

TIMBERLANE REGIONAL SCHOOL BOARD

ATKINSON, DANVILLE, PLAISTOW, SANDOWN

THURSDAY, FEBRUARY 1, 2018

Regular Meeting - 7:30PM

Dr. Earl Metzler, II, Superintendent
Dr. Roxanne Wilson, Asst. Superintendent

Superintendent's Office
30 Greenough Road , Plaistow, NH
Brian Boyle, Chairman
Dr. Kim Farah, Vice Chairman

AGENDA

1. **7:30 PM** Call to Order – Chair
2. Roll Call – Clerk
3. Pledge of Allegiance
4. Approval of Minutes
 - a. December 21st and January 11th, 18th and 25th meetings (5 sets)
5. Student Representative
6. Delegates and Individuals
7. Current Business
 - a. **7:35PM** Default Budget Adjustments – ACTION (60 minutes)
 - b. **8:35PM** Transportation Bid – ACTION (30 minutes)
 - c. **9:05PM** Special Education Nonpublic Session – INFORMATIONAL (30 minutes)
 - d. **9:35PM** Policies – ACTION (10 minutes)
8. **9:45PM** Administrator's Report
9. **9:50PM** Personnel Report
10. **9:55PM** Committee Reports
11. **10:00PM** Reports of the School Board
12. Correspondence Folder
13. Vendor and Payroll Registers
14. **10:05PM** Other Business
15. Non-public (if needed)
16. Future Dates

DATE	MEETING TYPE	LOCATION	TIME
February 2	Last Day to File for Candidacy	SAU	5:00PM
February 8	Deliberative Session	TRHS	7:00PM
February 15	Regular Board Meeting	SAU	7:30PM
March 8	Regular Board Meeting	SAU	7:30PM
March 13	Voting		

The MISSION of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.

ADMINISTRATOR'S REPORT

Administrator's Report for February 1, 2018 School Board Meeting

1-3. OPEN MEETING *Self-explanatory.*

4. APPROVAL OF MINUTES *(December 21st, January 11th, 18th and 25th meetings – 5 sets)*

5-6. STUDENT REP AND DELEGATES AND INDIVIDUALS

7. CURRENT BUSINESS

a. Default Budget Adjustments – ACTION

The board to review the default budget and make adjustments as appropriate.

b. Transportation Bid – ACTION

Tom Geary to present recommendation for the transportation bid.

c. Special Education Nonpublic Session

Pursuant to the provisions of RSA 91-A, II (c) (student matters) the school board will discuss specifics about special ed tuition, services and costs.

d. Policies – ACTION

Nine policies are up for second read and adoption: GCK, GCNA, AA, JICD, IHAK, IMDA, DJE, GCID and GCIC.

6. ADMINISTRATOR'S REPORT – Dr. Metzler to present

a. Update on School Activities

7. PERSONNEL REPORT – Dr. Metzler to present

8. COMMITTEE REPORTS – Committee Chairs to update board on current initiatives.

9. REPORTS OF THE SCHOOL BOARD – Individual members to report on district matters.

10. CORRESPONDENCE – please be sure to review the correspondence folder.

11. VENDOR AND PAYROLL REGISTERS – please be sure to review and sign vendor and payroll registers.

12. OTHER BUSINESS – Board members to provide agenda items for future meeting consideration. Preference is to provide these items directly to the School Board Chair in advance of the meeting.

13. NON-PUBLIC

14. FUTURE DATES

UPCOMING REGULAR MEETING AGENDAS

*This information is provided for informational purposes only. Agenda items are subject to change.
The official agenda will be distributed one week prior to its scheduled meeting.*

February 8, 2018	
Deliberative Session	<i>TRHS</i>
Special Meeting for Warrant Article Recommendations	<i>To finalize the warrant for ballot</i>

February 15, 2018	
Policies	
TTA Survey Presentation	<i>February 2018</i>
Assessment Reporting	
Extended Learning Schedule Midyear Review	<i>January/February</i>
School Calendar	
School Board Self Evaluation	<i>Process overview</i>
Curriculum	<i>2nd read (Latin, Math)</i>
Achieve3000 and Tripod Survey	<i>Overview of these instructional tools</i>

March 8, 2018	
Policies	
School Board Evaluation	<i>Review of results</i>
School Calendar (if needed)	

March 8, 2018	

March 22, 2018	
Re-organizational Meeting	

Back Burner List	
Auditors to Bid	
TTA/TSSU Updates	
Assessment Reporting	<i>Feb-STAR (midyear); May-Tripod; Jun-Star (End of Year)</i>
Internal Controls Bids	<i>May 2018</i>

**Timberlane Regional School District
School Board Proposed Default Budget 2018-2019**

Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
General Administration					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$228,221	\$0	\$0	\$228,221
Instruction					
1100-1199	Regular Programs	\$19,647,945	\$421,983	(\$236,007)	\$19,833,921
1200-1299	Special Programs	\$9,090,145	\$247,583	(\$36,973)	\$9,300,755
1300-1399	Vocational Programs	\$72,002	\$0	\$0	\$72,002
1400-1499	Other Programs	\$947,628	\$0	(\$65,567)	\$882,061
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$191,597	\$0	(\$14,000)	\$177,597
1700-1799	Community/Junior College Education	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$1	\$0	\$0	\$1
Support Services					
2000-2199	Student Support Services	\$3,602,814	\$62,160	(\$98,002)	\$3,566,972
2200-2299	Instructional Staff Services	\$1,302,958	\$18,444	(\$34,262)	\$1,287,140
Executive Administration					
2320 (310)	SAU Management Services	\$1,517,708	\$123,984	\$0	\$1,641,692
2320-2399	All Other Administration	\$644,606	(\$116,390)	(\$18,000)	\$510,216
2400-2499	School Administration Service	\$3,363,160	(\$61,258)	(\$8,500)	\$3,293,402
2500-2599	Business	\$62,000	(\$7,000)	\$0	\$55,000
2600-2699	Plant Operations and Maintenance	\$4,156,329	(\$34,784)	(\$78,084)	\$4,043,461
2700-2799	Student Transportation	\$3,116,758	\$0	\$0	\$3,116,758
2800-2999	Support Service, Central and Other	\$17,836,803	\$862,346	(\$83,745)	\$18,615,404
Non-Instructional Services					
3100	Food Service Operations	\$0	\$0	\$0	\$0
3200	Enterprise Operations	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$290,500	\$0	(\$290,499)	\$1
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$575,739	\$500,000	(\$575,738)	\$500,001
4900	Other Facilities Acquisition and	\$0	\$0	\$0	\$0
Other Outlays					
5110	Debt Service - Principal	\$1,600,000	\$0	\$0	\$1,600,000
5120	Debt Service - Interest	\$210,000	(\$84,000)	\$0	\$126,000
Fund Transfers					
5220-5221	To Food Service	\$1,625,000	(\$350,000)	\$0	\$1,275,000
5222-5229	To Other Special Revenue	\$1,427,500	(\$182,500)	\$0	\$1,245,000
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$250,001	\$0	(\$250,000)	\$1
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
Total Appropriations		\$71,759,415	\$1,400,568	(\$1,789,377)	\$71,370,606

**Timberlane Regional School District
School Board Proposed Default Budget 2018-2019**

Account Code	Reason for Reductions/Increases or One-Time Appropriations
1100-1199	Contractual Obligations
1200-1299	Contractual Obligations
1400-1499	New Equipment
1600-1699	Information Access Fees
2000-2199	Professional Services
2200-2299	In-Service Training
2320-2399	SAU Budget Increase
2500-2599	Medicaid contracted services reduction
2600-2699	Rental decreases/new equipment
2800-2999	Contractual Obligations
4200	Capital site improvement projects - one-time expenditures
4600	Capital building improvement projects - one-time expenditures
5120	Bond interest reduction
5251	One-time appropriation by warrant article

**Timberlane Regional School District
SAU Proposed Default Budget 2018-2019**

Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
General Administration					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$228,221	\$0	\$0	\$228,221
Instruction					
1100-1199	Regular Programs	\$19,647,945	\$448,248		\$20,096,193
1200-1299	Special Programs	\$9,090,145	\$1,184,784		\$10,274,929
1300-1399	Vocational Programs	\$72,002	\$0	\$0	\$72,002
1400-1499	Other Programs	\$947,628	\$0	(\$10,000)	\$937,628
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$191,597	\$0		\$191,597
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$1	\$0	\$0	\$1
Support Services					
2000-2199	Student Support Services	\$3,602,814	\$62,160		\$3,664,974
2200-2299	Instructional Staff Services	\$1,302,958	\$18,444		\$1,321,402
Executive Administration					
2320 (310)	SAU Management Services	\$1,517,708	\$123,984	\$0	\$1,641,692
2320-2399	All Other Administration	\$644,606			\$644,606
2400-2499	School Administration Service	\$3,363,160			\$3,363,160
2500-2599	Business	\$62,000		\$0	\$62,000
2600-2699	Plant Operations and Maintenance	\$4,156,329	(\$92,782)		\$4,063,547
2700-2799	Student Transportation	\$3,116,758	\$595,131	\$0	\$3,711,889
2800-2999	Support Service, Central and Other	\$17,836,803	\$945,786		\$18,782,589
Non-Instructional Services					
3100	Food Service Operations	\$0	\$0	\$0	\$0
3200	Enterprise Operations	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$290,500	\$0	(\$257,000)	\$33,500
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$575,739	\$0	(\$335,739)	\$240,000
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
Other Outlays					
5110	Debt Service - Principal	\$1,600,000	\$0	\$0	\$1,600,000
5120	Debt Service - Interest	\$210,000	(\$84,000)	\$0	\$126,000
Fund Transfers					
5220-5221	To Food Service	\$1,625,000		\$0	\$1,625,000
5222-5229	To Other Special Revenue	\$1,427,500	\$0	\$0	\$1,427,500
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$250,001	\$0	(\$250,000)	\$1
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
Total Appropriations		\$71,759,415	\$3,201,755	(\$852,739)	\$74,108,431

BUSINESS ADMINISTRATOR'S UPDATED DEFAULT 01-25-18

**Timberlane Regional School District
SAU Proposed Default Budget 2018-2019**

Account Code	Reason for Reductions/Increases or One-Time Appropriations
1100-1199	Contractual Obligations
1200-1299	Contractual Obligations; Legal Obligations
1400-1499	One-time appropriation
2000-2199	Contractual Obligations
2200-2299	Contractual Obligations
2320-2399	SAU Budget Increase
2600-2699	Contractual Decrease (rental); Vehicle replacement
2700-2799	Contractual Obligations; Legal Obligations
2800-2999	Contractual Obligations
4200	Capital site improvement projects - one-time appropriation
4600	Capital building improvement projects - one-time appropriation
5120	Bond interest reduction
5251	One-time appropriation by warrant article

Timberlane Regional School District

Budget - TRSD

Fiscal Year: 2017-2018

Print accounts with zero balance
 Round to whole dollars
 Account on new page
 Exclude inactive accounts with zero balance
 Definition: Default View

From Date: 1/1/2018

To Date: 1/31/2018

Account	Description	2019 Default	2018 Budget	Difference
100.1100.112.00.00.00000	Salaries-Teachers	\$16,594,413.85	\$16,146,165.75	\$448,248.10
100.1100.114.00.00.00000	Educational Assistants Salarie	\$1,241,401.73	\$1,241,401.73	\$0.00
100.1100.115.00.00.00000	Office Salaries	\$29,372.00	\$29,372.00	\$0.00
100.1100.122.00.00.00000	Substitute Salaries- Teachers	\$310,000.00	\$310,000.00	\$0.00
100.1100.123.00.00.00000	Long Term Substitutes	\$175,000.00	\$175,000.00	\$0.00
100.1100.124.00.00.00000	Substitute Salaries- Assistants	\$2.00	\$2.00	\$0.00
100.1100.140.00.00.00000	Sabbatical Leave Salaries	\$5.00	\$5.00	\$0.00
100.1100.320.00.00.00000	Professional Edu Services	\$1,000.00	\$1,000.00	\$0.00
100.1100.330.00.00.00000	Other Professional Services	\$39,850.00	\$39,850.00	\$0.00
100.1100.430.00.00.00000	Repair and Maintenance	\$64,611.00	\$64,611.00	\$0.00
100.1100.550.00.00.00000	Printing	\$4,700.00	\$4,700.00	\$0.00
100.1100.561.00.00.00000	Tuition-Other LEA's in State	\$1.00	\$1.00	\$0.00
100.1100.580.00.00.00000	Travel/Workshops	\$8,608.00	\$8,608.00	\$0.00
100.1100.610.00.00.00000	Supplies	\$563,875.50	\$563,875.50	\$0.00
100.1100.640.00.00.00000	Books & Info Resources	\$286,065.00	\$286,065.00	\$0.00
100.1100.643.00.00.00000	Information Access Fees	\$238,051.00	\$238,051.00	\$0.00
100.1100.650.00.00.00000	Software	\$104,627.00	\$104,627.00	\$0.00
100.1100.733.00.00.00000	New Equipment	\$64,413.00	\$64,413.00	\$0.00
100.1100.734.00.00.00000	New Computer/Netwk Equip	\$38,028.00	\$38,028.00	\$0.00
100.1100.737.00.00.00000	Replacement Equipment	\$78,123.00	\$78,123.00	\$0.00
100.1100.738.00.00.00000	Replacement Computer/Netwi	\$244,739.00	\$244,739.00	\$0.00
100.1100.810.00.00.00000	Dues and Fees	\$9,306.00	\$9,306.00	\$0.00
FUNC: REGULAR EDUCATION - 1100		\$20,096,192.08	\$19,647,943.98	\$448,248.10

Timberlane Regional School District

Budget - TRSD

Fiscal Year: 2017-2018

Print accounts with zero balance
 Round to whole dollars
 Account on new page
 Exclude inactive accounts with zero balance
 Definition: Default View

From Date: 1/1/2018

To Date: 1/31/2018

Account	Description	2019 Default	2018 Budget	Difference
100.1200.111.00.00.00000	Administrative Salaries	\$361,946.00	\$361,946.00	\$0.00
100.1200.112.00.00.00000	Teacher/Specialist Salaries	\$3,707,908.80	\$3,587,066.60	\$120,842.20
100.1200.114.00.00.00000	Educational Assistants Salarie	\$2,633,363.90	\$2,506,622.53	\$126,741.37
100.1200.115.00.00.00000	Office Salaries	\$70,220.83	\$70,220.83	\$0.00
100.1200.117.00.00.00000	Home Instruction / ESOL	\$48,294.40	\$48,294.40	\$0.00
100.1200.124.00.00.00000	Substitute Salaries- Assistants	\$50,000.00	\$50,000.00	\$0.00
100.1200.330.00.00.00000	Other Professional Services	\$394,750.00	\$394,750.00	\$0.00
100.1200.430.00.00.00000	Repair and Maintenance	\$1,500.00	\$1,500.00	\$0.00
100.1200.564.00.00.00000	Tuition-Private	\$2,579,202.00	\$1,642,002.00	\$937,200.00
100.1200.569.00.00.00000	Residential Cost	\$275,001.00	\$275,001.00	\$0.00
100.1200.580.00.00.00000	Travel/Workshops	\$6,305.00	\$6,305.00	\$0.00
100.1200.610.00.00.00000	Supplies	\$49,170.00	\$49,170.00	\$0.00
100.1200.640.00.00.00000	Books & Info Resources	\$28,974.00	\$28,974.00	\$0.00
100.1200.643.00.00.00000	Information Access Fees	\$18,000.00	\$18,000.00	\$0.00
100.1200.650.00.00.00000	Software	\$2,900.00	\$2,900.00	\$0.00
100.1200.733.00.00.00000	New Equipment	\$13,080.00	\$13,080.00	\$0.00
100.1200.734.00.00.00000	New Computer/Netwk Equip	\$1.00	\$1.00	\$0.00
100.1200.737.00.00.00000	Replacement Equipment	\$4,310.00	\$4,310.00	\$0.00
100.1200.738.00.00.00000	Replacement Computer/Netw	\$30,000.00	\$30,000.00	\$0.00
100.1200.810.00.00.00000	Dues and Fees	\$1.00	\$1.00	\$0.00
FUNC: SPECIAL EDUCATION - 1200		\$10,274,927.93	\$9,090,144.36	\$1,184,783.57
100.1300.112.00.00.00000	Teacher/Specialist Salaries	\$1.00	\$1.00	\$0.00
100.1300.115.00.00.00000	Office Salaries	\$1.00	\$1.00	\$0.00

Timberlane Regional School District

Budget - TRSD

Fiscal Year: 2017-2018

Print accounts with zero balance
 Round to whole dollars
 Account on new page
 Exclude inactive accounts with zero balance
 Definition: Default View

From Date: 1/1/2018

To Date: 1/31/2018

Account	Description	2019 Default	2018 Budget	Difference
100.1300.561.00.00.00000	Tuition-Other LEA's in State	\$72,000.00	\$72,000.00	\$0.00
FUNC: VOCATIONAL EDUCATION - 1300		\$72,002.00	\$72,002.00	\$0.00
100.1410.112.00.00.00000	Teacher/Specialist Salaries	\$106,146.50	\$106,146.50	\$0.00
100.1410.610.00.00.00000	Supplies	\$40,101.00	\$40,101.00	\$0.00
100.1410.733.00.00.00000	New Equipment	\$3,000.00	\$3,000.00	\$0.00
100.1410.810.00.00.00000	Dues and Fees	\$15,004.00	\$15,004.00	\$0.00
100.1410.890.00.00.00000	Miscellaneous Expense	\$33,260.00	\$33,260.00	\$0.00
FUNC: STUDENT ACTIVITIES - 1410		\$197,511.50	\$197,511.50	\$0.00
100.1420.111.00.00.00000	Administrative Salaries	\$107,121.00	\$107,121.00	\$0.00
100.1420.112.00.00.00000	Teacher/Specialist Salaries	\$269,666.00	\$269,666.00	\$0.00
100.1420.115.00.00.00000	Office Salaries	\$40,351.40	\$40,351.40	\$0.00
100.1420.320.00.00.00000	Professional Edu Services	\$1.00	\$1.00	\$0.00
100.1420.330.00.00.00000	Other Professional Services	\$29,325.00	\$29,325.00	\$0.00
100.1420.390.00.00.00000	Game Expenses	\$91,449.00	\$91,449.00	\$0.00
100.1420.430.00.00.00000	Repair and Maintenance	\$7,700.00	\$7,700.00	\$0.00
100.1420.520.00.00.00000	Insurance	\$9,800.00	\$9,800.00	\$0.00
100.1420.580.00.00.00000	Travel/Workshops	\$975.00	\$975.00	\$0.00
100.1420.610.00.00.00000	Supplies	\$55,350.00	\$55,350.00	\$0.00
100.1420.643.00.00.00000	Information Access Fees	\$2,475.00	\$2,475.00	\$0.00
100.1420.733.00.00.00000	New Equipment	\$17,250.00	\$17,250.00	\$0.00
100.1420.737.00.00.00000	Replacement Equipment	\$15,320.00	\$15,320.00	\$0.00
100.1420.810.00.00.00000	Dues and Fees	\$8,850.00	\$8,850.00	\$0.00

Timberlane Regional School District

Budget - TRSD

Fiscal Year: 2017-2018

Print accounts with zero balance
 Round to whole dollars
 Account on new page
 Exclude inactive accounts with zero balance
 Definition: Default View

From Date: 1/1/2018

To Date: 1/31/2018

Account	Description	2019 Default	2018 Budget	Difference
100.1420.880.00.00.00000	Miscellaneous Expense	\$5,500.00	\$15,500.00	(\$10,000.00)
100.1420.890.00.00.00000	Miscellaneous Expense	\$50,600.00	\$50,600.00	\$0.00
FUNC: ATHLETICS - 1420		\$711,733.40	\$721,733.40	(\$10,000.00)
100.1430.111.00.00.00000	Administrative Salaries	\$2.00	\$2.00	\$0.00
100.1430.112.00.00.00000	Teacher/Specialist Salaries	\$25,081.00	\$25,081.00	\$0.00
100.1430.320.00.00.00000	Professional Edu Services	\$3,000.00	\$3,000.00	\$0.00
100.1430.610.00.00.00000	Supplies	\$300.00	\$300.00	\$0.00
100.1430.640.00.00.00000	Books & Info Resources	\$1.00	\$1.00	\$0.00
FUNC: SUMMER SCHOOL - 1430		\$28,384.00	\$28,384.00	\$0.00
100.1600.111.00.00.00000	Administrative Salaries	\$1.00	\$1.00	\$0.00
100.1600.112.00.00.00000	Teacher/Specialist Salaries	\$120,000.00	\$120,000.00	\$0.00
100.1600.115.00.00.00000	Office Salaries	\$9,720.00	\$9,720.00	\$0.00
100.1600.320.00.00.00000	Professional Edu Services	\$10,000.00	\$10,000.00	\$0.00
100.1600.610.00.00.00000	Supplies	\$11,755.00	\$11,755.00	\$0.00
100.1600.640.00.00.00000	Books & Info Resources	\$1,000.00	\$1,000.00	\$0.00
100.1600.643.00.00.00000	Information Access Fees	\$39,120.00	\$39,120.00	\$0.00
100.1600.650.00.00.00000	Software	\$1.00	\$1.00	\$0.00
FUNC: ALTERNATIVE/CONTINUING EDUC. - 1600		\$191,597.00	\$191,597.00	\$0.00
100.1820.118.00.00.00000	Community Service	\$1.00	\$1.00	\$0.00
FUNC: COMMUNITY SERVICES - 1820		\$1.00	\$1.00	\$0.00

Timberlane Regional School District

Budget - TRSD

Fiscal Year: 2017-2018

Print accounts with zero balance
 Round to whole dollars
 Account on new page
 Exclude inactive accounts with zero balance
 Definition: Default View

From Date: 1/1/2018

To Date: 1/31/2018

Account	Description	2019 Default	2018 Budget	Difference
100.2112.111.00.00.00000	Administrative Salaries	\$2.00	\$2.00	\$0.00
100.2112.112.00.00.00000	Teacher/Specialist Salaries	\$1.00	\$1.00	\$0.00
100.2112.320.00.00.00000	Professional Edu Services	\$2.00	\$2.00	\$0.00
100.2112.580.00.00.00000	Travel/Workshops	\$1.00	\$1.00	\$0.00
FUNC: ATTENDANCE - 2112		\$6.00	\$6.00	\$0.00
100.2122.111.00.00.00000	Administrative Salaries	\$97,851.00	\$97,851.00	\$0.00
100.2122.112.00.00.00000	Teacher/Specialist Salaries	\$1,009,189.86	\$984,110.16	\$25,079.70
100.2122.115.00.00.00000	Office Salaries	\$131,389.40	\$131,389.40	\$0.00
100.2122.123.00.00.00000	Long Term Substitutes	\$1.00	\$1.00	\$0.00
100.2122.320.00.00.00000	Professional Edu Services	\$8,905.00	\$8,905.00	\$0.00
100.2122.534.00.00.00000	Postage	\$100.00	\$100.00	\$0.00
100.2122.550.00.00.00000	Printing	\$2,360.00	\$2,360.00	\$0.00
100.2122.580.00.00.00000	Travel/Workshops	\$250.00	\$250.00	\$0.00
100.2122.610.00.00.00000	Supplies	\$7,037.00	\$7,037.00	\$0.00
100.2122.640.00.00.00000	Books & Info Resources	\$2,127.00	\$2,127.00	\$0.00
100.2122.733.00.00.00000	New Equipment	\$8.00	\$8.00	\$0.00
100.2122.737.00.00.00000	Replacement Equipment	\$1,622.00	\$1,622.00	\$0.00
100.2122.810.00.00.00000	Dues and Fees	\$1.00	\$1.00	\$0.00
FUNC: GUIDANCE - 2122		\$1,260,841.26	\$1,235,761.56	\$25,079.70
100.2134.113.00.00.00000	Nurses Salaries	\$650,846.68	\$635,016.68	\$15,830.00
100.2134.115.00.00.00000	Office Salaries	\$48,486.80	\$48,486.80	\$0.00
100.2134.140.00.00.00000	Sabbatical Leave Salaries	\$1.00	\$1.00	\$0.00

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Account	Description	2019 Default	2018 Budget	Difference
100.2134.330.00.00.00000	Other Professional Services	\$2,900.00	\$2,900.00	\$0.00
100.2134.340.00.00.00000	Technical Services	\$5,000.00	\$5,000.00	\$0.00
100.2134.430.00.00.00000	Repair and Maintenance	\$1,300.00	\$1,300.00	\$0.00
100.2134.580.00.00.00000	Travel/Workshops	\$201.00	\$201.00	\$0.00
100.2134.610.00.00.00000	Supplies	\$19,007.00	\$19,007.00	\$0.00
100.2134.640.00.00.00000	Books & Info Resources	\$406.00	\$406.00	\$0.00
100.2134.733.00.00.00000	New Equipment	\$1,005.00	\$1,005.00	\$0.00
100.2134.734.00.00.00000	New Computer/Netwk Equip	\$1.00	\$1.00	\$0.00
100.2134.737.00.00.00000	Replacement Equipment	\$782.00	\$782.00	\$0.00
100.2134.738.00.00.00000	Replacement Computer/Netw	\$1.00	\$1.00	\$0.00
100.2134.810.00.00.00000	Dues and Fees	\$1.00	\$1.00	\$0.00
FUNC: HEALTH SERVICES - 2134		\$729,938.48	\$714,108.48	\$15,830.00
100.2143.112.00.00.00000	Teacher/Specialist Salaries	\$329,155.95	\$321,731.95	\$7,424.00
100.2143.330.00.00.00000	Other Professional Services	\$77,000.00	\$77,000.00	\$0.00
100.2143.580.00.00.00000	Travel/Workshops	\$700.00	\$700.00	\$0.00
100.2143.610.00.00.00000	Supplies	\$11,515.00	\$11,515.00	\$0.00
100.2143.640.00.00.00000	Books & Info Resources	\$525.00	\$525.00	\$0.00
100.2143.733.00.00.00000	New Equipment	\$2.00	\$2.00	\$0.00
100.2143.734.00.00.00000	New Computer/Netwk Equip	\$1.00	\$1.00	\$0.00
100.2143.737.00.00.00000	Replacement Equipment	\$1.00	\$1.00	\$0.00
100.2143.738.00.00.00000	Replacement Computer/Netw	\$1.00	\$1.00	\$0.00
FUNC: PSYCHOLOGICAL SERVICES - 2143		\$418,900.95	\$411,476.95	\$7,424.00

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Account	Description	2019 Default	2018 Budget	Difference
100.2149.810.00.00.00000	Dues and Fees	\$15,000.00	\$15,000.00	\$0.00
FUNC: SERESC - 2149		\$15,000.00	\$15,000.00	\$0.00
100.2152.112.00.00.00000	Teacher/Specialist Salaries	\$731,264.40	\$718,018.40	\$13,246.00
100.2152.114.00.00.00000	Educational Assistants Salarie	\$196,056.00	\$195,476.31	\$579.69
100.2152.320.00.00.00000	Professional Edu Services	\$1.00	\$1.00	\$0.00
100.2152.330.00.00.00000	Other Professional Services	\$158,200.00	\$158,200.00	\$0.00
100.2152.580.00.00.00000	Travel/Workshops	\$200.00	\$200.00	\$0.00
100.2152.610.00.00.00000	Supplies	\$10,175.00	\$10,175.00	\$0.00
100.2152.640.00.00.00000	Books & Info Resources	\$1,385.00	\$1,385.00	\$0.00
100.2152.643.00.00.00000	Information Access Fees	\$30,000.00	\$30,000.00	\$0.00
100.2152.733.00.00.00000	New Equipment	\$13,000.00	\$13,000.00	\$0.00
100.2152.734.00.00.00000	New Computer/Netwk Equip	\$1.00	\$1.00	\$0.00
100.2152.737.00.00.00000	Replacement Equipment	\$1.00	\$1.00	\$0.00
100.2152.738.00.00.00000	Replacement Computer/Netw	\$1.00	\$1.00	\$0.00
100.2152.810.00.00.00000	Dues and Fees	\$1.00	\$1.00	\$0.00
FUNC: SPEECH - 2152		\$1,140,285.40	\$1,126,459.71	\$13,825.69
100.2190.112.00.00.00000	Teacher/Specialist Salaries	\$100,000.00	\$100,000.00	\$0.00
100.2190.330.00.00.00000	Other Professional Services	\$3.00	\$3.00	\$0.00
FUNC: OTHER PUPIL SERVICES - 2190		\$100,003.00	\$100,003.00	\$0.00
100.2210.112.00.00.00000	Teacher/Specialist Salaries	\$2.00	\$2.00	\$0.00
100.2210.320.00.00.00000	Professional Edu Services	\$60,325.00	\$60,325.00	\$0.00

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Account	Description	2019 Default	2018 Budget	Difference
100.2210.330.00.00.00000	Other Professional Services	\$6,501.00	\$6,501.00	\$0.00
FUNC: IMPROVEMENT OF INSTRUCTION - 2210		\$66,828.00	\$66,828.00	\$0.00
100.2213.111.00.00.00000	Administrative Salaries	\$127,721.00	\$127,721.00	\$0.00
100.2213.112.00.00.00000	Teacher/Specialist Salaries	\$26,001.00	\$26,001.00	\$0.00
100.2213.140.00.00.00000	Sabbatical Leave Salaries	\$1.00	\$1.00	\$0.00
100.2213.240.00.00.00000	Tuition Reimbursement	\$213,511.00	\$213,511.00	\$0.00
100.2213.320.00.00.00000	Professional Edu Services	\$163,127.00	\$163,127.00	\$0.00
100.2213.321.00.00.00000	Prof Services for Instruction	\$9,116.00	\$9,116.00	\$0.00
100.2213.580.00.00.00000	Travel/Workshops	\$4,001.00	\$4,001.00	\$0.00
100.2213.610.00.00.00000	Supplies	\$4,000.00	\$4,000.00	\$0.00
100.2213.640.00.00.00000	Books & Info Resources	\$2,500.00	\$2,500.00	\$0.00
FUNC: PROFESSIONAL IMPROVEMENT - 2213		\$549,978.00	\$549,978.00	\$0.00
100.2219.610.00.00.00000	Supplies	\$4,506.00	\$4,506.00	\$0.00
FUNC: OTH IMPROVEMENT OF INSTRUCTION - 2219		\$4,506.00	\$4,506.00	\$0.00
100.2222.112.00.00.00000	Teacher/Specialist Salaries	\$394,378.00	\$381,855.00	\$12,523.00
100.2222.114.00.00.00000	Educational Assistants Salarie	\$153,363.43	\$147,441.96	\$5,921.47
100.2222.330.00.00.00000	Other Professional Services	\$1.00	\$1.00	\$0.00
100.2222.430.00.00.00000	Repair and Maintenance	\$1.00	\$1.00	\$0.00
100.2222.610.00.00.00000	Supplies	\$8,336.00	\$8,336.00	\$0.00
100.2222.640.00.00.00000	Books & Info Resources	\$58,502.00	\$58,502.00	\$0.00
100.2222.641.00.00.00000	Library Periodicals	\$13,103.00	\$13,103.00	\$0.00

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Account	Description	2019 Default	2018 Budget	Difference
100.2222.643.00.00.00000	Information Access Fees	\$53,781.00	\$53,781.00	\$0.00
100.2222.733.00.00.00000	New Equipment	\$2,303.00	\$2,303.00	\$0.00
100.2222.737.00.00.00000	Replacement Equipment	\$769.00	\$769.00	\$0.00
FUNC: SCHOOL LIBRARY SERVICES - 2222		\$684,537.43	\$666,092.96	\$18,444.47
100.2223.112.00.00.00000	Teacher/Specialist Salaries	\$902.00	\$902.00	\$0.00
100.2223.430.00.00.00000	Repair and Maintenance	\$1,282.00	\$1,282.00	\$0.00
100.2223.580.00.00.00000	Travel/Workshops	\$2.00	\$2.00	\$0.00
100.2223.610.00.00.00000	Supplies	\$4,304.00	\$4,304.00	\$0.00
100.2223.640.00.00.00000	Books & Info Resources	\$6,951.00	\$6,951.00	\$0.00
100.2223.733.00.00.00000	New Equipment	\$406.00	\$406.00	\$0.00
100.2223.737.00.00.00000	Replacement Equipment	\$1,705.00	\$1,705.00	\$0.00
FUNC: AUDIO VISUAL - 2223		\$15,552.00	\$15,552.00	\$0.00
100.2224.340.00.00.00000	Technical Services	\$1.00	\$1.00	\$0.00
FUNC: EDUCATIONAL TV - 2224		\$1.00	\$1.00	\$0.00
100.2311.111.00.00.00000	Administrative Salaries	\$9,200.00	\$9,200.00	\$0.00
FUNC: SCHOOL BOARD SALARIES - 2311		\$9,200.00	\$9,200.00	\$0.00
100.2312.115.00.00.00000	Office Salaries	\$5,040.00	\$5,040.00	\$0.00
100.2312.610.00.00.00000	Supplies	\$360.00	\$360.00	\$0.00
FUNC: SCHOOL BOARD CLERK - 2312		\$5,400.00	\$5,400.00	\$0.00

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Account	Description	2019 Default	2018 Budget	Difference
100.2313.111.00.00.00000	Administrative Salaries	\$3,400.00	\$3,400.00	\$0.00
100.2313.610.00.00.00000	Supplies	\$1,000.00	\$1,000.00	\$0.00
FUNC: TREASURER - 2313		\$4,400.00	\$4,400.00	\$0.00
100.2314.340.00.00.00000	Technical Services	\$2,000.00	\$2,000.00	\$0.00
100.2314.550.00.00.00000	Printing	\$6,500.00	\$6,500.00	\$0.00
100.2314.610.00.00.00000	Supplies	\$5,000.00	\$5,000.00	\$0.00
FUNC: DISTRICT MEETING - 2314		\$13,500.00	\$13,500.00	\$0.00
100.2317.330.00.00.00000	Other Professional Services	\$47,000.00	\$47,000.00	\$0.00
FUNC: AUDIT - 2317		\$47,000.00	\$47,000.00	\$0.00
100.2318.330.00.00.00000	Other Professional Services	\$90,000.00	\$90,000.00	\$0.00
FUNC: LEGAL FEES - 2318		\$90,000.00	\$90,000.00	\$0.00
100.2319.115.00.00.00000	Office Salaries	\$3,720.00	\$3,720.00	\$0.00
100.2319.330.00.00.00000	Other Professional Services	\$1.00	\$1.00	\$0.00
100.2319.340.00.00.00000	Technical Services	\$2,000.00	\$2,000.00	\$0.00
100.2319.540.00.00.00000	Advertising	\$8,000.00	\$8,000.00	\$0.00
100.2319.580.00.00.00000	Travel/Workshops	\$4,000.00	\$4,000.00	\$0.00
100.2319.810.00.00.00000	Dues and Fees	\$16,000.00	\$16,000.00	\$0.00
100.2319.890.00.00.00000	Miscellaneous Expense	\$25,000.00	\$25,000.00	\$0.00
FUNC: OTHER SCHOOL BOARD SERVICES - 2319		\$58,721.00	\$58,721.00	\$0.00

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Account	Description	2019 Default	2018 Budget	Difference
100.2320.310.00.00.00000	Official/Admin Services	\$1,641,692.00	\$1,517,708.00	\$123,984.00
FUNC: SAU #55 BUDGET - 2320		\$1,641,692.00	\$1,517,708.00	\$123,984.00
100.2330.111.00.00.00000	Administrative Salaries	\$212,182.00	\$212,182.00	\$0.00
100.2330.112.00.00.00000	Teacher/Specialist Salaries	\$34,622.00	\$34,622.00	\$0.00
100.2330.115.00.00.00000	Office Salaries	\$98,088.10	\$98,088.10	\$0.00
100.2330.330.00.00.00000	Other Professional Services	\$1.00	\$1.00	\$0.00
100.2330.531.00.00.00000	Telephone	\$240.00	\$240.00	\$0.00
100.2330.534.00.00.00000	Postage	\$500.00	\$500.00	\$0.00
100.2330.580.00.00.00000	Travel/Workshops	\$9,200.00	\$9,200.00	\$0.00
100.2330.610.00.00.00000	Supplies	\$600.00	\$600.00	\$0.00
100.2330.640.00.00.00000	Books & Info Resources	\$1.00	\$1.00	\$0.00
100.2330.733.00.00.00000	New Equipment	\$1.00	\$1.00	\$0.00
100.2330.737.00.00.00000	Replacement Equipment	\$1.00	\$1.00	\$0.00
100.2330.810.00.00.00000	Dues and Fees	\$1.00	\$1.00	\$0.00
FUNC: SPECIAL AREA ADMINISTRATIVE SERVICES - 2330		\$355,437.10	\$355,437.10	\$0.00
100.2340.111.00.00.00000	Administrative Salaries	\$216,302.00	\$216,302.00	\$0.00
100.2340.115.00.00.00000	Office Salaries	\$34,854.70	\$34,854.70	\$0.00
100.2340.330.00.00.00000	Other Professional Services	\$1.00	\$1.00	\$0.00
100.2340.580.00.00.00000	Travel/Workshops	\$6,001.00	\$6,001.00	\$0.00
100.2340.610.00.00.00000	Supplies	\$28,001.00	\$28,001.00	\$0.00
100.2340.640.00.00.00000	Books & Info Resources	\$4,000.00	\$4,000.00	\$0.00
100.2340.733.00.00.00000	New Equipment	\$3.00	\$3.00	\$0.00

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Account	Description	2019 Default	2018 Budget	Difference
100.2340.737.00.00.00000	Replacement Equipment	\$3.00	\$3.00	\$0.00
100.2340.810.00.00.00000	Dues and Fees	\$3.00	\$3.00	\$0.00
FUNC: DIRECTORS OF CURRICULUM - 2340		\$289,168.70	\$289,168.70	\$0.00
100.2410.111.00.00.00000	Administrative Salaries	\$2,120,368.00	\$2,120,368.00	\$0.00
100.2410.114.00.00.00000	Educational Assistants Salarie	\$1.00	\$1.00	\$0.00
100.2410.115.00.00.00000	Office Salaries	\$651,519.99	\$651,519.99	\$0.00
100.2410.140.00.00.00000	Sabbatical Leave Salaries	\$4.00	\$4.00	\$0.00
100.2410.531.00.00.00000	Telephone	\$184,938.00	\$184,938.00	\$0.00
100.2410.534.00.00.00000	Postage	\$5,000.00	\$5,000.00	\$0.00
100.2410.580.00.00.00000	Travel/Workshops	\$5,600.00	\$5,600.00	\$0.00
100.2410.610.00.00.00000	Supplies	\$113,436.00	\$113,436.00	\$0.00
100.2410.640.00.00.00000	Books & Info Resources	\$3,802.00	\$3,802.00	\$0.00
100.2410.733.00.00.00000	New Equipment	\$8.00	\$8.00	\$0.00
100.2410.737.00.00.00000	Replacement Equipment	\$48,031.00	\$48,031.00	\$0.00
100.2410.810.00.00.00000	Dues and Fees	\$27,606.00	\$27,606.00	\$0.00
100.2410.890.00.00.00000	Miscellaneous Expense	\$1.00	\$1.00	\$0.00
FUNC: OFFICE OF THE PRINCIPAL - 2410		\$3,160,314.99	\$3,160,314.99	\$0.00
100.2490.111.00.00.00000	Administrative Salaries	\$84,049.00	\$84,049.00	\$0.00
100.2490.112.00.00.00000	Teacher/Specialist Salaries	\$91,295.00	\$91,295.00	\$0.00
100.2490.140.00.00.00000	Sabbatical Leave Salaries	\$1.00	\$1.00	\$0.00
100.2490.610.00.00.00000	Supplies	\$27,500.00	\$27,500.00	\$0.00
FUNC: OTHER SERVICES.SCHOOL ADMINISTRATION - 2490		\$202,845.00	\$202,845.00	\$0.00

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Account	Description	2019 Default	2018 Budget	Difference
100.2510.310.00.00.00000	Official/Admin Services	\$62,000.00	\$62,000.00	\$0.00
FUNC: CONTRACTED SERVICES-MEDICAID - 2510		\$62,000.00	\$62,000.00	\$0.00
100.2610.111.00.00.00000	Administrative Salaries	\$88,001.00	\$88,001.00	\$0.00
100.2610.116.00.00.00000	Custodial Salaries	\$3.00	\$3.00	\$0.00
FUNC: SUPERVISION AND OPERATION OF PLANT - 2610		\$88,004.00	\$88,004.00	\$0.00
100.2620.115.00.00.00000	Office Salaries	\$5,000.00	\$5,000.00	\$0.00
100.2620.116.00.00.00000	Custodial Salaries	\$1,562,540.99	\$1,562,540.99	\$0.00
100.2620.126.00.00.00000	Substitute Salaries-Custodian	\$8,000.00	\$8,000.00	\$0.00
100.2620.290.00.00.00000	Other Employee Benefits	\$31,000.00	\$31,000.00	\$0.00
100.2620.330.00.00.00000	Other Professional Services	\$60,000.00	\$60,000.00	\$0.00
100.2620.410.00.00.00000	Water/Sewer/Septic	\$30,000.00	\$30,000.00	\$0.00
100.2620.420.00.00.00000	Cleaning Services	\$91,200.00	\$91,200.00	\$0.00
100.2620.430.00.00.00000	Repair and Maintenance	\$195,000.00	\$195,000.00	\$0.00
100.2620.441.00.00.00000	Rental Land & Buildings	\$1.00	\$34,785.00	(\$34,784.00)
100.2620.520.00.00.00000	Insurance	\$195,000.00	\$195,000.00	\$0.00
100.2620.580.00.00.00000	Travel/Workshops	\$12,000.00	\$12,000.00	\$0.00
100.2620.610.00.00.00000	Supplies	\$184,355.00	\$184,355.00	\$0.00
100.2620.621.00.00.00000	Natural Gas	\$207,004.00	\$207,004.00	\$0.00
100.2620.622.00.00.00000	Electricity	\$665,009.00	\$665,009.00	\$0.00
100.2620.623.00.00.00000	Bottled Gas	\$18,002.00	\$18,002.00	\$0.00
100.2620.624.00.00.00000	Fuel Oil	\$176,704.00	\$176,704.00	\$0.00
100.2620.629.00.00.00000	Other Energy	\$1.00	\$1.00	\$0.00

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Account	Description	2019 Default	2018 Budget	Difference
100.2620.643.00.00.00000	Information Access Fees	\$6,300.00	\$6,300.00	\$0.00
100.2620.733.00.00.00000	New Equipment	\$1.00	\$1.00	\$0.00
100.2620.737.00.00.00000	Replacement Equipment	\$73,003.00	\$73,003.00	\$0.00
FUNC: OPERATING BUILDINGS SERVICES - 2620		\$3,520,120.99	\$3,554,904.99	(\$34,784.00)
100.2630.420.00.00.00000	Cleaning Services	\$34,000.00	\$34,000.00	\$0.00
100.2630.422.00.00.00000	Snow Removal	\$11,000.00	\$11,000.00	\$0.00
100.2630.430.00.00.00000	Repair and Maintenance	\$6,500.00	\$6,500.00	\$0.00
100.2630.610.00.00.00000	Supplies	\$50,000.00	\$50,000.00	\$0.00
100.2630.733.00.00.00000	New Equipment	\$1.00	\$1.00	\$0.00
100.2630.737.00.00.00000	Replacement Equipment	\$10,500.00	\$10,500.00	\$0.00
FUNC: CARE AND OPERATION OF GROUNDS - 2630		\$112,001.00	\$112,001.00	\$0.00
100.2640.430.00.00.00000	Repair and Maintenance	\$155,000.00	\$155,000.00	\$0.00
FUNC: CARE AND UPKEEP OF EQUIPMENT - 2640		\$155,000.00	\$155,000.00	\$0.00
100.2650.430.00.00.00000	Repair and Maintenance	\$5,000.00	\$5,000.00	\$0.00
100.2650.626.00.00.00000	Gasoline	\$18,000.00	\$18,000.00	\$0.00
100.2650.733.00.00.00000	New Equipment	\$1.00	\$23,000.00	(\$22,999.00)
100.2650.737.00.00.00000	Replacement Equipment	\$1.00	\$35,000.00	(\$34,999.00)
FUNC: VEHICLE OPERATION AND MAINTENANCE - 2650		\$23,002.00	\$81,000.00	(\$57,998.00)
100.2660.330.00.00.00000	Other Professional Services	\$66,001.00	\$66,001.00	\$0.00
100.2660.340.00.00.00000	Technical Services	\$19,402.00	\$19,402.00	\$0.00

Timberlane Regional School District

Budget - TRSD

Fiscal Year: 2017-2018

Print accounts with zero balance
 Round to whole dollars
 Account on new page
 Exclude inactive accounts with zero balance
 Definition: Default View

From Date: 1/1/2018

To Date: 1/31/2018

Account	Description	2019 Default	2018 Budget	Difference
100.2660.430.00.00.00000	Repair and Maintenance	\$12,001.00	\$12,001.00	\$0.00
100.2660.490.00.00.00000	Other Purchased Property Sei	\$6,001.00	\$6,001.00	\$0.00
100.2660.610.00.00.00000	Supplies	\$40,007.00	\$40,007.00	\$0.00
100.2660.733.00.00.00000	New Equipment	\$10,007.00	\$10,007.00	\$0.00
100.2660.737.00.00.00000	Replacement Equipment	\$12,000.00	\$12,000.00	\$0.00
FUNC: SECURITY SERVICES - 2660		\$165,419.00	\$165,419.00	\$0.00
100.2721.519.00.00.00000	Student Transportation	\$2,313,592.00	\$1,972,738.64	\$340,853.36
FUNC: REGULAR PROGRAM TRANSP - 2721		\$2,313,592.00	\$1,972,738.64	\$340,853.36
100.2722.519.00.00.00000	Student Transportation	\$1,175,001.00	\$920,723.00	\$254,278.00
FUNC: SPECIAL EDUCATION TRANSP - 2722		\$1,175,001.00	\$920,723.00	\$254,278.00
100.2723.519.00.00.00000	Student Transportation	\$70,846.00	\$70,846.00	\$0.00
FUNC: VOCATIONAL TRANSPORTATION - 2723		\$70,846.00	\$70,846.00	\$0.00
100.2724.519.00.00.00000	Student Transportation	\$104,320.00	\$104,320.00	\$0.00
FUNC: ATHLETIC TRANSPORTATION - 2724		\$104,320.00	\$104,320.00	\$0.00
100.2725.519.00.00.00000	Student Transportation	\$34,630.00	\$34,630.00	\$0.00
FUNC: FIELD TRIP TRANSPORTATION - 2725		\$34,630.00	\$34,630.00	\$0.00
100.2729.519.00.00.00000	Student Transportation	\$13,500.00	\$13,500.00	\$0.00
FUNC: MUSIC TRANSPORTATION - 2729		\$13,500.00	\$13,500.00	\$0.00

Timberlane Regional School District

Budget - TRSD

Fiscal Year: 2017-2018

Print accounts with zero balance Round to whole dollars Account on new page

Exclude inactive accounts with zero balance

From Date: 1/1/2018

To Date: 1/31/2018

Definition: Default View

Account	Description	2019 Default	2018 Budget	Difference
100.2840.111.00.00.00000	Administrative Salaries	\$103,001.00	\$103,001.00	\$0.00
100.2840.114.00.00.00000	Educational Assistants Salarie	\$43,117.80	\$43,117.80	\$0.00
100.2840.330.00.00.00000	Other Professional Services	\$20,000.00	\$20,000.00	\$0.00
100.2840.430.00.00.00000	Repair and Maintenance	\$16,325.00	\$16,325.00	\$0.00
100.2840.532.00.00.00000	Data Communications	\$1.00	\$1.00	\$0.00
100.2840.610.00.00.00000	Supplies	\$15,000.00	\$15,000.00	\$0.00
100.2840.643.00.00.00000	Information Access Fees	\$94,968.00	\$94,968.00	\$0.00
100.2840.650.00.00.00000	Software	\$89,668.00	\$89,668.00	\$0.00
100.2840.733.00.00.00000	New Equipment	\$1.00	\$1.00	\$0.00
100.2840.734.00.00.00000	New Computer/Netwk Equip	\$1.00	\$1.00	\$0.00
100.2840.737.00.00.00000	Replacement Equipment	\$1.00	\$1.00	\$0.00
100.2840.738.00.00.00000	Replacement Computer/Netw	\$85,745.00	\$85,745.00	\$0.00
FUNC: COMPUTER SERVICES - 2840		\$467,828.80	\$467,828.80	\$0.00
100.2900.210.00.00.00000	Group Insurance	\$9,479,006.30	\$8,974,794.26	\$504,212.04
100.2900.220.00.00.00000	FICA	\$2,717,123.42	\$2,577,036.61	\$140,086.81
100.2900.231.00.00.00000	Non-teacher Retirement	\$847,756.62	\$722,453.23	\$125,303.39
100.2900.232.00.00.00000	Teacher Retirement	\$5,044,601.56	\$4,879,526.06	\$165,075.50
100.2900.250.00.00.00000	Unemployment Compensator	\$30,000.00	\$30,000.00	\$0.00
100.2900.260.00.00.00000	Worker's Compensation	\$193,272.00	\$182,164.00	\$11,108.00
100.2900.290.00.00.00000	Other Employee Benefits	\$3,000.00	\$3,000.00	\$0.00
FUNC: SUPPORT SERVICES-OTHER - 2900		\$18,314,759.90	\$17,368,974.16	\$945,785.74
100.4200.430.00.00.00000	Repair and Maintenance	\$33,500.00	\$290,500.00	(\$257,000.00)
FUNC: SITE IMPROVEMENT - 4200		\$33,500.00	\$290,500.00	(\$257,000.00)

Timberlane Regional School District

Budget - TRSD

Fiscal Year: 2017-2018

Print accounts with zero balance
 Round to whole dollars
 Account on new page
 Exclude inactive accounts with zero balance
 Definition: Default View

From Date: 1/1/2018

To Date: 1/31/2018

Account	Description	2019 Default	2018 Budget	Difference
100.4600.450.00.00.00000	Construction Services	\$240,000.00	\$575,739.00	(\$335,739.00)
FUNC: BUILDING IMPROVEMENT - 4600		\$240,000.00	\$575,739.00	(\$335,739.00)
100.5110.910.00.00.00000	Principal	\$1,600,000.00	\$1,600,000.00	\$0.00
FUNC: PRINCIPAL ON DEBT - 5110		\$1,600,000.00	\$1,600,000.00	\$0.00
100.5120.830.00.00.00000	Interest	\$126,000.00	\$210,000.00	(\$84,000.00)
FUNC: INTEREST ON DEBT - 5120		\$126,000.00	\$210,000.00	(\$84,000.00)
100.5221.930.00.00.00000	Fund Transfers	\$1,625,000.00	\$1,625,000.00	\$0.00
FUNC: FOOD SERVICE FUND - 5221		\$1,625,000.00	\$1,625,000.00	\$0.00
100.5222.930.00.00.00000	Fund Transfers	\$1,350,000.00	\$1,350,000.00	\$0.00
FUNC: FEDERAL PROJECTS - 5222		\$1,350,000.00	\$1,350,000.00	\$0.00
100.5223.930.00.00.00000	Fund Transfers	\$77,500.00	\$77,500.00	\$0.00
FUNC: PERFORMING ARTS CTR PROGRAMS - 5223		\$77,500.00	\$77,500.00	\$0.00
100.5250.930.00.00.00000	Fund Transfers	\$1.00	\$250,001.00	(\$250,000.00)
FUNC: CAPITAL RESERVE FUNDS - 5250		\$1.00	\$250,001.00	(\$250,000.00)
Grand Total:		\$74,108,430.91	\$71,759,415.28	\$2,349,015.63

End of Report

PUPIL TRANSPORTATION CONTRACT REVIEW

Timberlane Regional School District

AREA OF FOCUS #1

Safety and Communication

- All 29 buses will be brand new at the start of the contract
- GPS application - To better communicate bus delays and arrival times to parents
- School Based Behavior Management Program Participation
- PA System to contain speakers on inside and outside
- Increased video surveillance quality and coverage

AREA OF FOCUS #2

Contract Performance

- Increased liquidated damages clause – From \$200 Per Day to \$250 Per Occurrence.
- Two-Way Radio Communication Penalty - \$50 per day
- Carrier to own routing software
(Proposed routes to be approved by SAU Office)

BID PROCESS

Appropriate Advertisement

RFP was posted on our website – bid wire services pick up and distribute to companies.

RFPSchoolwatch.com™ - Daily Bid Alert

RFPSchoolWatch, in addition to monitoring over 100,000 educational institutions, also monitors over 1,000 newspapers that "publish" bids. The good news is that we find new bids here in these classified listings all the time - that may not be published on the school websites. The challenging news is that many times, these classified ads offer "limited" information. We then have to contact the sponsoring agency and request the bid details be sent to us - and that we will do for you if you are interested in this bid or RFP. If interested in this Bid/RFP/Grant - Contact: bidsupport@rfpschoolwatch.com. To expedite getting the information to you, you may also want to contact the sponsoring agency and request that the bid details be sent directly to you.

If you are interested in this bid/rfp/grant and need additional information or if one of the Bid/Grant detail "links" is not working, please contact our "Bid/Grant support team at the email address below." Please include bid/grant title and due date posted in your email request for Bid/Grant support.

Bid/Grant Support Team: bidsupport@rfpschoolwatch.com

OR

Communicate with the sponsor directly at the contact information/address below:






Bid Sponsor	Bid Type	Category	State	Title	Institution	Pre Bid Date	Due Date	Memo
K12	RFP	TRANSPORTATION	New Hampshire	School Bus Transportation Services	TIMBERLANE REGIONAL SCHOOL DISTRICTSAU 55	12/22/2017	1/12/2018	

Description of Sponsor of this Bid/Grant

[Timberlane Regional School District](#)

BID PROCESS

RFP was also mailed, in electronic format, directly to vendors who requested to be on our bid list and others with a proven history with pupil transportation in New Hampshire.

Subj	Subj	Subj	Subj	Subject:
Date	Date	Date	Date	Date:
From	From	From	From	From:
To:	To:	To:	To:	To:
CC:	CC:	CC:	CC:	CC:
Atta	Atta	Atta	Atta	Attachments:
Steve	Steve	Steve	Steve	Steve,
Please	Please	Please	Please	Please find
There	There	There	There	There is a
Greenough	Greenough	Greenough	Greenough	Greenough
SAU	SAU	SAU	SAU	SAU office
Should you	Should you	Should you	Should you	Should you
need	need	need	need	need
copies	copies	copies	copies	copies
of	of	of	of	of
the	the	the	the	the
RFP	RFP	RFP	RFP	RFP
can	can	can	can	can
be	be	be	be	be
found	found	found	found	found
at	at	at	at	at
www.timberlane.net/rfp	www.timberlane.net/rfp	www.timberlane.net/rfp	www.timberlane.net/rfp	www.timberlane.net/rfp
or	or	or	or	or
https://sites.google.com/a/hampsteadschools.net/hsd/rfp	https://sites.google.com/a/hampsteadschools.net/hsd/rfp	https://sites.google.com/a/hampsteadschools.net/hsd/rfp	https://sites.google.com/a/hampsteadschools.net/hsd/rfp	https://sites.google.com/a/hampsteadschools.net/hsd/rfp
or	or	or	or	or
call	call	call	call	call
603-382-6119.	603-382-6119.	603-382-6119.	603-382-6119.	603-382-6119.
Routes	Routes	Routes	Routes	Routes
will	will	will	will	will
be	be	be	be	be
provided	provided	provided	provided	provided
at	at	at	at	at
the	the	the	the	the
Pre-Proposal	Pre-Proposal	Pre-Proposal	Pre-Proposal	Pre-Proposal
Meeting	Meeting	Meeting	Meeting	Meeting
that	that	that	that	that
will	will	will	will	will
include	include	include	include	include
student	student	student	student	student
counts,	counts,	counts,	counts,	counts,
run	run	run	run	run
time	time	time	time	time
and	and	and	and	and
mileage.	mileage.	mileage.	mileage.	mileage.
Howie	Howie	Howie	Howie	Howie
Howard	Howard	Howard	Howard	Howard
Anderson	Anderson	Anderson	Anderson	Anderson
Owner	Owner	Owner	Owner	Owner
Student	Student	Student	Student	Student
Transportation	Transportation	Transportation	Transportation	Transportation
Consulting	Consulting	Consulting	Consulting	Consulting
of	of	of	of	of
N.E.	N.E.	N.E.	N.E.	N.E.
PO	PO	PO	PO	PO
Box	Box	Box	Box	Box
16728	16728	16728	16728	16728
Hooksett,	Hooksett,	Hooksett,	Hooksett,	Hooksett,
NH	NH	NH	NH	NH
03106	03106	03106	03106	03106
(603)	(603)	(603)	(603)	(603)
661-7801	661-7801	661-7801	661-7801	661-7801
www.stcofine.com	www.stcofine.com	www.stcofine.com	www.stcofine.com	www.stcofine.com
handerson@stcofine.com	handerson@stcofine.com	handerson@stcofine.com	handerson@stcofine.com	handerson@stcofine.com
				
"Smarter	"Smarter	"Smarter	"Smarter	"Smarter
Transportation	Transportation	Transportation	Transportation	Transportation
Through	Through	Through	Through	Through
Experience"	Experience"	Experience"	Experience"	Experience"
This	This	This	This	This
message	message	message	message	message
is	is	is	is	is
intended	intended	intended	intended	intended
only	only	only	only	only
for	for	for	for	for
the	the	the	the	the
use	use	use	use	use
of	of	of	of	of
the	the	the	the	the
individual	individual	individual	individual	individual
or	or	or	or	or
entity	entity	entity	entity	entity
to	to	to	to	to
whom	whom	whom	whom	whom
it	it	it	it	it
is	is	is	is	is
addressed	addressed	addressed	addressed	addressed
and	and	and	and	and
may	may	may	may	may
contain	contain	contain	contain	contain
information	information	information	information	information
that	that	that	that	that
is	is	is	is	is
privileged,	privileged,	privileged,	privileged,	privileged,
confidential	confidential	confidential	confidential	confidential
and	and	and	and	and
exempt	exempt	exempt	exempt	exempt
from	from	from	from	from
disclosure	disclosure	disclosure	disclosure	disclosure
under	under	under	under	under
applicable	applicable	applicable	applicable	applicable
law.	law.	law.	law.	law.
If	If	If	If	If
the	the	the	the	the
reader	reader	reader	reader	reader
of	of	of	of	of
this	this	this	this	this
message	message	message	message	message
is	is	is	is	is
not	not	not	not	not
the	the	the	the	the
intended	intended	intended	intended	intended
recipient,	recipient,	recipient,	recipient,	recipient,
or	or	or	or	or
the	the	the	the	the
employee	employee	employee	employee	employee
or	or	or	or	or
agent	agent	agent	agent	agent
of	of	of	of	of
the	the	the	the	the
intended	intended	intended	intended	intended
recipient,	recipient,	recipient,	recipient,	recipient,
you	you	you	you	you
are	are	are	are	are
hereby	hereby	hereby	hereby	hereby
notified	notified	notified	notified	notified
that	that	that	that	that
any	any	any	any	any
dissemination,	dissemination,	dissemination,	dissemination,	dissemination,
distribution	distribution	distribution	distribution	distribution
or	or	or	or	or
copying	copying	copying	copying	copying
of	of	of	of	of
this	this	this	this	this
communication	communication	communication	communication	communication
is	is	is	is	is
strictly	strictly	strictly	strictly	strictly
prohibited.	prohibited.	prohibited.	prohibited.	prohibited.
If	If	If	If	If
you	you	you	you	you
have	have	have	have	have
received	received	received	received	received
this	this	this	this	this
email	email	email	email	email
in	in	in	in	in
error,	error,	error,	error,	error,
please	please	please	please	please
delete	delete	delete	delete	delete
it	it	it	it	it
from	from	from	from	from
your	your	your	your	your
system	system	system	system	system
and	and	and	and	and
notify	notify	notify	notify	notify
the	the	the	the	the
sender	sender	sender	sender	sender
identified	identified	identified	identified	identified
above	above	above	above	above
by	by	by	by	by
email.	email.	email.	email.	email.

BID PROCESS

A mandatory pre bid conference was held on 22 December. Five companies were in attendance. A Q&A Document was generated from this conference and posted to our website.

TIMBERLANE REGIONAL SCHOOL DISTRICT AND HAMPSTEAD SCHOOL DISTRICT MANDATORY PRE-PROPOSAL MEETING ANSWERS

Q) Can the schedules be sent out in a word document?

A) Yes.

Q) Can the HTS buses be the same age as the spare buses?

A) The age of the buses is shown below per the RFP:

- “At the start of this contract, all Home-to-School, Vocational and Late bus vehicles shall be new. In addition, for the duration of this contract, no vehicle shall be more than five (5) years old. Spare vehicles shall be no older than three (3) years old at the start of the contract. In addition, for the duration of the contract no spare vehicle shall be more than eight (8) years old”

Q) Can the bus terminal be in bordering towns?

A) Providing the Carrier can respond within thirty (30) minutes to a breakdown or incident, the district will consider the parking of buses in bordering towns of the five (5) district towns. This would be predicated on the school district approval.

BID RESULTS SUMMARY

Option A: Timberlane Only Contract.

First Student was the only company that bid on Option A.



CONTRACTOR RESOURCES

	# Contracts in NH	# Buses in NH
First Student	38	692

Ten Year Overview And Trends (Home to School Costs Only)

Year	Daily Rate	Annual	Difference	% Change
13-14	\$323.00	\$1,686,060		
14-15	\$332.69	\$1,736,641	\$50,581	3%
15-16	\$342.67	\$1,788,737	\$52,095	3%
16-17	\$352.95	\$1,842,399	\$53,661	3%
17-18	\$363.54	\$1,897,678	\$55,279	3%

Ten Year Overview And Trends (Home to School Costs Only)

Year	Daily Rate	Annual	Difference	% Change
18-19	\$413.53	\$2,158,626	\$260,947	14%
19-20	\$425.94	\$2,223,406	\$64,780	3%
20-21	\$438.72	\$2,290,118	\$66,711	3%
21-22	\$451.88	\$2,358,813	\$68,695	3%
22-23	\$465.44	\$2,429,596	\$70,783	3%

BID RESULTS SUMMARY

Option B: Timberlane w/ Hampstead

Bids were received from First Student and Student Transportation of America

The logo for First Student, featuring the word "First" in a bold, dark blue sans-serif font, followed by a stylized red and white circular icon, and the word "Student" in a dark blue sans-serif font.

First  **Student**

The logo for Student Transportation of America (STA), featuring the letters "STA" in a large, bold, blue sans-serif font. A yellow swoosh with a star at its end curves around the letters. Below the letters, the text "STUDENT TRANSPORTATION OF AMERICA®" is written in a smaller, blue, sans-serif font.

STA
STUDENT TRANSPORTATION OF AMERICA®

SCHEDULE "B"

AWARD OF TIMBERLANE AND HAMPSTEAD CONTRACTS

First Student and STA supplied proposals

* Includes - regular routes, ESY summer, vocational and late.

	TOTAL 3 YEARS	TOTAL 5 YEARS
First Student	\$6,647,824.67	\$11,418,760.35
STA	\$6,676,902.77	\$11,468,746.51
STA	\$29,078.10	\$49,986.16

ATHLETIC AND FIELD TRIPS

	2018 - 2019	2019 - 2020	2020 - 2021	2021 - 2022	2022 - 2023
First Student					
Cost Per Mile	\$2.68	\$2.75	\$2.84	\$2.93	\$3.01
Cost Per Wait Time	\$24.00	\$24.25	\$24.50	\$24.75	\$25.00
Minimum Charge	\$97.50	\$100.00	\$102.50	\$105.00	\$107.50
In-District, 1 Hour or Less	\$97.50	\$100.00	\$102.50	\$105.00	\$107.50
STA					
Cost Per Mile	\$2.65	\$2.73	\$2.81	\$2.90	\$2.98
Cost Per Wait Time	\$25.00	\$25.75	\$26.50	\$27.30	\$28.15
Minimum Charge	\$95.00	\$97.85	\$100.80	\$103.80	\$106.90
In-District, 1 Hour or Less	\$50.00	\$51.50	\$53.05	\$54.65	\$56.25

PERFORMANCE BOND

	2018 - 2019	2019 - 2020	2020 - 2021	2021 - 2022	2022 - 2023
First Student	\$7,125.00	\$7,375.00	\$7,625.00	\$7,875.00	\$8,125.00
First Student	\$2,475.00	\$2,587.00	\$2,693.00	\$2,795.00	\$2,893.00
STA	\$4,650.00	\$4,788.00	\$4,932.00	\$5,080.00	\$5,232.00

CONTRACTOR RESOURCES

	# Contracts in NH	# Buses in NH
First Student	38	692
S.T.A.	19	387

FIRST STUDENT

SCHEDULE "A - 1"

AWARD OF TIMBERLANE CONTRACT ONLY

Regular Route Buses (29)

	<u>2018 – 2019</u>	<u>2019 – 2020</u>	<u>2020-2021</u>	<u>Option 1 2021-2022</u>	<u>Option 2 2022-2023</u>
Annual Cost	\$ 2,158,626.60	\$2,223,406.80	\$2,290,118.40	\$2,358,813.60	\$2,429,596.80
Daily Rate per Bus	\$ 413.53	\$425.94	\$438.72	\$451.88	\$465.44
Total annual cost for three (3) Years:	\$ 6,672,151.80		Total five (5) Years \$11,460,562.20		

ESY Summer School (3)

	<u>2018 – 2019</u>	<u>2019 – 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Annual Cost	\$20,443.80	\$21,057.00	\$21,688.80	\$22,339.20	\$23,009.40
Daily Rate per Bus	\$340.73	\$350.95	\$361.48	\$373.32	\$383.49
Total annual cost for three (3) Years:	\$ \$63,189.60		Total five (5) Years \$108,538.20		

*Annual cost based on 20 operating days

Kindergarten Midday

	<u>2018 – 2019</u>	<u>2019 – 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Daily Rate per Bus	\$ 78.62	\$80.98	\$83.41	\$85.91	88.49

Athletic and Field Trips

	<u>2018 – 2019</u>	<u>2019 – 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Cost Per Mile	\$ 2.68	2.75	2.84	2.93	3.01
Cost Per Wait Time	\$ 24.00	24.25	24.50	24.75	25.00
Minimum Charge	\$ 97.50	100.00	102.50	105.00	107.50
In-District, 1 Hour	\$ 97.50	100.00	102.50	105.00	107.50

or less

Vocational Education Trips

	<u>2018 – 2019</u>	<u>2019 – 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Annual Cost	\$ 60,112.80	\$61,916.40	\$63,774.00	\$65,687.40	\$67,658.40
Daily Rate per Bus	\$ 333.96	\$343.98	\$354.30	\$364.93	\$375.88
Total annual cost for three (3) Years:	\$ 185,803.20		Total five (5) Years \$319,149.00		

FIRST STUDENT

SCHEDULE "A - 2"

AWARD OF TIMBERLANE CONTRACT ONLY

Late Buses

	<u>2018 - 2019</u>	<u>2019 - 2020</u>	<u>2020-2021</u>	<u>Option 1 2021-2022</u>	<u>Option 2 2022-2023</u>
Annual Cost	\$ 13,440.60	\$13843.80	\$14,259.60	\$14,688.00	\$15,129.00
Daily Rate per Bus	\$ 74.67	\$76.91	\$79.22	\$81.60	\$84.05
Total annual cost for three (3) Years: \$ 41,544.00 Total five (5) Years \$71,361.00					


Performing Arts Center (PAC)

	<u>2018 - 2019</u>	<u>2019 - 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Additional Cost Per Trip	\$ 103.50	\$106.56	\$109.75	\$113.05	\$116.45

Performance Bond

	<u>2018 - 2019</u>	<u>2019 - 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Annual Cost	\$ 9500.00	\$9750.00	\$10,000.00	\$10,250.00	\$10,500.00

The RFP will become part of the contract once signed and executed.

Signature/Title:  AGM Date: 1/16/18

Firm: First Student

FIRST STUDENT

SCHEDULE "B - 1"

AWARD OF TIMBERLANE AND HAMPSTEAD CONTRACT

Regular Route Buses (29)

	<u>2018 – 2019</u>	<u>2019 – 2020</u>	<u>2020-2021</u>	<u>Option 1 2021-2022</u>	<u>Option 2 2022-2023</u>
Annual Cost	\$ 2,050,050.60	\$ 2,111,542.20	\$ 2,174,913.00	\$ 2,240,163.00	\$ 2,307,344.40
Daily Rate per Bus	\$ 392.73	\$ 404.51	\$ 416.65	\$ 429.15	\$ 442.02
Total annual cost for three (3) Years:	\$ 6,336,505.80		Total five (5) Years \$ 10,884,013.20		

ESY Summer School (3)

	<u>2018 – 2019</u>	<u>2019 – 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Annual Cost	\$ 19,415.40	\$ 19,998.00	\$ 20,598.00	\$ 21,216.00	\$ 21,852.60
Daily Rate per Bus	\$ 323.59	\$ 333.30	\$ 343.30	\$ 353.60	\$ 364.21
Total annual cost for three (3) Years:	\$ 60,011.40		Total five (5) Years \$ 103,080.00		

*Annual cost based on 20 operating days

Kindergarten Midday

	<u>2018 – 2019</u>	<u>2019 – 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Daily Rate per Bus	\$ 74.67	\$ 76.91	\$ 79.22	\$ 81.60	\$ 84.05

Athletic and Field Trips

	<u>2018 – 2019</u>	<u>2019 – 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Cost Per Mile	\$ 2.68	2.75	2.84	2.93	3.01
Cost Per Wait Time	\$ 24.00	24.25	24.50	24.75	25.00
Minimum Charge	\$ 97.50	100.00	102.50	105.00	107.50
In-District, 1 Hour or less	\$ 97.50	100.00	102.50	105.00	107.50

Vocational Education Trips

	<u>2018 – 2019</u>	<u>2019 – 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Annual Cost	\$ 57,090.60	\$ 58,804.20	\$ 60,568.20	\$ 62,384.40	\$ 64,256.40
Daily Rate per Bus	\$ 317.17	\$ 326.69	\$ 336.49	\$ 346.58	\$ 356.98
Total annual cost for three (3) Years:	\$ 176,463.00		Total five (5) Years \$ 303,103.80		

FIRST STUDENT

SCHEDULE "B - 2"

AWARD OF TIMBERLANE AND HAMPSTEAD CONTRACT

Late Buses

	<u>2018 - 2019</u>	<u>2019 - 2020</u>	<u>2020-2021</u>	<u>Option 1 2021-2022</u>	<u>Option 2 2022-2023</u>
Annual Cost	\$13,440.60	\$13,843.80	\$14,259.60	\$14,688.00	\$15,129.00
Daily Rate per Bus	\$ 74.67	\$76.91	\$79.22	\$81.60	\$84.05
Total annual cost for three (3) Years:	\$41,544.00		Total five (5) Years \$71,361.00		


Performing Arts Center (PAC)

	<u>2018 - 2019</u>	<u>2019 - 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Additional Cost Per Trip	\$103.50	\$106.56	\$109.75	\$113.05	\$116.45

Performance Bond

	<u>2018 - 2019</u>	<u>2019 - 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Annual Cost	\$7125.00	\$7375.00	\$7625.00	\$7875.00	\$8125.00

The RFP will become part of the contract once signed and executed.

Signature/Title:  Agon Date: 11/16/18

Firm: First Student

STUDENT TRANSPORTATION OF AMERICA

SCHEDULE "A - 1"

AWARD OF TIMBERLANE CONTRACT ONLY

Regular Route Buses (29)

No Bid

	<u>2018 – 2019</u>	<u>2019 – 2020</u>	<u>2020-2021</u>	<u>Option 1 2021-2022</u>	<u>Option 2 2022-2023</u>
Annual Cost	\$	\$	\$	\$	\$
Daily Rate per Bus	\$	\$	\$	\$	\$
Total annual cost for three (3) Years: \$	_____		Total five (5) Years \$ _____		

ESY Summer School (3)

	<u>2018 – 2019</u>	<u>2019 – 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Annual Cost	\$	\$	\$	\$	\$
Daily Rate per Bus	\$	\$	\$	\$	\$
Total annual cost for three (3) Years: \$	_____		Total five (5) Years \$ _____		

Kindergarten Midday

	<u>2018 – 2019</u>	<u>2019 – 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Daily Rate per Bus	\$	\$	\$	\$	\$

Athletic and Field Trips

	<u>2018 – 2019</u>	<u>2019 – 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Cost Per Mile	\$	\$	\$	\$	\$
Cost Per Wait Time	\$	\$	\$	\$	\$
Minimum Charge	\$	\$	\$	\$	\$
In-District, 1 Hour or less	\$	\$	\$	\$	\$

Vocational Education Trips

	<u>2018 – 2019</u>	<u>2019 – 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Annual Cost	\$	\$	\$	\$	\$
Daily Rate per Bus	\$	\$	\$	\$	\$
Total annual cost for three (3) Years: \$	_____		Total five (5) Years \$ _____		

STUDENT TRANSPORTATION OF AMERICA

SCHEDULE "A - 2"

AWARD OF TIMBERLANE CONTRACT ONLY

Late Buses

	<u>2018 - 2019</u>	<u>2019 - 2020</u>	<u>2020-2021</u>	Option 1 <u>2021-2022</u>	Option 2 <u>2022-2023</u>
Annual Cost	\$	\$	\$	\$	\$
Daily Rate per Bus	\$	\$	\$	\$	\$
Total annual cost for three (3) Years: \$	_____			Total five (5) Years \$	_____

Performing Arts Center (PAC)

	<u>2018 - 2019</u>	<u>2019 - 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Additional Cost Per Trip \$	\$	\$	\$	\$	\$

Performance Bond

	<u>2018 - 2019</u>	<u>2019 - 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Annual Cost	\$	\$	\$	\$	\$

The RFP will become part of the contract once signed and executed.

Signature/Title: *[Handwritten Signature]* Date: *7/17/18*

Firm: Student Transportation of New Hampshire

STUDENT TRANSPORTATION OF AMERICA

SCHEDULE "B - 1"

AWARD OF TIMBERLANE AND HAMPSTEAD CONTRACT**Regular Route Buses (29)**

	<u>2018 - 2019</u>	<u>2019 - 2020</u>	<u>2020-2021</u>	Option 1 <u>2021-2022</u>	Option 2 <u>2022-2023</u>
Annual Cost	\$ 2,059,029	\$ 2,120,800	\$ 2,184,424	\$ 2,249,957	\$ 2,317,455
Daily Rate per Bus	\$ 394.45	\$ 406.28	\$ 418.47	\$ 431.03	\$ 443.96
Total annual cost for three (3) Years:	\$ <u>6,634,253</u>		Total five (5) Years \$ <u>10,931,665</u>		

ESY Summer School (3)

	<u>2018 - 2019</u>	<u>2019 - 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Annual Cost	\$ 19,500	\$ 20,085	\$ 20,688	\$ 21,308	\$ 21,947
Daily Rate per Bus	\$ 325.00	\$ 334.75	\$ 344.79	\$ 355.14	\$ 365.79
Total annual cost for three (3) Years:	\$ <u>542,453</u>		Total five (5) Years \$ <u>931,753</u>		

Kindergarten Midday

	<u>2018 - 2019</u>	<u>2019 - 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Daily Rate per Bus	\$ 122.00	\$ 125.65	\$ 129.45	\$ 133.30	\$ 137.30

Athletic and Field Trips

	<u>2018 - 2019</u>	<u>2019 - 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Cost Per Mile	\$ 2.65	\$ 2.73	\$ 2.81	\$ 2.90	\$ 2.98
Cost Per Wait Time	\$ 25.00	\$ 25.75	\$ 26.50	\$ 27.30	\$ 28.15
Minimum Charge	\$ 95.00	\$ 97.85	\$ 100.80	\$ 103.80	\$ 106.90
In-District, 1 Hour or less	\$ 50.00	\$ 51.50	\$ 53.05	\$ 54.65	\$ 56.25

Vocational Education Trips

	<u>2018 - 2019</u>	<u>2019 - 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Annual Cost	\$ 57,339	\$ 59,059	\$ 60,831	\$ 62,656	\$ 64,536
Daily Rate per Bus	\$ 318.55	\$ 328.11	\$ 337.95	\$ 348.09	\$ 358.53
Total annual cost for three (3) Years:	\$ <u>177,229</u>		Total five (5) Years \$ <u>304,421</u>		

STUDENT TRANSPORTATION OF AMERICA

SCHEDULE "B - 2"

AWARD OF TIMBERLANE AND HAMPSTEAD CONTRACT

Late Buses

	<u>2018 - 2019</u>	<u>2019 - 2020</u>	<u>2020-2021</u>	Option 1 <u>2021-2022</u>	Option 2 <u>2022-2023</u>
Annual Cost	\$ 32,400	\$ 33,372	\$ 34,373	\$ 35,404	\$ 36,466
Daily Rate per Bus	\$ 75.00	\$ 77.25	\$ 79.57	\$ 81.95	\$ 84.41
Total annual cost for three (3) Years:	\$ 100,145		Total five (5) Years \$ 172,016		

Performing Arts Center (PAC)

	<u>2018 - 2019</u>	<u>2019 - 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Additional Cost Per Trip	\$ 109.00	\$ 112.25	\$ 115.65	\$ 119.10	\$ 122.68

Performance Bond

	<u>2018 - 2019</u>	<u>2019 - 2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Annual Cost	\$ 4,650	\$ 4,788	\$ 4,932	\$ 5,080	\$ 5,232

The RFP will become part of the contract once signed and executed.

Signature/Title: *[Handwritten Signature]* Date: *1/17/18*

Firm: Student Transportation of New Hampshire

TIMBERLANE POLICY COMMITTEE RECOMMENDATIONS TO THE SCHOOL BOARD

SECOND READ

- 1 **GCIC PROFESSIONAL STAFF VISITATIONS AND CONFERENCES** (Last updated in 2005; No such policy on file with NHSBA, PC recommends repealing; PC approves)
- 2 **GCID PROFESSIONAL ACTIVITIES OF TEACHERS/ADMINISTRATORS** (Last updated in 2005; no language changes needed, PC recommends re-affirming; PC approves)
- 3 **DJE BIDDING REQUIREMENTS** (PC modified to include the posting of bid advertisements on the district website)
- 4 **GCK PROFESSIONAL STAFF – ASSIGNMENTS AND TRANSFERS** (Last updated in 2005, SLT changes recommended; PC approves)
- 5 **GCNA SUPERVISION OF PROFESSIONAL STAFF** (last updated in 2005; NHSBA language proposed with modifications by SLT; PC approves)
- 6 **AA SCHOOL DISTRICT LEGAL STATUS** (recommend deleting reference to policy BBG as this policy does not exist; SLT and PC approves)
- 7 **JICD STUDENT DISCIPLINE AND DUE PROCESS** (Modified to comply with new laws; SLT recommends changes; PC approves)
- 8 **IHAK CHARACTER AND CITIZEN DEVELOPMENT** (modified to include current list of principles cited in Ed Rules; SLT recommends changes; PC approves)
- 9 **IMDA PATRIOTIC EXERCISES** (Complete revision and retitled to align with NHSBA sample policy; SLT recommends changes; PC approves)

Timberlane Regional School District	Policy Code: GCIC
Adopted: 06-09-83 Revised: 04-04-91 Revised: 02-24-05	Page 1 of 1 REPEALED

PROFESSIONAL STAFF VISITATIONS AND CONFERENCES

~~Teachers and administrators attending out-of-state conferences will, upon return, be required to file brief written summaries of such conferences with the Superintendent's Office and to provide informational programs to other district staff members.~~
~~Repealed by the School Board on _____.~~

Timberlane Regional School District	Policy Code: GCID
Adopted: 01-01-83 Revised: 04-04-91 Revised: 02-24-05 Revised/Reaffirmed:	Page 1 of 1

PROFESSIONAL ACTIVITIES OF TEACHERS / ADMINISTRATORS

IN-DISTRICT

It is assumed that lectures, demonstrations, or related activities performed by teachers or administrators within the District, are to be considered a service to the community, and are to be performed without fee. No teacher or administrator shall charge a fee for activities within the District, directly related to his/her professional position. No teacher or administrator may advertise or sell educational materials within the District not specifically authorized or approved by the School Board.

OUT-OF-DISTRICT

The School Board encourages participation in professional and related activities. Arrangements for attendance and/or participation in such activities shall be cleared with the administration in advance.

When a staff member is invited to speak, serve on a panel, or similar assignment at such function, the staff member may, with the prior written approval of the Superintendent, be reimbursed for part or all of the costs.

Timberlane Regional School District	Policy Code: DJE
Adopted: 01-03-91 Revised: 06-19-08 Revised: 05-08-14 Revised:	Page 1 of 1

BIDDING REQUIREMENTS

The Superintendent is required to get written competitive bids on purchases of supplies, materials, equipment, and contractual services in the amount of \$10,000 or more. As a general rule, purchases of \$1,000 or more per item will require at least three competitive documented quotes for the open market. All purchases made in the open market shall be consummated after careful evaluation.

When bidding procedures are used, bids shall be advertised appropriately, *including on the district website*. Suppliers shall be invited to have their names placed on mailing lists to receive invitations to bid. When specifications are prepared, they will be mailed to all merchants and firms who have indicated an interest in bidding.

All bids must be submitted in sealed envelopes, addressed to the Superintendent, and plainly marked with the name of the bid and the time of the bid opening. Bids shall be opened at the time specified and all bidders and other persons shall be invited to be present.

The Superintendent reserves the right to reject any or all bids and to accept that bid which appears to be in the best interest of the district. The Superintendent also reserves the right to waive any formalities in, or reject, any or all bids or any part of any bid. Any bid may be withdrawn prior to the scheduled time for the opening of bids. Any bid received after the time and date specified, shall not be considered. The Superintendent also reserves the right to negotiate with a bidder when all bids exceed the budgeted appropriation.

The bidder to whom the award is made shall be required to enter into a written contract with the district with appropriate bonding. Contractors shall be required to provide a certificate of insurance.

Specialized educational and related services are exempt from this policy when the interests of children so dictate (i.e. textbook purchases, psychological services, etc.).

Existing services that continue to meet the needs of the district shall be subject to an annual review and may not need to go out to bid.

Legal References:

RSA 194-C:4 II (a), Superintendent Services

NH Code of Administrative Rules, Section Ed. 303.01 (b), Substantive Duties of School Boards

Timberlane Regional School District	Policy Code: GCK
Adopted: 01-01-83 Revised: 04-04-91 Revised: 02-24-05 Revised:	Page 1 of 1

PROFESSIONAL STAFF – ASSIGNMENTS AND TRANSFERS

In general, all assignments and transfers shall be made ~~for the convenience of the school and the maximization of the teacher's contribution to~~ *the best interest of* the District.

The assignment of professional employees and their transfer to positions within the school *and/or District* shall be made by the Superintendent based on the following criteria, ~~listed in order of priority~~:

- a. The needs of the school district
- b. Contribution which staff member could make to students in the new position
- c. Qualifications of the staff member ~~compared to those of outside candidates for the position to be vacated, as well as for the position to be filled~~
- d. Opportunity for professional growth
- e. Desire of staff member regarding assignment or transfer

The responsibilities and duties of all personnel will be established by the Superintendent of Schools in conjunction with the ~~administrative staff~~ *Principal*.

<p>Timberlane Regional School District</p>	<p>Policy Code: GCNA</p>
<p>Adopted: 06-09-83 Revised: 04-04-91 Revised: 02-24-05 Revised:</p>	<p>Page 1 of 1</p>

SUPERVISION OF PROFESSIONAL STAFF

~~The overall goal of supervision and evaluation is the improvement of instruction effectiveness.~~

Classroom visits are for several purposes: to encourage the growth and exchange of new ideas in teaching techniques and use of materials, to discover ways and means of coordinating the curriculum, to observe pupil conduct and pupil progress, to keep the administration informed about what is going on in the school program, and to evaluate ~~teaching~~ effectiveness, particularly as a basis for recommendation *for the re-appointment of all staff*.~~for renomination in the case of teachers.~~

Conferences between the principal/supervisor and ~~teacher~~ *the professional* shall be held to promote the above purposes. Some conferences, ~~as specified in regulations~~, shall be formal and result in a written record. ~~It is expected that i~~Informal conferences ~~will~~ *may* occur frequently and may be summarized in the written record of the formal conference *in accordance with the teacher evaluation master plan*. ~~The written record will be signed by both teacher and principal/supervisor, each of whom will retain a copy.~~

~~The teacher conference, whether following a class visit or not, should serve as a means for exchanging ideas. It should result in the professional growth of both the teacher and the administrator and can do so only if the desire to find a common ground for such growth is present in both suggestions and comments relating to teaching methods and techniques and, within a broader perspective, should lay the foundation for curriculum planning.~~

~~Should any deviation from expected work performance develop, the principal shall be responsible for discussing it with the teacher at an early time. These discussions shall be constructive in approach, and designed to help correct weakness.~~

Timberlane Regional School District	Policy Code: AA
Adopted: 10-04-90 Revised: 10-03-96 Revised: 12-03-98 Revised: 09-20-01 Revised: 12-20-12	Page 1 of 1

SCHOOL DISTRICT LEGAL STATUS

The legal basis for education is vested in the will of the people as expressed in the Constitution of New Hampshire, the statutes* pertaining to education, court interpretation of these laws and the powers implied in them, and the rules and regulations of the State Board of Education

In New Hampshire, school districts are political subdivisions of the state and as such are considered municipal corporations.

Board policies are established by the Board, which serves as an agent of the school district. Funds for school operating expenses are approved by a majority of qualified voters voting by official ballot. As an SB2 district, bond issues require a three-fifths vote (60%).

The administration of the schools is under the executive direction of the Superintendent of Schools, who works under the local School Board policies (~~see BBG~~) in addition to S.A.U. policies, state statutes, and State Board of Education policies, rules and regulations.

Statutory/Case Law References:

- New Hampshire Constitution, Pt. 2 Article 83*
- Claremont School District vs. Governor, 138 NH 183 (1993)*
- RSA Chapter 33, Municipal Finance Act*
- RSA 194:2, School Districts to be Corporations*
- RSA 195:6, Powers and Duties of Cooperative School Districts*
- RSA 197:1, Annual School District Meetings*
- RSA 40:13, Use of Official Ballot*
- Clough v. Osgood 37 NH 444 (1935)*
- * The majority of state laws on education are in RSA Chapters 186 through 200H.*

Timberlane Regional School District	Policy Code: JICD
Adopted: 02-24-05 Revised: 01-03-08 Revised: 09-02-10 Revised: 12-15-11 Revised: 04-03-14 Revised:	Page 1 of 4

STUDENT DISCIPLINE AND DUE PROCESS

Definitions

1. Disciplinary measures include, but are not limited to, removal from the classroom, detention, in-school suspension, out-of-school suspension, restriction from activities, probation, and expulsion.
2. Removal from the classroom means a student is sent to the building principal's office. It is within the discretion of the person in charge of the classroom to remove the student.
3. Detention means the student's presence is required during non-school hours for disciplinary purposes. The building principal is authorized to establish guidelines or protocol for when detention shall be served (either before school or after school.) Whether a student will serve detention, and the length of the detention, is within the discretion of the licensed employee disciplining the student or the building principal.
4. An in-school suspension means the student will attend school but will be temporarily isolated from one or more classes while under supervision. An in-school suspension will not exceed ten consecutive school days.
5. An out-of-school suspension means the temporary denial of a student's attendance at school for a specific period of time for gross misconduct or for neglect or refusal to conform to school rules or policies.
6. A restriction from school activities means a student will attend school and classes and practice but will not participate in school extra-curricular activities.
7. Probation means a student is given a conditional suspension of a penalty for a definite period of time in addition to being reprimanded. The conditional suspension will mean the student must meet the conditions and terms for the suspension of the penalty. Failure of the student to meet these conditions and terms will result in immediate reinstatement of the penalty.
8. Expulsion means the permanent denial of a pupil's attendance at school for any of the reasons listed in RSA 193:13, II and III.

Standards for Removal from Classroom and Detention

Students may be removed from the classroom at the classroom teacher's discretion if the student refuses to obey the teacher's directives, becomes disruptive, fails to abide by school rules or policies, or otherwise impedes the educational purpose of the class.

<p>Timberlane Regional School District</p>	<p>Policy Code: JICD</p>
<p>Adopted: 02-24-05 Revised: 01-03-08 Revised: 09-02-10 Revised: 12-15-11 Revised: 04-03-14 Revised:</p>	<p>Page 2 of 4</p>

Likewise, classroom teachers may assign students to detention for similar conduct.

The building principal or designee may assign students to detention under the same standard.

Standards for In-School Suspension, Restriction of Activities, and Probation

The building principal or designee is authorized to issue in-school suspensions, restrictions of activities, or place a student on behavior probation for any conduct that causes material or substantial disruption to the school environment, interferes with the rights of others, presents a threat to the health and safety of students, employees, and visitors, violates other board Policies or is otherwise inappropriate is prohibited.

Process for Out-of-School Suspension:

The power of suspension is authorized as follows:

1. The building principal or designee is authorized to suspend a student for 10 school days or less for gross misconduct or for neglect or refusal to conform to school district policies or rules. The principal or designee shall consult with the Superintendent prior to issuing any suspension.
 - A. Pursuant to Ed 317.04(a)(1), a suspension of 10 school days or less shall be considered a “short-term suspension” and may be issued for gross misconduct or for neglect or refusal to conform to the reasonable rules of the school under RSA 193:13,I.
 - A.B. As required by RSA 193:13(a), educational assignments shall be made available to the suspended pupil during the period of suspension.*
2. The Superintendent is authorized to continue the suspension of a pupil for a period in excess of 10 school days. Prior to this extended suspension, the Superintendent will provide an informal hearing on the matter. The informal hearing need not rise to the level and protocol of an official hearing before the school board.
 - A. Pursuant to Ed 317.04(a)(2), a suspension in excess of 10 school days shall be considered a “long-term suspension.”
 - A.—A long-term suspension may be issued for an act of theft, destruction, or violence as defined in RSA Chapter 193-D, for possession of a pellet paint ball gun or BB gun or rifle as provided by RSA 193:13, II, or for any violation of any rule established using the authority granted by RSA 189:15, provided the rule includes notice that a student may receive a long-term suspension and/or may be expelled for violation of the rule and the rule has been*

<p>Timberlane Regional School District</p>	<p>Policy Code: JICD</p>
<p>Adopted: 02-24-05 Revised: 01-03-08 Revised: 09-02-10 Revised: 12-15-11 Revised: 04-03-14 Revised:</p>	<p>Page 3 of 4</p>

recorded in the official records of the School Board. ~~and may be issued for an act of theft, destruction, or violence as defined in RSA 193-D, or for possession of a pellet paint ball gun or BB gun or rifle under RSA 193:13,II.~~

3. Any suspension in excess of 10 school days, as described in Paragraph 2 of this Section, is appealable to the school board, provided the Superintendent receives the appeal in writing within 10 days after the issuance of the Superintendent’s decision described in Paragraph 2. Any suspension in excess of 10 school days shall remain in effect while this appeal is pending.
4. Due process standards for short-term suspensions (10 days or less) will adhere to the requirements of Ed 317.04(d)(1).
5. Due process standards for long-term suspensions (more than 10 days) will adhere to the requirements of Ed 317.04(d)(2).

Process for Expulsion

1. *Any pupil may be expelled by the School Board for an act of theft, destruction, or violence as defined in RSA Chapter 193-D, for possession of a pellet paint ball gun or BB gun or rifle as provided by RSA 193:13, II, or for any violation of any rule established using the authority granted by RSA 189:15, provided the rule includes notice that a student may receive a long-term suspension and/or may be expelled for violation of the rule and the rule has been recorded in the official records of the School Board. ~~Any pupil may be expelled by the School Board for gross misconduct, or for neglect or refusal to conform to District rules or policies, or for an act of theft, destruction, or violence, as defined in RSA 193-D:1, or for the possession of a pellet or BB gun, rifle, or paint ball gun.~~*
2. Additionally, any pupil may be expelled by the School Board for bringing or possessing a firearm as defined in Section 921 U.S.C. Title 18 in a safe school zone, as defined in RSA 193-D:1, unless such pupil has written authorization from the Superintendent. Any expulsion under this provision shall be for a period of not less than 12 months.
3. The District will ensure that the due process standards set forth in Ed 317.04(d)(3) are followed.
4. The Superintendent is authorized to modify the expulsion requirements of any student on a case-by-case basis.

<p>Timberlane Regional School District</p>	<p>Policy Code: JICD</p>
<p>Adopted: 02-24-05 Revised: 01-03-08 Revised: 09-02-10 Revised: 12-15-11 Revised: 04-03-14 Revised:</p>	<p>Page 4 of 4</p>

NOTE: Students with disabilities, 504, and/or students receiving special education services will be disciplined in accordance with the student’s IEP and all applicable provisions of the Individual with Disabilities Education Act (IDEA). Discipline matters for students with disabilities will be addressed on a case by case basis by administration. As such, and depending on the disability, consequences set forth in the Code of Discipline may vary or be waived, in whole or in part.

This policy and school rules which inform the student body of the content of RSA 193:13 shall be printed in the student handbook and made available on the District's website to students, parents, and guardians. The Principal or designated building administrator shall also inform the student body concerning this policy and school rules which address the content of RSA 193:13 through appropriate means, which may include posting and announcements. See: Ed. 317.04(d).

See also policies JI, JIA, JIC, JICC, JICD, JICK

Legal References:

- RSA 193:13, Suspension & Expulsion of Pupils
- RSA 193-D, School Safe Zones
- NH Code of Administrative Rules, Section Ed 306.04(a)(3), Student Discipline
- NH Code of Administrative Rules, Section Ed 306.04(f), Student Discipline
- NH Code of Administrative Rules, Section Ed 317.04, Standards and Procedures For Suspension and Expulsion of Pupils Assuring Due Process
- NH Rules for the Education of Children with Disabilities, Part ED 1124, Disciplinary Procedures for Children with Disabilities

See Appendix: JICD-R

NHSBA NOTES

- *This update includes the requirement that educational assignments shall be made available to the suspended student when suspended up to 10 days, enacted by House Bill 216, Laws of 2017, Chapter 12, effective June 16, 2017, and to conform to other changes to law and administrative rules. In light of the Supreme Court’s decision in In re Keelin B., language is added reflecting the School Board’s authority under that statute to adopt policies defining misconduct beyond that explicitly addressed in RSA Chapter 193-D and RSA 193:13.*
- *RSA 189:15 was last amended in 1969 and it uses the term “regulation.” More recent law and NHSBA practice uses the term “policy” for rules set by the School Board. “Regulation” is the term used for rules and procedure set by the Superintendent or Administrators using authority delegated by the School Board or established by statute. We recommend that School Boards continue to classify their rule making as statute. We recommend that School Boards continue to classify their rule making as policy, but it may be beneficial when setting a policy using the authority granted by RSA 189:15, to include in the text of the policy reference to that statute.*

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CHARACTER AND CITIZENSHIP DEVELOPMENT

Those in charge of curriculum development will have the responsibility for integrating into the curriculum, as appropriate, the following principles:

1. *Pursuant to Part 2, Article 83 of the New Hampshire Constitution, humanity, benevolence, and truth and honesty with self and others.*
2. *Fairness, integrity, and justice.*
3. *Respect, courtesy, and human worth.*
4. *Community service.*
5. *Pursuant to RSA 186:13, the rights and responsibilities of citizenship.*
- ~~6.~~ Each individual has dignity and worth
- ~~7.~~ A free society requires respect for persons, property, and principles, and for self.
- ~~8.~~ Each individual has a right to learn and freedom to achieve.
- ~~9.~~ Each individual, regardless of *age, gender, gender identity and expression, including a transgender identity, race, creed, color, religion, marital status, sexual orientation, national ethnic origin, economic status, disability, veteran status, genetics, retaliation; and any other characteristic protected under applicable federal or state law* ~~race, creed, color, sex, ethnic background, or economic status~~, has the right to equal opportunity.
- ~~5.~~~~10.~~ Each individual has the right to personal liberties.
- ~~6.~~~~11.~~ Each individual is responsible for his/her own actions, and should exercise self-discipline where and when appropriate.
- ~~7.~~~~12.~~ Each individual has a responsibility to the group as well as to the total society.
- ~~8.~~~~13.~~ A democratic government is established by majority vote.
- ~~9.~~~~14.~~ Democratic societies are based on law.
- ~~10.~~~~15.~~ Problems are solved through reason and orderly processes.
- ~~11.~~~~16.~~ An individual should be tolerant of another's beliefs and should have freedom to express his/her own.
- ~~12.~~~~17.~~ Each individual has the right to work, to pursue an occupation, and to gain satisfaction from personal efforts.

Teaching in the area of character and citizenship will take place throughout the K-12 program.

NOTE: Updated to incorporate the current list of principles from ED 306:04(i)

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Legal Reference:

NH Code of Administrative Rules, Section Ed. 306:04(a)(5)

NH Code of Administrative Rules, Section Ed. 306:04(I)

[RSA 186:13 Appeals and Appropriations](#)

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<p>Adopted: 06-16-83 Reaffirmed: 05-02-91 Revised: 02-24-05 Revised:</p>	<p>Page 1 of 1</p>

FLAG DISPLAYS PATRIOTIC EXERCISES

In accordance with federal law, the District shall offer an education program(s) each year on Constitution Day and Citizenship Day to commemorate the September 17, 1787 signing of the United States Constitution and recognize all who, by coming of age or by naturalization, have become citizens. The Superintendent or his/her designee shall establish administrative guidelines ensuring that the District observes Constitution Day and Citizenship Day properly and in a manner befitting the importance of the event.

During the weeks of Memorial Day and Veterans Day, the District will devote time for exercises of a patriotic nature, which may include a discussion of the words, meaning, and history of the Pledge of Allegiance and the Star Spangled Banner.

New Hampshire observes General John Stark day on the second Monday in April. Schools in the District shall commemorate the day with appropriate educational activities.

***NHSBA note, September 2017:** House Bill 91, Laws of 2017, Chapter 8, changes the date of General John Stark Day to the second Monday in April. That statute encourages schools to commemorate the day with appropriate educational activities. The policy is further updated to reflect a change to federal law which added "Citizenship Day" to the September 17th observation of Constitution Day.*

***NHSBA note, September 2016:** Amendments to this Sample Policy are necessary due to the passage of HB 1300, which amends RSA 189:18. These legislative amendments require School Districts to engage in certain patriotic exercises. This Sample Policy remains categorized as "Recommended".*

Legal References:

- RSA 4:13-I, General John Stark Day*
- RSA 189:18, Patriotic Exercises*
- 36 U.S.C. § 106, Constitution Day and Citizenship Day*
- Section 111 of Division J of Public Law 108-447 (2004)*

~~The United States and New Hampshire state flags shall be flown during school hours each school day and on election days when the school may be closed to pupils. The flags shall be handled with proper respect at all times.~~

Appendix IMDA-R
See IMDA-R