	Public Hearing on Budget	PAC	7:00 PM
January 19	Regular Board Meeting	SAU	7:30 PM
January 25	First Day of Filing for Candidacy	SAU	
January 26	Last Day for Budcom to Deliver WA Recommendations		
January 30	Last Day to Post Warrant for Deliberative		
February 2	Regular Board Meeting	SAU	7:30 PM
February 3	Last Day of Filing Period for Candidates	SAU	5:00 PM
February 9	Deliberative Session	TRHS	7:00 PM
February 16	Regular Board Meeting	SAU	7:30 PM

The MISSION of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.

ADMINISTRATOR'S REPORT

Administrator's Report for December 1, 2016 School Board Meeting

1-4. OPEN MEETING *Self-explanatory.*

5. CURRENT BUSINESS

a. Program of Studies (1st read) – 20 minutes

Brian O'Connell to present 2017-18 Program of Studies for first read. ACTION

b. Math Curriculum – 30 minutes

Curriculum team to present first read on math curriculum (Finite Math, Accelerated Calculus, Math Fundamentals, and Algebra 2 part 2). ACTION

c. Policies – 10 minutes

Chairman Bealo to present four policies for second read: JL student gifts/solicitations, KH public solicitation in the school, JIB student decision-making, and KF use of facilities. ACTION

d. Batting Cages Update – 10 minutes

Jim Hughes and Rodney Mills to provide update to batting cages project that will include corrective measures to address deficiencies. ACTION

e. Warrant Articles – 10 minutes

Board to draft article related to tennis courts as well as discuss any other potential articles. INFORMATIONAL

f. Budget Update – 10 minutes

Mr. Stokinger to present an update on budget development. INFORMATIONAL

6-9. REPORTS

6. ADMINISTRATOR'S REPORT – *Dr. Metzler to present*

a. Update on happenings and activities with each of the district schools

7. PERSONNEL REPORT – *Dr. Metzler to present (if needed)*

8. COMMITTEE REPORTS – *Committee Chairs to update board on current initiatives.*

9. REPORTS OF THE SCHOOL BOARD

10. APPROVAL OF MINUTES

Two sets: November 17th public session.

11. CORRESPONDENCE

12. VENDOR AND PAYROLL REGISTERS

13. OTHER BUSINESS

14. NON-PUBLIC *(if needed)*

15. FUTURE DATES

UPCOMING REGULAR MEETING AGENDAS

*This information is provided for informational purposes only. Agenda items are subject to change.
The official agenda will be distributed one week prior to its scheduled meeting.*

December 15, 2016	
Policies	<i>First read</i>
Warrant Articles	<i>(if needed)</i>
Ratify TSSU Contract for Ballot	<i>(due by January 10th)</i>
Curriculum (1 st read)	<i>(Eng) Analysis of Literacy Movements, Gr 6 World Language, MS STEAM, (SS)Behavioral Psychology</i>
Program of Studies	<i>Second read</i>
SAT/SBAC Results 15-16	

January 5, 2017	
Budget Update	
Policies	<i>Second read</i>
Math Curriculum (2nd read)	Finite Math, Acc Calculus, Math Fundamentals, Algebra 2 (part 2)
Social Studies (1 st read)	<i>Social Science of Well-Being</i>
World Language Update (30)	

January 12, 2017	
Public Hearing on Budget	
Special Meeting	

January 19, 2017	
Curriculum (2nd read)	<i>(Eng) Analysis of Literacy Movements, Gr 6 World Language, MS STEAM, (SS)Behavioral Psychology</i>

February 2, 2017	
Social Studies (2nd read)	<i>Social Science of Well-Being</i>

February 9, 2017	
Deliberative Session	
Special Meeting	

Back-Burner List

Teacher Update	<i>Ryan Richman (schedule 2016-17 presentation dates)</i>
Updated Org Chart	<i>Reflecting Campus</i>
Kindergarten Committee Report	
School Board Correspondence Process	
Decibel Levels at PAC	
CIP Members Serving on Strategic Planning Committee	
Adding Additional Board Meeting	<i>To address donations, awards, field trips</i>

TIMBERLANE POLICY COMMITTEE

SECOND READ / ADOPTION

1 JL STUDENT GIFTS AND SOLICITATIONS

Last updated in 1990; recommend repealing and referencing KH (solicitations) and GBEBB (student gifts) to reduce duplicity.

2 KH PUBLIC SOLICITATIONS IN THE SCHOOLS

Last updated in 2005; NHSBA language recommended.

3 JIB STUDENT INVOLVEMENT IN DECISION MAKING

Last updated in 1998; NHSBA language proposed.

4 KF USE OF SCHOOL BUILDINGS AND FACILITIES

Last updated in 1998: NHSBA language proposed with modifications to align with current district practice. SLT will update procedures as appropriate.

<p>Timberlane Regional School District</p>	<p>Policy Code: JL</p>
<p>Adopted: 07-21-83 Reaffirmed: 06-06-90</p>	<p>—Page 1 of 1 REPEALED</p>

STUDENT GIFTS AND SOLICITATIONS

*Repealed by the Timberlane Regional School Board on _____. See policies KH and GBEBB.
Solicitations*

~~As a general policy, there will be no solicitation within the schools for any purpose whatsoever. No commercial enterprise may be represented in the schools and there will be no sale of goods or services on the premises.~~

~~The foregoing policy is for the purpose of ensuring maximum instruction time for the student and in no way reflects a negative attitude toward many of the very worthwhile civic and charitable activities sponsored within the community, either on a strictly local basis or as part of a regional, state, or national activity. The above does not apply when buildings are rented by an organization.~~

~~Any request for the exception to this rule must be submitted in writing to the School Board or the Superintendent and/or Principal at least 30 days prior to the implementation of the requested activity. The School Board authorizes the principal to grant exceptions. Examples of possible exceptions include the following:~~

- ~~(a) An activity conducted by a school club for the purpose of raising funds for a worthwhile service to the school, unless the funds are for equipment normally purchased by the School District~~
- ~~(b)(a) PTA membership activity~~

Timberlane Regional School District	Policy Code: GBEBB
Adopted: 07-21-83 Reaffirmed: 06-06-91 Revised: 02-24-05 Revised: 11-03-16	Page 1 of 2 INCLUDED IN PACKET AS REFERENCE ONLY

STAFF-STUDENT RELATIONS

Staff members are expected to maintain courteous and professional relationships with students, maintain an atmosphere conducive to learning, through consistently and fairly applied discipline and established professional boundaries.

1. Staff members shall not make derogatory comments to students regarding the school and/or its staff.
2. The exchange of purchased gifts between staff members and students are discouraged.
3. Staff members shall not fraternize, written or verbally, with students except on matters that pertain to school-related issues.
4. Staff members shall not associate with students in any situation or activity which could be considered sexually suggestive or involve the presence or use of tobacco, alcohol or drugs.
5. Dating between staff members and students is prohibited.
6. Staff members shall not use insults or sarcasm against students as a method of forcing compliance with requirements or expectations.
7. Staff members shall maintain a reasonable standard of care for the supervision, control and protection of students commensurate with their assigned duties and responsibilities.
8. Staff members shall not send students on personal errands.
9. Staff members shall, pursuant to law and Board policy, immediately report any suspected signs of child abuse or neglect.
10. Staff members shall not attempt to counsel, assess, diagnose or treat a student who may have a personal problem related to sexual behavior, substance abuse, mental or physical health and/or family relationships, but, instead should refer the student to the appropriate individual or agency for assistance.
11. Staff members shall not disclose information concerning a student, other than directory information, to any person not authorized to receive such information. This includes, but is not limited to, information concerning assessments, ability scores, grades, behavior, mental or physical health and/or family background unless necessary to serve an educational or health-related purpose.
12. Staff members shall not be alone in a room with a student nor shall a staff

Timberlane Regional School District	Policy Code: GBEBB
Adopted: 07-21-83 Reaffirmed: 06-06-91 Revised: 02-24-05 Revised: 11-03-16	Page 2 of 2

member be alone in a room with a student with a door closed, a locked door, or with the lights off unless necessary to serve an educational or health-related purpose.

13. Staff members are strongly discouraged from socializing with students outside of school on social networking websites, consistent with the provisions of Policy GBEBD.

Staff members who violate this policy may face disciplinary measures, up to and including termination, consistent with state law and applicable provisions of a collective bargaining agreement.

Any employee who witnesses or learns of any of the above behaviors shall report it to the building principal or Superintendent immediately.

Timberlane Regional School District	Policy Code: KH
Adopted: 08-18-83 Reaffirmed: 08-08-91 Revised: 02-24-05 Revised:	Page 1 of 1

PUBLIC SOLICITATIONS IN THE SCHOOLS

As a general policy, there will be no solicitation within the schools for any purpose whatsoever. No commercial enterprise may be represented in the schools and there will be no sale of goods or services on the premises.

Any request for the exception to this rule must be submitted in writing to the School Board or its agents (Superintendent and/or Principal) ~~at least 30 days~~ prior to the implementation of the requested activity.

The ~~School Board~~ *Superintendent or his/her designee* reserves the right to grant exceptions. ~~Examples of possible exceptions include the following:~~

~~A. An activity conducted by the teachers' club for the purpose of raising funds for a worthwhile service to the school.~~

~~B. P.T.A. membership activity.~~

~~C. Music lessons given on the premises in compliance with RSA 193:6 (substitution of private instruction in music) provided that all fees are handled by the music instructor.~~

~~The foregoing policy is for the purpose of ensuring maximum instruction time for the teacher and in no way reflects a negative attitude toward many of the very worthwhile civic and charitable activities sponsored within the community, either on a strictly local basis or as part of a regional, state, or national activity. The above does not apply when buildings are rented by an organization.~~

~~No funds will be solicited from school district employees on school property by organizations or individuals not employed by the school district.~~

Timberlane Regional School Board	Policy Code: JIB
Reaffirmed: 08-08-95 Revised: 12-03-98 Revised:	Page 1 of 1

STUDENT INVOLVEMENT IN DECISION MAKING

The role of the school is to create a stimulating learning climate which develops active involvement of students in their education and develops a spirit of inquiry. The Board believes that a student should:

~~A primary task of the school is to create a stimulating learning climate, which develops active involvement of students in their education and develops a spirit of inquiry. This climate is created when students work together with school staffs in such activities as planning and evaluating school programs.~~

~~The Board believes that students should:~~

1. Be encouraged to participate in planning classroom activities and in improving courses of studies.
2. Feel free to express, without fear, their own opinions, recognizing that every privilege and every right has a corresponding responsibility.
3. Be involved in the planning of assembly programs and school-sponsored forums of interest.
4. Be encouraged to participate in student government organizations that provide students with a voice in school affairs.
5. Be encouraged to participate in a variety of extra-class activities to broaden their educational experiences.

~~6. The Board may choose to add a non-voting student member from the Timberlane Regional High School to the Board. Become aware and informed at what is going on in their school district.~~

~~7. Have representatives at School Board meetings.~~

Legal Reference:

RSA 189:1-c, Student Member

RSA 194:23 (f), High School Student as School Board Member

Timberlane Regional School District	Policy Code: KF
Adopted: 10-13-98 Revised:	Page 1 of 2

USE OF SCHOOL BUILDINGS AND FACILITIES

~~It shall be the policy of the board to allow recognized responsible organizations and groups to utilize school buildings and facilities. The Superintendent will develop procedures for the public use of school facilities.~~

~~Authorization for the use of school buildings and facilities shall not be considered as the endorsement or the approved of the activity, group or organization, nor should it be considered as the approval of the purposes they represent.~~

~~Any group or individual requesting the use of school facilities, except for school activities, must submit an application to the school principal or his/her designee not less than two weeks prior to the time school facilities are needed. Facility use permits are available at the school district's central office.~~

~~Approval may be denied due to lack of appropriate space or if a previous activity by the applicant resulted in a violation of any aspect of any School Board policy or guidelines. Facility Use Permits will be issued on a first come basis. Facilities will be reserved only for the time available within the coming semester.~~

~~When schools have been closed because of inclement weather, the facilities will be closed for all use. The schools do not assume the responsibility of contacting groups when such closures occur.~~

~~Organizations connected with and promoting recognized school functions may use the buildings without charge.~~

~~Other organizations may use school property upon payment of suitable fees and costs, according to the fee schedule recommended by the Superintendent and approved by the Board. "Other organizations" includes the Boy Scouts of America, Big Sisters of America, Boys and Girls Clubs of America, Future Farmers of America, Girl Scouts of America, Little League Baseball, Inc., and any other group intended to serve youth under the age of twenty-one (21) and listed in Title 36 of the United States Code. The Board reserves the right to waive rental fees for charitable or non-profit organizations.~~

~~Whenever a community group is permitted to use a school or other facility, at least one district employee must be on hand, paid for by the organization, when in the opinion of the Superintendent, it is necessary to supervise the individuals and protect school property. The number of paid employees shall depend on the type of service, number to be served and number of volunteers.~~

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No school building or facility shall be used for any purpose which could result in picketing, rioting, disturbing the peace or damage to property or for any purpose prohibited by law. The superintendent or his/her designee, on the basis of this policy and its accompanying regulations, shall approve all rentals of school facilities. The Board must approve any special requests or exceptions to this policy and/or regulations.

Appendix KF-R