

# TIMBERLANE REGIONAL SCHOOL BOARD

ATKINSON, DANVILLE, PLAISTOW, SANDOWN

THURSDAY, SEPTEMBER 7, 2017

Regular Meeting - 7:30 PM

Superintendent's Office  
30 Greenough Road , Plaistow, NH  
**Brian Boyle, Chairman**  
**Dr. Kim Farah, Vice Chairman**

**Dr. Earl Metzler, II, Superintendent**

**Dr. Roxanne Wilson, Asst. Superintendent**

## AGENDA

1. **7:30 PM** Call to Order – Chair (10 minutes)
2. Roll Call – Clerk
3. Pledge of Allegiance
4. Approval of Minutes
  - a. August 24<sup>th</sup> public and nonpublic sessions
5. Delegates and Individuals
6. Current Business
  - a. **7:40PM** Block Schedule Assessment Plan\* – INFORMATIONAL (30 minutes)
  - b. **8:10PM** Sandown Schools Plan\* – INFORMATIONAL (60 minutes)
  - c. **9:10PM** Internal Controls RFP – INFORMATIONAL (10 minutes)
  - d. **9:20PM** NHSBA Resolutions – INFORMATIONAL (5 minutes)
  - e. **9:25PM** NHSBA Workshop Opportunities – ACTION (10 minutes)
  - f. **9:35PM** Warrant Article Process – INFORMATIONAL (5 minutes)
7. **9:40PM** Administrator's Report
8. **9:45PM** Personnel Report
9. **9:50PM** Committee Reports
10. **9:55PM** Reports of the School Board
11. Correspondence Folder
12. Vendor and Payroll Registers
13. **10:00PM** Other Business
14. Non-public (if needed)
15. Future Dates

DATE	MEETING TYPE	LOCATION	TIME
September 21	Regular Board Meeting	SAU	7:30PM
October 5	Regular Board Meeting	SAU	7:30PM
October 19	Regular Board Meeting	SAU	7:30PM
November 2	Regular Board Meeting	SAU	7:30PM
November 16	Regular Board Meeting	SAU	7:30PM
November 21	Joint Budcom Meeting (tentative)	SAU	7:00PM
December 7	Regular Board Meeting	SAU	7:30PM
December 21	Regular Board Meeting	SAU	7:30PM

*The MISSION of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.*

## **ADMINISTRATOR'S REPORT**

*Administrator's Report for September 7, 2017 School Board Meeting*

**1-3. OPEN MEETING** *Self-explanatory.*

**4. APPROVAL OF MINUTES** *(two sets – August 24<sup>th</sup> meeting)*

**5. CURRENT BUSINESS**

**a. Block Schedule Assessment Plan – INFORMATIONAL**

*Administrative team to present on tools to assess as well as the rationale for block scheduling. To be presented/vetted by Curriculum and Assessment on September 5<sup>th</sup>.*

**b. Sandown Schools Plan – INFORMATIONAL**

*Administrative team to present on four options to be considered by the board to address the anticipated increased enrollment at the Sandown schools. No action is required at this time.*

**c. Internal Controls Audit RFP – INFORMATIONAL**

*Attorney Dowd to present the RFP as requested by the board.*

**d. NHSBA Resolutions – INFORMATIONAL**

*Board members to take note on the deadline to submit resolutions for NHSBA consideration at their Annual Delegate Assembly in January. Proposed resolutions must be approved by the board for submission.*

**e. NHSBA Workshop Opportunities – ACTION**

*Board members to take action on funding the participation of board members to any of the workshops.*

**f. Warrant Article Process – INFORMATIONAL**

*Review the process and timeline for drafting warrant articles.*

**6. ADMINISTRATOR'S REPORT – Dr. Metzler to present**

*a. Update on School Activities*

**7. PERSONNEL REPORT – Dr. Metzler to present**

**8. COMMITTEE REPORTS – Committee Chairs to update board on current initiatives.**

**9. REPORTS OF THE SCHOOL BOARD – Individual members to report on district matters.**

**10. CORRESPONDENCE – please be sure to review the correspondence folder.**

**11. VENDOR AND PAYROLL REGISTERS – please be sure to review and sign vendor and payroll registers.**

**12. OTHER BUSINESS – Board members to provide agenda items for future meeting consideration.**

**13. NON-PUBLIC**

**14. FUTURE DATES**



October 19, 2007	
Secondary and Program Action Plans	
Transportation Update (tentative)	
Superintendent's Goals (tentative)	
Assessment Reporting	<i>STAR (Fall Benchmarks)</i>

Back Burner List	
December Meeting Schedule	<i>Possible reschedule of Dec 21<sup>st</sup> mtg</i>
Kindergarten Committee Report	
School Board Correspondence Process	
Achieve300 Usage	
Auditors to Bid	
Joint Meeting with BudCom	<i>November 21<sup>st</sup> (tentative)</i>
TTA/TSSU Updates	
Assessment Reporting	<i>Nov-SBAC, SAT; Dec-Science NECAP; Feb-STAR (midyear); May-Tripod; Jun-Star (End of Year)</i>

**EXTENDED LEARNING MONITORING\***

**\*With input from the TRSB, we will select a few specific measures from this list to monitor the impact of the extended learning block for students, staff, and our school system over the course of the school year.**

<b>SUCCESS INDICATOR</b>	<b>MONITORING TOOL</b>	<b>INSTRUCTIONAL LEVEL</b>	<b>FREQUENCY</b>	<b>INDIVIDUAL(S) RESPONSIBLE FOR COLLECTING DATA</b>
Academic Performance	Grade Distribution	High School Middle School	Quarterly Trimester	Deans, Guidance and Administration
Courses Failed	PowerSchool	High School Middle School	annually	High School and Middle School Guidance and Administration
Course Participation	Credits Earned (year)	High School	annually	High School Guidance and Administration
Course Selection	Credits Earned (4 year cumulative)	High School	annually	High School Guidance and Administration
Participation in Athletics	Athletic Eligibility <i>Percent Eligible</i>	High School Middle School	annually	Angelo Fantasia and Middle and High School Guidance and Administration
	Athletic Eligibility <i>Percent losing eligibility</i>	High School Middle School	annually	Angelo Fantasia and Middle and High School Guidance and Administration
Content Mastery	midterms	High School	annually	Teachers and Deans
	finals	High School	annually	Teachers and Deans
	Local assessments	High School Middle School	High School: Quarterly Middle School: Trimester	Teachers Deans Curriculum Coordinators Administration
Drop Out Rate	Yearly percentage	High School	annually	Guidance and Administration
	Graduation Rates	High School	annually	Guidance and Administration
Standardized Test Performance	STAR	High School Middle School	annually	Director of Data, Assessment and Accountability Deans Guidance Administration
	SBAC	Middle School	annually	
	SAT	High School	annually	
	PSAT	High School	annually	

	AP Exams	High School	annually	
Advanced Placement	Percentage of students taking AP Courses	High School	annually	Deans Guidance Administration
	Percentage of students scoring 3 or better on AP exams	High School	annually	Deans Guidance Administration
Post-Secondary Studies	Percentage of students accepted to 4 year colleges and universities	High School	annually	Guidance and Administration
	Percentage of students accepted to associate degree programs	High School	annually	Guidance and Administration
	Percentage of students accepted to trades programs	High School	annually	Guidance and Administration
	Percentage of students entering military service	High School	annually	Guidance and Administration
Student Engagement	Classroom Observations Walkthroughs Tripod Survey Student Perception Survey	High School Middle School	continuous	Teachers Director of Data, Assessment and Accountability Deans Guidance Administration
Instructional Practice Skills instruction	Classroom Observations Walkthroughs	High School Middle School	continuous	Deans Curriculum Coordinator Guidance Administration
Instructional Practice Delivery of Content	Classroom Observations Walkthroughs	High School Middle School	continuous	Deans Curriculum Coordinator Guidance Administration
Student Behavior	expulsions	High School Middle School	annually	Guidance and Administration
	In School Suspensions			
	Out-of-school Suspensions			
	Detentions			
	Guidance Referrals			

Attendance	Student Attendance	High School Middle School	annually	Guidance and Administration
	Staff Attendance	High School Middle School	annually	Administration
Student Teacher Relationships	Classroom Observations Walkthroughs Tripod Survey Student Perception Survey Teacher Perception Survey Parent Perception Survey	High School Middle School	annually	Teachers Director of Data, Assessment and Accountability Deans Guidance Administration
Student Stress	Guidance Referrals Classroom Observations Walkthroughs Tripod Survey Student Perception Survey Teacher Perception Survey Parent Perception Survey	High School Middle School	annually	Teachers Director of Data, Assessment and Accountability Deans Guidance Administration
Presence of Practices	Performance Tasks/Assessments	High School Middle School	continuous	Director of Data, Assessment and Accountability Deans Guidance Administration Director of Technology Tech Integration Specialists Director of Special Education Director of Student Services
	Use of technology			
	RTI practices			
	Personalization of learning			
	Collaboration/ cooperative learning			
Special Education	Number of Referrals Number Identified Student needs met Perception Data	High School Middle School	annually	Middle School Special Education Administrator High School Special Education Administrator Director of Special Education Director of Student Services

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# TIMBERLANE REGIONAL SCHOOL DISTRICT

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## REQUEST FOR PROPOSAL

### INTERNAL CONTROLS REVIEW

The School Board of the Timberlane Regional School District (the “District”) is requesting proposals from qualified auditors for services to conduct a review of the District’s internal control environment, to evaluate existing controls over both monetary and physical assets, to evaluate areas of risk, and to propose recommendations for best practices where applicable.

**Proposal information:** Sealed proposals will be opened at the Administrative Offices located at 30 Greenough Road, Plaistow, NH 03865 at 3:00pm on \_\_\_\_\_, 2018. Members of the Public are welcome. A copy of this Request for Proposal for Internal Controls Review can be found at: <http://www.timberlane.net/rfp/>

All bidding is subject to District Policy DJE “Bidding Requirements”. For further information: <https://public.timberlane.net/sau/trsb/Policies/Section%20D%20-%20Fiscal%20Management/DJE%20Bidding%20Requirements.pdf>.

**District Information:** As the regional school district for Atkinson, Danville, Plaistow and Sandown, New Hampshire the District is comprised of 3,500 students. In addition to a Pre-K to Grade 5 elementary school in each town, the District operates a regional middle school, a regional high school and a Kindergarten and Pre-K learning center. The District’s fiscal year 2017-2018 budget is \$71.759M. All administrative functions, including finance, accounting, payroll, human resources, and transportation services are provided by School Administrative Unit #55, which is located on the District’s main campus. Individual schools handle various activity accounts as well as certain tuition billing.

**Auditor Qualifications:** The successful respondent will be licensed for public practice as a Certified Public Accountant in the State of New Hampshire. The successful respondent will meet all industry independence requirements, will have knowledge of the standards of the Governmental Accounting Standards Board and the Government Finance Officers Association, of the standards and internal controls required by federal and state authorities, and will have at least five years’ experience with school districts, preferably with school districts of similar size.

**Requirements for Review:** The review will consist of a review of entity level controls, general ledger, financial reporting, budgeting, and treasury functions. The review will also examine and test the purchasing, payables, and disbursement cycles as well as student activities and grant accounting.

**Evaluation Criteria and Timeframe:** Responses should include an hourly billing rate and an anticipated total fee or not-to-exceed fee. Proposals will be reviewed by the School Board and members of administration. Factors to be evaluated are knowledge and experience with similar governmental clients and engagements, availability, and cost. The School Board anticipates selecting a firm not later than two (2) weeks from the response due date. Work would be anticipated to commence not longer than one (1) month from the date of selection. The School Board reserves the right to accept any proposal as it sees fit, and reserves the right to accept no proposals at all and issue another request for review of internal controls.

**Deliverable:** The successful respondent will issue a report of the following:

- Current conditions of the areas reviewed;
- Testing methodology and procedures;
- Areas of deficiency/improvement;
- Suggested corrective actions based on school district and governmental best practices focusing on internal controls and operational efficiency.

The successful respondent will retain work papers for not less than three (3) years from the date of completion of the report.

Should you have questions relating to this Request for Proposal, please contact Geoffrey Dowd, District CFO/Business Administrator, at 603-382-6119 x2226 or at [Geoffrey.Dowd@SAU55.net](mailto:Geoffrey.Dowd@SAU55.net).



**New Hampshire School Boards Association  
2018 NHSBA Delegate Assembly  
Call for Resolutions**

Dear NHSBA Members and Superintendents:

This letter is to inform you that NHSBA is now accepting proposed Resolutions to be considered at the 2018 NHSBA Delegate Assembly, scheduled for Saturday January 20, 2018 in Concord. The Proposed Resolution Form is included within the body this letter. Please note that the deadline for submitting proposed Resolutions is Friday November 3, 2017.

The Resolution process and the NHSBA Delegate Assembly are vital components to NHSBA's legislative advocacy. The Resolutions adopted by NHSBA members form the NHSBA Policies, Resolutions and Statement of Beliefs, which in turn, guides NHSBA legislative positions and NHSBA's legislative efforts. Additionally, these Resolutions serve as the core declarations of numerous NHSBA positions and views.

The Resolution process is as follows:

NHSBA solicits proposed Resolutions from any of its members. Such proposals can be directed toward the New Hampshire Legislature, United States Congress, the New Hampshire State Board of Education, the New Hampshire Department of Education, NHSBA itself, or others as your school board deems appropriate.

The NHSBA Board of Directors Executive Committee initially reviews proposed Resolutions. The Executive Committee makes a recommendation to the full NHSBA Board of Directors as to whether or not the Board of Directors should recommend or not recommend the proposed Resolution. The NHSBA Board of Directors then votes whether

At the Delegate Assembly, the proposed Resolution will be introduced, and then will be discussed and debated by the Delegates. The Delegates will then vote on the proposed Resolution.

Proposed Resolutions should be submitted only if such proposal has been voted on and approved or authorized by majority vote. Resolutions cannot be submitted by

individual school board members. NHSBA asks that proposed Resolutions be as clear and concise as possible so the intent, as well as the requested action, is understandable.

The [online form](#), using appropriate format, should be used to submit the proposed Resolution as well as a brief rationale or explanation of the purpose of the proposal.

As stated above, please note that the deadline for submitting proposed Resolutions is Friday November 3, 2017. The proposed Resolutions, including the Board of Directors' recommendation, will be re-distributed to all member school boards for review at least 30 days prior to the Delegate Assembly. This will allow ample time for NHSBA member boards to discuss the proposed Resolutions prior to the Delegate Assembly.

Also, included with this letter is a copy of the [NHSBA Current Resolutions](#), adopted by the 2017 Delegate Assembly and the [2017 NHSBA Policies, Resolutions and Statements of Belief Manual](#).

Thank you for your attention to this matter. Please contact me at any time if you have any questions about the NHSBA Resolution process or the NHSBA Delegate Assembly.

Respectfully,

Barrett M. Christina, Executive Director

*Barrett M. Christina, Esq.*  
*NHSBA Executive Director*  
*(603) 228-2061*  
[bchristina@nhsba.org](mailto:bchristina@nhsba.org)

*New Hampshire  
School Boards Association*

*Policies, Resolutions and  
Statements of Belief  
Manual*

January 2017

By Procedure Adopted Unanimously at Delegate Assembly, November 4, 2006  
And Following Action of the January 21, 2017 Delegate Assembly

New Hampshire School Boards Association  
25 Triangle Park – Suite 101  
Concord, NH 03301  
603/228-2061 • [www.nhsba.org](http://www.nhsba.org)

### *Overview of Action Taken at the 2006 Delegate Assembly*

The resolutions contained herein have been adopted for three consecutive years by a vote of the Delegate Assembly. Such resolutions become a continuing commitment of the Association and part of this document, *Policies, Resolutions and Statements of Belief Manual*. This practice is based on the proposal adopted unanimously at the 2006 Delegate Assembly on November 4, 2006:

Whereas **NHSBA** takes consistent positions on certain issues that repeatedly come before the Delegate Assembly as re-adopted resolutions, and

Whereas these issues deserve special recognition for their continued importance as long-standing positions,

Be it therefore resolved that any resolution adopted for at least three continuous years be moved to the **NHSBA** Policies, Resolutions and Statements of Belief Manual.

**RESOLUTIONS QUALIFYING FOR INCLUSION IN THE POLICIES,  
RESOLUTIONS AND STATEMENTS OF BELIEF MANUAL**

<u>SECTION</u>	<u>TOPIC</u>	<u>PAGE</u>
I	School Choice	1
II	Education Funding	1
III	Health Care Funding	3
IV	Charter Schools	3
V	Local Control and School District Autonomy	3
VI	School Safety	5
VII	Accountability	5
VIII	State Board of Education	6
IX	Federal Legislation	7
X	Public Pension System	8

# Perennial Resolutions of the New Hampshire School Boards Association

## *I - School Choice*

- I:A• NHSBA supports the utilization of public education funds solely for public school purposes as determined by the local school boards. (1991)
  
- I:B• NHSBA urges the NH Legislature and Congress to oppose any efforts to subsidize elementary or secondary private, religious or home schools with public tax dollars. Specifically, NHSBA opposes the creation of vouchers, tax credits and tax subsidies that in any form are targeted to the tuition or expenses for non-public K-12 schools. Rather than diverting scarce tax dollars away from our public school classrooms, NHSBA urges the NH Legislature and Congress to support improvements in our public schools and meet current funding obligations and promises, benefiting the vast majority of America's children who are educated daily in our public schools. (2005)

## *II - Education Funding*

- II:A• NHSBA proposes that the state fully fund all state education aid formulas before the funding of any other state obligation. (1994)
  
- II:B• NHSBA supports reducing the threshold for determining the local share of a catastrophic aid special education placement to 2 times the state average elementary and secondary costs of general education. (1998)
  
- II:C• NHSBA supports the appropriation of at least \$50 million each fiscal year to fully fund, per RSA 198:15-a, IV, the state's Building Aid Program. This program has effectively created local and state partnerships in financing school building improvements that benefit all students of New Hampshire, and which should be considered a significant part of fulfilling the State's constitutional duty to provide an adequate education to all children. (*First Adopted in 2000 – Revised in 2014*)
  
- II:D• NHSBA supports a continual review of all costs associated with providing the opportunity for an adequate education, including costs associated with

facilities, and increasing the state commitment to reflect actual costs incurred. Any additional revenue raised by the state to meet this obligation shall be dedicated solely for the purpose of fully funding a constitutionally adequate education for all students in the state. *(First Adopted in 2000 – Revised in 2014)*

**II:E• NHSBA** proposes that the state develop an equitable and sustainable tax plan dedicated solely to education for the purpose of fully funding a constitutionally adequate education for all students in the state. (2002)

**II:F• NHSBA** opposes the dramatic and unpredictable changes in educational funding each year – often with solid information only coming to the school districts after the balloting or school district meetings are done.

The **NHSBA** opposes any new educational funding legislation, passed and enacted by the Legislature, which takes effect any earlier than the next biennium. School boards cannot be expected to work with legislation passed after the budget cycle for the following year is completed. (2005)

**II:G•** *Replaced by Resolution II:D in 2014.*

**II:H• NHSBA** supports a required kindergarten program as part of a comprehensive K-12 curriculum offering, with concurrent state kindergarten funding. *(First Adopted in 2003 – Revised in 2014)*

**II:I•** *Replaced by Resolution II:N in 2014.*

**II:J•NHSBA** opposes any constitutional amendment that vacates the spirit and intent of the Claremont and Londonderry lawsuits and attempts in any way to limit or redirect funding in a manner that is contrary to the New Hampshire Supreme Court’s ruling and present interpretation of the New Hampshire Constitution. (2008)

**II:K• NHSBA** opposes transfer of the responsibility to provide and fund a free and appropriate education (FAPE) for special education students from resident districts to attending districts when a non-resident student is placed in a district by a parent. (2008)

**II:L•** *Replaced by Resolution II:C in 2014.*

- II:M• NHSBA opposes the recent change in statute that decreases the state share of local employer retirement costs. NHSBA calls for the immediate return of the state share of local employer retirement costs for teachers, police and fire to 35% for fiscal years 2010 and 2011, as well as maintaining this commitment in the future. (2010)
- II:N• NHSBA opposes legislation that would directly or indirectly divert state costs or responsibilities to local school districts, including unfunded state aid programs (e.g. catastrophic aid and building aid), and the state share of retirement contributions. (2011)
- II:O• Should the special education mandates of the state of New Hampshire exceed the federal special education requirements, then the state of NH should fully fund those mandates that exceed federal requirements to the local school districts. (2009)
- II:P• NHSBA supports amending New Hampshire’s special education statute so that only the state legislature, not the state board of education via rulemaking or any other process, decides when it is appropriate for state law to exceed federal law. (2010)

### *III - Health Care Funding*

- III:A• NHSBA supports a statewide effort to work with legislative bodies to address the spiraling costs associated with health care benefits borne by the school districts in New Hampshire. (2005)

### *IV – Charter Schools*

- IV:A• NHSBA proposes that for any charter school authorized by the State Board of Education, state aid entitlements under RSA 198:42 should be paid directly to the charter school from state funds which are separate from local district grants. (2006)
- IV:B• NHSBA proposes that the State Department of Education develop evaluation and accountability criteria for the state’s charter schools to ensure

their financial stability as well as sound educational objectives. (2006)

### **V - Local Control and School District Autonomy**

- V:A• NHSBA** supports legislation to lower the mandated 2/3-majority vote for passing a bond article to 60% for all school districts. (1997)
- V:B• NHSBA** supports the continued ability for Cooperative School Districts to adopt apportionment formulas based on locally determined factors. (2000)
- V:C• Deleted in 2014.**
- V:D• NHSBA** supports amending current law to allow school districts to establish a non-lapsing contingency fund to meet the cost of unanticipated expenses. (2001)
- V:E• NHSBA** supports legislation that allows local governing bodies to indicate their recommendation on any warrant article, in addition to those recommendation requirements already specified in the municipal budget law, RSA 32. (2006)
- V:F• The NHSBA** supports the NH Legislature amending the "SB 2" process to allow a legislative body to specifically vote by a supermajority of 60% on a Warrant Article to create and fund a program that would then continue beyond the single year and its costs would be included as part of the following years default budget. (2008)
- V:G• NHSBA** opposes any change in statute implementing an "Evergreen Clause" in all negotiated contracts. Evergreen clauses mandate the continuation of any pay plan after the expiration of a contract when a successor agreement has not been reached. Any such provision exceeds previous standards and usurps local control, significantly tipping the balance of negotiations. (*First adopted in 2009 – Revised in 2014*)
- V:H• NHSBA** opposes any mandated teacher salary schedule requiring all districts in the state to pay salaries based on a common state schedule. (2009)
- V:I•NHSBA** supports local control provided in NH statutes and rules that allow local school districts the authority to make their own decisions in defining a

school calendar that complies with both the spirit and the letter of the law.  
(*First adopted in 2009 – Revised in 2014*)

- V:J• NHSBA** supports new legislation or administrative rules that impose penalties against school district employees who breach their employment contracts. (2011)
- V:K• NHSBA** opposes any branch of New Hampshire government adopting or supporting curriculum standards that usurp state's rights and de-emphasize and limit local control of curriculum and local school board oversight. (2011)
- V:L• NHSBA** supports legislation to allow local school districts to retain a percentage of their year-end unreserved fund balance in the same manner as local municipal governments. (2011)
- V:M• NHSBA** supports local boards and their responsibility for establishing the structure, accountability, advocacy and delivery of instruction within their local district. This includes statutory changes that affirm this managerial policy confided exclusively to public employers. Specifically, governing bodies have the right to determine standards for evaluation, compensation, selection, layoff and retention, discipline, assignment and transfer, and other traditionally accepted managerial rights so as to continue public control of governmental functions. (2013)
- V:N• NHSBA** supports state and federal legislation that affirms the responsibility for education resides with the states, which have delegated to local school boards the power and authority to adopt policies, establish priorities, and provide accountability to direct the operation of the schools, including the school system's mission and goals, organization, budget, program, curriculum and services, all essential to the daily operation of schools, consistent with state laws and regulations. (2014)
- V:O• NHSBA** supports legislative affirmation of the management right associated with teacher evaluation that is an integral component of the requirement that school boards adopt a teacher evaluation policy. Further, NHSBA supports involving teachers and principals by allowing a reasonable opportunity to comment on draft school board evaluation policy, understanding that the school board has the sole prerogative to adopt a local policy it deems appropriate. (2014)

## *VI - School Safety*

- VI:A• NHSBA** supports legislation which excludes public schools from being designated as neutral ground for visitation purposes for children of parents undergoing a divorce procedure by legal or other administrative orders. (1998)
- VI:B• NHSBA** supports efforts to enact legislation which would require notification to school districts of restraining orders related to a student's behavior. (1999)
- VI:C• NHSBA** supports legislative action to remove the unfunded mandated provisions of RSA 193-F, Pupil Safety and Violence Prevention. The imposition of these new mandates and their related financial costs, without additional state funding, violates the New Hampshire Constitution, Part First, Article 28-a. (2011)

## *VII - Accountability*

- VII:A• NHSBA** believes that all components of state testing (English Language Arts, Writing Prompt, Mathematics, Science, and Social Studies) should continue to be given annually at the end of the school year with appropriate and immediate steps being taken to ensure that these test results are received by school districts no later than the following July 1. Valid data to assess school performance relies on measuring individual student progress: NH should adopt gain score or value-added measures as the principal means for measuring student performance. If NH does not adopt gains-score or value-added measures as the principal means for measuring student performance, then annual testing should take place at the beginning of the school year so that information may be used instructionally during the year. *(First adopted in 1998 – Revised in 2016)*
- VII:B• NHSBA** supports the inclusion of only students who have enrolled in a district continuously for the previous school year in the numbers calculated to measure student performance. *(First adopted in 2005 – Revised in 2016)*

**VII:C• NHSBA** supports a review of NH’s accountability and performance measures as well as standards established for the NH state assessment program. (2009)

**VII:D• NHSBA** supports legislation to amend the State Common Core Testing that will begin in the school year 2014-2015 to allow special education students be tested at their grade level ability rather than their placement of their current school grade. (2013)

### **VIII - State Board of Education**

**VIII:A• NHSBA** calls on the State Board of Education to continuously monitor all teacher training programs at New Hampshire colleges and universities to assure that such institutions are offering quality and relevant training programs preparing individuals for careers as teachers and/or administrators in New Hampshire’s public schools. (*First adopted in 1998 – Revised in 2014*)

**VIII:B• NHSBA** proposes that the Department of Education develop and maintain a database of available grants and other funding mechanisms to assist local school districts in their grant writing efforts and funding of locally determined programs. (2002)

**VIII:C• NHSBA** urges the State Board of Education to conduct a statewide study of the “traditional” school calendar utilized by most public school districts in New Hampshire and to issue a summary report of its findings, conclusions and recommendations. (2003)

**VIII:D• NHSBA** urges the NH State Board of Education to adopt Standards of NH School Approval which emphasize qualitative standards rather than quantitative standards. (2003)

**VIII:E•** *Replaced by Resolution II:H in 2014.*

**VIII:F• NHSBA** supports the development and implementation of poverty indicators for Title I eligibility, which best reflect the current distribution of children from low income families in the public schools across the State and maximizes the number of districts eligible for Title I funds. (2003)

**VIII:G**• **NHSBA** supports the concept and duties of the State Board of Education as established in RSA 21-N:10-11. In its capacity to review all programs, advise on goals and hear appeals, the State Board of Education should have the authority to appoint the Commissioner of Education as well as confirm the Deputy Commissioner and division directors nominated by the Commissioner of Education. (2005)

**VIII:H**• **NHSBA** opposes the changes in student assessment at the state level which are resulting in fewer content and skill areas tested, especially the loss of the writing assessment. Basing assessment decisions on availability of funding rather than on what is best for the students of New Hampshire is not something that **NHSBA** can support. (2005)

**VIII:I**• **NHSBA** supports a compulsory attendance age of eighteen (18), along with flexibility to utilize alternative options that allow students to continue a program of study to complete their high school education. (*First adopted in 2006 – Revised in 2014*)

**VIII:J**• **NHSBA** supports a Department of Education funded study on the impact on performance of extended learning opportunities and those extended learning opportunities' relationship to the funding formula. (2009)

**VIII:K**• **NHSBA** supports the adoption of statutory language requiring that any statute or New Hampshire Department of Education rule, which mandates the adoption of local school board policies, will expire after five years; and that such statute or rule cannot be renewed without full public hearings, debate and re-authorization by the New Hampshire Legislature. All rules and regulations stipulated by the New Hampshire Department of Education must be submitted to the full New Hampshire Legislature for final consent and approval. (2015)

### **IX - Federal Legislation**

#### **IDEA:**

**IX:A**• **NHSBA** urges the U.S. Congress to appropriate funds to pay 40% of the cost of implementing IDEA, and to fully fund any additional requirements in the area of special education and to provide financial impact statements. (1990)

**IX:B**• Since its original enactment in 1975, the Individuals with Disabilities Education Act (IDEA) has played a pivotal role to assure that students with disabilities receive the services they need for their success. **NHSBA** supports and applauds the efforts and goals encompassed by IDEA's mission.

As our Congress considers the reauthorization of IDEA, **NHSBA** believes attention should be directed at components of the program that are moving away from the original mission of educating children to a mission that involves a wider range of functions. **NHSBA** believes that for special education to achieve its potential in today's environment, several areas should receive attention. **NHSBA** proposes that federal reauthorization of IDEA address these specific priority concerns in the following areas:

- federal funding - Congress should fully fund the federal share of IDEA as a mandatory program;
- teacher recruitment and retention - federal law should create and encourage incentives for new teachers seeking special education certification;
- administration and paperwork - federal law should ease the current complex paper trail aimed at documenting compliance as well as allowing greater flexibility in the IEP process;
- due-process hearings - federal law should provide for adequate notice of issues and good-faith mediation
- related services - federal law should identify the financial role of other governmental units rather than fix all costs for related services on the narrow portion of the tax base that just serves education;
- private placements - federal law should focus on whether a substantive deprivation of educational opportunities exists in the public setting before consideration of private placement;
- safe learning environment - federal law should allow local school district personnel the flexibility and discretion to make appropriate discipline determinations that are in the best interests of all students when it comes to disciplining children with disabilities;
- over identification - federal law should clarify the definition of those disabilities that can result in over identification. (2002)

**Every Student Succeeds Act:**

**IX:C**• **NHSBA** urges the New Hampshire Legislature and New Hampshire Department of Education, consistent with the language and intent of the

Every Student Succeeds Act (ESSA), to maximize local governance and community leadership through enhanced local school board flexibility in addressing key areas such as standards, testing, and accountability; and further to pro-actively engage and collaborate with NHSBA in all legislative and administrative discussions and decisions concerning the implementation of ESSA. (*First adopted in 2003 – Revised in 2009 – Revised in 2016*)

**National School Boards Association:**

**IX:D•** NHSBA supports the efforts of the National School Boards Association to provide more local governance and flexibility by working with federal officials to ensure passage of all federal legislation and regulations consistent with this goal. (2015)

***X – Public Pension System***

**X:A•** NHSBA supports the continuing existence of the New Hampshire Retirement System (NHRS). The NHRS should be strong, secure, solvent, and fiscally sustainable. To achieve this goal, NHSBA supports legislation that will strengthen NHRS's solvency, including legislation to change how an employee's average final compensation is determined. NHSBA supports a calculation using an average of the highest five years for all employees retiring after July 1, 2016. NHSBA further supports legislation requiring that all NHRS rate increases, above those attributable to the \$2.4 billion unfunded liability agreed to by public employers in 2007, be shared equally between employees and employers. (2011)

# New Hampshire School Boards Association

## Resolutions for 2017

Adopted by the 2017 NHSBA Delegate Assembly – January 21, 2017

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### *Local Control and School District Autonomy:*

1. **NHSBA** supports the development of curriculum for use by trained teachers in grades K-12 to educate students in the prevention of sexual abuse, with such curriculum to be developed locally using either a model developed by the New Hampshire Department of Education or by one of the 13 state agencies that already use evidence-based sexual abuse prevention education. (2016)
2. **NHSBA** supports modifying RSA 193:12 to add the following:  
"Any person who provides false information for the purpose of establishing residency for school attendance or any person who assists in doing so, may be required to remit full restitution to the school district of the improperly attended school." (2016)
3. **NHSBA** supports New Hampshire's adoption of updated requirements in statutes and rules that reflect current document imaging technologies and backup capabilities. (2016)
4. **NHSBA** supports legislative action that allows criminal background checks to be shared with their Human Resources Department and that the specific charge be shared with the Superintendent so he/she can make an informed judgment related to their employment. (2017)
5. **NHSBA** supports language in legislation that provides parents' rights to opt-out of content and programs that they feel are not appropriate for their child(ren). However, NHSBA opposes language requiring parents to opt-in to content and programs for their child(ren). Opt-in language creates undue burden on the school

district to account for every student who would participate, versus the few who choose not to participate. (2017)

**Education Funding:**

6. **NHSBA** supports fully funding the School Building Aid program pursuant to RSA 198:15-a. Furthermore, NHSBA believes that an adequate school building is a component of the requirement to provide an adequate education and therefore the state is obligated to provide funding for adequate school facilities. The state has failed to meet this obligation since 2009. (2017)
7. **NHSBA** supports modifying RSA 198:38 to provide state funding for the cost of full day kindergarten for school districts that have chosen to provide kindergarten for the entire school day. (2017)
8. **NHSBA** supports the study of the establishment of additional state adequacy aid for public pre-kindergarten. (2017)

**State Board of Education:**

9. **NHSBA** supports modifying RSA 193-C:6 to require that the State Department of Education publish the results of the statewide assessment within 30 days of receipt of the assessment results. The NHSBA supports modifying RSA 193-C:6 to prohibit embargos of assessment results by the State Department of Education, local school districts, or other agencies. (2017)

**Public Pension System:**

- 10. NHSBA** supports the continuing existence of the New Hampshire Retirement System (NHRS). The NHRS should be strong, secure, solvent and fiscally sustainable. To achieve this goal, NHSBA supports legislation that will strengthen NHRS's solvency while also lessening the fiscal impact on local school districts. NHSBA supports legislative changes to NHRS that ensure NHRS is fully funded. NHSBA supports legislative changes to NHRS that return state contributions to NHRS. NHSBA supports requiring that all NHRS rate increases are shared equally between employees, employers and the state. (2017)

25 Triangle Park Drive - Suite 101 - Concord, NH 03301 603-228-2061



# New Hampshire School Boards Association

*Excellence in Public Education Through School Board Leadership*



New Hampshire School Boards Association  
(603) 279-8171

- Home
- About
- Member Services
- Training & Events
- Documents
- Resource Center
- School Board Governance & Accountability

## Webinars

NHSBA Workshops & Training Calendar

Delegate Assembly

## Calendar

### Wednesday, September 27, 2017

#### Legislative Update/Advocacy

**Time:**

6:30 PM - 8:30 PM

**Location:**

25 Triangle Park Drive, Concord NH 03301

**Description:** This workshop will emphasize on the most important legislative changes from this past legislative session. NHSBA will highlight new laws that impact school board governance and school board policies. The workshop will also include information about effective school board advocacy and what your board can do to assist NHSBA's legislative activities.

The cost of this workshop is \$45.00.

Please [click here](#) to register.

## Wednesday, October 4, 2017

### 2017 Bradley F. Kidder Education Law Conference

**Time:**

8:30 AM - 3:00 PM

**Location:**

Grappone Conference Center, 70 Constitution Ave, Concord NH 03301

**Description:** NHSBA is proud to be hosting the 2017 Bradley F. Kidder Education Law Conference. This annual conference is hosted by NHSBA in collaboration with the New Hampshire School Administrators Association and the New Hampshire Council of School Attorneys.

This day-long conference features members of the Council of School Attorneys presenting on the latest updates, trends and advice with respect to laws impacting New Hampshire school district governance and administration.

The event will be held at the Grappone Center in Concord. Registration begins at 7:45am and the conference will start at 8:30am.

The cost of the Conference is \$150. A light breakfast and full lunch will be provided. Attendees will receive a flash-drive with the Conference documents pre-loaded. NHSBA will also make the documents available electronically beforehand.

This workshop will provide information on basic budgeting aspects for school boards, including a review of the SB2 "default budget" provision, review of NHDRA forms, and general recommendations for developing your school district's budget.

Due to the large number of attendees and Grappone Conference Center requirements, cancellation for the 2017 Kidder Law Conference must be given to and received by NHSBA no later than Wednesday September 27, 2017. Registrants who do not cancel prior to this date will be billed the full registration fee.

Please [click here](#) to register.

## Wednesday, October 18, 2017

### Basics of School District Budgeting

**Time:**

6:30 PM - 8:30 PM

**Location:**

25 Triangle Park Drive, Concord NH 03301

**Description:** This workshop will provide information on basic budgeting aspects for school boards, including a review of the SB2 "default budget" provision, review of NHDRA forms, and general recommendations for developing your school district's budget.

The cost of this workshop is \$45.00.

Please [click here](#) to register.

## Wednesday, November 8, 2017

### Successful Annual Meetings

**Time:**

6:30 PM - 8:30 PM

**Location:**

25 Triangle Park Drive, Concord NH 03301

**Description:** This workshop will focus on information to ensure an effective and productive school district annual meeting, how to present your budget, and how to gain community-wide support for the boards initiatives. This workshop will also provide information about the dos and don'ts of advocacy that school boards can take in promoting their initiatives.

The cost of this workshop is \$45.00.

Please [click here](#) to register.

## Saturday, January 20, 2018

### 2018 NHSBA Delegate Assembly

**Time:**

10:00 AM - 3:00 PM

**Location:**

25 Triangle Park Drive, Concord NH 03301

**Description:** The 2018 Annual NHSBA Delegate Assembly will begin at 10:00am with various "Hot Topics" training sessions focused on school board governance. The business meeting portion of the Delegate Assembly will begin at approximately 1:00pm. Registration begins at 9:30am.

The Delegate Assembly offers NHSBA members an opportunity to submit, discuss, debate and ultimately vote on NHSBA Resolutions and Statements of Belief. These Resolutions and Statements of Belief guide NHSBA's legislative advocacy efforts with the New Hampshire Legislature. Any NHSBA member school board may submit proposed Resolutions to the NHSBA Board of Directors. All submitted and proposed Resolutions will be brought forward to Delegation. Each NHSBA member is allowed one delegate and one alternative delegate.

There is no cost or registration fee for the 2018 Annual Delegate Assembly.

Please [click here](#) to register.

## Wednesday, March 28, 2018

### Board Role in Personnel Actions

**Time:**

6:30 PM - 8:30 PM

**Location:**

25 Triangle Park Drive, Concord NH 03301

**Description:** From time to time, school boards are required to hold hearings that stand to have a great impact on students or school staff. The legal pitfalls are numerous. This workshop will advise school boards on best practices for ensuring that the rights of those students or staff are protected while also focusing the board's pivotal role in such proceedings.

The cost for this workshop is \$45.00.

Please [click here](#) to register.

## Wednesday, April 25, 2018

### NHSBA Annual New School Board Member Orientation & Board Chair Workshop

**Time:**

5:00 PM - 8:30 PM

**Location:**

25 Triangle Park Drive, Concord NH 03301

**Description:** NHSBA's Annual School Board Member Orientation will provide both new and experienced board members a crash-course in school board role and responsibilities, the Right to Know law, and the importance of school board policy-making. A concurrent session for school board chairs will also be held, with a focus on effective meetings, rules of order, and board meeting best practices.

The cost of this workshop is \$85.00.

Due to the large number of attendees, notice of cancellation for the 2018 NHSBA Annual Orientation must be given to and received by NHSBA no later than by Friday April 20, 2018. Registrants who do not cancel prior to this date will be billed the full registration fee.

Please [click here](#) to register.

## Wednesday, May 2, 2018

### NHSBA Annual New School Board Member Orientation

**Time:**

5:00 PM - 8:30 PM

**Location:**

127 Regional Rd, Whitefield NH 03598

**Description:** NHSBA's Annual School Board Member Orientation will provide both new and experienced board members a crash-course in school board role and responsibilities, the Right to Know law, and the importance of school board policy-making. Please note that this workshop will not have a "best practices for board chairs" session.

The cost of this workshop is \$85.00.

Due to the large number of attendees, notice of cancellation for the 2018 NHSBA Annual Orientation (Whitefield session) must be given to and received by NHSBA no later than by Friday April 27, 2018. Registrants who do not cancel prior to this date will be billed the full registration fee.

Please [click here](#) to register.

## Wednesday, May 23, 2018

### Strategic Planning

**Time:**

6:30 PM - 8:30 PM

**Location:**

25 Triangle Park Drive, Concord NH 03301

**Description:** Strategic planning is a vital key to good school board governance and school district success. A comprehensive strategic plan can be the tool to guide your district's budget, allocation of resources and district-wide goal-setting. This workshop will provide information regarding how to initiate strategic planning and how to ensure the plan becomes an active part of the school community.

The cost of this workshop is \$45.00.

Please [click here](#) to register.

25 Triangle Park Drive - Suite 101 - Concord, NH 03301 | 603-228-2061 (ph) 603-228-2351 (fax)



## **WARRANT ARTICLE TIMELINE/PROCESS**

### **Annual warrant articles include:**

Budget

Capital Reserve Fund

General Acceptance of Reports

### **Other warrant articles on an as needed basis include:**

Collective Bargaining Agreement

Bond

Special warrant articles as determined by the School Board

Petitioned warrant articles submitted by citizens

### **Deadlines**

Petitioned Bond warrant articles are due no later than 5pm on January 5, 2018

Petitioned warrant articles are due no later than 5pm on January 9, 2018

The last day for budget committee to deliver budget and warrant recommendations is January 25, 2018

Final warrant for posting is due no later than January 29, 2018

### **Process**

School Board directs special warrant articles to be drafted

Articles are reviewed by district counsel

Articles are reviewed and approved for warrant by DRA

## TRSD 2018 ANNUAL MEETING AND ELECTION CALENDAR

DEADLINE / DATE	ACTION	REFERENCE
<b>By Thursday, January 4, 2018</b>	Post Public Notice of School Board Budget Hearing (By the 2 <sup>nd</sup> Tuesday in January)(must be 7 days in advance)	RSA 40:13, II-a (a)
<b>By Friday, January 5, 2018</b>	Citizens Petition <u>Bond Articles Only</u> Must be Submitted (Friday preceding the 2 <sup>nd</sup> Tuesday in January – 5pm)	RSA 40:13, II-a (b)
<b>By Tuesday, January 9, 2018</b>	All Other Citizens Petition Articles Must be Submitted (By the 2 <sup>nd</sup> Tuesday in January – 5pm)	RSA 40:13 II-a (b) RSA 197:6
<b>By Tuesday, January 9, 2018</b>	Deadline for finalization of cost items CBA's to be presented at annual meeting (By the 2 <sup>nd</sup> Tuesday in January)	RSA 32:5-a
<b>Thursday, January 11, 2018</b>	<b>Public Hearing on Proposed Budget</b> Performing Arts Center–7 PM (snow date: January 12, 2018) (On or before the 3 <sup>rd</sup> Tuesday in January– Budget: 15-60 window – Bond )	RSA 40:13, II-a (c) RSA 33:8-a
<b>Tuesday, January 16, 2018</b>	Supervisor Of Checklist Posts Checklist (On the 4 <sup>th</sup> Tuesday before Deliberative)	RSA 671:15 RSA 654:26 & 27
<b>Tuesday, January 23, 2018</b>	Supervisor Of Checklist Correction Session (On day immediately prior to first day of filing)	RSA 671:15 – 669:5
<b>Wednesday, January 24, 2018</b>	First Day of Filing Period For Candidates. File at SAU Office, 30 Greenough Road, Plaistow, NH 8:30am-4pm (Begins on the 7 <sup>th</sup> Wednesday before election)	RSA 671:19 RSA 669:19
<b>By Thursday, January 25, 2018</b>	Last Day for Budget Committee to Deliver Budget Committee and Warrant Article Recommendations for Posting (Thursday before last Monday in January)	RSA 40:13, II-a (c)
<b>Saturday, January 27, 2018</b>	Supervisor Of Checklist Holds A Checklist Correction Session (On Saturday 6-13 days before Deliberative)	RSA 671:15 – 669:5 RSA 654:27)
<b>By Monday, January 29, 2018</b>	Post Warrants and Budget For Session I and II At Place of Meeting And One Other Location (On or before last Monday in January)	RSA 40:13, II-a (d) RSA 197:5-A, 197:7
<b>Friday, February 2, 2018</b>	Last Day of Filing Period For Candidates (Ends Friday of following week of first day – 5pm)	RSA 671:19 RSA 669:19
<b>Thursday, February 8, 2018</b>	<b>Deliberative Session I</b> TRHS Gymnasium – 7:00 PM (snow date: February 9, 2018) (Between the 1 <sup>st</sup> and 2 <sup>nd</sup> Saturdays following the last Monday in January)	RSA 40:13 III, IV
<b>Tuesday, February 13, 2018</b>	Supervisors of Checklist re-post Checklist (On the 4 <sup>th</sup> Tuesday before voting)	RSA 671:15 RSA 654:26 + 27
<b>Saturday, March 3, 2018</b>	Supervisor Of Checklist Holds A Checklist Correction (On Saturday 6-13 days before voting)	RSA 671:15 – 669:5 RSA 654:27
<b>Tuesday, March 13, 2018</b>	<b>District Voting (Session II)</b> Budget/Bond Voting And Election Absentee Ballots Collected. <u>Residents May Register At The Polls.</u> Atkinson – Atkinson Community Ctr, Rte 121 – 7am-8pm Danville – Community Center, Rte 111 – 8am-7pm Plaistow – Pollard School, Main Street – 7am-8pm Sandown – Sandown Town Hall, Main Street – 8am-8pm	RSA 40:13 VIII

# 2018 Timberlane Regional School District Warrant State of New Hampshire

To the inhabitants of the School District of the Towns of Atkinson, Danville, Plaistow, and Sandown, New Hampshire, qualified to vote in District affairs:

## First Session of Annual Meeting (Deliberative)

You are hereby notified to meet at the Timberlane High School, 36 Greenough Road, Plaistow, New Hampshire, on Thursday, the 8<sup>th</sup> day of February 2018, at 7:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through number \_\_\_\_\_. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.

## Second Session of Annual Meeting (Voting)

Voting on warrant articles number 1 through number \_\_\_\_\_ will be conducted by official ballot to be held in conjunction with town meeting voting to be held on Tuesday, the 13<sup>th</sup> day of March, 2018, at the Town election polls in Atkinson, Danville, Plaistow, and Sandown, New Hampshire.

Atkinson	Voting will be conducted at the Atkinson Community Center from 7am-8pm
Danville	Voting will be conducted at the Danville Community Center from 8am-7pm
Plaistow	Voting will be conducted at Pollard School from 7am-8pm
Sandown	Voting will be conducted at the Sandown Town Hall from 8am-8pm

## Article 1 - Election of Officers

To choose the following school district officers:

Atkinson Voters	School Board Member	3-Year Term
Plaistow Voters	School Board Member	3-year Term
Sandown Voters	School Board Member	3-year Term
Atkinson Voters	Budget Committee Member	3-Year Term
Danville Voters	Budget Committee Member	2-Year Term
Plaistow Voters	Budget Committee Member	3-Year Term
Sandown Voters	Budget Committee Member	3-Year Term

## Article 2 - Operating Budget

Shall the voters of the Timberlane Regional School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$\_\_\_\_\_? Should this article be defeated, the operating budget shall be \$\_\_\_\_\_ which is the same as last year, with certain adjustments required by previous action of the Timberlane Regional School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Note: Warrant Article 2 (the operating budget) does not include appropriations proposed under any other warrant articles. (MAJORITY VOTE REQUIRED)

***Not/Recommended by the School Board***  
***Not/Recommended by the Budget Committee***

**Article 3 - Capital Reserve Fund**

Shall the voters of the Timberlane Regional School District raise and appropriate up to \$\_\_\_\_\_ to be placed in the School Building Construction, Reconstruction, Capital Improvement and Land Purchase Capital Reserve Fund established in 1996, with such amount to be transferred from those funds in the June 30, 2018 unassigned fund balance available for transfer on July 1 of this year which were apportioned as Capital Expenses in 2017-2018 in accordance with Article 6 of the Timberlane Regional School District Articles of Agreement? No amount to be raised by taxation. (MAJORITY VOTE REQUIRED)

***Not/Recommended by the School Board***  
***Not/Recommended by the Budget Committee***

*[Intent: This article puts money aside for future capital improvements. Money is only put into this Capital Reserve Fund if it is available at the end of the fiscal year. Capital expense appropriations are calculated in accordance with the Timberlane Regional School District Articles of Agreement (Article 6) apportionment formula as follows:*

*“The capital expenses of the Timberlane Regional School District payable in each fiscal year shall be apportioned on the equalized valuation as most currently available as determined by the State Tax Commission”.] INTENT STATEMENTS MAY BE PRESENTED AT DELIBERATIVE BUT NOT PLACED ON THE BALLOT*

**Article 4 - General Acceptance of Reports**

Shall the voters of the Timberlane Regional School District accept reports of agents, auditors, and committees as written in the 2017 Annual Report? (MAJORITY VOTE REQUIRED)

***Not/Recommended by the School Board***

Given under our hands this \_\_\_\_\_ day of January 2018.

Timberlane Regional School Board

<hr/> <i>Peter Bealo</i>	<hr/> <i>Brian Boyle, Chair</i>	<hr/> <i>Stefanie Dube</i>
<hr/> <i>Kimberly Farah, Vice Chair</i>	<hr/> <i>Donna Green</i>	<hr/> <i>Daniel Guide</i>
<hr/> <i>Susan Sherman</i>	<hr/> <i>Gregory Spero</i>	<hr/> <i>Kelly Ward</i>

A true copy of Warrant - Attest  
Timberlane Regional School Board

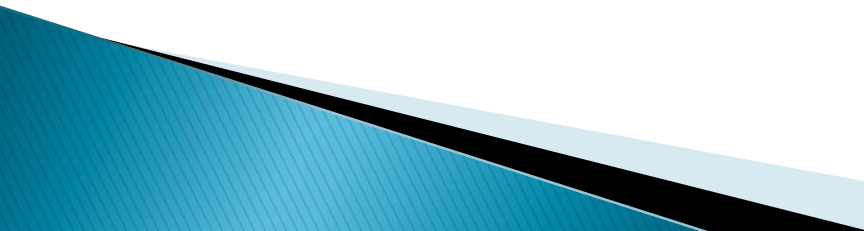
<hr/> <i>Peter Bealo</i>	<hr/> <i>Brian Boyle, Chair</i>	<hr/> <i>Stefanie Dube</i>
<hr/> <i>Kimberly Farah, Vice Chair</i>	<hr/> <i>Donna Green</i>	<hr/> <i>Daniel Guide</i>
<hr/> <i>Susan Sherman</i>	<hr/> <i>Gregory Spero</i>	<hr/> <i>Kelly Ward</i>

2018 TIMBERLANE REGIONAL SCHOOL DISTRICT WARRANT

# Kaulele Pueo: Hawaiian Cultural Exchange Friday April 20 – Saturday April 28, 2018



# Purpose

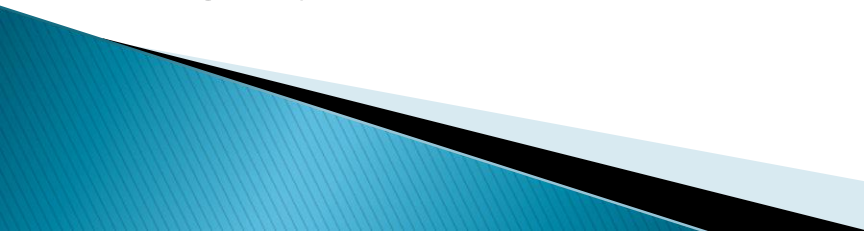
- ▶ Direct connection with US History/  
Studies course content:
    - United States enters WWII
    - Statehood, 1959
  - ▶ Awaken a sense of exploration/travel
  - ▶ New perspectives, diversity
  - ▶ Exploring new cultures, language and  
ancient history
- 

# Proposed Agenda

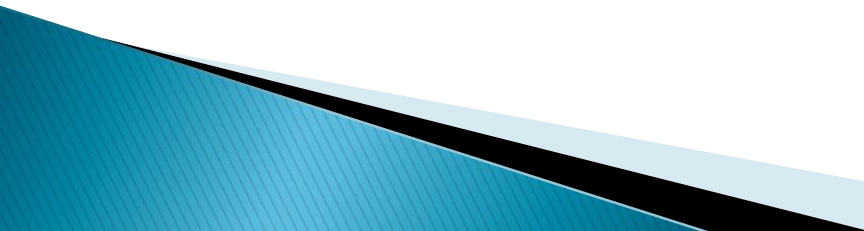
- ▶ **Community Service Projects!**
  - ← Waimea Valley – the valley of the Kings – sacred burial caves of the Hawai’ian kings
    - ← Clearing invasive species and replanting native trees
  - Restoring the 88 acre He`eia Fish Pond
    - ← Over 800 years old, partially destroyed by 100 year flood
  - Work in a lo’i (Taro patch)



# Proposed Agenda (cont'd)

- Pearl Harbor (Arizona Memorial tour and museum) Punchbowl National Cemetery
  - Bishop Museum Tour/Iolani Palace Tour
  - Dole Plantation tour
  - Kamehameha High School
    - Students will shadow hosts throughout the school day
  - Tour of North Shore – Haleiwa town, Waimea Bay, Sunset & Pipeline
  - Tour of East Shore/ East Side, Pali Lookout (final battle sight for unification of Hawaiian kingdom), Hamuana Bay, Diamond Head Crater
- 

# Safety/Organizational Measures:

- ▶ Group will consist of 1 administrator (CPR, First Aid and AED certified) and three adult staff member chaperones with 18 students
  - ▶ **How are we traveling on the ground?** We will be traveling in three 7 passenger mini vans driven **ONLY** by the chaperones.
  - ▶ **What about days where free time is scheduled?** No matter the situation, students will **NEVER TRAVEL ALONE** either by foot or by car. There are 3 chaperones and students will be with at least one at all times!
- 

# Safety/Organizational Measures:

- ▶ All Chaperones have extensive experience running large trips either as a lead or a support member
- ▶ Chaperones will be have at all times:
  - Student medical information
  - Student's parent/guardian contact info
  - Group contacts
  - Chaperone contacts
- **NOTE:** Honolulu is a major city, similar to Boston. Emergency services and Hospitals are easily accessible at all times throughout our trip.

# Trip Cost

- ▶ **Cost of trip for students: \$2,800 (students cover the cost of the trip)**
- ▶ **Includes:**
  - **Roundtrip Air**
  - **8 Nights Lodging**
  - **Daily Ground Transportation to all events/tours**
  - **Admission to 2 museums and Cultural Learning Center**

# Where are we staying?

- ▶ **Sheraton Waikiki Hotel**
- ▶ **What are the room arrangements?** There will be **ONLY** males or **ONLY** females in each room.
- ▶ Curfew is 10:00 with lights out at 11:00
- ▶ Chaperones will check rooms at lights out



