

TIMBERLANE REGIONAL SCHOOL BOARD

ATKINSON, DANVILLE, PLAISTOW, SANDOWN

THURSDAY, JUNE 7, 2018

Regular Meeting - 7:30PM

Superintendent's Office
30 Greenough Road , Plaistow, NH
Susan Sherman, Chairman
Kelly Ward, Vice Chairman

Dr. Earl Metzler, II, Superintendent
Dr. Roxanne Wilson, Asst. Superintendent

AGENDA - REVISED

1. **7:30 PM** Call to Order – Chair
2. Roll Call – Clerk
3. Pledge of Allegiance
4. Approval of Minutes
 - a. May 17th meeting (1 set)
5. Student Representative
6. Delegates and Individuals
7. Current Business
 - a. **7:35PM** Eagle Scout Project* – ACTION (10 minutes)
 - b. **7:45PM** Donations* – ACTION (10 minutes)
 - c. **7:55PM** Policies (Second Read) – ACTION (15 minutes)
 - d. **8:10PM** Tuition Rates for 2018-19 – ACTION (10 minutes)
 - e. **8:20PM** Summer Hours – ACTION (10 minutes)
 - f. **8:30PM** 2018-19 Budget – INFORMATIONAL (15 minutes)
 - g. **8:45PM** Projected End of Year Financials/Project List – ACTION (30 minutes)
 - h. **9:15PM** Summer Hiring Process – ACTION (10 minutes)
 - i. **9:25PM** School Board Evaluation Results – INFORMATIONAL (15 minutes)
 - j. **9:40PM** School Board Goals Work Session – INFORMATIONAL (5 minutes)
8. **9:45PM** Administrator's Report
9. **9:50PM** Personnel Report
10. **9:55PM** Committee Reports
11. **10:00PM** Reports of the School Board
12. Correspondence Folder
13. Vendor and Payroll Registers
14. **10:05PM** Other Business
15. Non-public (if needed and if time permits)
16. Future Dates

DATE	MEETING TYPE	LOCATION	TIME
TBD	Goals Development Work Session	TBD	TBD
TBD	NHSBA Training Sessions (2)	TBD	TBD
June 21	Regular Board Meeting	SAU	7:30PM

The MISSION of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.

ADMINISTRATOR'S REPORT

Administrator's Report for June 7, 2018 School Board Meeting

1-3. OPEN MEETING *Self-explanatory.*

4. APPROVAL OF MINUTES *(May 17th meeting – 1 set)*

5-6. STUDENT REP AND DELEGATES AND INDIVIDUALS

7. CURRENT BUSINESS

a. Eagle Scout Project – ACTION

Eagle Scout Charlie Guischart proposes the installation of several plants at Atkinson Academy to serve as an outdoor classroom barrier (approximate cost of \$700). This project has been approved by Principal Dayotis, Tom Geary and SLT. (See policy KCD)

b. Donations – ACTION

Angelo Fantasia to present a \$4,600 donation from the football boosters to purchase an end zone camera package. He is also requesting approval for a two year sign-sponsorship program for the boosters. Scott Straine to present a \$600 donation to the TRHS Dance Team from the Atkinson Lions Club for their assistance at the Lion's Club breakfast. (See policy KCD)

c. Policies – ACTION

Second read of policies BG, BGA, BGB, BGC, IHCA and IMG.

d. Tuition Rates for 2018-19 – ACTION

Geoff Dowd to present 2018-19 tuition rates for board approval. (See policy JFAB)

e. Summer Hours – ACTION

Dr. Metzler is seeking approval to establish a 4-day work week during the summer months for Timberlane buildings. This practice has been used in the past as a cost-savings and projects efficiency measure. The SAU Board approved a 4-day summer work week for the central office.

f. 2018-19 Budget – INFORMATIONAL

Geoff Dowd to present 2018-19 budget updates. This will be a standing agenda item until the 2018-19 budget is finalized by the school board for July 1st.

g. Projected End of Year Financials/Projects List – ACTION

Geoff Dowd to present projected year end numbers and Tom Geary to present projects list.

h. Summer Hiring Process – ACTION

From June 15, through September 1, any three members of the School Board, in the absence of a quorum of the full Board, be empowered to act on personnel matters as presented before them during the summer months when the Board is not meeting and to bring recommendations forward to the Board for approval at subsequent Board meetings; and that valid contracts would be issued upon the recommendation of any three members; and that the Chair be authorized to sign them or, in his/her absence, his/her designee. The board may also opt, by majority vote, to authorize any one board member to make recommendation in lieu of the three board members provision for hiring professional staff during the summer months while the board is not in session. (See policy GCF)

i. School Board Evaluation Results – INFORMATIONAL

The board to review results of the board's self-evaluation and the 360 evaluation conducted by district administrators. The results are to be used to inform the board on drafting goals for the 2018-19 school year.

j. School Board Goals Work Session – INFORMATIONAL

Madam Chair to announce results of member availability and set meeting dates for a school board work session and training sessions.

6. **ADMINISTRATOR'S REPORT** – Dr. Metzler to present
 - a. Update on School Activities
7. **PERSONNEL REPORT** – Dr. Metzler to present
8. **COMMITTEE REPORTS** – Committee Chairs to update board on current initiatives.
9. **REPORTS OF THE SCHOOL BOARD** – Individual members to report on district matters.
10. **CORRESPONDENCE** – All correspondence now forwarded to board members as it comes in.
11. **VENDOR AND PAYROLL REGISTERS** – please be sure to review and sign vendor and payroll registers.
12. **OTHER BUSINESS** – Board members to provide agenda items for future meeting consideration. Preference is to provide these items directly to the School Board Chair in advance of the meeting.
13. **NON-PUBLIC** – If needed and if time permits.
14. **FUTURE DATES** – As indicated.

UPCOMING REGULAR MEETING AGENDAS

*This information is provided for informational purposes only. Agenda items are subject to change.
The official agenda will be distributed one week prior to its scheduled meeting.*

June 21, 2018	
Policies (first read)	
Federal Funding Authorization	
Suspension Authorization	
End of Year Financials	
Compliance & Improvement Monitoring	<i>SPED Report</i>
District Facilities Report/Summer Projects	
Finalize School Board Goals	
Extended Learning Schedule Midyear Review	
Internal Controls Bids	
TTA Survey Presentation	<i>(Early on agenda)</i>
Auditor's Report	<i>Plodzik and Sanderson to present</i>

Back Burner List	
Auditors to Bid	
TTA/TSSU Updates	
NESDEC SPED Report	
Police Presence at Board Meetings	
RTK Request Procedure	
Instructional Tools/Assessment Reporting	<i>Throughout the year</i>

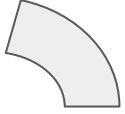
Atkinson Academy Outdoor Classroom Barrier

By: Charlie Guischar

Problem and Solution

- The circle of granite benches outside the old portion of Atkinson Academy is used as an outdoor classroom. This is visible from the road.
- Students can be distracted by traffic passing by.
- To fix this issue and make the outdoor classroom a viable spot for educational activities, a natural barrier of perennial bushes will be placed between the road and the classroom.

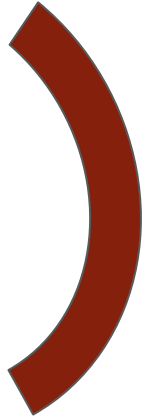
Outline



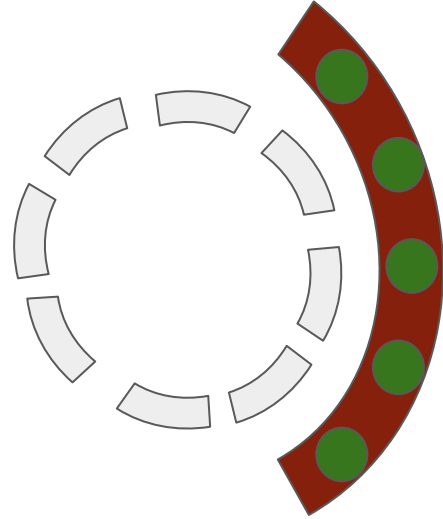
Bench



Bush



Mulched area



Road

Location

Atkinson Academy



Costs and Funding

Bushes - 5 bushes costing about \$70 each coming to about \$350

Mulch - $\frac{2}{3}$ cubic yard of mulch costing about \$30

Funding - The school will pay nothing and it will be covered by donations from various donors

Timeline

I plan to complete this within the next month or two, as soon as I have my project approved by the Eagle Board.

Timberlane Regional School District	Policy Code: KCD
Adopted: 10-16-08 Reaffirmed: 10-06-16 Revised: 04-19-18	Page 1 of 2

PUBLIC GIFTS AND DONATIONS

Gifts from organizations, community groups and/or individuals, which will benefit the District, shall be encouraged. A gift shall be defined as money, real or personal property and personal services provided without consideration.

Individuals or groups contemplating presenting a gift to a school or the district shall be encouraged to discuss in advance with the Building Principal or the Superintendent or Superintendent’s designee what gifts are appropriate and needed.

The Board reserves the right to refuse any gift that does not contribute to the achievement of the district’s goals, or in which the ownership of the gift would tend to deplete the resources of the district. In determining whether a gift will be accepted, consideration shall be given to district policies, school district goals and objectives (with particular emphasis on the goal of providing equal educational opportunities to all students) and adherence to basic principles outlined in the regulation that accompanies this policy.

The Superintendent or Superintendent’s designee may accept gifts in the amount of \$500 or less. Gifts in excess of \$500 may only be accepted by the Board. Additionally, pursuant to RSA 198:20-b, gifts in the amount of \$5000 or more shall require the Board to hold a public hearing regarding any action to be taken with the gift. For gifts of less than \$5000, the Board will post notice of the gift in the agenda of the next regularly scheduled Board meeting and will include notice in the minutes of the meeting in which the gift is discussed. The acceptance of all gifts will be made in public session.

Any gift accepted shall become the property of the district, may not be returned without the approval of the Board, and is subject to the same controls and regulations as are other properties of the district. The Board shall be responsible for the maintenance of any gift it accepts.

At the time of acceptance of the gift, there will be a definite understanding with regard to the use of the gift, including whether it is intended for the use of one particular school or all schools in the district. The Board will make every effort to honor the intent of the donor in its use of the gift, but reserves the right to utilize any gift it accepts in the best interest of the educational program of the district. In no case shall acceptance of a gift be considered to be an endorsement by the Board of a commercial product or business enterprise or institution of learning.

It is the responsibility of the Superintendent or Superintendent’s designee to process the appropriate forms to update inventory and to notify the donor of acceptance or rejection of a gift.

Voluntary contributions by District employees of supplies or other minor items of personal property to be used in classrooms or school programs with an aggregate value over the school year of less than \$250 are permitted without further approval or documentation.

Timberlane Regional School District	Policy Code: KCD
Adopted: 10-16-08 Reaffirmed: 10-06-16 Revised: 04-19-18	Page 2 of 2

Receipt of voluntary contributions being made by District employees with a value of \$250 or more must be approved as required in this policy for gifts from individuals not employed by the District.

Active solicitation of gifts to be received by the District, including by any school, classroom, or program in the District, including soliciting gifts through online crowd funding web sites must be approved in advance by the Superintendent or Superintendent’s designee where the value of the gift sought is less than \$500 and by the Board where the value of the gift sought is \$500 or greater.

End Zone Camera

ENDZONE VIDEO SYSTEMS

A solid red horizontal bar at the bottom of the page.

EVS TELESCOPING TOWER



Purpose

Keeping up with best practices –

- An Endzone Video Systems endzone camera package combined with HUDL Sideline allows coaches to teach athletes using multiple angles during games.
 - An end zone camera allows coaches and athletes to view multiple angles during film study.
 - Often times one angle misses key teaching points
 - End zone cameras enable athletes to create a more comprehensive recruiting video to be sent to college coaches.
-
- <https://www.youtube.com/watch?v=1l6g6zg0ik>

Endzone Video Systems
 4345 Mixville Rd
 Sealy, TX 77474-7446
 Ph:(979)627-7300
 endzonevideo@gmail.com
 http://www.endzonevideo.com



QUOTE

ADDRESS

Timberlane Regional H.S.

QUOTE # 13754

DATE 04/13/2018

PRODUCT DESCRIPTION	QTY	UNIT PRICE	AMOUNT
EVS25 2016 25 Foot Winch Tower EVS 7 Inch Monitor with Adapter 8 Hour Monitor Battery Charger for Monitor Battery Custom Data AV Cable with Adapter Remote Handle EVS Tilt Reel Small Electronics Hard Case	1	4,200.00	4,200.00
HDR-CX455 Sony HD Camcorder	1	450.00	450.00
7-NP-FV70 Sony Extended Life Battery	1	119.00	119.00
EVS-RG RAIN PROTECTION GEAR	1	175.00	175.00
DISCOUNT DISCOUNT Free Rain Gear	1	-175.00	-175.00
DISCOUNT DISCOUNT	1	-200.00	-200.00

Please feel free to call anytime if you have questions or concerns about this estimate. Thank you.

TOTAL

\$4,569.00

Accepted By

Accepted Date

TIMBERLANE POLICY COMMITTEE

RECOMMENDATIONS TO THE SCHOOL BOARD

S E C O N D R E A D

- 1 BG BOARD POLICY PROCESS**
(Reviewed by PC with recommendation to reaffirm.)
- 2 BGA POLICY DEVELOPMENT SYSTEM**
(Reviewed by PC with recommendation to reaffirm.)
- 3 BGB POLICY ADOPTION**
(Reviewed by PC with recommendation to reaffirm.)
- 4 BGC POLICY REVIEW AND EVALUATION**
(Reviewed by PC with recommendation to reaffirm.)
- 5 IHCA SUMMER LEARNING** (Policy was remanded to C&A for clarification and then to Policy. PC recommends striking a sentence to improve clarification of expectations. SLT has also updated the accompanying procedure.)
- 6 IMG ANIMALS IN SCHOOLS** (Policy updated to include staff consideration regarding allergies and the need for building principal approval.)

<p>Timberlane Regional School Board</p>	<p>Policy Code: BG</p>
<p>Adopted: 04-21-83 Revised: 11-01-90 Revised: 12-16-10 Reaffirmed:</p>	<p>Page 1 of 1</p>

BOARD POLICY PROCESS

It is the intent of the School Board to develop policies and put them in writing so that they may serve as guidelines and goals for the successful and efficient functioning of our public schools.

The Board considers policy development its chief function, along with providing the resources such as personnel, buildings, materials, and equipment for the successful implementation and evaluation of its policies.

Policies are principles adopted by the School Board to chart a course of action. They tell what is wanted; they may include why and how much. Policies should be broad enough to indicate a line of action to be followed by the administration in meeting a number of problems; narrow enough to give clear guidance. Policies are guides for action by the administration, who then sets the rules and regulations to provide specific directions to school district personnel.

It is the Board’s intention that its policies serve as sources of information and guidance for all people who are interested in, or connected with, the public schools.

Changes in needs, conditions, purposes, and objectives will require revisions, deletions, and additions to the policies of present and future boards. The Board will welcome suggestions for ongoing policy development from citizens, students, and staff in the District.

Action on such proposals, whatever their source, is taken finally by the Board after receiving the recommendation of the Superintendent. The Superintendent bases his/her recommendations upon the outcomes of study and upon the judgment of the professional staff and appropriate study committees. The Superintendent shall seek counsel of the School Attorney when there may be a question of legality or proper legal procedure in the development of a proposed School Board policy.

Timberlane Regional School Board	Policy Code: BGA
Adopted: 04-21-83 Reaffirmed: 11- 01-90 Revised: 12-03-98 Revised: 09-20-01 Revised: 11-19-09 Reaffirmed:	Page 1 of 1

POLICY DEVELOPMENT SYSTEM

The Board endorses, for use in this district, the policy development, codification, and dissemination system of the New Hampshire School Boards Association and the National School Board Association.

This system, while it may be modified to meet local needs, is to serve as a general guideline for such tasks as policy research, the drafting of preliminary policy proposals, reviewing policy drafts with concerned groups, presenting new and revised policies to the Board for consideration and action, policy dissemination, policy evaluation, and the maintenance of a continuous and easy-to-use policy manual.

System Maintenance

A member of the Timberlane staff is to be designated and delegated by the Superintendent with the responsibility to maintain the Board’s policy reference files, to draft policy proposals as instructed by the Policy Committee, Board and/or Superintendent, to maintain the Board policy manual, and to serve as liaison between the Board, the New Hampshire School Boards Association, State Board of Education, and other sources of policy research information.

<p>Timberlane Regional School Board</p>	<p>Policy Code: BGB</p>
<p>Adopted: 03-03-83 Revised: 09-17-92 Revised: 11-19-09 Reaffirmed:</p>	<p>Page 1 of 1</p>

POLICY ADOPTION

Except for policy actions to be taken on emergency measures, the adoption of Board policies should follow this sequence which will take place at least at two regular or special meetings of the Board:

1. Reviewed by the Policy Committee
2. Announcement and publication of proposed new or revised policies as an item of information and posted on line.
3. Opportunity offered to concerned groups or individuals to react to policy proposals.
4. Discussion and final action by the Board on policy proposals.

The final vote to adopt or not to adopt should follow by at least two weeks from the meeting at which policy proposals are first placed on the agenda.

1. Prior to enactment, all policy proposals shall be titled and coded as appropriate to subject and in conformance with the codification system used in the Board policy manual.
2. Insofar as possible, each policy statement shall be limited to one subject.
3. Policies and amendments adopted by the Board shall be attached to and made a part of the minutes of the meeting at which they are adopted and shall also be included in the policy manual of the district.
4. Policies and amendments to policies shall be effective immediately upon adoption unless a specific effective date is provided in the adopted resolution.

Emergency Procedure

On matters of unusual urgency, the Board may waive the two-week limitation and take immediate action to adopt new, revise or waive existing policies with a 2/3 majority of those voting. When such immediate action is necessary, the Superintendent shall inform concerned groups or individuals about the reasons for this necessity.

Annual Reaffirmation of Policies - Refer to BGC

Law, Philosophy and Enforcement

The Board will make every effort to ensure that its policies conform to the higher supremacy of state and federal laws, including the provisions of State and U.S. Constitutions. Questions concerning the legality of any policy should be addressed to the office of the Superintendent. Further, while it is not feasible to reiterate the principles of the Board-adopted Educational Philosophy into the language of each and every policy statement, it is to be assumed that the spirit of this document will prevail in the implementation of all policies. Finally, the Board expects compliance with its formally - adopted policies. Failure to comply will be considered cause for disciplinary action.

Timberlane Regional School Board	Policy Code: BGC
Adopted: 03-03-83 Reaffirmed: 11-01-90 Revised: 11-19-09 Reaffirmed:	Page 1 of 1

POLICY REVIEW AND EVALUATION

In an effort to keep its written policies up-to-date so that they may be used consistently as a basis for Board action and administrative decision, the Board will review its policies on a continuing basis.

The Board will evaluate how the policies have been executed by the school staff and weigh the results. It will rely on the school staff, students, and the community for providing evidence of the effect of the policies which it has adopted.

The Superintendent is given the continuing commission of calling to the Board's attention all policies that are out of date or appear to need revision for other reasons.

The Board directs the Superintendent to recall all policy and regulation manuals, on a five-year cycle or as needed, for purposes of administrative updating and Board review.

<p>Timberlane Regional School District</p>	<p>Policy Code: IHCA</p>
<p>Adopted: 07-21-99 Revised: 04-03-08 Revised: 05-02-13 Revised: 12-19-13 Revised:</p>	<p>Page 1 of 1</p>

SUMMER LEARNING

The Board recognizes that student learning is an ongoing process and that it is important for students to engage in learning activities even when not attending school. Students will be expected to complete summer activities that support student learning. ~~For students who have completed 8th grade and beyond there will be required summer work.~~

Students may take credit bearing courses, either at the high school or in an alternative setting, as defined by Policy IMBC – Alternative Credit Options for High School Graduation. These credits will carry the same value as those earned during the school year. Students who intend to complete course work for credit must obtain prior approval from the high school building principal or designee.

Legal Reference:
NH Code of Administrative Rules Section Ed. 306:141(a)(7), Summer Activities That Support Student Learning

<p>Timberlane Regional School District</p>	<p>Policy Code: IMG</p>
<p>Adopted: 07-23-99 Revised: 02-24-05 Revised:</p>	<p>Page 1 of 2</p>

ANIMALS IN SCHOOL

The Board recognizes that under the proper conditions, animals can be an effective teaching aid. *Principals must approve all requests to bring animals to school.* In order to protect both children and animals, the following guidelines are adopted for use in all schools *in the district and classrooms.*

1. The bringing of animals into the classroom must not violate city/state/federal ordinances.
2. The only animals *and animal products (e.g., owl feces for dissection)* allowed in a classroom must be for a specific and appropriate educational purpose and shall be allowed for the amount of time necessary to achieve the educational goal.
3. *Precautions should be taken to minimize transmission of all diseases and injuries (e.g., Salmonella, rabies, ringworm, bites, scratches, etc.)*
- 3.4. All animals must be in good physical condition and vaccinated against transmittable diseases. Dogs, cats, ferrets will require proof of original and booster rabies vaccination.
- 4.5. Special consideration should be given to the effect of furred and feathered animals on allergic children *and staff* before bringing the animals into the classroom.
- 5.6. The teacher will be responsible for the proper control of animals brought to school for instructional purposes, including the effective protection of children when animals are in the school. This will include keeping the animal in an appropriate cage or container and handling fecal material in a sanitary manner.
- 6.7. No animals are to be allowed to run freely in the classrooms, food areas or activity areas.
- 7.8. All fecal material must be cleaned from the cage of any mammal or rodent on an as needed basis (at a minimum of one time per week) and appropriate sanitizer used. Reptiles, fish and insects must be cared for in a manner to minimize odor and maintain health. Persons cleaning cages must wear gloves, masks and glasses or goggles.

It will be the responsibility of the teacher to provide for a plan of care for the classroom housed animals in the event of an emergency school closing which might cause disruption of the routine care of the animals. In each school where these animals are housed, there should be a plan whereby the staff member who visits the school daily during the emergency closing will be aware of the animals' presence and see to their care. If no staff member visits the school daily in such circumstances, the teacher is responsible for the daily care of the animals.

<p>Timberlane Regional School District</p>	<p>Policy Code: IMG</p>
<p>Adopted: 07-23-99 Revised: 02-24-05 Revised:</p>	<p>Page 2 of 2</p>

Teachers must be contacted prior to having animals in their classrooms. No animal shall be at school unless the teacher involved is familiar with the appropriate care, feeding and handling of that animal and of any potential dangers caused by that animal. Many different diseases and afflictions may be transmitted by animal hair, dander, bites and fecal material. It shall be the responsibility of the teacher to become familiar with each animal as it relates to the well being of the individual students in the particular classroom.

The principal ~~shall be advised or~~ *must approve of* any animals to be housed in the classroom. At the principal’s discretion, permission to keep the animal may be denied based on such things as:

1. the purpose for the animal’s presence;
2. the ability of the teacher to control the animal;
3. the past practice in the classroom; and
4. any allergic reaction of the children ~~and staff in the classroom or school when making the decision.~~

Unauthorized Animals on School Grounds

Unauthorized Animals are not allowed in school buildings or on school grounds. Children and staff will be instructed to keep their own animals off school grounds. The appropriate town official will be called and requested to impound all animals taken into custody by school personnel.

The Superintendent shall develop procedures stating which animals are unauthorized as well as proper handling and caging procedures of animals in buildings or on school grounds.

NOTE: Updated to include staff consideration regarding allergies and to align with current NHSBA language.

Memo

To: Dr. Metzler
From: Geoffrey Dowd, Business Administrator
CC:
Date: June 7, 2018
Re: Timberlane Tuition Rates



Listed below are the 2018-19 tuition rates. Please have the Board review and approve these rates at their next meeting.

I have calculated the following rates:

Kindergarten	\$ 8,600
Elementary	\$ 17,200
Middle School	\$ 17,000
High School	\$ 17,000
Special Education*	\$ 34,300

Previous Tuition Rates

	<u>2017-18</u>	<u>2016-17</u>	<u>2015-16</u>
Kindergarten	\$ 8,300	\$ 8,200	\$ 7,800
Elementary	\$ 16,700	\$ 16,500	\$ 15,600
Middle School	\$ 16,500	\$ 15,700	\$ 15,300
High School	\$ 16,300	\$ 15,100	\$ 14,800
Special Education*	\$ 33,000	\$ 31,600	\$ 30,500

* Special Education rate does not include costs associated with specialized services, specialized transportation, or one-to-one assistance.

Timberlane Regional School District	Policy Code: JFAB
Adopted: 05-21-87 Reaffirmed: 06-06-91 Revised: 05-02-96, 02-24-05 11-03-05, 02-16-07, 06-04-09, 10-21-10, 06-05-14	Page 1 of 3

ADMISSION OF TUITION AND NON-RESIDENT STUDENTS

I. Residency

Residency for the purpose of enrollment in the Timberlane Regional School District (hereafter referred to as the District) shall be defined by RSA 193:12. Any student who meets the RSA 193:12 definition of legal resident of this District is entitled to attend school in this District. A student who is not a legal resident of the District may attend school in the District only with the consent of the Superintendent. Disputes regarding residency shall be determined by the relevant laws in effect at the time.

II. Admission of Non-Resident Students

Individual non-resident students may be considered for admission to the District and only under the following conditions:

1. A resident student who moves from the District during the school year may continue as a non-resident student through the end of the school year. The District of Residence must agree to pay the tuition rate (as calculated in Section III), prorated for the time that they are not legal residents of the District. However, if the resident student moves from the District after March 31, the tuition will be waived.
2. Students from other countries, who are the guests of District residents and participating in a federally recognized education exchange program, may be admitted if space is available. Admitted students will not be charged tuition.
3. Students from other countries not participating in federally recognized education exchange program may be admitted if space is available. Admitted students shall be charged full tuition. The Timberlane Regional School District will follow Homeland Security guidelines of the federal government standards with regard to all foreign exchange students. Students must meet all of the required standards of the State of New Hampshire and the federal government in order to be accepted into the school district. ESOL instruction shall be the responsibility of the parent or guardian.
4. Children of non-resident parents, who will be moving into the District during the school year, may be admitted prior to actual establishment of residency, provided a written request and verification of the anticipated date of residency are submitted to and approved by the Superintendent. There must also be an agreement between the District and the student's school district of residence and/or parents or legal guardian regarding payment of tuition (as calculated in Section III), prorated, and special education costs for the period of time that the student is not a resident of the District. Such request shall be supported by appropriate documentation such as a bona fide lease or purchase and sales agreement, properly executed. If the lease or purchase and sales agreement indicate that residency will be established within 60

<p>Timberlane Regional School District</p>	<p>Policy Code: JFAB</p>
<p>Adopted: 05-21-87 Reaffirmed: 06-06-91 Revised: 05-02-96, 02-24-05 11-03-05, 02-16-07, 06-04-09, 10-21-10, 06-05-14</p>	<p>Page 2 of 3</p>

school days of the date the student is enrolled, the need for an agreement with District of Residence will be waived. Tuition will also be waived for the 60 days.

5. A student who has been identified homeless by the District Homeless Liaison shall be allowed to attend a District school pursuant to Policy JFABD (Admission of Homeless Students).
6. Children of non-resident faculty and staff members, who are employed for at least 181 days annually, may be accepted on a space-available basis with a reduction in tuition of \$10,000. Applications may be made in writing to the Superintendent of Schools; the date of receipt of the application will determine eligibility in instances where space is restricted.

In the above six circumstances, admission may be denied to any non-resident student who has been suspended or expelled, or involved in suspension or expulsion proceedings, in another district or whose behavior while a student in the District has had, in the sole judgment of the Superintendent, a negative impact on the resident students of the District. The decision to admit each non-resident student shall be made annually by the Superintendent and the decision of the Superintendent shall be final.

III. Tuition of Non-Resident Students

The tuition rate, will be approved by the School Board. A signed tuition confirmation letter, approved by the Superintendent, shall be on file in the SAU 55 office prior to attendance. Tuition, where applicable, shall be prepaid in monthly or quarterly payments, or if appropriate, through payroll deduction. Tuition shall not be reimbursed if the student leaves the District, voluntarily or involuntarily, during the period for which payment has already been made. Failure to pay tuition as due shall be grounds for revoking the admission of non-resident tuition students. Section IV below outlines limited special circumstances under which tuition may be waived.

IV. Responsibility for Services not Included in the Calculation of Tuition Rate

The District will not provide transportation to any non-resident student. NH State Law guides the District's view of the responsibility for the provisions of special education services as provided in RSA 186-C. The District's decision on whether to enroll a non-resident student will not be based, in whole or in part, on whether that student is a student with a disability, as defined by applicable state or federal law. Section V and VI below outline limited special circumstances under which this Section IV requirement for an agreement with the district of residence may be waived.

V. Tuition Agreements with other School Districts

The District may enter into one or more agreements with other school districts or agencies for the admission of non-resident students with payment of tuition by the sending district

<p>Timberlane Regional School District</p>	<p>Policy Code: JFAB</p>
<p>Adopted: 05-21-87 Reaffirmed: 06-06-91 Revised: 05-02-96, 02-24-05 11-03-05, 02-16-07, 06-04-09, 10-21-10, 06-05-14</p>	<p>Page 3 of 3</p>

or agency. The admission of such students under these circumstances shall be governed by the terms of said agreements.

VI. Other Situations

Families who are enrolled as non-resident students at the time of the adoption of this policy will be “grandfathered” and allowed to continue attendance until they have completed their education in this District. However, the Superintendent may discontinue a student’s attendance based upon the existence of disciplinary issues.

It is not possible to anticipate all situations that may arise, thus, notwithstanding any provisions of this policy, the Timberlane Regional School District reserves the right to charge tuition or to deny admission to any non-resident student. The Timberlane Regional School District also reserves the right to admit non-resident students and waive tuition in situations not discussed in this policy.

Legal References:

- RSA 193:12 Legal Residence Required*
- RSA 186-C:7 Individual Education Plans*
- RSA 186-C:13 Liability for Expenses*
- Individuals with Disabilities Education Act*
- Section 504 of the Rehabilitation Act of 1973*
- Americans with Disabilities Act*

TRSD 2018-19 Facility Projects

Proj Code	Location	Project	Estimated Cost	CIP ID	Class	Acct	FY	Notes
F9S001	TRMS	Roof -Section P (Design)	\$ 15,000.00	FACB-0059	CIP	4600	FY19	
F96201	TRPAC	Replace Outside Wall Siding (Design)	\$ 45,000.00	FACB-0016	CIP	4600	FY19	
F90201	ATK	Roof Replacement (Design)	\$ 15,000.00	FACB-0058	CIP	4600	FY19	
F91101	SAN CEN	Signage	\$ 10,000.00	FACS-0018	CIP	4200	FY19	
F96001	TRHS	Replace Courtyard Window Wall System (Design)	\$ 15,000.00	FACB-0006	CIP	4600	FY19	
F96001	TRHS	(2) Science Lab Updates	\$ 66,000.00	FACB-0060	CIP	4600	FY19	
F9S002	TRMS	Locker Replacement 1500 Wing Phase 4	\$ 28,000.00	FACB-0018	CIP	4600	FY18	
F96002	TRHS	Pave Walkway (from rear gym to stadium entrance)	\$ 9,200.00		Safety	4200	FY18	
F96003	TRHS	Main Entrance Security Improvements	\$ 17,000.00		Safety	4600	FY19	*Revenue Offset
F9S003	TRMS	Main Entrance Security Improvements	\$ 13,000.00		Safety	4600	FY19	*Revenue Offset
F90202	ATK	Main Entrance Security Improvements	\$ 9,000.00		Safety	4600	FY19	*Revenue Offset
F91001	DAN	Main Entrance Security Improvements	\$ 9,000.00		Safety	4600	FY19	*Revenue Offset
F90801	POL	Asbestos Containing Material Removal from Basement	\$ 12,000.00		Safety	4600	FY18	AHERA
F90802	POL	Main entrance security improvements	\$ 11,000.00		Safety	4600	FY19	*Revenue Offset
F91201	SAN NO	Main Entrance Security Improvements	\$ 9,000.00		Safety	4600	FY19	*Revenue Offset
F91102	SAN CEN	Main Entrance Security Improvements	\$ 7,000.00		Safety	4600	FY19	*Revenue Offset
F96004	TRHS	Tree removal by garage	\$ 15,000.00		Safety	4200	FY19	
F9S004	TRMS	Access Control	\$ 4,500.00		Safety	4600	FY18	
F9S005	TRMS	ACM - Flooring, Cove base, Misc.	\$ 17,500.00		Safety	4600	FY18	AHERA
F91202	SAN NO	Install parking lot lighting	\$ 12,000.00		Safety	4200	FY19	Facility/Safety Com.
F96005	TRHS	Exterior Painting	\$ 18,500.00		Upgrade/LE	4600	FY18	
F96007	TRHS	Drain Field Repair	\$ 95,000.00		EOL	4200	*	
FY18 Total			\$ 89,700.00					
FY19 Total			\$ 268,000.00					
FY TBD			\$ 95,000.00					
Total			\$ 452,700.00					

Timberlane Regional School District	Policy Code: GCF
Adopted: 03-07-85 Revised: 04-04-91 Revised: 02-24-05 Revised: 11-06-14	Page 1 of 1

PROFESSIONAL STAFF HIRING

In accordance with RSA 189:39 and Item 1, *Powers and Duties of School Boards, Regulations of the State Board of Education*, the Superintendent is directed to present to the School Board, prior to, April 15, a listing of teacher nominations for re-employment for the coming year. The Board will act to elect teachers from the list of nominations without violating RSA 189:14 (a & b).

In hiring staff at other times during the year, the School Board shall consider and elect only those candidates nominated by the Superintendent of Schools. Should any candidate be rejected by the Board, it is the duty of the Superintendent to make another nomination. Appointments to the staff shall be made at a meeting of the School Board by a majority vote of the Board present and voting.

From June 15, through September 1, any three members of the School Board, in the absence of a quorum of the full Board, be empowered to act on personnel matters as presented before them during the summer months when the Board is not meeting and to bring recommendations forward to the Board for approval at subsequent Board meetings; and that valid contracts would be issued upon the recommendation of any three members; and that the Chair be authorized to sign them or, in his/her absence, his/her designee. The board may also opt, by majority vote, to authorize any one board member to make recommendation in lieu of the three board members provision for hiring professional staff during the summer months while the board is not in session.

Every professional employee must meet the certification requirements of the New Hampshire State Board of Education and have, or qualify for, within ninety (90) days or less, a valid certificate for the position he/she holds. It is the duty of the Superintendent of Schools to ascertain that every professional employee has, and continues to hold, a valid certificate from the State Board of Education. Cancellation of certification by the State Board of Education is sufficient reason for the dismissal of the employee.

Further, it is the policy of the Timberlane Regional School Board to both post and advertise all professional vacancies.

Legal References:

- RSA 189:39, How Chosen*
- RSA 189:14, Liability of District*
- RSA 189:14(a), Failure to be Renominated or Re-elected*
- RSA 189:14(b), Review by State Board*

Sent back to SLT by PC to align with policy GCNA. This policy is under review at the direction of the school board.

SCHOOL BOARD GOALS WORK SESSION

June 14, 2018

7pm

TRHS Library

The purpose of this work session is to develop school board goals for the 2018-19 school year with a final draft to be presented and adopted at the June 21st or August 23rd meeting.

SCHOOL BOARD TRAINING SESSION

June 19, 2018

7pm

SAU Board Room

NHSBA executive director, Atty. Barrett Christina to provide 90 minute training session on the Roles and Responsibilities of the School Board followed by an open Q&A session. Other training sessions may be scheduled as needed.

SCHOOL/DEPARTMENT REPORT TO THE TRSB – June 7, 2018

Atkinson Academy

- Atkinson Academy student, Natalie Copetta was chosen to read “What Memorial Day Means To Me” at the Monday, Memorial Day Service. Natalie is a fifth grade student, daughter of David and Susan Copetta. We are very proud of her.
- Tuesday, Mrs. Riley’s fifth grade traveled to Lexington and Concord to tour the area. They had studied about the Battles of Lexington and Concord and were amazed to actually see where the Battles took place.
- Thursday was our Enrichment Day. We continued our theme of kindness by being kind to our environment. Parents, along with staff presented several different activities such as cleaning up the various areas, planting of plants, spreading mulch, learning about the environment, organic gardening and two assemblies that focused on recycling. A great day was enjoyed by all.

Danville Elementary

- Students In grades 3-5 have completed the state testing. Testing in each grade was completed in three days. Students put forth their best effort. While most of the content is covered in classes, the presentation is different. It truly is a test where students show what they are able to generalize and apply learned skills.
- Danville Fifth grade students held their Cyber Safety Fair for all students. Students worked in conjunction with their technology teacher to create child friendly ways to share the importance of cyber safety. Last year, Learning.com, the company whose curriculum we use recognized our school for the work they had done to share the importance of Cyber Safety on their website.
- First graders hatched quail, Peking, and Backyard Variety eggs. The excitement in the room was contagious! The students were able to see most hatch. They learned patience as they awaited the arrival of their new friends!

Pollard School

- On Friday, May 18th Pollard School 4th grade participated in the much anticipated Rocket Day. Students build their own rockets beforehand as part of our science unit. Each 4th grader launches their rocket and tries to run to catch it before it lands.
- On Friday, June 1st, all Pollard students participated in our annual Field Day. Over 50 parent volunteers assisted Kim Silva, with the event. The weather was hot and muggy so everyone enjoyed the water stations.

Sandown North

- Our future executives! These students were on the top two winning teams in the elementary division of the Stock Market Game. They were invited to a luncheon and awards ceremony honoring their accomplishments at Fidelity Investments in Merrimack, NH. Sean Violette was asked to give a speech and he expressed that the Stock Market Game was an exciting way to learn about investing. He thanked SIFMA and Fidelity for sponsoring this activity. I want to thank Katie Bruce, our Enrichment teacher and Justin Melle, our Technology teacher, for facilitating and encouraging this learning.



- Our Girls on the Run had a car wash after school one day last week to raise money for St. Jude's Children's Hospital.....and they did! They raised \$1,000 from the car wash alone! They had lines for hours and as expected, they got a little wet! We commend them for their perseverance with GOTR and certainly with this event.
- When we won the Blue Ribbon in 2011, we decided to create a school flag. A replica of that flag is taken on trips by our students and they share pictures of themselves with the flag at a Monday Morning Meeting. During April vacation, our flag travelled to Boston, Niagara Falls, London, Florida, New York, Maine, Bridgewater State College, and South Carolina. We are on the move!
- Sandlots Sports Field hosted our fifth graders for their annual field day. Our students had a fabulous day. They played hard, all in the name of cooperation and fun. We thank Linda Meehan and Ed Mencis for not only allowing us to use the field for the day, but also for supplying the hot dogs and hamburgers for the cookout. Many parents volunteer to run the events and to cook and support our fifth graders. We are so appreciative.
- Speaking of appreciation, our PTA treated our staff, along with the staff of Central, to an "Appreciation Event" at Zorvino's. We enjoyed pizza, salad, and each other's company. The facility was decorated beautifully and the feeling was so warm. Lots of individuals and businesses contributed to make this a special happening for us all!

TLC@ Sandown Central

- Our student population is currently at 180 students in total, with 113 in Preschool and 67 in Kindergarten. We are currently enrolling for the fall of 2018 and have 93 pre-registered for Preschool and 67 pre-registered for Kindergarten.
- The students were entertained on May 30th and 31st by the wonderful performance of Steve Blunt. Students sang, clapped and danced around together with their class while reinforcing their literacy skills.
- On June 8 th, the Kindergarten students will hold their annual Kindergarten Celebration performance at the Performing Arts Centers (PAC) at 6 pm. Parents and families are welcome to attend and view students singing and performing. Be sure to bring tissues and a camera!
- On June 12th and 13th, Lindsay and Her "Puppet Pals" will be here to entertain all preschool and kindergarten students. Lindsay will be using puppetry to reinforce our literacy skills highlighted from the year through the arts.
- On June 14th, the Sandown Central Kindergarten students will be visiting Sandown North for move-up day. The students are very excited to go to North and view where they will spend their next school years. We are very very sad to see the students leave but happy they are growing up!

Middle School

- Currently in 6th grade social studies we are analyzing relationships of economic systems while exploring the Silk Road. Students are currently working on creating their own board games to showcase their knowledge of China's geography, imports and exports, supply and demand, and the challenges and solutions experienced along the Silk Road.
- Students are also working on MAD (make a difference) projects. The goal of this project is for students to define a problem, develop a solution and take an informed action.
- The 7th grade enjoyed a field trip at Great Island Common in New Castle, NH on June 6th. The students were exploring the rocky shore ecosystem and studying the way the habitat is affected by the changing tides. As part of their study, they learned about invasive species like the Asian shore crab and the green crab, as well as the

level of biodiversity in each of the intertidal zones. Overall it was a great trip and it brought to life some of the concepts we have been studying in class.

- The second half of the 8th grade students participated in the CU 4 Reality Financial Education Fair at the library of the Middle School. The Fair is the final event in Mrs. Mulhall's Consumer Education financial literacy unit. In class, the students had researched options for education and training to help them with in choosing a future career of their choice. At the Fair each student received a folder detailing his/her personal information, specifically his/her career choice and monthly net income. Students then circulated among booths to create a monthly spending plan. Students visited booths where they had to choose an apartment and pay rent, purchase a car, purchase insurance, pay utilities and much more. Students were also required to visit the "Wheel of Reality" where they had to manage an unexpected expense or windfall. At the end of the day, students learned what it takes to make ends meet from month to month and now have a better appreciation of the importance of budgeting, financial planning and making wise purchasing choices.



High School

- June 7 & 8 - Graduation rehearsal 9:00 am – 11:00 am
- June 7 - Senior Awards Night 6:00 pm PAC
- June 8 - Senior Picnic 11:00 am -1:00 pm HS Soccer field
- June 9 - Graduation Day 10:00 am HS Campus
- June 11- Volleyball Banquet 6:00 pm café
- June 12 - AP World information night 5:00pm-6:00pm room 600
- June 12 – Track Banquet 6:00pm café
- June 13 – TRSD Health and Wellness Fair 3:00pm – 5:30 pm café
- June 19 -22 - Underclassman finals 7:20 -10:30am
- June 22 – Last day of School
- Please give a shout out to Tom Geary and his grounds crew for the beautiful job they are doing to the HS grounds. The planting look beautiful and will look wonderful when the community gathers for graduation.