

School District of Lodi
Job Description

A 3/9/20

Title: Water Safety Instructor

- Qualifications:
1. Must be at least 16 years of age
 2. Red Cross Water Safety Instructor Certification
 3. Must complete Blood Borne Pathogens and Child Abuse Prevention
 4. Must present a professional, mature image, and have excellent interpersonal communication skills.
 5. Communicate with customers in a professional manner. Refer any difficult situations to the manager.
 6. Must be able to observe all areas of the pool with clear vision.
 7. Must be able to hear noises and distress signals in the aquatic environment.
 8. Communicate effectively with people in normal, loud and stressful situation, including projecting one's voice across distance.
 9. Must be able to be in water ranging from 80+ degrees for several hours.
 10. Support child and/or adult body weight in the water.

Reports to: Aquatics Manager

POSITION SUMMARY

Water Safety Instructors (WSIs) will teach students swimming skills and water safety according to the curriculum and standards of the American Red Cross and ensure the safety of all class participants.

EDUCATION and/or EXPERIENCE

Must be at least 16 years of age
Red Cross Water Safety Instructor Certification
Must complete Blood Borne Pathogens and Child Abuse Prevention
Must present a professional, mature image, and have excellent interpersonal communication skills

SKILLS AND QUALIFICATIONS

1. Communicate with customers in a professional manner. Refer any difficult situations to the manager.
2. Must be able to observe all areas of the pool with clear vision.
3. Must be able to hear noises and distress signals in the aquatic environment.

4. Communicate effectively with people in normal, loud and stressful situation, including projecting one's voice across distance.
5. Support child and/or adult body weight in the water.

ESSENTIAL JOB FUNCTIONS

1. Know, understand and follow all rules, policies and chain of command of the Lodi Indoor Community Pool-Aquatics Programs.
2. Be responsible for safety of students and never leave a class unsupervised.
3. Teach all classes according to the curriculum and standards of the American Red Cross.
4. Ensure a positive learning environment while maintaining a sufficient level of class control.
5. Be familiar with the skills taught at each level of the American Red Cross lessons and follow lesson plans as provided. Variation from provided lesson plans is allowed, given permission of the aquatic manager.
6. Assess abilities of students to ensure each student is placed in the appropriate level.
7. Demonstrate and evaluate skills, coordinating progress reports with Aquatic Manager's input.
8. Be in the water, getting fully wet, with all classes.
9. Provide each student with both positive and constructive feedback.
10. Arrive 15 minutes prior to the start of class.
11. Start and end classes on time.
12. Be responsible for maintenance and storage of equipment.
13. Complete all paperwork as required.
14. Maintain a professional appearance at all times.
15. Have a full working knowledge of the Emergency Action Plan (EAP) and assist when necessary.
16. Exercise basic precautions to prevent disease transmission.
17. Document all accidents and incidents immediately.
18. Notify the Aquatic Manager when a potentially serious problem is noticed.
19. Attend all instructor in-services. Notify the Aquatic Manager if unable to attend. Make-up responsibilities must be completed in a timely fashion.
20. Provide the Aquatic Manager with intent to work information as requested.
21. Complete all required employment records, including time sheets, in an honest and timely manner.
22. Perform miscellaneous tasks as assigned.

PHYSICAL DEMANDS:

This job is classified as medium/heavy work with frequent standing or walking/moving throughout the work site, pushing and pulling and exerting forces up to the weight of an average adult in the water, lifting and carrying up to 60 pounds and use of both hands for handling students/swimmers. There is occasional bending, stooping, twisting, squatting, crouching, climbing, reaching and lifting/carrying up to 60 pounds. Communication both verbally and auditory is frequently involved in a loud environment. Far vision acuity, depth perception and field of vision are frequently utilized.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. This job is performed primarily inside with the possibility of extremes in heat and humidity and loud noises