

TRHS 2017-18 Action Steps

Goal #1: TRHS will improve positive student behaviors in the classroom that affect teaching and learning through a multi-levelled system of supporting students and teachers as evidenced by decreased student discipline referrals and increased positive reporting by High School faculty and staff.

Step#	Strategies/Activities	Timeline	Team/Person Responsible
1	<p>The reinforcement of a clearly articulated leveled system.</p> <ul style="list-style-type: none"> - Teachers - deans - APs - (Share form, protocols, etc.) - This information shared with staff in opening day department meetings. - Will continue to be reinforced through conversation with evaluators and in department meetings. 	8/17 - 6/18	TRHS administrative team
	<p>Collaborate with Faculty/Staff</p> <ul style="list-style-type: none"> •Restructure administrative roles for consistency and follow through. •Monthly meeting with building reps. •Explore electronic based behavior programs with immediate follow-up to streamline referral process. •Check- ins for consistency and follow-through. •Increase dialogue and discussion around student behavior and teacher support at faculty and department meetings. 	8/17 - 6/18	TRHS administrative team
3	<p>Monitor Student Movement in the Building</p> <ul style="list-style-type: none"> - Fewer passing periods. - Revised pass system 		TRHS administrative team Staff

	<ul style="list-style-type: none"> - Increased hall duty stations - Expectation of teacher and admin presence in hallway during passing time. - Scheduled study halls in proximity to the writing lab, academic support center and library to minimize traffic 		
5	<p>Professional Development opportunities to support teachers in classroom management and block instruction.</p> <ul style="list-style-type: none"> - Weekly articles. - Coffee and conversation - Continued PD with Natasha K and Karen Matos - Walkthroughs - Teacher evaluation and supervision - CALM verbal de-escalation training. 		Academic team PD committee members
6	<p>Implementation of an A/B block schedule.</p> <ul style="list-style-type: none"> - Allows for increased academic time. - More aligned to our curriculum - Allows for project/performance based assessments and activities. - Created common planning time for core courses. - Reduced transitions during the day. - Restructuring of study halls to support an academic RTI and enrichment model. 		TRHS administration Staff Students Community

Goal #2: In 2017-2018, TRHS will foster a positive school culture that increases levels of support and communication with our school community members (students, teachers and parents) as measured by:

- 1) Data collected by TRHS Data Team to drive positive change,**
- 2) Participation in academic and co-curricular activities,**
- 3) Increase in communication with community by use of multiple platforms (School Messenger, TPAF, social media, etc.).**

Action Steps/Monitoring Plan

Step#	Strategies/Activities	Timeline	Team/Person Responsible
1	<p>Providing common planning time to teachers in their content area. Spending more time in classrooms through walkthroughs and informal observations, offering timely and relevant feedback, offering regular coffee and conversations, and providing support through individualized professional development resources and opportunities for all staff.</p>	8/17 – 6/18	Administration Team
2	<p>Implement the new block scheduling changes and supporting teachers in their extended instructional opportunities.</p>	8/17 - 6/18	Administration Team
3	<p>Continue to increase security measures and maintain the physical plant utilizing preventative measures in order to create better learning, teaching, and working environments for all students and staff.</p> <ul style="list-style-type: none"> - Work with the Plaistow PD and Plaistow Fire Dept. on trainings to ensure our school is safe and secure, - Work with school nurses on health and trainings for building and community - Participate and support Cleaner, Greener Timberlane. - Work with the maintenance team to ensure building is secure and safe. - Created and EOP that has been submitted to state, introduced to staff and implemented in school. 	8/16 – 6/17	<p>Don Woodworth Scott Strainge Heather Roy</p>
4	<p>Continue to support teachers in how to use data to support instruction and differentiate lessons accordingly.</p>	9/17 – 6/18	Administration team
5.	<p>Provide teachers with support on effective</p>	8/17 - 6/18	Administration team

	<p>classroom management strategies in increase positive student involvement in the classroom (Tripod 7 C Focus Area).</p> <ul style="list-style-type: none"> • Create school wide pass system to help support teachers in their class • Create a progressive discipline plan which guides and supports teachers tier 1, tier 2 and tier 3 • Support teachers in the classroom 		
7	<p>Provide avenues for staff, students, and stakeholders to have a voice in the daily operations of the school.</p> <ul style="list-style-type: none"> - Tripod - Teacher Voice - Life of an Athlete - TRHS Data Team - School Committees - School Year Theme (voted on by students and staff) 	8/17 – 6/18	Administration team
9.	<p>Celebrate excellence at TRHS by promoting school success by press releases and social media.</p>	9/17- 6/18	Scott Strange Heather Roy
10.	<p>Promote and support TRSD initiative on diversity awareness and cultural responsibility.</p>	8/16 - 6/17	Administrative Team

Goal #3: In the 2017-18 school year, TRHS will work in collaboration with all district schools to continue to develop instructional and assessment practices aligned to our competency based curriculum with the goal of full creation of an assessment and reporting program by June 2019.

Step#	Strategies/Activities	Timeline	Team/Person Responsible
1	Review, finalization and calibration of Math, ELA, Social Studies, Science and WL	9/17 - 6/18	Staff K-12 academic

	competency rubrics.		team
2	Creation of K-12 competency rubrics for Art, Music, PE, Health, ICT, Business, FACS, Engineering and Industrial trades	9/17 - 6/19	Staff K-12 academic team
3	Continued development of stage 2 assessments in all content areas	9/17 - 6/19	Staff K-12 academic team
4	Regular meetings of the secondary grading and reporting committee to develop reporting agreements	10/17 - 6/19	Mary Widman Nash Reddy Christine Desrochers
5	Regular monitoring of instructional strategies and PD needs through walkthroughs, observations and surveys.	9/17 - 6/19	TRHS administrative team