

TIMBERLANE REGIONAL SCHOOL BOARD

ATKINSON, DANVILLE, PLAISTOW, SANDOWN

THURSDAY, AUGUST 24, 2017

Regular Meeting - 7:30 PM

Dr. Earl Metzler, II, Superintendent
Dr. Roxanne Wilson, Asst. Superintendent

Superintendent's Office
30 Greenough Road , Plaistow, NH
Brian Boyle, Chairman
Dr. Kim Farah, Vice Chairman

AGENDA

1. **7:30 PM** Call to Order – Chair (10 minutes)
2. Roll Call – Clerk
3. Pledge of Allegiance
4. Approval of Minutes
 - a. August 10th public and nonpublic sessions
5. Delegates and Individuals
6. Current Business
 - a. **7:40PM** Summer Facilities Projects Update – INFORMATIONAL (15 minutes)
 - b. **7:55PM** MS/HS Master Schedule – INFORMATIONAL (15 minutes)
 - c. **8:10PM** Staffing Update – INFORMATIONAL (5 minutes)
 - d. **8:15PM** Year-end Budget/Fund Balance Retention – ACTION (30 minutes)
 - e. **8:45PM** CIP Projects Schedule – ACTION (30 minutes)
 - f. **9:15PM** Conflict of Interest – INFORMATIONAL (20 minutes)
7. **9:35PM** Administrator's Report
8. **9:40PM** Personnel Report
9. **9:45PM** Committee Reports
10. **9:50PM** Reports of the School Board
11. Correspondence Folder
12. Vendor and Payroll Registers
13. **9:55PM** Other Business
14. Non-public (if needed)
15. Future Dates

DATE	MEETING TYPE	LOCATION	TIME
September 7	Regular Board Meeting	SAU	7:30PM
September 21	Regular Board Meeting	SAU	7:30PM
October 5	Regular Board Meeting	SAU	7:30PM
October 19	Regular Board Meeting	SAU	7:30PM
November 2	Regular Board Meeting	SAU	7:30PM
November 16	Regular Board Meeting	SAU	7:30PM
November 21	Joint Budcom Meeting (tentative)	SAU	7:00PM
December 7	Regular Board Meeting	SAU	7:30PM
December 21	Regular Board Meeting	SAU	7:30PM

The MISSION of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.

ADMINISTRATOR'S REPORT

Administrator's Report for August 24, 2017 School Board Meeting

1-3. OPEN MEETING *Self-explanatory.*

4. APPROVAL OF MINUTES *(two sets – August 10th meeting)*

5. CURRENT BUSINESS

a. Summer Facilities Update – INFORMATIONAL

Rodney Mills to provide an update on the facilities projects undertaken over the summer. This report will include project status and costs.

b. MS/HS Master Schedule – INFORMATIONAL

These master schedules were requested as informational to assess course enrollment numbers.

c. Staffing Update – INFORMATIONAL

Christi Michaud to provide an update on staffing as it relates to summer hires and vacancies.

d. Year-end Budget/Fund Balance Retention – ACTION

2016-17 year-end budget numbers to be presented. Board members shall take action on the retention of any surplus. In 2013, the voters authorized, indefinitely until rescinded, the retention of year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment, for the purpose of having funds on hand to use as a revenue source for emergency expenditures and over-expenditures under RSA 32:11, or to be used as a revenue source to reduce the tax rate, all in accordance with RSA 198:4-b, II.

e. CIP Projects Schedule – ACTION

This item requires clarification and action in two parts: 1) approval of a flow chart that provides a vetting process for projects to be added to the CIP. This includes defining the roles of the CIP Committee and the Facilities Committee; and 2) clarifying the difference between maintenance projects and capital improvements projects (possibly initiating a dollar amount threshold for CIP inclusion).

f. Conflict of Interest – INFORMATIONAL

Discussion to be held on board member conflict of interest as it relates to district policies. See procedure BCA-R and policy BCB.

6. ADMINISTRATOR'S REPORT – Dr. Metzler to present

a. Update on School Activities – None at this time

7. PERSONNEL REPORT – Dr. Metzler to present

8. COMMITTEE REPORTS – Committee Chairs to update board on current initiatives.

9. REPORTS OF THE SCHOOL BOARD – Individual members to report on district matters.

10. CORRESPONDENCE – please be sure to review the correspondence folder.

11. VENDOR AND PAYROLL REGISTERS – please be sure to review and sign vendor and payroll registers.

12. OTHER BUSINESS

13. NON-PUBLIC

14. FUTURE DATES

October 5, 2007	
Secondary and Program Action Plans	
Transportation Update (tentative)	
Superintendent's Goals (tentative)	

Back Burner List	
Admin Org Chart	
Kindergarten Committee Report	
School Board Correspondence Process	
Achieve300 Usage	
Auditors to Bid	
Joint Meeting with BudCom	<i>November 21st (tentative)</i>
TTA/TSSU Updates	
December Meeting Schedule	<i>Possible reschedule of Dec 21st mtg</i>

4600-450

Location	Description	Budget	Estimated Cost	Actual Cost	Contractor	Status	Completion Date
DE	Replace parking lot lighting with LED	12000	12000	TBD	N/A - TRSD	WIP	1-Nov
HS	Replace courtyard windows & wall systems	134000	234000	TBD	TBD	DEFERRED	TBD
HS	Replace athletic wing pneumatic with DDC BMS control	27000	TBD	TBD	Control Technologies	DEFERRED	TBD
HS	Change lighting under canopy to LED	3000	2515	TBD	N/A - TRSD	WIP	15-Sep
HS	Door frame repairs & replacements	16186	16186	TBD	NESS	Complete	15-Aug
HS	Replace carpet interior main entrance	2500	1224	TBD	Institutional Interiors	WIP	26-Aug
HS	Interior/exterior painting project	45000	45000	TBD	CK Landmark	WIP	25-Aug
HS	Replace 4 MAU's w/ RTU's gas fired W/A/C	125000	86000	TBD	Uptack Plumbing	Complete	18-Aug
MS	Locker replacements 1200 wing	35000	43309	TBD	Shifler Equipment	WIP	9-Oct
MS	Enlarge meeting area off of the café	30000	30000	26600	Various Contractors	Complete	20-Aug
MS	Phase V exterior painting	14500	14500	14500	CK Landmark	Complete	10-Aug
MS	Paint all exterior doors	6000	6000	6000	CK Landmark	Complete	10-Aug
MS	Replacement door and hardware rms 1405 & 1406	13500	13500	13500	NESS	Complete	15-Aug
PS	Upgrade Bldg. Mgt. Sys. To internet based system	25000	TBD	TBD	Control Technologies	WIP	20-Oct
PS	Remove & replace 10 recirculation pumps with 2 VFD controlled pumps	35000	15840	16535	Uptack Plumbing	Complete	1-Aug
PAC	Paint stamped asphalt at main entrance	5800	5800	5800	CK Landmark	Complete	17-Aug
PAC	Acoustical upgrades to Band/practice rooms	40000	40000	TBD	TBD	WIP - Planning	TBD
TLC @ SC	Ceiling at main entrance	5800	5800	TBD	CK Landmark	WIP	15-Sep
District	Window replacements	10000	10000	TBD	TRSD Facilities	WIP - Planning	TBD

4200-430

Location	Description	Budget	Estimated Cost	Actual Cost	Contractor	Status	Completion Date
HS/MS/PAC	Phase V paving	125000	148981		Busby	Complete	18-Jul
HS	Build JV & MS softball dugouts	25000	TBD	TBD	TBD	WIP - Planning	25-Nov
PS	Repave access road behind school	28500	27927	27927	Busby	Complete	18-Jul
PS	Front step repairs	2500	2800	2800	Busby	Complete	18-Jul
PS	Drain lining	2500	5750	5750	Busby	Complete	18-Jul
TLC @ SC	ADA ramp	25000	5300	TBD	Aseltine Carpentry	WIP - Planning	27-Aug

Voted 29-Jun Deferred Maintenance List

Location	Description	Budget	Est. Cost	Actual Cost	Contractor	Status	Completion Date
AA	4th grade boys restroom urinal partitions	4000	2246	2246	Shiffler	Complete	15-Jul
DE	Repair metal door frame at triple door exit in 87 wing	1500	1100	1091	NESS	Complete	15-Aug
DE	Boys restroom urinal partitions	4000	2246	2246	Shiffler	Complete	15-Jul
District	Install security glass and pass through at reception areas in all buildings	39500	TBD	TBD	TBD	DEFERRED	
HS	Outlets for 46 interactive projectors	11500	0	0	N/A	CANCELLED	
HS	Replace front parking lot light and pole with LED	8000		TBD	TRSD Facilities	WIP - Planning	15-Sep
HS	Irrigation pond possible expansion and dredging	174,750	TBD	TBD	TBD	DEFERRED	TBD
HS	Installation of doors at café glass wall system	10,291	10291	10291	NESS	Complete	
HS	Installation of deck on storage container on soccer field	4500	4040	4040	Aseltine Carpentry	Complete	15-Jul
HS	Clean up and screen loam behind the school for grounds usage	4500	3940	3940	Busby	Complete	
HS	Loading dock repairs	6000	6000	4989	Concrete Work	Complete	
MS	Remove cement pad and pave walkway 8' x 24' to the PAC	2000	2000	2000	Busby	Complete	18-Jul
MS	Replacement carpet for 3 offices and hallway	4000	3090	3090	Institutional Interiors	Complete	1-Aug
PAC	Replacement door # 2 entrance behind building	6000	6000	TBD	NESS	Complete	18-Aug
PAC	Install metal panels, remove fencing material from stair case and entries to stage	4800	3850	TBD	TBD	WIP - Planning	TBD
SN	ADA Restroom / Staff restroom across from Main office	25000	TBD	TBD	TBD	DEFERRED	TBD
TLC @ SC	Install classroom observation windows	7500	TBD	TBD	TBD	DEFERRED	TBD
TLC @ SC	Cut through CMU block wall into conference room install new door system	2100	2100	0	N/A	CANCELLED	N/A
TLC @ SC	Sign in front of building	20000	TBD	TBD	N/A	DEFERRED	TBD
TLC @ SC	Create parking area off of main entrance with parking lot lighting system	85000	TBD	TBD	TBD	DEFERRED	TBD
TLC @ SC	Purchase and installation of age appropriate playground equipment	18000	TBD	TBD	TBD	DEFERRED	TBD
SAU	Front and rear door replacements	4000	2577	TBD	NESS	WIP - Scheduling	TBD



FACILITIES UPDATE

AUGUST 24, 2017



COMMON SPACE EXPANSION



MIDDLE SCHOOL



PARKING LOT - PHASE 5

P.A.C.TO MIDDLE SCHOOL



NEW ROOF TOP UNIT INSTALLATION - GYMNASIUM HIGH SCHOOL



ACCESS ROAD PAVING



POLLARD SCHOOL



INTERIOR PAINTING

TLC @ SANDOWN CENTRAL



EXTERIOR PAINTING PHASE V

TIMBERLANE CAMPUS



SCIENCE LAB CABINETRY UPGRADE

HIGH SCHOOL



STORAGE/FILMING PLATFORM



ATHLETIC FIELD

2017-2018 Master Schedule

Course	Term	Department	Enrollment
3D Modeling	S2	Art	8
AP Studio Art	17-18	Art	5
Drawing A	S1	Art	16
Foundations of Art C	S2	Art	20
Foundations of Art C	S1	Art	21
Foundations of Art C	S2	Art	21
Foundations of Art C	S1	Art	23
Foundations of Art C	S1	Art	23
Foundations of Art C	S2	Art	23
Foundations of Art C	S1	Art	23
Foundations of Art C	S2	Art	23
Foundations of Art C	S1	Art	23
Foundations of Art C	S1	Art	24
Foundations of Art C	S1	Art	24
Graphic Design	S1	Art	10
Graphic Design	S1	Art	10
Illust & Cart A	S1	Art	8
Inter Art 2-D	S1	Art	15
Inter Art 2-D	S1	Art	15
Inter Art 3-D	S2	Art	6
Painting A	S2	Art	7
Painting A	S2	Art	7
Painting Exploration	S2	Art	15
Painting Exploration	S2	Art	15
Painting Exploration	S2	Art	15
Photography A	S2	Art	8
Photography A	S2	Art	9
Photography II A	S2	Art	3
Pottery C	S1	Art	14
Pottery C	S1	Art	14
Pottery C	S1	Art	16
Pottery C	S2	Art	16
Pottery C	S2	Art	17
Pottery C	S2	Art	17
Pottery C	S1	Art	18
Pottery C	S1	Art	18
Pottery C	S2	Art	18
Pottery II A	S1	Art	10
Pottery II A	S2	Art	13
AP Computer Science	17-18	Business	5
Basic Prog I A	S1	Business	12
Basic Prog I C	S2	Business	16

Basic Prog. II A	S2	Business	1
C++ Prog. A	S1	Business	10
C++ Prog. A	S1	Business	12
College Accounting A	S1	Business	16
College Accounting II A	S2	Business	12
Creating Mobile Applications A	S1	Business	9
Desktop Publishing A	S2	Business	11
Emerging Technologies A	S2	Business	7
Entrepreneurship A	S2	Business	15
Entrepreneurship A	S2	Business	16
Exploring Teaching A	S1	Business	8
Game Programming/Animation A	S2	Business	6
Game Programming/Design A	S2	Business	5
Human Relations in Organizations A	S1	Business	16
Information Technology	S1	Business	9
Information Technology	S2	Business	12
Intro to Business	S2	Business	20
Intro to Business	S1	Business	21
Intro to Business	S1	Business	23
Intro to Business	S2	Business	23
Intro to Java A	S2	Business	7
Marketing C	S2	Business	10
Marketing C	S2	Business	15
Microsoft Office Essentials C	S1	Business	21
Microsoft Office Essentials C	S1	Business	22
Microsoft Office Essentials C	S1	Business	22
Microsoft Office Essentials C	S1	Business	22
Microsoft Office Essentials C	S1	Business	22
Microsoft Office Essentials C	S2	Business	22
Microsoft Office Essentials C	S2	Business	22
Microsoft Office Essentials C	S2	Business	23
Microsoft Office Essentials C	S1	Business	23
Personal Money Mgmt.	S1	Business	22
Personal Money Mgmt.	S1	Business	23
Practicing Teaching A	S2	Business	6
Sports / Entertainment Mgmt. C	S2	Business	19
Web Page Design A	S1	Business	12
Advanced Acting A	S2	English	13
American Literature A	17-18	English	16
American Literature A	17-18	English	18
American Literature A	17-18	English	20
American Literature C	17-18	English	18
American Literature C	17-18	English	19
American Literature C	17-18	English	20
American Literature C	17-18	English	22
American Literature C	17-18	English	23
Analysis of Literary Movements A	17-18	English	11

AP English	17-18	English	13
AP English	17-18	English	14
AP English Language and Composition	17-18	English	20
AP English Language and Composition	17-18	English	22
Creative Book Transformation	S1	English	17
Creative Book Transformation	S2	English	23
Creative Writing Wkshop	S1	English	13
Creative Writing Wkshop	S1	English	18
Creative Writing Wkshop	S2	English	18
Creative Writing Wkshop	S2	English	19
Creative Writing Wkshop	S1	English	21
English I A	17-18	English	14
English I A	17-18	English	14
English I A	17-18	English	15
English I A	17-18	English	23
English I A	17-18	English	24
English I A	17-18	English	25
English I C	17-18	English	15
English I C	17-18	English	16
English I C	17-18	English	17
English I C	17-18	English	17
English I C	17-18	English	18
English I C	17-18	English	18
English I C	17-18	English	20
English I C	17-18	English	21
English I C	17-18	English	21
Evolution of Games	S1	English	23
Expository Writing A	S2	English	18
Expository Writing A	S2	English	19
Expository Writing C	S2	English	12
Expository Writing C	S1	English	13
Film Studies C	S1	English	9
Film Studies C	S2	English	15
Gender In Lit A	S2	English	16
Gender In Lit A	S1	English	19
Graphic Novel Literature	S1	English	10
Improvisation	S1	English	17
Improvisation	S2	English	17
Improvisation	S2	English	18
Intro Critical Analysis A	S2	English	11
Intro Critical Analysis C	S1	English	8
Introduction to Theater	S1	English	19
Introduction to Theater	S2	English	19
Journalism	17-18	English	18
Journalism	17-18	English	22
Journalism	17-18	English	24
Journalism	17-18	English	25

Modern World Lit. A	S1	English	12
Playwriting	S1	English	8
Portfolio Writing	S2	English	16
Public Speaking C	S2	English	13
Screenwriting	S1	English	8
Shakespeare A	S1	English	11
Short Story & Its Writer C	S2	English	14
Short Story & Its Writer C	S1	English	21
World Literature A	17-18	English	21
World Literature A	17-18	English	22
World Literature A	17-18	English	24
World Literature A	17-18	English	25
World Literature C	17-18	English	14
World Literature C	17-18	English	14
World Literature C	17-18	English	20
World Literature C	17-18	English	21
World Literature C	17-18	English	22
Adv. Strength Training/Conditioning	S1	Hlth/PE	12
Adv. Strength Training/Conditioning	S2	Hlth/PE	13
Adv. Strength Training/Conditioning	S1	Hlth/PE	14
Competitive PE	S1	Hlth/PE	16
Competitive PE	S1	Hlth/PE	18
Competitive PE	S1	Hlth/PE	20
Competitive PE	S1	Hlth/PE	20
Competitive PE	S1	Hlth/PE	21
Competitive PE	S2	Hlth/PE	22
Competitive PE	S2	Hlth/PE	23
Competitive PE	S2	Hlth/PE	23
Health Ed	S2	Hlth/PE	20
Health Ed	S1	Hlth/PE	21
Health Ed	S1	Hlth/PE	23
Health Ed	S2	Hlth/PE	23
Health Ed	S2	Hlth/PE	23
Health Ed	S1	Hlth/PE	24
Health Ed	S2	Hlth/PE	24
Health Ed	S1	Hlth/PE	24
Health Ed	S1	Hlth/PE	25
Health Ed	S1	Hlth/PE	25
Health Ed	S2	Hlth/PE	25
Health Ed	S2	Hlth/PE	25
Health II	S1	Hlth/PE	14
Health II	S1	Hlth/PE	14
Health II	S1	Hlth/PE	14
Health II	S1	Hlth/PE	20
Health II	S2	Hlth/PE	20
Health II	S2	Hlth/PE	20
Health II	S2	Hlth/PE	20

Health II	S2	Hlth/PE	23
Intro to Fitness	S2	Hlth/PE	16
Intro to Fitness	S2	Hlth/PE	17
Intro to Fitness	S1	Hlth/PE	18
Intro to Fitness	S1	Hlth/PE	18
Intro to Fitness	S2	Hlth/PE	18
Intro to Fitness	S2	Hlth/PE	19
Intro to Fitness	S1	Hlth/PE	20
Intro to Fitness	S1	Hlth/PE	20
Intro to Fitness	S1	Hlth/PE	20
Intro to Fitness	S2	Hlth/PE	20
Intro to Fitness	S1	Hlth/PE	20
Intro to Fitness	S2	Hlth/PE	20
Intro to Fitness	S2	Hlth/PE	20
Intro to Fitness	S2	Hlth/PE	20
Intro to Physical Education	S2	Hlth/PE	18
Intro to Physical Education	S2	Hlth/PE	19
Intro to Physical Education	S1	Hlth/PE	19
Intro to Physical Education	S2	Hlth/PE	20
Intro to Physical Education	S1	Hlth/PE	22
Intro to Physical Education	S1	Hlth/PE	22
Intro to Physical Education	S1	Hlth/PE	24
Intro to Physical Education	S1	Hlth/PE	25
Intro to Physical Education	S1	Hlth/PE	26
Intro to Physical Education	S2	Hlth/PE	26
Intro to Physical Education	S2	Hlth/PE	27
Intro to Physical Education	S2	Hlth/PE	27
Unified and Adaptive PE	S2	Hlth/PE	8
Unified and Adaptive PE	S1	Hlth/PE	13
Baking & Pastries	S1	Home Tech	20
Baking & Pastries	S2	Home Tech	20
Child Care	17-18	Home Tech	17
Child Development	17-18	Home Tech	18
Child Development	17-18	Home Tech	18
Child Development	17-18	Home Tech	19
Contemporary Culinary Arts	S2	Home Tech	17
Contemporary Culinary Arts	S1	Home Tech	18
Contemporary Culinary Arts	S2	Home Tech	19
Contemporary Culinary Arts	S1	Home Tech	20
Contemporary Culinary Arts	S1	Home Tech	20
Contemporary Culinary Arts	S1	Home Tech	20
Contemporary Culinary Arts	S2	Home Tech	20
Contemporary Culinary Arts	S2	Home Tech	20
Creative Sewing	S1	Home Tech	9
Designing Homes	S2	Home Tech	9
Gourmet Foods	S1	Home Tech	20

Gourmet Foods	S2	Home Tech	20
Intro to Industrial Trades	S1	Ind. Tech	12
Intro to Industrial Trades	S2	Ind. Tech	12
Wood Tech III A	S2	Ind. Tech	2
Wood Tech. I	S1	Ind. Tech	11
Wood Tech. I	S2	Ind. Tech	11
Wood Tech. I	S1	Ind. Tech	12
Wood Tech. I	S1	Ind. Tech	12
Wood Tech. I	S2	Ind. Tech	12
Wood Tech. II	S1	Ind. Tech	7
Wood Tech. II	S2	Ind. Tech	11
Algebra I A	17-18	Math	17
Algebra I A	17-18	Math	18
Algebra I A	17-18	Math	18
Algebra I A	17-18	Math	24
Algebra I A	17-18	Math	25
Algebra I C	17-18	Math	14
Algebra I C	17-18	Math	14
Algebra I C	17-18	Math	15
Algebra I C	17-18	Math	15
Algebra I C	17-18	Math	17
Algebra I C	17-18	Math	17
Algebra I C	17-18	Math	17
Algebra I C	17-18	Math	18
Algebra I C	17-18	Math	19
Algebra II A	17-18	Math	20
Algebra II A	17-18	Math	22
Algebra II A	17-18	Math	24
Algebra II A	17-18	Math	27
Algebra II C	17-18	Math	19
Algebra II C	17-18	Math	19
Algebra II C	17-18	Math	20
Algebra II C	17-18	Math	20
Algebra II C	17-18	Math	21
Algebra II C	17-18	Math	24
Algebra II Part I	17-18	Math	6
Algebra II Part I	17-18	Math	11
Algebra II Part I	17-18	Math	14
Algebra II Part I	17-18	Math	15
Algebra II Part II	17-18	Math	16
Algebra Lab	17-18	Math	15
Algebra Lab	17-18	Math	16
Algebra Lab	17-18	Math	16
AP Calculus	17-18	Math	18
AP Statistics	17-18	Math	11
AP Statistics	17-18	Math	14
Applied Geometry C	17-18	Math	13

Applied Geometry C	17-18	Math	16
Calculus A	17-18	Math	5
Discrete Mathematics A	17-18	Math	9
Finite Mathematics	17-18	Math	19
Finite Mathematics	17-18	Math	19
Finite Mathematics	17-18	Math	25
Geometry A	17-18	Math	18
Geometry A	17-18	Math	21
Geometry A	17-18	Math	21
Geometry A	17-18	Math	22
Geometry A	17-18	Math	22
Geometry A	17-18	Math	23
Geometry C	17-18	Math	16
Geometry C	17-18	Math	17
Geometry C	17-18	Math	19
Geometry C	17-18	Math	23
Geometry C	17-18	Math	24
Geometry C	17-18	Math	24
Geometry C	17-18	Math	24
Pre-Calculus A	17-18	Math	21
Pre-Calculus A	17-18	Math	23
Pre-Calculus A	17-18	Math	25
Prob. & Stats C	S2	Math	19
Prob. & Stats C	S1	Math	20
Prob. & Stats C	S2	Math	22
Topics In Math	17-18	Math	19
Trigonometry	S2	Math	17
Trigonometry	S1	Math	20
Trigonometry	S1	Math	22
Band	17-18	Music	115
Concert Choir	17-18	Music	81
Guitar II	S1	Music	3
Guitar II	S2	Music	4
Guitar Orchestra	17-18	Music	8
Intro Guitar C	S1	Music	20
Intro Guitar C	S2	Music	20
Jazz Band A	17-18	Music	24
Orchestra	17-18	Music	62
Select Ensemble A	17-18	Music	20
Survey Music C	S1	Music	7
Survey Music C	S2	Music	7
Theory I A	S1	Music	7
Theory II A	S2	Music	7
Aerospace Engineering A	17-18	Science	4
AP Biology	17-18	Science	10
AP Chemistry	17-18	Science	13
AP Chemistry	17-18	Science	19

AP Enviromental Science	17-18	Science	14
AP Physics I	17-18	Science	16
AP Physics II	17-18	Science	4
Applied Biology C	17-18	Science	12
Architectural Drawing	S2	Science	7
Autocad I	S1	Science	9
Autocad II	S2	Science	5
Biology A	17-18	Science	18
Biology A	17-18	Science	21
Biology A	17-18	Science	23
Biology A	17-18	Science	23
Biology A	17-18	Science	24
Biology C	17-18	Science	15
Biology C	17-18	Science	16
Biology C	17-18	Science	16
Biology C	17-18	Science	17
Biology C	17-18	Science	18
Biology C	17-18	Science	20
Biology C	17-18	Science	21
Biology C	17-18	Science	22
Biology C	17-18	Science	22
Botany A	S1	Science	21
Botany C	S2	Science	19
Chemistry A	17-18	Science	15
Chemistry A	17-18	Science	15
Chemistry A	17-18	Science	20
Chemistry A	17-18	Science	20
Chemistry C	17-18	Science	17
Chemistry C	17-18	Science	19
Chemistry C	17-18	Science	19
Chemistry C	17-18	Science	19
Chemistry C	17-18	Science	19
Chemistry C	17-18	Science	20
Chemistry C	17-18	Science	22
Civil Engineering / Architecture A	17-18	Science	3
Digital Electronics A	17-18	Science	5
Engineering Design & Development A	17-18	Science	1
Engineering Design A	17-18	Science	13
Engineering Design A	17-18	Science	15
Engineering Design A	17-18	Science	15
Engineering Design A	17-18	Science	16
Engineering Design A	17-18	Science	18
Engineering Drawing	S1	Science	6
Environmental Science A	S2	Science	7
Environmental Science C	S2	Science	17
Hum. Anat/Phys. C	S1	Science	14
Human Anatomy and Physiology A	17-18	Science	17

Human Anatomy and Physiology A	17-18	Science	20
Intro Meteorology C	S1	Science	12
Intro Meteorology C	S2	Science	18
Marine Biology A	S1	Science	11
Marine Biology A	S2	Science	14
Oceanography A	S1	Science	10
Physical Science A	17-18	Science	19
Physical Science A	17-18	Science	20
Physical Science A	17-18	Science	20
Physical Science A	17-18	Science	21
Physical Science A	17-18	Science	24
Physical Science C	17-18	Science	13
Physical Science C	17-18	Science	14
Physical Science C	17-18	Science	17
Physical Science C	17-18	Science	20
Physical Science C	17-18	Science	23
Physical Science C	17-18	Science	23
Physical Science C	17-18	Science	24
Physical Science C	17-18	Science	24
Physical Science/Biology Integrated A	17-18	Science	10
Physical Science/Biology Integrated A	17-18	Science	12
Physics A	17-18	Science	18
Physics A	17-18	Science	20
Physics A	17-18	Science	20
Physics A	17-18	Science	23
Physics C	17-18	Science	14
Physics C	17-18	Science	18
Physics C	17-18	Science	22
Physics C	17-18	Science	22
Physics/Chemistry Integrated A	17-18	Science	19
Physics/Chemistry Integrated A	17-18	Science	19
Prin of Engineering A	17-18	Science	10
Prin of Engineering A	17-18	Science	11
Space Science A	S1	Science	16
Zoology A	S2	Science	8
Zoology C	S1	Science	18
Am Val Film/Music	S1	Soc Stdies	17
American Studies C	17-18	Soc Stdies	33
American Studies C	17-18	Soc Stdies	36
AP Government	17-18	Soc Stdies	11
AP Human Geography	17-18	Soc Stdies	15
AP US History	17-18	Soc Stdies	9
AP World History	17-18	Soc Stdies	16
AP World History	17-18	Soc Stdies	18
Behavioral Psychology A	S1	Soc Stdies	13
Behavioral Psychology A	S2	Soc Stdies	21
Behavioral Psychology A	S2	Soc Stdies	26

Constitutional Law A	S2	Soc Studies	25
Cultural Geography	S2	Soc Studies	15
Current Issues C	S1	Soc Studies	18
Current Issues C	S2	Soc Studies	25
Government and Economics A	17-18	Soc Studies	20
Government and Economics A	17-18	Soc Studies	22
Government and Economics A	17-18	Soc Studies	25
Government and Economics A	17-18	Soc Studies	26
Government and Economics A	17-18	Soc Studies	28
Government and Economics C	17-18	Soc Studies	16
Government and Economics C	17-18	Soc Studies	16
Government and Economics C	17-18	Soc Studies	23
Government and Economics C	17-18	Soc Studies	23
Government and Economics C	17-18	Soc Studies	28
Government and Economics C	17-18	Soc Studies	28
Government and Economics C	17-18	Soc Studies	29
History of Sport	S1	Soc Studies	16
History of Sport	S2	Soc Studies	18
Law C	S1	Soc Studies	13
Law C	S2	Soc Studies	21
Law C	S1	Soc Studies	29
Popular Culture	S1	Soc Studies	11
Popular Culture	S2	Soc Studies	21
Psychology C	S2	Soc Studies	19
Psychology C	S1	Soc Studies	21
Psychology C	S1	Soc Studies	22
Psychology C	S1	Soc Studies	25
Psychology C	S2	Soc Studies	29
Social Science of Well-Being A	S1	Soc Studies	19
Social Science of Well-Being A	S2	Soc Studies	19
Sociology C	S1	Soc Studies	21
Sociology C	S2	Soc Studies	21
US History A	17-18	Soc Studies	19
US History A	17-18	Soc Studies	19
US History A	17-18	Soc Studies	19
US History A	17-18	Soc Studies	23
US History C	17-18	Soc Studies	21
US History C	17-18	Soc Studies	24
US History C	17-18	Soc Studies	25
US History C	17-18	Soc Studies	25
World History A	17-18	Soc Studies	18
World History A	17-18	Soc Studies	20
World History A	17-18	Soc Studies	24
World History C	17-18	Soc Studies	14
World History C	17-18	Soc Studies	16
World History C	17-18	Soc Studies	17
World History C	17-18	Soc Studies	18

World History C	17-18	Soc Studies	23
World Studies C	17-18	Soc Studies	35
World Studies C	17-18	Soc Studies	37
World Studies C	17-18	Soc Studies	38
Course Name	Term	Teacher Dept.	Students
AP French	17-18	World Lng	5
AP Spanish	17-18	World Lng	14
Creative Writing Workshop II A	S2	World Lng	7
Evolution of Games	S1	World Lng	21
French I C	17-18	World Lng	5
French II A	17-18	World Lng	16
French II A	17-18	World Lng	20
French II C	17-18	World Lng	22
French III A	17-18	World Lng	13
French III A	17-18	World Lng	14
French III C	17-18	World Lng	12
French III C	17-18	World Lng	13
French IV A	17-18	World Lng	16
French IV C	17-18	World Lng	19
German II A	17-18	World Lng	8
German II C	17-18	World Lng	10
German III A	17-18	World Lng	11
German IV A	17-18	World Lng	1
Introduction to the Classical World A	S2	World Lng	6
Latin A	17-18	World Lng	18
Latin I C	17-18	World Lng	10
Latin II A	17-18	World Lng	2
Spanish I C	17-18	World Lng	16
Spanish I C	17-18	World Lng	19
Spanish I C	17-18	World Lng	20
Spanish II A	17-18	World Lng	12
Spanish II A	17-18	World Lng	18
Spanish II A	17-18	World Lng	19
Spanish II A	17-18	World Lng	20
Spanish II A	17-18	World Lng	23
Spanish II C	17-18	World Lng	13
Spanish II C	17-18	World Lng	16
Spanish II C	17-18	World Lng	17
Spanish II C	17-18	World Lng	18
Spanish II C	17-18	World Lng	21
Spanish II C	17-18	World Lng	22
Spanish III A	17-18	World Lng	17
Spanish III A	17-18	World Lng	19
Spanish III A	17-18	World Lng	21
Spanish III A	17-18	World Lng	22
Spanish III C	17-18	World Lng	18
Spanish III C	17-18	World Lng	23

Spanish III C	17-18	World Lng	24
Spanish III C	17-18	World Lng	28
Spanish IV A	17-18	World Lng	16
Spanish IV A	17-18	World Lng	21
Spanish IV A	17-18	World Lng	26
Spanish IV C	17-18	World Lng	18
Spanish IV C	17-18	World Lng	23
Spanish V A	17-18	World Lng	8
Spanish V A	17-18	World Lng	10

TRHS Master Schedule 2017-2018 (Paired Classes - Same Class/Same Teacher)

Course Name	Expression	Term	Teacher Dept.	Students	Notes
Game Programming/Design A	4(A)	S2	Business	5	Paired with Intro to Java
Intro to Java A	4(A)	S2	Business	7	Paired with Game Programming
German IV A	1(B)	17-18	World Lng	1	Paired with German III A
German III A	1(B)	17-18	World Lng	11	Paired with German IV A

Please Note: Class enrollments may fluctuate daily until the first week or so of school.

**Project Lead The Way (PLTW)
Courses and Associated Costs**

Course Name	Course Abbrev.	Associated Costs Budgeted
Intro To Engineering	IED	\$500
Principles of Engineering	POE	\$1,000
Aerospace Engineering	AERO	\$1,500
Digital Electronics	DE	\$1,200
Computer Integrated Manufacturing	CIM	\$500
Civil Engineering and Architecture	CEA	\$1,000
Engineering Design and Development	EDD	\$1,000
PLTW Access Fee (includes ALL program materials, ALL software, ALL support)	PLTW	\$3,000
Supplies to support all PLTW classes not just specific classes	PLTW	\$2,959
Total		\$12,659

Fund Balance Retention

Per Jamie Dow of DRA on 10/16/2015:

"If the retained UFB is not used for an emergency expenditure within the year, it flows in to the unassigned fund balance."

- Uses: - Makeup a shortfall in revenue
 - Revenue source for unexpected (emergency) expenses
 - Offset a future tax increase

<u>TRSD</u>	March, 2013, W/A #6 Voted: 1955 Yes, 1073 No	Net Local Assessment	Max of 2.5%	Approved by SB		Current Balance
2013-2014		\$45,718,130	\$1,142,953	6/19/2014	\$350,680	\$350,680
					(Amt > \$1.9 Surplus)	
				10/2/2014	(\$250,680) reduction	\$100,000 MS-24
2014-2015		\$46,865,088	\$1,171,627	6/18/2015	\$250,000 add'l	\$350,000
				9/3/2015	\$350,000 add'l	\$700,000 MS-24
				DRA Adjustment	(\$100,000)	\$600,000 DRA Final
2015-2016		\$46,674,107	\$1,166,853	5/19/2016	\$700,000	\$700,000
				9/1/2016	\$200,000	\$200,000
2016-2017		\$49,364,379	\$1,234,109	8/24/2017		\$0

Anticipated Unencumbered Fund Balance:

Before Cap Reserve	\$2,066,918
Less Cap Reserve	<u>(\$250,000)</u>
Projected Surplus	\$1,816,918 *

***Assumptions:**

- No Change in Bal Retention
- Subject to closing entries/audit adjustments

Timberlane Regional School District

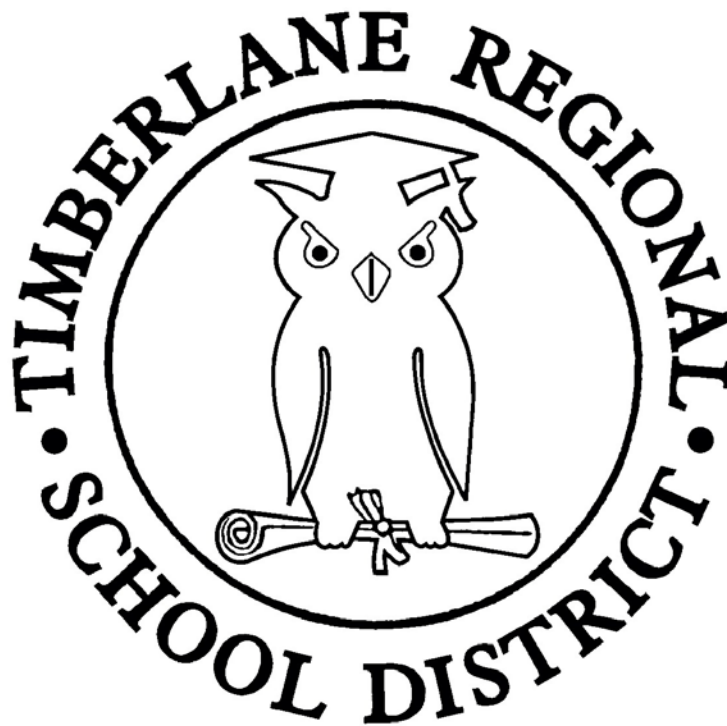
School Construction Bond dated 7/22/99

Remaining Annual Payments

<u>Year</u>	<u>School Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
18	2018	1,600,000	210,000	1,810,000
19	2019	1,600,000	126,000	1,726,000
20	2020	1,600,000	42,000	1,642,000
	Total	8,000,000	1,050,000	9,050,000

TIMBERLANE REGIONAL SCHOOL DISTRICT

CAPITAL IMPROVEMENTS PLAN



(2017 – 2022)

Adopted by the CIP Committee: October 29, 2015

Adopted by the School Board: November 5, 2015

Adopted by the School Board (as revised): October 6, 2016

Table of Contents

1. INTRODUCTION AND PURPOSE OF THE CIP	3
2. CIP COMMITTEE FORMATION	4
3. CIP COMMITTEE GOALS	4
4. DEFINITION OF A CAPITAL IMPROVEMENT	4
5. ANNUAL PREPARATION, ADOPTION, AND REVIEW OF THE CIP	5
6. CLASSIFICATION OF PROJECTS	6
7. CURRENT CAPITAL ASSETS	6
8. 2017-2022 CIP REQUEST PACKAGE	7

APPENDIX A – CAPITAL IMPROVEMENT PLAN COMMITTEE MEMBERSHIP

1. INTRODUCTION AND PURPOSE OF THE CIP

What is a CIP?

The Capital Improvement Plan (CIP) forecasts the District's capital needs over a 6 year period based on various District-adopted long-range plans, goals and policies consistent with the "Strategic Plan." The underlying strategy of the CIP is to plan for land acquisition; equipment acquisition and replacement; construction and major maintenance of public facilities necessary for the safe, efficient and effective provision of educational services for the towns of Atkinson, Danville, Plaistow and Sandown. A critical element of a balanced CIP is the provision of funds to preserve or enhance existing facilities and provide new assets that will support quality education in the 21st century.

CIP Justification

A CIP provides many benefits including:

- A systematic evaluation of all potential projects at the same time.
- The ability to stabilize debt and consolidate projects to reduce borrowing costs.
- A public relations and economic development tool.
- A focus on preserving a government entity's infrastructure while ensuring efficient use of public funds.
- An opportunity to foster cooperation among departments and an ability to inform other units of government on the entity's priorities.

Benefits of a Capital Improvement Plan

- Improve education, safety, efficiency and health
- Minimize deferred maintenance
- Stabilize indebtedness
- Manage budget impact and stabilize the tax rate
- Provide District and community long-range planning
- Protect District assets
- Access potential State matching aide

Consequences of No CIP

- School District Impact
 - Project backlog caused by too many projects due at the same time
 - Cost inefficiencies because improvements are done as "deferred maintenance"
 - Negative impact on education, safety, etc.
 - Unmanageable with difficult transition planning

- Community Impact
 - Negative impact on quality of life and property values
 - Negates community impact planning

2. CIP COMMITTEE FORMATION

The Timberlane Regional School Board recognized the need for a complete, accurate and up-to-date CIP and formed a permanent standing committee of four School Board members (one from each town), two Budget Committee members, one at-large member, four citizens (one from each town), the Business Manager and two School Leadership Team (SLT) members. This committee is charged with updating the CIP and creating an annual CIP update process. The resultant CIP will aid the School Board, Budget Committee and ultimately, the voters in making cost-effective decisions regarding the District's capital planning process.

- (SEE APPENDIX A for Committee Membership)

Info about this committee may be found at: <https://public.timberlane.net/comm/cip/default.aspx>

3. CIP COMMITTEE GOALS

The CIP Committee established the following committee goals:

- Develop a six (6) year schedule of capital improvement requests to aid the School Board and Budget Committee in their consideration of the annual budget so that peaks and valleys in the tax rate are minimized.
- Help identify district priorities for time-phased capital improvements based on need, urgency, cost (planning number) and potential revenue source(s); that serves as a public information tool for district residents by showing the District's plan for major expenditures.
- Create and maintain a comprehensive repository of capital improvement requests from all areas of the School District such as, but not limited to, the District's strategic plan, Superintendent's goals, School Board Goals, District Technology Plan, Facilities Committee requests, building needs, technology improvements and educational program needs.

4. DEFINITION OF A CAPITAL IMPROVEMENT

In general, a capital improvement is a major expenditure for public facilities having a gross cost (planning number) that exceeds a threshold value. The Timberlane Regional School District has established this threshold value at \$10,000. To be considered for inclusion in the CIP, the project must exceed the threshold value, have a useful life of three (3) years or more, and not be considered

an annual, on-going, operating expense. Projects that require bond financing are also included in the CIP.

To summarize - the definition of a capital improvement is:

- The cost exceeds the threshold value of \$10,000.
- The useful life must be 3 or more years.
- The request must not be considered an on-going, operating expense.

Examples of such improvements include, but are not limited to:

- Land acquisition for public purpose
- Vehicles
- Buildings
- Equipment and machinery with a useful life of greater than 3 years
- Major building or facility renovations and repairs
- Information technology including upgrades and replacements

5. ANNUAL PREPARATION, ADOPTION, AND REVIEW OF THE CIP

- Mid-March - The CIP Committee Chairman works with the Business Manager or designee to send a memo to all budget administrators (Directors and Principals) requesting inputs (changes, additions, deletions) to the Capital Improvement Plan with a due date of April 15. Included in that memo is the timeline for submitting requests; the definition of a capital improvement request; a copy of the current accepted CIP spreadsheet and text document; and blank Capital Improvement Request Forms.
- Late April - The CIP Committee Chairman works with the Business Manager or designee to create DRAFT copies of both the CIP spreadsheet to be used for the new year, starting with the previous year's accepted plan. This includes standard changes such as removing last year's column, updating the actual for last year and adding a new column to maintain the 6-year horizon. These changes are all highlighted until reviewed and accepted by the CIP Committee.
- Late April - The Superintendent or designee logs all requested changes to the DRAFT spreadsheet for the new year's CIP indicating each change with a highlight.
- May/June - The CIP Committee Chairman schedules CIP Committee meetings to review the CIP, focusing on the highlighted rows. As each request is accepted, the highlight is removed.
 - The CIP Committee's review is primarily to "vet" the request to ensure that the request is clear, the cost (planning number) is justified and the year requested is logical.

- The CIP Committee may request additional information on a request by contacting the submitter and asking for a response.
- July - After all requests have been considered, the CIP Committee will recommend the request be considered either an operating budget or warrant expense and will attempt to balance the total amount requested each year in order to level any potential tax impact.
- August/September - The CIP Committee Chair presents the resultant CIP Request Package to the School Board and Budget Committee.

6. CLASSIFICATION OF PROJECTS

The Capital Improvements Program (CIP) projects as described in this memo are divided into three (3) main categories:

(A) One-Time.

(B) Multi-Year.

(C) On-Going.

One-Time projects appear in the CIP for only one funding year within the 6-year planning window of the CIP. Multi-Year projects are those that will require several years to purchase or replace capital items. The On-Going projects are those that are proposed to receive funding every year, including Capital Reserve deposits.

7. CURRENT CAPITAL ASSETS

- Atkinson Academy
 - Built 1803
 - Renovated 1954, 1975, 1987, 1995, 2000 and 2007.
- Danville Elementary
 - Built 1963
 - Renovated 1987, 2000 and 2001.
- Timberlane Regional High School
 - Built 1966
 - Renovated 1980, 1987, and 2000.
- Timberlane Regional Middle School
 - Built 1975
 - Renovated 1984, 1996 and 2000.

- PAC
 - Built 2001
- Pollard Elementary
 - Built 1912
 - Renovated 1954, 1987, 1995 and 2000.
- Sandown Central
 - Built 1954
 - Renovated 1987, 2000, 2001.
- Sandown North
 - Built 2001
- SAU
 - Built 1987

8. 2017-2022 CIP REQUEST PACKAGE

The CIP Request Package consists of documents that will help the CIP Committee present the 2017-2022 CIP to the School Board and Budget Committee and will help all committees and boards to better understand the nature of the capital projects and how they impact/influence the financial structure of the School District.

APPENDIX A

THE CIP COMMITTEE MEMBERSHIP

— ***School Board:***

- Jack Sapia - School Board, Atkinson
- Stefanie Dube - School Board, Danville
- Sue Sherman - School Board, Plaistow, co-chair
- Donna Green - School Board, Sandown

— ***Town Representatives:***

- OPEN - Atkinson
- Kim Farah - Danville
- John Sherman - Plaistow
- Cindy Buco - Sandown

— ***At Large Member:***

- Dennis Heffernan – Timberlane Budget Committee (former)

— ***Budget Committee:***

- Julie Hammond – Timberlane Budget Committee
- David Gerns – Timberlane Budget Committee

— ***Staff members:***

- George Stokinger - Business Manager, co-chair
- Geoffrey Dowd – Business Operations Coordinator
- Ken Henderson – Director of Information Technology

CAPITAL IMPROVEMENT PLAN SPREADSHEET 2017-2023 Updated through 10-6-16

Loc	New/Repl/ Mix	Description	Request ID	Submitted by	CIP Accepted (Y/N)	Warrant or Budget	Year 1 2017-2018	Year 2 2018-2019	Year 3 2019-2020	Year 4 2020-2021	Year 5 2021-2022	Year 6 2022-2023	Account
ATK	Repl	AA - Repl. Playground Equip.	ATK-0001	K Dayotis	Y	Budget	\$12,000	\$0	\$0	\$0	\$0	\$0	1100-737-25-02
DIS	Repl	DIS - Fiber Connection Between Schools	BIT-0001	K Henderson	Y	Budget	\$20,000	\$300,000	\$0	\$0	\$0	\$0	1100-738-11-33
DIS	Repl	DIS - Wireless Access Points	BIT-0002	K Henderson	Y	Budget	\$10,000	\$10,000	\$10,000	\$0	\$0	\$200,000	1100-738-11-33
SAU	New	Board Rm HD Video Broadcast Equip.	BIT-0003	K Henderson	Y	Budget	\$21,308	\$0	\$0	\$0	\$0	\$0	2840-734-14-33
DIS	New	Classroom Wall Mount Projectors	BIT-0004	K Henderson	Y	Budget	\$112,148	\$112,148	\$109,710	\$117,024	\$0	\$0	1100-734-11-33
PAC	New	PAC Recital Hall HD Video Broadcast Equip.	BIT-0005	K Henderson	Y	Budget	\$21,308	\$0	\$0	\$0	\$0	\$0	1100-734-11-33
DIS	Repl	DIS - Network Security Appliances	BIT-0006	K Henderson	Y	TBD	\$0	\$0	\$0	\$35,000	\$0	\$0	1100-738-11-33
DIS	Repl	DIS - Student Laptops	BIT-0007	K Henderson	Y	Budget	\$68,400	\$45,600	\$45,600	\$34,200	\$34,200	\$34,200	1100-738-11-33
DIS	Repl	DIS - Student Chromebooks	BIT-0008	K Henderson	Y	Budget	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	1100-738-11-33
DIS	Repl	DIS - Desktops	BIT-0009	K Henderson	Y	Budget	\$41,500	\$41,500	\$41,500	\$31,125	\$31,125	\$31,125	1100-738-11-33
DIS	Repl	DIS - Repl. Boardroom Sound System	BIT-0010	K Henderson	Y	Budget	\$17,571	\$0	\$0	\$0	\$0	\$0	2840-737-14-33
Dis	Repl	DIS - Laptops for Admins & Teachers	BIT-0011	K Henderson	Y	Budget	\$83,745	\$29,640	\$34,200	\$29,640	\$0	\$83,745	2840-738-14-33
Dis	Repl	DIS - District Servers	BIT-0012	K Henderson	Y	Budget	\$12,000	\$12,000	\$18,000	\$12,000	\$12,000	\$12,000	1100-738-11-33
DAN	Repl	DAN - Repl. Removed Playground Equip	DAN-0001	N. Barcelos	Y	TBD	\$0	\$25,000	\$0	\$0	\$0	\$0	1100-737-25-10
DIS	Repl	DIS - Repl. 2003 Pick Up Truck	FAC-0001	G. Stokinger	Y	Budget	\$35,000	\$0	\$0	\$0	\$0	\$0	2650-737-12-33
DIS	New	DIS - Acquire Additional Maintenance Van	FAC-0002	G. Stokinger	Y	Budget	\$23,000	\$0	\$0	\$0	\$0	\$0	2650-733-12-33
DIS	Repl	DIS - Repl. 2006 Maint. Van	FAC-0003	G. Stokinger	Y	TBD	\$0	\$0	\$25,000	\$0	\$0	\$0	2650-737-12-33
DIS	Repl	DIS - Repl. 2009 Maint. Van	FAC-0004	G. Stokinger	Y	TBD	\$0	\$0	\$0	\$0	\$25,000	\$0	2650-737-12-33
MS	Repl	MS - Repl. M/S Ride-On Burnisher	FAC-0005	G. Stokinger	Y	TBD	\$0	\$15,000	\$0	\$0	\$0	\$0	2620-737-12-33
HS	New	HS - Create Addtl Athletic Storage Space	FACB-0001	J Hughes	Y	TBD	\$0	\$0	\$100,000	\$0	\$0	\$0	4600-450-12-33
HS	New	HS - Develop & Build Field House	FACB-0002	J Hughes	Y	TBD	\$0	\$0	\$325,000	\$750,000	\$14,650,000	\$0	4600-450-12-33
HS	Mix	HS - Architectural Study for Front Office & Storage Space	FACB-0003	J Hughes	Y	Budget	\$100,000	\$0	\$0	\$0	\$0	\$0	4600-450-12-33
HS	New	HS - Storage Space	FACB-0004	J Hughes	Y	TBD	\$0	\$100,000	\$0	\$0	\$0	\$0	4600-450-12-33
HS	Repl	HS - Athletic Wing Renovations	FACB-0005	J Hughes	Y	TBD	\$0	\$0	\$0	\$200,000	\$5,800,000	\$0	4600-450-12-33
HS	Repl	HS - Repl. Courtyd Window & Wall Syst.	FACB-0006	J Hughes	Y	Budget	\$134,000	\$134,000	\$134,000	\$134,000	\$0	\$0	4600-450-12-33

CAPITAL IMPROVEMENT PLAN SPREADSHEET 2017-2023 Updated through 10-6-16

Loc	New/Repl/ Mix	Description	Request ID	Submitted by	CIP Accepted (Y/N)	Warrant or Budget	Year 1 2017-2018	Year 2 2018-2019	Year 3 2019-2020	Year 4 2020-2021	Year 5 2021-2022	Year 6 2022-2023	Account
HS	Repl	HS - Replace Athletic Wing Bldg. Mgt. Sys.	FACB-0007	J Hughes	Y	Budget	\$27,000	\$0	\$0	\$0	\$0	\$0	4600-450-12-33
HS	Repl	HS - Replace 200 Hallway Roof System	FACB-0008	J Hughes	Y	TBD	\$0	\$0	\$0	\$0	\$0	\$80,000	4600-450-12-33
HS	Repl	HS - Replace Gym Air Handlers	FACB-0009	J Hughes	Y	TBD	\$0	\$0	\$0	\$98,000	\$0	\$0	4600-450-12-33
HS	New	HS - Install Generator	FACB-0010	J Hughes	Y	TBD	\$0	\$0	\$0	\$360,000	\$0	\$0	4600-450-12-33
HS	New	HS - Construct Admin Office & Conf. Rm. in HS - Repl. Purpose Athletic Wing	FACB-0011	J Hughes	Y	TBD	\$0	\$268,000	\$0	\$0	\$0	\$0	4600-450-12-33
HS	Mix	HS - Repl. Purpose Athletic Wing into Instructional Space	FACB-0012	J Hughes	Y	TBD	\$0	\$0	\$0	\$0	\$200,000	\$6,275,000	4600-450-12-33
PAC	New	HS/PAC/MS Build Enclosed Connector	FACB-0013	J Hughes	Y	Budget	\$60,000	\$0	\$400,000	\$0	\$0	\$0	4600-450-12-33
HS	Mix	HS- Kitchen/ Café/Loading Dock	FACB-0014	J Hughes	Y	TBD	\$0	\$0	\$390,000	\$400,000	\$275,000	\$0	4600-450-12-33
PAC	Mix	PAC- Upgrades to Band/Practice Rooms	FACB-0015	J Hughes	Y	Budget	\$40,000	\$0	\$0	\$0	\$0	\$0	4600-450-12-33
PAC	Repl	PAC - Remove & Repl. Outside Wall	FACB-0016	J Hughes	Y	TBD	\$0	\$70,000	\$0	\$0	\$0	\$0	4600-450-12-33
MS	Repl	MS - Locker Repl. 1200 Wing - Phase 3	FACB-0017	J Hughes	Y	Budget	\$35,000	\$0	\$0	\$0	\$0	\$0	4600-450-12-33
MS	Repl	MS - Locker Repl. 1500 Wing - Phase 4	FACB-0018	J Hughes	Y	TBD	\$0	\$28,000	\$0	\$0	\$0	\$0	4600-450-12-33
MS	Repl	MS - Kitchen Reno.	FACB-0019	J Hughes		TBD	\$0	\$0	\$0	\$150,000	\$0	\$0	4600-450-12-33
MS	Repl	MS - Repl. Bldg. Control System	FACB-0020	J Hughes		TBD	\$0	\$0	\$0	\$0	\$45,000	\$0	4600-450-12-33
MS	Repl	MS - Renovate Student Restrooms	FACB-0021	J Hughes		TBD	\$0	\$0	\$0	\$0	\$0	\$60,000	4600-450-12-33
MS	New	MS - Install Generator	FACB-0022	J Hughes		TBD	\$0	\$0	\$0	\$325,000	\$0	\$0	4600-450-12-33
MS	New	MS - Install Motors on BB Hoops	FACB-0023	J Hughes	Y	Budget	\$10,000	\$0	\$0	\$0	\$0	\$0	4600-450-12-33
MS	New	MS - Automatic Bleachers	FACB-0024	J Hughes	Y	Budget	\$18,800	\$0	\$0	\$0	\$0	\$0	4600-450-12-33
MS	New	MS - Enlarge Meeting Area (off Café)	FACB-0025	J Hughes	Y	Budget	\$30,000	\$0	\$0	\$0	\$0	\$0	4600-450-12-33
MS	New	MS - Rem. 1600 Walls Repl. w/Folding Walls	FACB-0026	J Hughes	Y	TBD	\$0	\$60,000	\$0	\$0	\$0	\$0	4600-450-12-33
ATK	Repl	AA- Repl. Asphalt Shingles	FACB-0027	J Hughes		TBD	\$0	\$0	\$0	\$0	\$0	\$55,000	4600-450-12-33
ATK	Repl	AA - Repl. Ballast Roof w/Rubber Roof	FACB-0028	J Hughes	Y	TBD	\$0	\$85,000	\$0	\$0	\$0	\$0	4600-450-12-33
ATK	New	AA - Develop Plan for 1803 Bldg. Renov.	FACB-0029	J Hughes		TBD	\$0	\$0	\$0	\$0	\$0	\$150,000	4600-450-12-33
PS	New	PS - Upgrade Bldg. Mgt. Sys.	FACB-0030	J Hughes	Y	Budget	\$25,000	\$0	\$0	\$0	\$0	\$0	4600-450-12-33
ATK	New	AA - Install Generator	FACB-0031	J Hughes		TBD	\$0	\$0	\$0	\$275,000	\$0	\$0	4600-450-12-33

CAPITAL IMPROVEMENT PLAN SPREADSHEET 2017-2023 Updated through 10-6-16

Loc	New/Repl/ Mix	Description	Request ID	Submitted by	CIP Accepted (Y/N)	Warrant or Budget	Year 1 2017-2018	Year 2 2018-2019	Year 3 2019-2020	Year 4 2020-2021	Year 5 2021-2022	Year 6 2022-2023	Account
DAN	Repl	DE - Repl. Asphalt Roof	FACB-0033	J Hughes		TBD	\$0	\$0	\$0	\$0	\$0	\$45,000	4600-450-12-33
DAN	Repl	DE - Repl. Windows Custod'l & Music Area	FACB-0034	J Hughes	WD	TBD	\$0	\$0	\$0	\$0	\$0	\$0	4600-450-12-33
DAN	New	DE - Install Sprinkler System	FACB-0035	J Hughes		TBD	\$0	\$0	\$0	\$0	\$0	\$650,000	4600-450-12-33
PS	Repl	PS - Repl. Asphalt Roof	FACB-0036	J Hughes		TBD	\$0	\$0	\$0	\$0	\$0	\$40,000	4600-450-12-33
PS	Repl	PS - Repl. Gym Roof w/Rubber Roof	FACB-0037	J Hughes		TBD	\$0	\$0	\$80,000	\$0	\$0	\$0	4600-450-12-33
PS	Repl	PS - Repl. Rooftop Vent'l Unit	FACB-0038	J Hughes		TBD	\$0	\$0	\$0	\$32,000	\$0	\$0	4600-450-12-33
PS	Repl	PS - Stage Area ADA Compliant	FACB-0039	J Hughes		TBD	\$0	\$0	\$75,000	\$0	\$0	\$0	4600-450-12-33
PS	Repl	PS - Rem. & Repl. Recirculation Pumps	FACB-0040	J Hughes	Y	Budget	\$35,000	\$0	\$0	\$0	\$0	\$0	4600-450-12-33
PS	New	PS - Install Generator	FACB-0042	J Hughes		TBD	\$0	\$0	\$0	\$0	\$0	\$300,000	4600-450-12-33
PS	New	PS - Install Elevator 1912 Building	FACB-0043	J Hughes		TBD	\$0	\$0	\$750,000	\$0	\$0	\$0	4600-450-12-33
SC	New	SC - Install Generator	FACB-0044	J Hughes		TBD	\$0	\$0	\$0	\$0	\$0	\$300,000	4600-450-12-33
SC	Repl	SC - Repl. 1987 Wing Balast w/ Rubber Roof	FACB-0045	J Hughes		TBD	\$0	\$0	\$80,000	\$0	\$0	\$0	4600-450-12-33
SC	Repl	SC - Repl. Art Cabinets & Sinks	FACB-0046	J Hughes	Y	TBD	\$0	\$50,000	\$0	\$0	\$0	\$0	4600-450-12-33
SC	Repl	SC - Upgrade Bldg. Mgt. Sys.	FACB-0047	J Hughes	Y	TBD	\$0	\$25,000	\$0	\$0	\$0	\$0	4600-450-12-33
SC	Repl	SC - Restroom Renovations	FACB-0048	J Hughes	Y	TBD	\$0	\$32,000	\$0	\$0	\$0	\$0	4600-450-12-33
SC	New	SC - OT/PT Classroom ADA Exit Ramp	FACB-0049	J Hughes	Y	Budget	\$25,000	\$0	\$0	\$0	\$0	\$0	4600-450-12-33
SC	New	SC - Install Classroom Observation Windows	FACB-0050	J Hughes	Y	Budget	\$15,000	\$0	\$0	\$0	\$0	\$0	4600-450-12-33
SN	Repl	SN - Replace Roof	FACB-0051	J Hughes		TBD	\$0	\$0	\$0	\$0	\$0	\$80,000	4600-450-12-33
SN	New	SN - Café Sound Proofing	FACB-0052	J Hughes		TBD	\$0	\$0	\$12,000	\$0	\$0	\$0	4600-450-12-33
SN	New	SN - Sprinkler System	FACB-0053	J Hughes		TBD	\$0	\$0	\$0	\$0	\$0	\$650,000	4600-450-12-33
SN	New	SN - Install Generator	FACB-0054	J Hughes		TBD	\$0	\$0	\$0	\$0	\$0	\$300,000	4600-450-12-33
SN	New	SN - Install Addt'l Faculty Bathrooms	FACB-0055	J Hughes		TBD	\$0	\$0	\$0	\$0	\$0	\$25,000	4600-450-12-33
SN	New	SN - Develop Long Term Expansion Plan	FACB-0056	J Hughes		TBD	\$0	\$0	\$0	\$0	\$0	\$1,734,000	4600-450-12-33
MS	Repl	MS - Roof Sect's Q (Gym) & P (Music)	FACB-0057	J Hughes	Y	TBD	\$0	\$0	\$0	\$0	\$900,000	\$0	4600-450-12-33
MS	Repl	MS - Roof Sect. P Music Wing	FACB-0058	J Hughes	Y	TBD	\$0	\$100,000	\$0	\$0	\$0	\$0	4600-450-12-33

CAPITAL IMPROVEMENT PLAN SPREADSHEET 2017-2023 Updated through 10-6-16

Loc	New/Repl/ Mix	Description	Request ID	Submitted by	CIP Accepted (Y/N)	Warrant or Budget	Year 1 2017-2018	Year 2 2018-2019	Year 3 2019-2020	Year 4 2020-2021	Year 5 2021-2022	Year 6 2022-2023	Account
HS/MS	New	HS - Access Rd Main Campus See FACS004	FACS-0000	G. Stokinger	Y	TBD	\$0	\$0	\$10,000	\$0	\$0	\$0	4200-430-12-33
MS	New	MS - Build New Baseball Diamond	FACS-0002	Fantasia & Hughes	Y	TBD	\$0	\$0	\$35,000	\$35,000	\$0	\$0	4200-430-12-33
HS	Mix	HS - Install Turf Fields (2 - Football & New)	FACS-0003	Fantasia & Hughes	Y	TBD	\$0	\$0	\$0	\$100,000	\$750,000	\$750,000	4200-430-12-33
HS/MS	New	HS/MS - New Fields	FACS-0004	Fantasia & Hughes	Y	TBD	\$0	\$0	\$100,000	\$150,000	\$100,000	\$0	4200-430-12-33
HS	New	HS - Construct 4 New Tennis Courts	FACS-0005	Fantasia & Hughes	Y	Budget	\$180,000	\$0	\$0	\$0	\$0	\$0	4200-430-12-33
HS	Repl	HS - Resurface Existing Tennis Courts	FACS-0006	Fantasia & Hughes	Y	Budget	\$95,000	\$0	\$0	\$0	\$0	\$0	4200-430-12-33
HS/MS	New	HS/MS - Build JV & MS Softball Dugouts	FACS-0007	Fantasia & Hughes	Y	Budget	\$25,000	0	\$0	\$0	\$0	\$0	4200-430-12-33
PAC	Repl	PAC/MS - Paving from PAC to MS (Phase 5)	FACS-0008	J Hughes	Y	Budget	\$125,000	\$0	\$0	\$0	\$0	\$0	4200-430-12-33
ATK	Repl	AA - Remove Curbing, Grade & Pave	FACS-0009	J Hughes	Y	TBD	\$0	\$40,000	\$0	\$0	\$0	\$0	4200-430-12-33
SN	Repl	SN - Pave Drop-Off Loop	FACS-0011	J Hughes	Y	TBD	\$0	\$0	\$0	\$75,000	\$0	\$0	4200-430-12-33
SN	Mix	SN - Develop Parking	FACS-0012	J Hughes	Y	TBD	\$0	\$0	\$0	\$60,000	\$0	\$0	4200-430-12-33
DAN	Repl	DE - Repl. Upper Parking Lot Lighting	FACS-0013	J Hughes	Y	Budget	\$12,000	\$0	\$0	\$0	\$0	\$0	4200-430-12-33
PS	Repl	PS - Repave Road Behind School	FACS-0014	J Hughes	Y	TBD	\$0	\$90,000	\$0	\$0	\$0	\$0	4200-430-12-33
SC	Repl	SC - Upgrade Phone System to VOIP	SNC-0001	G. Stokinger	Y	Budget	\$32,000	\$0	\$0	\$0	\$0	\$0	2410-737-01-33
SN	New	SN - Add'l Playground Equipt.	SNN-0001	J Georgian	Y	TBD	\$0	\$10,000	\$20,000	\$0	\$0	\$0	1100-733-25-12
							\$1,601,780	\$1,782,888	\$2,895,010	\$3,502,989	\$22,922,325	\$11,955,070	

Timberlane Regional School Board	Procedure Code: BCA-R
Adopted: 09-20-01 Revised: 04-02-09 Revised: 09-05-13	Page 1 of 2

SCHOOL BOARD MEMBER ETHICS/EXPECTATIONS

AS A MEMBER OF MY LOCAL BOARD OF EDUCATION, I WILL STRIVE TO IMPROVE PUBLIC EDUCATION, AND, TO THAT END, I WILL STRIVE TO:

Attend all regularly scheduled Board meetings, insofar as possible, and become informed concerning the issues to be considered at those meetings.

Recognize that I should endeavor to make policy decisions only after full discussion at publicly held Board meetings.

Render all decisions based on the available facts and my independent judgment, and refuse to surrender that judgment to individuals or special interest groups.

Encourage the free expression of opinion by all Board members, and seek systematic communications between the Board and students, staff, and all elements of the community.

Work with other Board members to establish effective Board policies and to delegate authority for the administration of the schools to the Superintendent of Schools.

Communicate to other Board members and the Superintendent expressions of public reaction to Board policies and school programs.

Inform myself about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by my state and national school board associations.

Support the employment of those persons best qualified to serve as school staff, and insist on a regular and impartial evaluation of all staff.

Avoid being placed in a position of conflict of interest, and refrain from using my Board position for personal or partisan gain.

Take no private action that will compromise the Board or administration, and respect the confidentiality of information that is privileged under applicable law or is received in confidence or executive session.

Take no private action that will compromise the Board's actions or decisions, and respect and support such actions and decisions as made by the majority vote or consensus of the Board.

Not accept things of material value for personal use or gain from companies or organizations doing business with the school district. Exceptions to this policy are the acceptance of minor items (typically items valued less than \$25) which are generally distributed by the companies through public relations programs.

BCA-R - SCHOOL BOARD MEMBER ETHICS

Timberlane Regional School Board	Procedure Code: BCA-R
Adopted: 09-20-01 Revised: 04-02-09 Revised: 09-05-13	Page 2 of 2

Remember always that my first and greatest concern must be the educational welfare of the students attending the public schools.

<p>Timberlane Regional School Board</p>	<p>Policy Code: BCB</p>
<p>Adopted: 04-21-83 Reaffirmed: 11-01-90 Revised: 08-22-91 Revised: 12-03-98 Revised: 12-16-10</p>	<p>Page 1 of 1</p>

BOARD MEMBER CONFLICT OF INTEREST

As elected officials, school board members owe a duty of loyalty to the general public in protecting the school district’s interest. Therefore, the board declares that a conflict of interest is a personal and pecuniary interest that is immediate, definite, and demonstrable and which is or may be in conflict with the public interest. .

A board member who has a personal or private interest in a matter proposed or pending before the Board will disclose such interest to the Board, will not deliberate on the matter, will not vote on the matter, and will not attempt to influence other members of the Board regarding the matter. Additionally, Board members should refrain from engaging in conduct or actions that give the appearance of a conflict of interest, embarrass the Board, or personally embarrass another Board member.

It is not the intent of this policy to prevent the district from contracting with corporations or businesses of which a board member is an employee. The policy is designed to prevent placing a Board member in a position where his/her interest in the public schools and his/her interest in his/her place of employment (or other indirect interest) might conflict, and to avoid appearances of conflict of interest even though such conflict may not exist.

Nepotism

The Board may employ a teacher or other employee if such teacher or other employee is the father, mother, brother, sister, wife, husband, son, daughter, son-in-law, daughter-in-law, sister-in-law, or brother-in-law of the Superintendent or any member of the Board. Such a relationship will not automatically disqualify a job applicant from employment with the school district. However, the Board member shall declare his/her relationship with the job applicant and will refrain from debating, discussing, or voting on a nomination or other issue. The job applicant is expected to declare his/her relationship with the Board member as well.

This shall not apply to any person within such relationship or relationships who has been regularly employed by the Board prior to the inception of the relationship, the adoption of this policy, or a Board member’s election.

Legal Reference:

*Marsh v. Hanover, 113 NH 667 (1973) and Atherton v. Concord, 109 NH 164 (1968).
RSA 671:18*