

TIMBERLANE REGIONAL SCHOOL BOARD

ATKINSON, DANVILLE, PLAISTOW, SANDOWN

THURSDAY, AUGUST 22, 2019

Regular Meeting - 7:00PM

Dr. Earl Metzler, II, Superintendent

Superintendent's Office
30 Greenough Road , Plaistow, NH
Shawn O'Neil, Chairman
Jennifer Silva, Vice Chairman

AGENDA

1. **7:00PM** Call to Order – Chair
2. Roll Call – Clerk
3. Pledge of Allegiance
4. Approval of Minutes
 - a. July 25, 2019 (2 sets)
5. Student Representative – No Report/Summer Break
6. Delegates and Individuals
7. Non-public (RSA91-A:3, paragraph II – personnel/reputation)
8. Current Business
 - a. **7:15PM** Athletic Department Update – INFORMATIONAL (30 minutes)
 - b. **7:45PM** Bullying Update – INFORMATIONAL (30 minutes)
 - c. **8:15PM** Year-End Budget/Fund Balance Retention – ACTION (20 minutes)
 - d. **8:35PM** Transportation Update – INFORMATIONAL (30 minutes)
 - e. **9:05PM** Policies (second read) – ACTION (10 minutes)
 - f. **9:15PM** General Assurances – INFORMATIONAL (15)
 - g. **9:30PM** School Board Goals – ACTION (15)
9. **9:45PM** Administrator's Report
10. **9:50PM** Personnel Report
11. **9:55PM** Committee Reports/Reports of the School Board
12. Correspondence Folder
13. Vendor and Payroll Registers
14. **10:00PM** Other Business
15. Future Dates

DATE	MEETING TYPE	LOCATION	TIME
September 5	Regular Board Meeting	SAU	7:00PM
September 19	Regular Board Meeting	SAU	7:00PM
October 3	Regular Board Meeting	SAU	7:00PM
October 17	Regular Board Meeting	SAU	7:00PM
November 7	Regular Board Meeting	SAU	7:00PM
November 21	Regular Board Meeting	SAU	7:00PM
December 5	Regular Board Meeting	SAU	7:00PM
December 19	Regular Board Meeting	SAU	7:00PM

The MISSION of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.

ADMINISTRATOR'S REPORT

Administrator's Report for August 22, 2019 School Board Meeting

1-3. OPEN MEETING *Self-explanatory.*

4. APPROVAL OF MINUTES *(July 25 – 2 sets)*

5-6. STUDENT REP AND DELEGATES AND INDIVIDUALS – Summer Recess/No Student Report

7. NONPUBLIC SESSION – *Dr. Metzler to update on personnel matters*

8. CURRENT BUSINESS

a. Athletic Department Update – INFORMATIONAL

Angelo Fantasia to present an overview of the Athletic program that includes budgeted programs and purchases.

b. Bullying Update – INFORMATIONAL

Susan Rasicot to present an update on the anti-bullying program.

c. Year End Budget/Fund Balance Retention – ACTION

The board to review end of year budget information and take action on designating surplus to the fund balance retention fund. This action will be used to finalize the MS-25 and DOE-25 that will be filed by the Business Administrator.

d. Transportation Update – INFORMATIONAL

Sandy Hodgkins to present on the hybrid routes for the 2019-20 school year.

e. Policies – ACTION

Board to review policies BBBA, BBBC, BBBB, and BBBE for second read and adoption. These policies were tabled at the last meeting as there was discussion about updating versus repealing these board-specific policies.

f. General Assurances – INFORMATIONAL

The board to be presented the General Assurances as part of the conditions to receiving federal grants. The board reviewed a similar document (Program Assurances) back in the spring.

g. School Board Goals – ACTION

Board to finalize their goals for the 2019-20 school year.

8. ADMINISTRATOR'S REPORT

a. Update on District Activities (executive summaries)

9. PERSONNEL REPORT

10. COMMITTEE REPORTS/REPORTS OF THE SCHOOL BOARD – *Committee Chairs to update board on current initiatives (these topics were combined by the Chair).*

11. CORRESPONDENCE – *All correspondence now forwarded to board members as it comes in.*

12. VENDOR AND PAYROLL REGISTERS – *please be sure to review and sign vendor and payroll registers.*

13. OTHER BUSINESS – *Board members to provide agenda items for future meeting consideration.*

14. NON-PUBLIC – *if needed.*

15. FUTURE DATES – *As indicated.*

UPCOMING REGULAR MEETING AGENDAS

*This information is provided for informational purposes only. Agenda items are subject to change.
The official agenda will be distributed one week prior to its scheduled meeting.*

September 5, 2019	
Policies	
Strategic Plan Update	
NHSBA Resolutions	<i>November 4th deadline</i>
Staffing Update	<i>Unfilled positions and intent to fill</i>
Opening of School Report	

September 19, 2019	
Policies	
Warrant Article Process	
School Action Plans	<i>Elementary</i>
Assessment Report	<i>tentative</i>
NHSBA Resolutions	

October 3, 2019	
Budget First Draft	
Policies	
Warrant Articles	
NHSBA Resolutions	
Action Plans	<i>Secondary</i>
October 1 Enrollment	

Back Burner List	
Data Governance Plan	<i>Annual Review – 1st Mtg in June</i>
Instructional Tools/Assessment Reporting	<i>Throughout the year</i>
Treasurer’s Report (quarterly)	<i>August/November/February/May</i>
Strategic Plan Progress Update	<i>September/March</i>
School Calendar Workshop	
Community Service/Service-Learning Update	
TTA/TSSU Updates	
Potable Water – Plaistow	

TIMBERLANE REGIONAL SCHOOL DISTRICT

TRHS ATHLETICS



THURSDAY, AUGUST 22, 2019



ATHLETICS ORG CHART

2018-2019 (LAST YEAR)

Staff Oversight:

- Coaches:
 - HS 49 total
(cover 74 positions, over 3 Seasons)
 - MS 25 Coaches
- Administrative Assistant
- Athletic Coordinator: 1
- Trainers: 2 (HS/MS)
- Game Help:

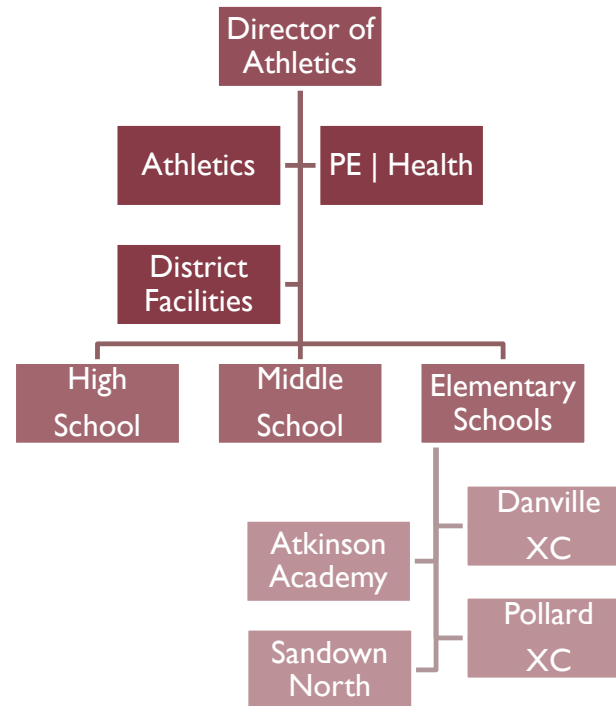
Teams:

(51 HS Teams)

Varsity – 29
JV – 15
Fresh/Reserve – 7

(22 MS Teams)

FH, 4 Soccer, 4 BKB, 1 Wrestling,
2 VB, 1 Spirit, 2 XC, 2 Outdoor Track,
2 Baseball, 2 Softball



Responsible for Interview/screening/recommendation, supervision, and evaluations of all district Health/PE as well as all HS and MS coaches.

2018-2019 SPORT OFFERINGS

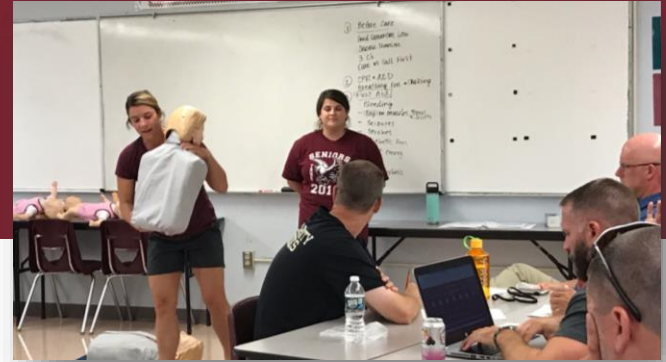
	HS Boys	HS Girls	MS Boys	MS Girls
Bass Fishing	X	X		
Cross Country	X	X	X	X
Football	X	X		
Golf	X	X		
Soccer	X	X	X	X
Fall Spirit	X	X		
Field Hockey		X		X
Volleyball – Fall		X		X
Basketball	X	X	X	X
Ice Hockey	X	X		
Indoor Track	X	X		
Skiing – Alpine	X	X		
Winter Spirit	X	X		X
Swimming	X	X		
Wrestling	X	X	X	
Baseball	X		X	
Lacrosse	X	X		
Outdoor Track	X	X	X	X
Softball		X		X
Tennis		X		
Volleyball – Spring	X			

682 Games last year
 >500@TRHS
 <200@TRMS



WHAT'S GOING ON?

- NE Student Leadership Conference
 - (July 16-19 @ Worcester State University)
- Coaches Meeting (NHIAA Regs, Safety Procedures)
- NHIAA Coaches Certifications (CPR/First Aid, Concussion, Heat Illness, Rules)
- Application for NATA Sport Safety Procedures
- NHIAA Eligibility Review (physicals, Impact, academic – approx. 500 HS students)
- Parent Awareness – Team dinner with Fall sports teams and coaches (8/27)
- Hall of Fame – 2019 Inductees (9/26)



GAME EXPENSE

- Includes:
 - Official Assigning Fees, Game Officials, Police Details, Game Help (scorebook, clock, announcer, tickets sellers, supervision/security)
 - Ski races, Wrestling Invitational, etc.
- Notes:
 - Cancellations and rescheduling, field conditions, inclement weather
 - # of Varsity, # of Sub-varsity
 - # of Opponents
 - # of officials needed, if work more than one game

TRANSPORTATION

- Rates and Fees per the Timberlane Transportation Contract

FACILITY USAGE HIGH SCHOOL 2018-2019 SPEND

- Pat's Peak
 - \$4,730.00 – Practice time ski
- Cedardale – Contracted fee set
 - \$3,392.00 – Practice time swim
- Icenter – hourly rate (practice and game rates), in advance
 - Can't negotiate home games and 2 hour blocks
 - Practice Rate vs. Game Rate, length of time, day of week
 - \$16,820.59 – Contract estimate
 - \$17,017.26 – Spent on ice time (total practice 3 days/week and games)
 - \$3,000.00 – Locker Room

CONTRACTED SERVICES

- **Access Sports Medicine – Contracted fee**
 - High School & Middle School
 - \$29,320.00
 - No increase since hired, we are happy with performance
 - Coordinate and Implement ImPACT testing for middle school and high school athletes
 - Weekly meetings with school Health Office

SUPPLIES & EQUIPMENT

■ **Supplies**

- Prioritize needs of individual programs
- Communicate with Coaches
- Goal – every program has necessities, then additional items

■ **Equipment**

- Benefits for several programs
- **2018-2019**
 - Weight room equipment
 - Pitching machine (MS)
 - Field Hockey goals
 - Sound system cabinet press box
 - Portable fencing
- **2019-2020**
 - Pitching machine (HS)
 - Scorers tables

UNIFORMS

- Maintain a replacement schedule - running behind
- Upcoming Teams for Uniforms:
 1. Soccer Boys & Girls
 2. Ski
 3. Tennis Girls

CHALLENGES FOR 2019-2020

- **Gymnastics Program Expense** (total estimated \$10-11K)
 - Practice Facility \$4,500 (estimated based on 3/days per week practice, possible 1 host)
 - Uniforms \$1,000-1,200 (we pay half)
 - Transportation for meets \$1,200-1,500 (estimated)
 - Officials \$500
 - Coach Stipend \$2,600
 - Registration \$100
- **Indoor facility usage** (Boys/Girls Lacrosse, Tennis)
- **Track** (regulations and equipment)
 - High Jump Area repairs
- **MS Softball field**
 - Drainage Issues
- **Football Practice Area / MS Soccer**
 - Location change for the upcoming season

FUTURE AGENDA ITEMS

- 2020-2021 Classification Cycle (NHIAA Divisional Alignment begins in Fall)
- NFHS Livestream Equipment (gym, outside)
- HS Championship Banners
- Netting System on Soccer/Lacrosse Field
- Athletic Website (redesign)
 - MS/HS will be under same umbrella, but easier for parents

Bullying Presentation

Susan Rasicot, Director of Pupil Personnel Services and Special
Education

Daniel Woodworth, Student Services Coordinator

NO BULLY Training: 2018-2019

- 2 Building Administrator Trainings through TELA: November '18 & May '19
- Parent Training through TPAF: November '18
- No Bully Leadership Teams formed at each School
 - Building level Meetings with No Bully representatives in March '19
- March 24th PD Day: No Bully presented to all district staff
- Summer '19: Solution Team Facilitator Training

NO BULLY Training: 2019-2020

- August 2019: SEL Training for all district staff including para-educators during Professional Development Day
- September 2019 & Oct/Nov 2019: Coaching Sessions with Building Teams and No Bully Representatives
- Additional Solution Team Facilitator Trainings and Building meetings throughout school year
- At the end of Year 2 next steps will be created for the NO BULLY process with each of the buildings

Information on the Bully Investigation Form

- Review of the form to highlight the method required by the state to be followed
- What is the process used to determine bullying?
- When do you determine an investigation is necessary?

Executive Summary Information

Two Year Data Points

- 2017-2018 School Safety Report
- 2018-2019 School Safety Report

School Safety Questions

- Single significant incident?
- Pattern of deliberate harmful events?
- Included physical harm to the victim?
- Included harm to the victim's property?
- Used social emotional alienation or tactic?
- Interfered with the victim's learning opportunities?

Questions

**Timberlane Regional School District
N.H. School Administrative Unit 55
30 Greenough Rd., Plaistow, NH 03865**

School Bullying Investigation Form

AA DES PS SC-TLC SN TRMS TRHS

This school **Bullying Investigation Form** is to be used to document the investigation and comply with the reporting requirements for all alleged incidents of school bullying consistent with RSA 193:F and School Board Policy JICK.

REPORTING: Complete one School Bullying Investigation Form for each alleged victim.

School Administrator completing form: _____ Position: _____

Reported to Principal/Designee: Date: _____ Time: _____

Required investigation completion date (reported date + 10 days): _____

Person reporting incident: Name: _____ Role: _____

Waiver for time extension: _____

**If report was received in writing, please attach reports.*

Name(s) of Alleged Victim(s)	Age/DOB	School	Grade	Notes

Name(s) of Alleged Perpetrator(s)	Age/DOB	School	Grade	Notes

Date(s) of Incident: _____

Location of Incident: (Check all that apply)

on school property _____ at school sponsored event or activity Video/Audio -- Requested/Included

on school bus _____ off campus _____

Description of alleged bullying:

INVESTIGATION

Police Reporting under Safe Schools: discretionary mandatory Date: _____

Incident reported to parent/guardian of alleged victim within 48 hours of receipt of bullying complaint Yes No

Initials _____ Via: telephone writing personal conference

Date investigation began: _____ Initials: _____

Superintendent/designee grants principal/designee a waiver of parental/guardian notification in writing? Yes No

Waiver attached: Yes No Initials: _____

Date received by SAU (48 hours) _____

Initial Contact with Parent/Guardian(s):

Incident reported to parent/guardian of alleged perpetrator(s) within 48 hours of receipt of bullying complaint? Yes No

Initials: _____

Student Perpetrator(s)	Parent/Guardian	Date of Notification	Time of Notification	Method of Notification
				Choose an item.
				Choose an item.
				Choose an item.
				Choose an item.

Notes: _____

Student (Victim(s))	Parent/Guardian	Date of Notification	Time of Notification	Method of Notification
				Choose an item.
				Choose an item.
				Choose an item.
				Choose an item.

Notes: _____

Investigation began within 5 days of bullying being reported?

Yes No Initials: _____

What actions were taken to investigate this incident? (Check all that apply)

- Interviewed alleged student victim
- Interviewed alleged student victim's parent/guardian
- Interviewed alleged perpetrator(s)
- Interviewed alleged perpetrator's parent/guardian
- Interviewed witnesses
- Examined physical evidence: _____
- Witness statements collected in writing
- Interviewed school nurse
- Interviewed guidance, school psychologist
- Reviewed academic records: _____
- Reviewed medical information
- Reviewed student records: _____
- Reviewed bus incident report
- Reviewed student attendance: _____
- Reviewed social history between parties
- Reviewed video surveillance: _____
- Interviewed teachers and/or school
- Reviewed electronic content/web content
- Staff: (list names) _____
- Considered history of prior student conflicts and/or problematic behavior
- Other: _____
- Reviewed changes in emotional functioning

INVESTIGATION FINDINGS/EVIDENCE OF BULLYING:

Please check both the column on the left and right for all that apply: (RSA 193:F State definitions of bullying)

Definitions of Bullying	Look for:
<input type="checkbox"/> Physically harmed the students	<input type="checkbox"/> Physical injuries <input type="checkbox"/> Other: _____
<input type="checkbox"/> Damaged the victim's property	<input type="checkbox"/> Property damage <input type="checkbox"/> Other: _____
<input type="checkbox"/> Caused emotional distress to the victim	<input type="checkbox"/> Excessive emotional behavior <input type="checkbox"/> Evidence of anxiety (including physical symptoms) or being nervous and scared. <input type="checkbox"/> Evidence of internalizing behavior- increased isolation, socially removed. <input type="checkbox"/> Changes in school attendance: absences, tardiness, dismissals <input type="checkbox"/> Changes in grades – school performance <input type="checkbox"/> Changes in affect <input type="checkbox"/> Other: _____
<input type="checkbox"/> Interfered with the victim's educational opportunities	<input type="checkbox"/> Nurse visits <input type="checkbox"/> Changes in school attendance: absences, tardiness, dismissals <input type="checkbox"/> Missing classes/parts of school day <input type="checkbox"/> Changes in grades – school performance <input type="checkbox"/> Changes in participation of school activities, athletics, co-curricular, etc. <input type="checkbox"/> Avoidance of elements of school day including school bus <input type="checkbox"/> Other: _____
<input type="checkbox"/> Created a hostile education environment	<input type="checkbox"/> Created significant tension between students/others <input type="checkbox"/> Students are significantly uncomfortable <input type="checkbox"/> Student hostile in educational environment <input type="checkbox"/> Socially maladjusted behavior directed to student(s) <input type="checkbox"/> Other: _____
<input type="checkbox"/> Substantially disrupted the orderly operation of the school	<input type="checkbox"/> Significant incident of disruption <input type="checkbox"/> Repeated evidence of school disruption <input type="checkbox"/> Discipline patterns <input type="checkbox"/> Violations of behavioral expectation that result in school disruption <input type="checkbox"/> Other: _____

Continued from – **INVESTIGATION FINDINGS/EVIDENCE OF BULLYING:**

<p><input type="checkbox"/> Created an “imbalance of power” between victim and perpetrator</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Bullying based on disability <input type="checkbox"/> Anonymity of on-line behavior <input type="checkbox"/> Perceived social status discrepancy <input type="checkbox"/> Social skills deficit/struggles exploited <input type="checkbox"/> Creation of social isolation <input type="checkbox"/> Taunting, tormenting, harassing behavior that is perceived as a power imbalance <input type="checkbox"/> Other: _____
<p><input type="checkbox"/> Included the use of electronic devices as defined in the School Board Policy JICK</p> <p>Identify at least one bullying component that used electronic medium.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Cell phones <input type="checkbox"/> Audio or visual images <input type="checkbox"/> Instant messaging/email <input type="checkbox"/> Gaming <input type="checkbox"/> Social networking (i.e. Facebook, etc. <input type="checkbox"/> Blogs <input type="checkbox"/> Web content <input type="checkbox"/> Other: _____

INVESTIGATION DETERMINATION

Based on this investigation, school administration determines the following:

1. In the "evidence of bullying" section above, there was at least one "investigation finding".
 - Yes – proceed to #2
 - No – stop bullying investigation and process as standard discipline investigation
(Parent/guardian must be notified of investigation results regardless of the determination)

2. Does this investigation conclude that this incident is a single significant incident?
 - Yes – this is a substantial incident of bullying - proceed to next section
 - NO – proceed to section #3. Does the investigation conclude that this incident is a pattern of incidents?

3. Does the investigation conclude that this incident is a pattern of incidents?
 - Yes – this is a substantiated incident of bullying – proceed to next section
 - No – stop bullying investigation and proceed as a standard discipline investigation

INTERVENTIONS/CONSEQUENCES (Write student's name beside whichever applies)

(This list is a guide only and is not intended to be exhaustive)

Victim	Perpetrator	Intervention/Consequences	Notes
		None were warranted	
		Student conference w/ administration	
		Positive behavioral interventions	
		Teacher notification plan	
		Other school staff notification	
		Parent meeting(s)	
		Referral to 504, Special Ed. Team	
		Counseling/therapeutic interventions	
		Safe person plan	
		Check in – check out assigned	
		Bullying prevention plan to be developed	
		Follow up/monitoring	
		Unstructured areas safety plan	
		School bus planning/notification	
		Loss of privileges	
		Detention	
		In-school suspension	
		Out-of-School suspension	
		Other (specify):	

Additional Notes: _____

Attachments:

- Discipline referral
- Safe schools report
- Superintendent/designee waiver of notification
- Parent/staff bullying form
- Student bullying reporting form
- Principal/designee notification of time extension for investigation
- Investigation evidence
- Other: _____

FOR STATE REPORTING PURPOSES

This section is designed to collect bullying data consistent with the NH DOE reporting categories of the School Safety Survey. Please hypothesize the intent of this substantiated bullying incident based on the following state reporting categories. Please note, only check if your investigation provides evidence upon which to base this conclusion. If the reporting categories do not apply, please do not check.

- On the basis of gender
- On the basis of sexual orientation
- On the basis of race, color, or national origin
- On the basis of disability
- On the basis of physical characteristics (other than race)

Principal: _____ Date: ____/____/____
Signature

Designee: _____ Date: ____/____/____
Signature

Principal/designee must submit all substantiated reports of bullying to the superintendent/designee upon completion of the investigation.

Received at the SAU Office on: _____ Initials: _____
Print Name: _____

Timberlane Regional School District
Revenue Recap FY 2018-19 - PRELIMINARY - UNAUDITED
August 22, 2019

	<u>Revenue</u>	<u>Expenditure</u>
Fund 100 (General Fund)	66,716,963	65,439,348
Fund 210 Food Service	1,343,644	1,343,644
Fund 220/229 (Grants)	1,195,980	1,195,980
Fund 500 (PAC)	60,511	60,511
Fund 710 (Gate Receipts)	18,432	18,432
Encumbrances 2019	N/A	565,900
	<u>69,335,531</u>	<u>68,623,815</u>
Fav Rev v. Expenditure		711,715
Previous Unassigned Fund Bal		2,550,068
Previous Retained Fund Balance		<u>200,000</u> *
Unassigned Fund Balance		3,461,783

** Retained Fund Balance will lapse if not acted upon*

Timberlane Regional School District

Budget - TRSD

Fiscal Year: 2018-2019

Print accounts with zero balance
 Round to whole dollars
 Account on new page
 Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: Voted Bgt to Actual

Account	Description	2018 Encumbrances	2019 Voted with School Bd Adj	2019 Preliminary Actuals	Variance Adj Bgt - Expended	2019 Encumbrances
100.1100.112.00.00.00000	Salaries-Teachers	\$0.00	\$15,546,688.35	\$15,255,864.74	\$290,823.61	\$0.00
100.1100.114.00.00.00000	Educational Assistants Salarie	\$0.00	\$1,259,251.73	\$1,195,531.75	\$63,719.98	\$0.00
100.1100.115.00.00.00000	Office Salaries	\$0.00	\$30,872.00	\$30,982.51	(\$110.51)	\$0.00
100.1100.122.00.00.00000	Substitute Salaries- Teachers	\$0.00	\$325,000.00	\$305,096.18	\$19,903.82	\$0.00
100.1100.123.00.00.00000	Long Term Substitutes	\$0.00	\$194,000.00	\$92,616.99	\$101,383.01	\$0.00
100.1100.124.00.00.00000	Substitute Salaries- Assistants	\$0.00	\$2.00	\$0.00	\$2.00	\$0.00
100.1100.140.00.00.00000	Sabbatical Leave Salaries	\$0.00	\$5.00	\$0.00	\$5.00	\$0.00
100.1100.320.00.00.00000	Professional Edu Services	\$0.00	\$1,000.00	\$200.00	\$800.00	\$0.00
100.1100.330.00.00.00000	Other Professional Services	\$500.00	\$51,750.00	\$51,664.49	\$85.51	\$1,560.00
100.1100.430.00.00.00000	Repair and Maintenance	\$7,553.00	\$56,818.00	\$59,450.86	(\$2,632.86)	\$227.05
100.1100.550.00.00.00000	Printing	\$0.00	\$4,700.00	\$3,320.00	\$1,380.00	\$0.00
100.1100.561.00.00.00000	Tuition-Other LEA's in State	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.1100.580.00.00.00000	Travel/Workshops	\$0.00	\$8,608.00	\$6,124.62	\$2,483.38	\$0.00
100.1100.610.00.00.00000	Supplies	\$6,167.55	\$603,050.50	\$547,989.40	\$55,061.10	\$4,822.30
100.1100.640.00.00.00000	Books & Info Resources	\$0.00	\$230,351.00	\$117,564.33	\$112,786.67	\$0.00
100.1100.643.00.00.00000	Information Access Fees	\$0.00	\$247,551.00	\$167,080.34	\$80,470.66	\$0.00
100.1100.650.00.00.00000	Software	\$0.00	\$105,827.00	\$84,565.49	\$21,261.51	\$0.00
100.1100.733.00.00.00000	New Equipment	\$1,629.99	\$70,879.81	\$76,354.88	(\$5,475.07)	\$1,167.65
100.1100.734.00.00.00000	New Computer/Netwk Equip	\$0.00	\$849.52	\$9,923.88	(\$9,074.36)	\$0.00
100.1100.737.00.00.00000	Replacement Equipment	\$498.00	\$71,039.00	\$55,476.18	\$15,562.82	\$2,461.16
100.1100.738.00.00.00000	Replacement Computer/Netw	\$0.00	\$213,890.48	\$203,402.33	\$10,488.15	\$0.00
100.1100.810.00.00.00000	Dues and Fees	\$0.00	\$9,306.00	\$6,344.00	\$2,962.00	\$0.00
FUNC: REGULAR EDUCATION - 1100		\$16,348.54	\$19,031,440.39	\$18,269,552.97	\$761,887.42	\$10,238.16

Timberlane Regional School District

Budget - TRSD

Fiscal Year: 2018-2019

Print accounts with zero balance
 Round to whole dollars
 Account on new page
 Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: Voted Bgt to Actual

Account	Description	2018 Encumbrances	2019 Voted with School Bd Adj	2019 Preliminary Actuals	Variance Adj Bgt - Expended	2019 Encumbrances
100.1200.111.00.00.00000	Administrative Salaries	\$0.00	\$209,829.70	\$216,484.20	(\$6,654.50)	\$0.00
100.1200.112.00.00.00000	Teacher/Specialist Salaries	\$0.00	\$3,580,165.60	\$3,592,974.92	(\$12,809.32)	\$0.00
100.1200.114.00.00.00000	Educational Assistants Salarie	\$0.00	\$2,692,322.53	\$2,420,912.74	\$271,409.79	\$0.00
100.1200.115.00.00.00000	Office Salaries	\$0.00	\$73,120.83	\$73,165.01	(\$44.18)	\$0.00
100.1200.117.00.00.00000	Home Instruction / ESOL	\$0.00	\$53,794.40	\$30,354.15	\$23,440.25	\$0.00
100.1200.124.00.00.00000	Substitute Salaries- Assistants	\$0.00	\$75,000.00	\$49,771.58	\$25,228.42	\$0.00
100.1200.330.00.00.00000	Other Professional Services	\$3,000.00	\$363,500.00	\$333,622.74	\$29,877.26	\$6,000.00
100.1200.430.00.00.00000	Repair and Maintenance	\$597.50	\$1,950.00	\$1,618.75	\$331.25	\$0.00
100.1200.561.00.00.00000	Tuition-Other LEA's in State	\$0.00	\$0.00	\$14,475.16	(\$14,475.16)	\$0.00
100.1200.564.00.00.00000	Tuition-Private	\$0.00	\$2,543,002.00	\$2,317,967.20	\$225,034.80	\$0.00
100.1200.569.00.00.00000	Residential Cost	\$0.00	\$101,171.00	\$29,555.00	\$71,616.00	\$0.00
100.1200.580.00.00.00000	Travel/Workshops	\$0.00	\$11,245.00	\$8,079.39	\$3,165.61	\$0.00
100.1200.610.00.00.00000	Supplies	\$0.00	\$51,274.00	\$38,021.89	\$13,252.11	\$0.00
100.1200.640.00.00.00000	Books & Info Resources	\$0.00	\$28,974.00	\$21,311.67	\$7,662.33	\$0.00
100.1200.643.00.00.00000	Information Access Fees	\$0.00	\$18,250.00	\$15,819.56	\$2,430.44	\$0.00
100.1200.650.00.00.00000	Software	\$0.00	\$2,400.00	\$0.00	\$2,400.00	\$0.00
100.1200.733.00.00.00000	New Equipment	\$0.00	\$13,320.00	\$6,979.74	\$6,340.26	\$0.00
100.1200.734.00.00.00000	New Computer/Netwk Equip	\$0.00	\$1.00	\$451.22	(\$450.22)	\$0.00
100.1200.737.00.00.00000	Replacement Equipment	\$0.00	\$2,410.00	\$2,156.69	\$253.31	\$0.00
100.1200.738.00.00.00000	Replacement Computer/Netw	\$0.00	\$30,000.00	\$29,275.19	\$724.81	\$0.00
100.1200.810.00.00.00000	Dues and Fees	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
FUNC: SPECIAL EDUCATION - 1200		\$3,597.50	\$9,851,731.06	\$9,202,996.80	\$648,734.26	\$6,000.00
100.1300.112.00.00.00000	Teacher/Specialist Salaries	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00

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Definition: Voted Bgt to Actual

Account	Description	2018 Encumbrances	2019 Voted with School Bd Adj	2019 Preliminary Actuals	Variance Adj Bgt - Expended	2019 Encumbrances
100.1300.115.00.00.00000	Office Salaries	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.1300.561.00.00.00000	Tuition-Other LEA's in State	\$0.00	\$72,000.00	\$91,068.99	(\$19,068.99)	\$0.00
FUNC: VOCATIONAL EDUCATION - 1300		\$0.00	\$72,002.00	\$91,068.99	(\$19,066.99)	\$0.00
100.1410.112.00.00.00000	Teacher/Specialist Salaries	\$0.00	\$124,646.50	\$108,072.00	\$16,574.50	\$0.00
100.1410.610.00.00.00000	Supplies	\$2,970.00	\$40,851.00	\$35,267.69	\$5,583.31	\$0.00
100.1410.810.00.00.00000	Dues and Fees	\$0.00	\$15,004.00	\$14,891.00	\$113.00	\$0.00
100.1410.890.00.00.00000	Miscellaneous Expense	\$0.00	\$40,060.00	\$34,025.24	\$6,034.76	\$0.00
FUNC: STUDENT ACTIVITIES - 1410		\$2,970.00	\$220,561.50	\$192,255.93	\$28,305.57	\$0.00
100.1420.111.00.00.00000	Administrative Salaries	\$0.00	\$112,121.00	\$110,000.00	\$2,121.00	\$0.00
100.1420.112.00.00.00000	Teacher/Specialist Salaries	\$0.00	\$270,066.00	\$237,575.00	\$32,491.00	\$0.00
100.1420.115.00.00.00000	Office Salaries	\$0.00	\$41,351.40	\$40,995.02	\$356.38	\$0.00
100.1420.320.00.00.00000	Professional Edu Services	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.1420.330.00.00.00000	Other Professional Services	\$0.00	\$29,325.00	\$29,320.00	\$5.00	\$0.00
100.1420.390.00.00.00000	Game Expenses	\$598.12	\$97,249.00	\$73,961.53	\$23,287.47	\$0.00
100.1420.430.00.00.00000	Repair and Maintenance	\$0.00	\$7,700.00	\$4,526.15	\$3,173.85	\$0.00
100.1420.520.00.00.00000	Insurance	\$0.00	\$9,800.00	\$8,851.00	\$949.00	\$0.00
100.1420.580.00.00.00000	Travel/Workshops	\$0.00	\$975.00	\$699.76	\$275.24	\$0.00
100.1420.610.00.00.00000	Supplies	\$7,190.00	\$57,350.00	\$63,359.77	(\$6,009.77)	\$12,775.00
100.1420.643.00.00.00000	Information Access Fees	\$0.00	\$2,475.00	\$1,799.00	\$676.00	\$0.00
100.1420.733.00.00.00000	New Equipment	\$0.00	\$7,582.19	\$7,423.08	\$159.11	\$0.00
100.1420.737.00.00.00000	Replacement Equipment	\$1,500.00	\$11,800.00	\$12,667.89	(\$867.89)	\$0.00
100.1420.810.00.00.00000	Dues and Fees	\$0.00	\$8,850.00	\$6,800.00	\$2,050.00	\$0.00

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Account	Description	2018 Encumbrances	2019 Voted with School Bd Adj	2019 Preliminary Actuals	Variance Adj Bgt - Expended	2019 Encumbrances
100.1420.880.00.0.00000	Miscellaneous Expense	\$0.00	\$10,000.00	\$5,649.78	\$4,350.22	\$0.00
100.1420.890.00.0.00000	Miscellaneous Expense	\$0.00	\$32,600.00	\$30,749.26	\$1,850.74	\$0.00
FUNC: ATHLETICS - 1420		\$9,288.12	\$699,245.59	\$634,377.24	\$64,868.35	\$12,775.00
100.1430.111.00.0.00000	Administrative Salaries	\$0.00	\$2.00	\$0.00	\$2.00	\$0.00
100.1430.112.00.0.00000	Teacher/Specialist Salaries	\$0.00	\$25,081.00	\$18,617.00	\$6,464.00	\$0.00
100.1430.320.00.0.00000	Professional Edu Services	\$0.00	\$3,000.00	\$2,340.00	\$660.00	\$0.00
100.1430.610.00.0.00000	Supplies	\$0.00	\$300.00	\$0.00	\$300.00	\$0.00
100.1430.640.00.0.00000	Books & Info Resources	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
FUNC: SUMMER SCHOOL - 1430		\$0.00	\$28,384.00	\$20,957.00	\$7,427.00	\$0.00
100.1600.111.00.0.00000	Administrative Salaries	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.1600.112.00.0.00000	Teacher/Specialist Salaries	\$0.00	\$125,000.00	\$94,229.50	\$30,770.50	\$0.00
100.1600.115.00.0.00000	Office Salaries	\$0.00	\$14,720.00	\$12,155.46	\$2,564.54	\$0.00
100.1600.320.00.0.00000	Professional Edu Services	\$0.00	\$6,000.00	\$1,485.00	\$4,515.00	\$0.00
100.1600.610.00.0.00000	Supplies	\$0.00	\$9,755.00	\$6,762.80	\$2,992.20	\$0.00
100.1600.640.00.0.00000	Books & Info Resources	\$0.00	\$1,000.00	\$945.05	\$54.95	\$0.00
100.1600.643.00.0.00000	Information Access Fees	\$0.00	\$33,120.00	\$26,291.50	\$6,828.50	\$0.00
100.1600.650.00.0.00000	Software	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
FUNC: ALTERNATIVE/CONTINUING EDUC. - 1600		\$0.00	\$189,597.00	\$141,869.31	\$47,727.69	\$0.00
100.1820.118.00.0.00000	Community Service	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
FUNC: COMMUNITY SERVICES - 1820		\$0.00	\$1.00	\$0.00	\$1.00	\$0.00

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Account	Description	2018 Encumbrances	2019 Voted with School Bd Adj	2019 Preliminary Actuals	Variance Adj Bgt - Expended	2019 Encumbrances
100.2112.111.00.00.00000	Administrative Salaries	\$0.00	\$2.00	\$0.00	\$2.00	\$0.00
100.2112.112.00.00.00000	Teacher/Specialist Salaries	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2112.320.00.00.00000	Professional Edu Services	\$0.00	\$2.00	\$0.00	\$2.00	\$0.00
100.2112.580.00.00.00000	Travel/Workshops	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
FUNC: ATTENDANCE - 2112		\$0.00	\$6.00	\$0.00	\$6.00	\$0.00
100.2122.111.00.00.00000	Administrative Salaries	\$0.00	\$105,351.00	\$105,000.00	\$351.00	\$0.00
100.2122.112.00.00.00000	Teacher/Specialist Salaries	\$0.00	\$1,025,489.86	\$1,022,275.71	\$3,214.15	\$0.00
100.2122.115.00.00.00000	Office Salaries	\$0.00	\$127,489.40	\$127,683.20	(\$193.80)	\$0.00
100.2122.123.00.00.00000	Long Term Substitutes	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2122.320.00.00.00000	Professional Edu Services	\$0.00	\$8,905.00	\$7,777.25	\$1,127.75	\$0.00
100.2122.534.00.00.00000	Postage	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00
100.2122.550.00.00.00000	Printing	\$0.00	\$1,931.00	\$1,128.00	\$803.00	\$0.00
100.2122.580.00.00.00000	Travel/Workshops	\$0.00	\$250.00	\$149.36	\$100.64	\$0.00
100.2122.610.00.00.00000	Supplies	\$0.00	\$7,037.00	\$5,362.95	\$1,674.05	\$0.00
100.2122.640.00.00.00000	Books & Info Resources	\$0.00	\$2,127.00	\$781.11	\$1,345.89	\$0.00
100.2122.733.00.00.00000	New Equipment	\$0.00	\$8.00	\$0.00	\$8.00	\$0.00
100.2122.737.00.00.00000	Replacement Equipment	\$0.00	\$1,622.00	\$1,288.52	\$333.48	\$0.00
100.2122.810.00.00.00000	Dues and Fees	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
FUNC: GUIDANCE - 2122		\$0.00	\$1,280,312.26	\$1,271,446.10	\$8,866.16	\$0.00
100.2134.113.00.00.00000	Nurses Salaries	\$0.00	\$585,292.21	\$588,143.74	(\$2,851.53)	\$0.00
100.2134.115.00.00.00000	Office Salaries	\$0.00	\$50,086.80	\$49,949.25	\$137.55	\$0.00
100.2134.140.00.00.00000	Sabbatical Leave Salaries	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00

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Account	Description	2018 Encumbrances	2019 Voted with School Bd Adj	2019 Preliminary Actuals	Variance Adj Bgt - Expended	2019 Encumbrances
100.2134.330.00.00.00000	Other Professional Services	\$0.00	\$12,900.00	\$10,226.25	\$2,673.75	\$0.00
100.2134.340.00.00.00000	Technical Services	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00
100.2134.430.00.00.00000	Repair and Maintenance	\$0.00	\$1,300.00	\$755.00	\$545.00	\$0.00
100.2134.580.00.00.00000	Travel/Workshops	\$0.00	\$201.00	\$27.77	\$173.23	\$0.00
100.2134.610.00.00.00000	Supplies	\$0.00	\$19,007.00	\$17,180.70	\$1,826.30	\$0.00
100.2134.640.00.00.00000	Books & Info Resources	\$0.00	\$406.00	\$162.95	\$243.05	\$0.00
100.2134.733.00.00.00000	New Equipment	\$0.00	\$505.00	\$0.00	\$505.00	\$0.00
100.2134.734.00.00.00000	New Computer/Netwk Equip	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2134.737.00.00.00000	Replacement Equipment	\$0.00	\$5,782.00	\$5,146.19	\$635.81	\$0.00
100.2134.738.00.00.00000	Replacement Computer/Netw	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2134.810.00.00.00000	Dues and Fees	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
FUNC: HEALTH SERVICES - 2134		\$0.00	\$680,484.01	\$676,591.85	\$3,892.16	\$0.00
100.2143.112.00.00.00000	Teacher/Specialist Salaries	\$0.00	\$297,155.95	\$292,191.18	\$4,964.77	\$0.00
100.2143.330.00.00.00000	Other Professional Services	\$0.00	\$76,500.00	\$67,636.00	\$8,864.00	\$0.00
100.2143.580.00.00.00000	Travel/Workshops	\$0.00	\$700.00	\$120.41	\$579.59	\$0.00
100.2143.610.00.00.00000	Supplies	\$0.00	\$10,815.00	\$10,601.06	\$213.94	\$0.00
100.2143.640.00.00.00000	Books & Info Resources	\$0.00	\$525.00	\$520.58	\$4.42	\$0.00
100.2143.733.00.00.00000	New Equipment	\$0.00	\$2.00	\$0.00	\$2.00	\$0.00
100.2143.734.00.00.00000	New Computer/Netwk Equip	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2143.737.00.00.00000	Replacement Equipment	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2143.738.00.00.00000	Replacement Computer/Netw	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
FUNC: PSYCHOLOGICAL SERVICES - 2143		\$0.00	\$385,700.95	\$371,069.23	\$14,631.72	\$0.00

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Account	Description	2018 Encumbrances	2019 Voted with School Bd Adj	2019 Preliminary Actuals	Variance Adj Bgt - Expended	2019 Encumbrances
100.2149.810.00.0.00000	Dues and Fees	\$0.00	\$15,000.00	\$0.00	\$15,000.00	\$0.00
FUNC: SERESC - 2149		\$0.00	\$15,000.00	\$0.00	\$15,000.00	\$0.00
100.2152.112.00.0.00000	Teacher/Specialist Salaries	\$0.00	\$656,264.40	\$612,005.60	\$44,258.80	\$0.00
100.2152.114.00.0.00000	Educational Assistants Salarie	\$0.00	\$271,056.00	\$201,377.12	\$69,678.88	\$0.00
100.2152.320.00.0.00000	Professional Edu Services	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2152.330.00.0.00000	Other Professional Services	\$0.00	\$219,800.00	\$208,918.08	\$10,881.92	\$0.00
100.2152.580.00.0.00000	Travel/Workshops	\$0.00	\$200.00	\$0.00	\$200.00	\$0.00
100.2152.610.00.0.00000	Supplies	\$0.00	\$10,175.00	\$8,732.78	\$1,442.22	\$0.00
100.2152.640.00.0.00000	Books & Info Resources	\$0.00	\$1,385.00	\$741.16	\$643.84	\$0.00
100.2152.643.00.0.00000	Information Access Fees	\$0.00	\$30,000.00	\$39,528.14	(\$9,528.14)	\$0.00
100.2152.733.00.0.00000	New Equipment	\$1,720.99	\$2,001.00	\$2,303.99	(\$302.99)	\$0.00
100.2152.734.00.0.00000	New Computer/Netwk Equip	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2152.737.00.0.00000	Replacement Equipment	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2152.738.00.0.00000	Replacement Computer/Netw	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2152.810.00.0.00000	Dues and Fees	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
FUNC: SPEECH - 2152		\$1,720.99	\$1,190,886.40	\$1,073,606.87	\$117,279.53	\$0.00
100.2190.112.00.0.00000	Teacher/Specialist Salaries	\$0.00	\$100,000.00	\$44,383.50	\$55,616.50	\$0.00
100.2190.330.00.0.00000	Other Professional Services	\$0.00	\$3.00	\$0.00	\$3.00	\$0.00
FUNC: OTHER PUPIL SERVICES - 2190		\$0.00	\$100,003.00	\$44,383.50	\$55,619.50	\$0.00
100.2210.112.00.0.00000	Teacher/Specialist Salaries	\$0.00	\$2.00	\$0.00	\$2.00	\$0.00
100.2210.320.00.0.00000	Professional Edu Services	\$0.00	\$90,325.00	\$89,035.00	\$1,290.00	\$0.00

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Account	Description	2018 Encumbrances	2019 Voted with School Bd Adj	2019 Preliminary Actuals	Variance Adj Bgt - Expended	2019 Encumbrances
100.2210.330.00.00.00000	Other Professional Services	\$0.00	\$2,001.00	\$0.00	\$2,001.00	\$0.00
FUNC: IMPROVEMENT OF INSTRUCTION - 2210		\$0.00	\$92,328.00	\$89,035.00	\$3,293.00	\$0.00
100.2213.111.00.00.00000	Administrative Salaries	\$0.00	\$105,721.00	\$105,000.00	\$721.00	\$0.00
100.2213.112.00.00.00000	Teacher/Specialist Salaries	\$0.00	\$26,001.00	\$0.00	\$26,001.00	\$0.00
100.2213.140.00.00.00000	Sabbatical Leave Salaries	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2213.240.00.00.00000	Tuition Reimbursement	\$12,912.30	\$213,249.00	\$191,700.62	\$21,548.38	\$13,433.10
100.2213.320.00.00.00000	Professional Edu Services	\$5,100.00	\$146,127.00	\$88,065.27	\$58,061.73	\$0.00
100.2213.321.00.00.00000	Prof Services for Instruction	\$0.00	\$7,916.00	\$2,138.58	\$5,777.42	\$0.00
100.2213.580.00.00.00000	Travel/Workshops	\$0.00	\$501.00	\$0.00	\$501.00	\$0.00
100.2213.610.00.00.00000	Supplies	\$0.00	\$4,000.00	\$3,095.35	\$904.65	\$0.00
100.2213.640.00.00.00000	Books & Info Resources	\$0.00	\$2,500.00	\$2,016.94	\$483.06	\$0.00
FUNC: PROFESSIONAL IMPROVEMENT - 2213		\$18,012.30	\$506,016.00	\$392,016.76	\$113,999.24	\$13,433.10
100.2219.610.00.00.00000	Supplies	\$0.00	\$4,506.00	\$465.40	\$4,040.60	\$0.00
FUNC: OTH IMPROVEMENT OF INSTRUCTION - 2219		\$0.00	\$4,506.00	\$465.40	\$4,040.60	\$0.00
100.2222.112.00.00.00000	Teacher/Specialist Salaries	\$0.00	\$401,478.00	\$398,324.00	\$3,154.00	\$0.00
100.2222.114.00.00.00000	Educational Assistants Salarie	\$0.00	\$155,363.43	\$156,281.24	(\$917.81)	\$0.00
100.2222.330.00.00.00000	Other Professional Services	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2222.430.00.00.00000	Repair and Maintenance	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2222.610.00.00.00000	Supplies	\$0.00	\$7,736.00	\$7,133.06	\$602.94	\$0.00
100.2222.640.00.00.00000	Books & Info Resources	\$0.00	\$65,202.00	\$65,908.17	(\$706.17)	\$72.75
100.2222.641.00.00.00000	Library Periodicals	\$309.00	\$13,103.00	\$9,422.63	\$3,680.37	\$0.00

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100.2222.643.00.00.00000	Information Access Fees	\$0.00	\$45,081.00	\$42,897.83	\$2,183.17	\$0.00
100.2222.733.00.00.00000	New Equipment	\$0.00	\$2,303.00	\$1,912.72	\$390.28	\$0.00
100.2222.737.00.00.00000	Replacement Equipment	\$0.00	\$769.00	\$721.78	\$47.22	\$0.00
FUNC: SCHOOL LIBRARY SERVICES - 2222		\$309.00	\$691,037.43	\$682,601.43	\$8,436.00	\$72.75
100.2223.112.00.00.00000	Teacher/Specialist Salaries	\$0.00	\$3,402.00	\$2,300.00	\$1,102.00	\$0.00
100.2223.430.00.00.00000	Repair and Maintenance	\$0.00	\$1,282.00	\$1,229.00	\$53.00	\$0.00
100.2223.580.00.00.00000	Travel/Workshops	\$0.00	\$2.00	\$0.00	\$2.00	\$0.00
100.2223.610.00.00.00000	Supplies	\$0.00	\$4,304.00	\$4,076.53	\$227.47	\$0.00
100.2223.640.00.00.00000	Books & Info Resources	\$0.00	\$6,951.00	\$6,713.06	\$237.94	\$0.00
100.2223.733.00.00.00000	New Equipment	\$0.00	\$406.00	\$398.75	\$7.25	\$0.00
100.2223.737.00.00.00000	Replacement Equipment	\$0.00	\$1,305.00	\$1,463.45	(\$158.45)	\$0.00
FUNC: AUDIO VISUAL - 2223		\$0.00	\$17,652.00	\$16,180.79	\$1,471.21	\$0.00
100.2224.340.00.00.00000	Technical Services	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
FUNC: EDUCATIONAL TV - 2224		\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2311.111.00.00.00000	Administrative Salaries	\$0.00	\$9,200.00	\$9,700.00	(\$500.00)	\$0.00
FUNC: SCHOOL BOARD STIPEND - 2311		\$0.00	\$9,200.00	\$9,700.00	(\$500.00)	\$0.00
100.2312.115.00.00.00000	Office Salaries	\$0.00	\$5,040.00	\$5,037.50	\$2.50	\$0.00
100.2312.610.00.00.00000	Supplies	\$0.00	\$360.00	\$50.00	\$310.00	\$0.00
FUNC: SCHOOL BOARD CLERK - 2312		\$0.00	\$5,400.00	\$5,087.50	\$312.50	\$0.00

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Account	Description	2018 Encumbrances	2019 Voted with School Bd Adj	2019 Preliminary Actuals	Variance Adj Bgt - Expended	2019 Encumbrances
100.2313.111.00.00.00000	Administrative Salaries	\$0.00	\$5,000.00	\$3,350.00	\$1,650.00	\$0.00
100.2313.610.00.00.00000	Supplies	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$0.00
FUNC: TREASURER - 2313		\$0.00	\$8,000.00	\$3,350.00	\$4,650.00	\$0.00
100.2314.340.00.00.00000	Technical Services	\$0.00	\$2,000.00	\$4,329.50	(\$2,329.50)	\$424.00
100.2314.550.00.00.00000	Printing	\$0.00	\$6,500.00	\$6,617.50	(\$117.50)	\$0.00
100.2314.610.00.00.00000	Supplies	\$0.00	\$5,000.00	\$3,315.00	\$1,685.00	\$0.00
FUNC: DISTRICT MEETING - 2314		\$0.00	\$13,500.00	\$14,262.00	(\$762.00)	\$424.00
100.2317.330.00.00.00000	Other Professional Services	\$20,000.00	\$47,000.00	\$34,093.75	\$12,906.25	\$5,000.00
FUNC: AUDIT - 2317		\$20,000.00	\$47,000.00	\$34,093.75	\$12,906.25	\$5,000.00
100.2318.330.00.00.00000	Other Professional Services	\$0.00	\$140,000.00	\$133,236.55	\$6,763.45	\$0.00
FUNC: LEGAL FEES - 2318		\$0.00	\$140,000.00	\$133,236.55	\$6,763.45	\$0.00
100.2319.115.00.00.00000	Office Salaries	\$0.00	\$3,720.00	\$3,423.75	\$296.25	\$0.00
100.2319.330.00.00.00000	Other Professional Services	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2319.340.00.00.00000	Technical Services	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$0.00
100.2319.540.00.00.00000	Advertising	\$0.00	\$8,000.00	\$675.00	\$7,325.00	\$0.00
100.2319.580.00.00.00000	Travel/Workshops	\$0.00	\$4,000.00	\$1,850.00	\$2,150.00	\$0.00
100.2319.810.00.00.00000	Dues and Fees	\$0.00	\$16,000.00	\$14,602.44	\$1,397.56	\$0.00
100.2319.890.00.00.00000	Miscellaneous Expense	\$0.00	\$40,000.00	\$5,887.82	\$34,112.18	\$0.00
FUNC: OTHER SCHOOL BOARD SERVICES - 2319		\$0.00	\$73,721.00	\$26,439.01	\$47,281.99	\$0.00

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Account	Description	2018 Encumbrances	2019 Voted with School Bd Adj	2019 Preliminary Actuals	Variance Adj Bgt - Expended	2019 Encumbrances
100.2320.310.00.00.00000	Official/Admin Services	\$0.00	\$1,641,692.00	\$1,641,692.00	\$0.00	\$0.00
FUNC: SAU #55 BUDGET - 2320		\$0.00	\$1,641,692.00	\$1,641,692.00	\$0.00	\$0.00
100.2330.111.00.00.00000	Administrative Salaries	\$0.00	\$212,182.00	\$195,653.00	\$16,529.00	\$0.00
100.2330.112.00.00.00000	Teacher/Specialist Salaries	\$0.00	\$34,622.00	\$7,591.88	\$27,030.12	\$0.00
100.2330.115.00.00.00000	Office Salaries	\$0.00	\$98,088.10	\$59,652.08	\$38,436.02	\$0.00
100.2330.330.00.00.00000	Other Professional Services	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2330.531.00.00.00000	Telephone	\$0.00	\$240.00	\$200.00	\$40.00	\$0.00
100.2330.534.00.00.00000	Postage	\$0.00	\$500.00	\$70.20	\$429.80	\$0.00
100.2330.580.00.00.00000	Travel/Workshops	\$0.00	\$9,200.00	\$5,523.30	\$3,676.70	\$0.00
100.2330.610.00.00.00000	Supplies	\$0.00	\$600.00	\$146.57	\$453.43	\$0.00
100.2330.640.00.00.00000	Books & Info Resources	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2330.733.00.00.00000	New Equipment	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2330.737.00.00.00000	Replacement Equipment	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2330.810.00.00.00000	Dues and Fees	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
FUNC: SPECIAL AREA ADMINISTRATIVE SERVICES - 2330		\$0.00	\$355,437.10	\$268,837.03	\$86,600.07	\$0.00
100.2340.111.00.00.00000	Administrative Salaries	\$0.00	\$114,912.00	\$114,000.00	\$912.00	\$0.00
100.2340.115.00.00.00000	Office Salaries	\$0.00	\$41,354.70	\$41,090.51	\$264.19	\$0.00
100.2340.330.00.00.00000	Other Professional Services	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2340.580.00.00.00000	Travel/Workshops	\$0.00	\$8,121.00	\$3,703.32	\$4,417.68	\$0.00
100.2340.610.00.00.00000	Supplies	\$0.00	\$10,001.00	\$5,339.69	\$4,661.31	\$0.00
100.2340.640.00.00.00000	Books & Info Resources	\$0.00	\$4,000.00	\$3,699.69	\$300.31	\$0.00
100.2340.733.00.00.00000	New Equipment	\$0.00	\$3.00	\$0.00	\$3.00	\$0.00

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Account	Description	2018 Encumbrances	2019 Voted with School Bd Adj	2019 Preliminary Actuals	Variance Adj Bgt - Expended	2019 Encumbrances
100.2340.737.00.00.00000	Replacement Equipment	\$0.00	\$3.00	\$0.00	\$3.00	\$0.00
100.2340.810.00.00.00000	Dues and Fees	\$0.00	\$3.00	\$0.00	\$3.00	\$0.00
FUNC: DIRECTORS OF CURRICULUM - 2340		\$0.00	\$178,398.70	\$167,833.21	\$10,565.49	\$0.00
100.2410.111.00.00.00000	Administrative Salaries	\$0.00	\$2,140,310.00	\$2,066,091.80	\$74,218.20	\$0.00
100.2410.114.00.00.00000	Educational Assistants Salarie	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2410.115.00.00.00000	Office Salaries	\$0.00	\$663,569.99	\$655,480.79	\$8,089.20	\$0.00
100.2410.140.00.00.00000	Sabbatical Leave Salaries	\$0.00	\$4.00	\$0.00	\$4.00	\$0.00
100.2410.531.00.00.00000	Telephone	\$0.00	\$200,938.00	\$167,516.78	\$33,421.22	\$0.00
100.2410.534.00.00.00000	Postage	\$0.00	\$5,000.00	\$990.90	\$4,009.10	\$0.00
100.2410.580.00.00.00000	Travel/Workshops	\$0.00	\$5,600.00	\$69.60	\$5,530.40	\$0.00
100.2410.610.00.00.00000	Supplies	\$9,779.50	\$123,236.00	\$110,127.98	\$13,108.02	\$0.00
100.2410.640.00.00.00000	Books & Info Resources	\$0.00	\$3,802.00	\$3,015.59	\$786.41	\$0.00
100.2410.733.00.00.00000	New Equipment	\$0.00	\$11,362.00	\$3,424.58	\$7,937.42	\$0.00
100.2410.737.00.00.00000	Replacement Equipment	\$0.00	\$17,031.00	\$15,360.74	\$1,670.26	\$0.00
100.2410.810.00.00.00000	Dues and Fees	\$0.00	\$25,106.00	\$22,364.00	\$2,742.00	\$0.00
100.2410.890.00.00.00000	Miscellaneous Expense	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
FUNC: OFFICE OF THE PRINCIPAL - 2410		\$9,779.50	\$3,195,960.99	\$3,044,442.76	\$151,518.23	\$0.00
100.2490.111.00.00.00000	Administrative Salaries	\$0.00	\$86,549.00	\$86,400.00	\$149.00	\$0.00
100.2490.112.00.00.00000	Teacher/Specialist Salaries	\$0.00	\$94,795.00	\$91,500.00	\$3,295.00	\$0.00
100.2490.140.00.00.00000	Sabbatical Leave Salaries	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2490.610.00.00.00000	Supplies	\$504.00	\$29,000.00	\$26,798.41	\$2,201.59	\$0.00
FUNC: OTHER SERVICES.SCHOOL ADMINISTRATION - 2490		\$504.00	\$210,345.00	\$204,698.41	\$5,646.59	\$0.00

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Account	Description	2018 Encumbrances	2019 Voted with School Bd Adj	2019 Preliminary Actuals	Variance Adj Bgt - Expended	2019 Encumbrances
100.2510.310.00.00.00000	Official/Admin Services	\$0.00	\$55,000.00	\$4,942.76	\$50,057.24	\$0.00
FUNC: CONTRACTED SERVICES-MEDICAID - 2510		\$0.00	\$55,000.00	\$4,942.76	\$50,057.24	\$0.00
100.2610.111.00.00.00000	Administrative Salaries	\$0.00	\$3,001.00	\$0.00	\$3,001.00	\$0.00
100.2610.116.00.00.00000	Custodial Salaries	\$0.00	\$3.00	\$0.00	\$3.00	\$0.00
FUNC: SUPERVISION AND OPERATION OF PLANT - 2610		\$0.00	\$3,004.00	\$0.00	\$3,004.00	\$0.00
100.2620.115.00.00.00000	Office Salaries	\$0.00	\$23,000.00	\$26,583.09	(\$3,583.09)	\$0.00
100.2620.116.00.00.00000	Custodial Salaries	\$0.00	\$1,580,340.99	\$1,550,159.13	\$30,181.86	\$0.00
100.2620.126.00.00.00000	Substitute Salaries-Custodian	\$0.00	\$33,000.00	\$27,415.98	\$5,584.02	\$0.00
100.2620.290.00.00.00000	Other Employee Benefits	\$0.00	\$32,000.00	\$31,965.92	\$34.08	\$0.00
100.2620.330.00.00.00000	Other Professional Services	\$2,176.94	\$70,920.00	\$77,994.24	(\$7,074.24)	\$0.00
100.2620.410.00.00.00000	Water/Sewer/Septic	\$0.00	\$42,000.00	\$50,061.44	(\$8,061.44)	\$0.00
100.2620.420.00.00.00000	Cleaning Services	\$0.00	\$91,200.00	\$81,166.58	\$10,033.42	\$0.00
100.2620.430.00.00.00000	Repair and Maintenance	\$0.00	\$270,000.00	\$273,013.26	(\$3,013.26)	\$22,000.00
100.2620.441.00.00.00000	Rental Land & Buildings	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2620.520.00.00.00000	Insurance	\$0.00	\$195,000.00	\$190,013.00	\$4,987.00	\$0.00
100.2620.580.00.00.00000	Travel/Workshops	\$0.00	\$10,000.00	\$4,354.65	\$5,645.35	\$0.00
100.2620.610.00.00.00000	Supplies	\$51.95	\$196,355.00	\$167,304.70	\$29,050.30	\$11,768.88
100.2620.621.00.00.00000	Natural Gas	\$0.00	\$207,004.00	\$125,897.43	\$81,106.57	\$0.00
100.2620.622.00.00.00000	Electricity	\$0.00	\$650,009.00	\$520,437.14	\$129,571.86	\$0.00
100.2620.623.00.00.00000	Bottled Gas	\$0.00	\$33,002.00	\$27,061.49	\$5,940.51	\$0.00
100.2620.624.00.00.00000	Fuel Oil	\$0.00	\$176,704.00	\$159,595.54	\$17,108.46	\$0.00
100.2620.629.00.00.00000	Other Energy	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00

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100.2620.643.00.00.00000	Information Access Fees	\$0.00	\$8,300.00	\$6,557.79	\$1,742.21	\$0.00
100.2620.733.00.00.00000	New Equipment	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2620.737.00.00.00000	Replacement Equipment	\$0.00	\$21,303.00	\$10,597.83	\$10,705.17	\$0.00
FUNC: OPERATING BUILDINGS SERVICES - 2620		\$2,228.89	\$3,640,140.99	\$3,330,179.21	\$309,961.78	\$33,768.88
100.2630.420.00.00.00000	Cleaning Services	\$0.00	\$34,000.00	\$22,601.00	\$11,399.00	\$0.00
100.2630.422.00.00.00000	Snow Removal	\$0.00	\$17,000.00	\$5,497.00	\$11,503.00	\$0.00
100.2630.430.00.00.00000	Repair and Maintenance	\$0.00	\$6,500.00	\$14,028.27	(\$7,528.27)	\$0.00
100.2630.610.00.00.00000	Supplies	\$6,864.87	\$50,000.00	\$36,692.37	\$13,307.63	\$11,550.00
100.2630.733.00.00.00000	New Equipment	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2630.737.00.00.00000	Replacement Equipment	\$0.00	\$10,500.00	\$10,500.00	\$0.00	\$0.00
FUNC: CARE AND OPERATION OF GROUNDS - 2630		\$6,864.87	\$118,001.00	\$89,318.64	\$28,682.36	\$11,550.00
100.2640.430.00.00.00000	Repair and Maintenance	\$0.00	\$155,000.00	\$104,963.50	\$50,036.50	\$0.00
FUNC: CARE AND UPKEEP OF EQUIPMENT - 2640		\$0.00	\$155,000.00	\$104,963.50	\$50,036.50	\$0.00
100.2650.430.00.00.00000	Repair and Maintenance	\$0.00	\$10,000.00	\$3,510.11	\$6,489.89	\$2,391.35
100.2650.626.00.00.00000	Gasoline	\$0.00	\$18,000.00	\$10,448.81	\$7,551.19	\$0.00
100.2650.733.00.00.00000	New Equipment	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2650.737.00.00.00000	Replacement Equipment	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
FUNC: VEHICLE OPERATION AND MAINTENANCE - 2650		\$0.00	\$28,002.00	\$13,958.92	\$14,043.08	\$2,391.35
100.2660.330.00.00.00000	Other Professional Services	\$0.00	\$80,001.00	\$74,591.60	\$5,409.40	\$0.00
100.2660.340.00.00.00000	Technical Services	\$0.00	\$19,402.00	\$4,664.00	\$14,738.00	\$0.00

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100.2660.430.00.00.00000	Repair and Maintenance	\$0.00	\$14,001.00	\$14,932.26	(\$931.26)	\$0.00
100.2660.490.00.00.00000	Other Purchased Property Sei	\$0.00	\$6,995.00	\$6,984.00	\$11.00	\$0.00
100.2660.610.00.00.00000	Supplies	\$0.00	\$20,007.00	\$0.00	\$20,007.00	\$0.00
100.2660.733.00.00.00000	New Equipment	\$0.00	\$9,707.00	\$17,510.97	(\$7,803.97)	\$0.00
100.2660.737.00.00.00000	Replacement Equipment	\$19,424.00	\$20,000.00	\$19,424.00	\$576.00	\$0.00
FUNC: SECURITY SERVICES - 2660		\$19,424.00	\$170,113.00	\$138,106.83	\$32,006.17	\$0.00
100.2721.519.00.00.00000	Student Transportation	\$0.00	\$2,333,593.20	\$2,111,130.14	\$222,463.06	\$0.00
FUNC: REGULAR PROGRAM TRANSP - 2721		\$0.00	\$2,333,593.20	\$2,111,130.14	\$222,463.06	\$0.00
100.2722.519.00.00.00000	Student Transportation	\$0.00	\$1,135,723.00	\$987,620.71	\$148,102.29	\$0.00
FUNC: SPECIAL EDUCATION TRANSP - 2722		\$0.00	\$1,135,723.00	\$987,620.71	\$148,102.29	\$0.00
100.2723.519.00.00.00000	Student Transportation	\$0.00	\$75,846.00	\$61,714.04	\$14,131.96	\$0.00
FUNC: VOCATIONAL TRANSPORTATION - 2723		\$0.00	\$75,846.00	\$61,714.04	\$14,131.96	\$0.00
100.2724.519.00.00.00000	Student Transportation	\$0.00	\$104,320.00	\$89,351.08	\$14,968.92	\$0.00
FUNC: ATHLETIC TRANSPORTATION - 2724		\$0.00	\$104,320.00	\$89,351.08	\$14,968.92	\$0.00
100.2725.519.00.00.00000	Student Transportation	\$0.00	\$35,030.00	\$29,224.00	\$5,806.00	\$0.00
FUNC: FIELD TRIP TRANSPORTATION - 2725		\$0.00	\$35,030.00	\$29,224.00	\$5,806.00	\$0.00
100.2729.519.00.00.00000	Student Transportation	\$0.00	\$13,500.00	\$12,525.66	\$974.34	\$0.00
FUNC: MUSIC TRANSPORTATION - 2729		\$0.00	\$13,500.00	\$12,525.66	\$974.34	\$0.00

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Account	Description	2018 Encumbrances	2019 Voted with School Bd Adj	2019 Preliminary Actuals	Variance Adj Bgt - Expended	2019 Encumbrances
100.2840.111.00.00.00000	Administrative Salaries	\$0.00	\$108,001.00	\$108,000.00	\$1.00	\$0.00
100.2840.114.00.00.00000	Educational Assistants Salarie	\$0.00	\$47,717.80	\$47,671.50	\$46.30	\$0.00
100.2840.330.00.00.00000	Other Professional Services	\$0.00	\$20,000.00	\$0.00	\$20,000.00	\$0.00
100.2840.430.00.00.00000	Repair and Maintenance	\$0.00	\$24,326.00	\$17,473.30	\$6,852.70	\$0.00
100.2840.610.00.00.00000	Supplies	\$0.00	\$12,000.00	\$13,876.67	(\$1,876.67)	\$0.00
100.2840.643.00.00.00000	Information Access Fees	\$0.00	\$96,968.00	\$96,475.46	\$492.54	\$0.00
100.2840.650.00.00.00000	Software	\$775.00	\$102,168.00	\$93,100.37	\$9,067.63	\$0.00
100.2840.733.00.00.00000	New Equipment	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2840.734.00.00.00000	New Computer/Netwk Equip	\$0.00	\$501.00	\$2,002.64	(\$1,501.64)	\$0.00
100.2840.737.00.00.00000	Replacement Equipment	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00
100.2840.738.00.00.00000	Replacement Computer/Netw	\$10,625.00	\$12,000.00	\$20,713.00	(\$8,713.00)	\$0.00
FUNC: COMPUTER SERVICES - 2840		\$11,400.00	\$423,683.80	\$399,312.94	\$24,370.86	\$0.00
100.2900.210.00.00.00000	Group Insurance	\$0.00	\$8,929,006.30	\$9,177,294.17	(\$248,287.87)	\$0.00
100.2900.220.00.00.00000	FICA	\$0.00	\$2,567,123.42	\$2,420,474.79	\$146,648.63	\$0.00
100.2900.231.00.00.00000	Non-teacher Retirement	\$0.00	\$847,756.62	\$750,814.92	\$96,941.70	\$0.00
100.2900.232.00.00.00000	Teacher Retirement	\$0.00	\$4,801,161.56	\$4,445,882.67	\$355,278.89	\$0.00
100.2900.250.00.00.00000	Unemployment Compensator	\$0.00	\$30,000.00	\$11,312.46	\$18,687.54	\$0.00
100.2900.260.00.00.00000	Worker's Compensation	\$0.00	\$193,272.00	\$193,272.00	\$0.00	\$0.00
100.2900.290.00.00.00000	Other Employee Benefits	\$912.00	\$403,434.35	\$920.00	\$402,514.35	\$0.00
FUNC: SUPPORT SERVICES-OTHER - 2900		\$912.00	\$17,771,754.25	\$16,999,971.01	\$771,783.24	\$0.00
100.4200.430.00.00.00000	Repair and Maintenance	\$79,225.00	\$72,500.00	\$136,194.20	(\$63,694.20)	\$17,500.00
FUNC: SITE IMPROVEMENT - 4200		\$79,225.00	\$72,500.00	\$136,194.20	(\$63,694.20)	\$17,500.00

Timberlane Regional School District

Budget - TRSD

Fiscal Year: 2018-2019

Print accounts with zero balance
 Round to whole dollars
 Account on new page
 Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: Voted Bgt to Actual

Account	Description	2018 Encumbrances	2019 Voted with School Bd Adj	2019 Preliminary Actuals	Variance Adj Bgt - Expended	2019 Encumbrances
100.4600.450.00.0.00000	Construction Services	\$115,951.73	\$353,844.00	\$474,271.98	(\$120,427.98)	\$452,746.67
FUNC: BUILDING IMPROVEMENT - 4600		\$115,951.73	\$353,844.00	\$474,271.98	(\$120,427.98)	\$452,746.67
100.5110.910.00.0.00000	Principal	\$0.00	\$1,600,000.00	\$1,600,000.00	\$0.00	\$0.00
FUNC: PRINCIPAL ON DEBT - 5110		\$0.00	\$1,600,000.00	\$1,600,000.00	\$0.00	\$0.00
100.5120.830.00.0.00000	Interest	\$0.00	\$126,000.00	\$126,000.00	\$0.00	\$0.00
FUNC: INTEREST ON DEBT - 5120		\$0.00	\$126,000.00	\$126,000.00	\$0.00	\$0.00
100.5221.930.00.0.00000	Fund Transfers	\$0.00	\$1,375,000.00	\$2,657.32	\$1,372,342.68	\$0.00
FUNC: FOOD SERVICE FUND - 5221		\$0.00	\$1,375,000.00	\$2,657.32	\$1,372,342.68	\$0.00
100.5222.930.00.0.00000	Fund Transfers	\$0.00	\$1,267,500.00	\$0.00	\$1,267,500.00	\$0.00
FUNC: FEDERAL PROJECTS - 5222		\$0.00	\$1,267,500.00	\$0.00	\$1,267,500.00	\$0.00
100.5223.930.00.0.00000	Fund Transfers	\$0.00	\$77,500.00	\$4,597.60	\$72,902.40	\$0.00
FUNC: PERFORMING ARTS CTR PROGRAMS - 5223		\$0.00	\$77,500.00	\$4,597.60	\$72,902.40	\$0.00
Grand Total:		\$318,536.44	\$71,870,605.62	\$65,440,187.93	\$6,430,417.69	\$565,899.91

End of Report

TIMBERLANE POLICY COMMITTEE RECOMMENDATIONS TO THE SCHOOL BOARD

SECOND READ

- 1 BBBA BOARD MEMBER QUALIFICATIONS (School board specific policy to be considered for repeal at request of board member; PC recommends reaffirming.)**

- | | |
|----------|---|
| 2 | BBBC BOARD MEMBER RESIGNATION (School board specific policy to be considered for repeal at request of board member; PC recommends slight revision) |
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- | | |
|----------|---|
| 3 | BBBD BOARD MEMBER REMOVAL FROM OFFICE (School board specific policy to be considered for repeal at request of board member: PC recommends slight revision) |
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- | | |
|----------|---|
| 4 | BBBE UNEXPIRED TERM FULFILLMENT (School board specific policy to be considered for repeal at request of board member; PC recommends reaffirming) |
|----------|---|

Timberlane Regional School Board	Policy Code: BBBA
Adopted: 12-03-98 Revised: 09-20-01 Reaffirmed: 02-24-05 Revised: 04-04-13	Page 1 of 1

BOARD MEMBER QUALIFICATIONS

In order to be eligible to hold any School District office, one must be a registered voter in the District. No person holding office as a member of a School Board shall at the same time hold the office of school district moderator, treasurer, or auditor. No person employed on a salaried basis by a school administrative unit or by any school district within a school administrative unit shall be a school board member in any district of the school administrative unit. Salaried positions shall include, but are not limited to, the following: teacher, custodian, administrator, secretary, school lunch worker, teacher aide, and school bus driver (if paid by the district).

Candidates for the School Board should be mindful that the position requires significant time, effort and commitment to the school and community. Individuals who do not feel they will be able to provide significant time, effort and commitment are discouraged from seeking candidacy.

The same qualifications shall exist when the School Board seeks to fill vacancies.

Statutory Reference:

RSA 197:26, Vacancies

RSA 671:14, School District Elections: Qualifications

RSA 671:18-19, School District Elections: Nominations

RSA 671:33, Vacancies

Timberlane Regional School Board	Policy Code: BBBC
Approved: 04-21-83 Reaffirmed: 11-01-90 Reaffirmed: 02-24-05 Revised: 04-04-13 Revised:	Page 1 of 1

BOARD MEMBER RESIGNATION

The Board believes that any citizen who files for and seeks election to the Board should do so with full knowledge of and appreciation for the investment in time, effort and dedication expected of all Board members and the citizen's intent to serve reflects his or her intention to serve a full term of office.

However, if for reasons of health, change in domicile or any other compelling reason a member decides to terminate service, the Board requests earliest possible notification of intent to resign so that the Board may plan appropriately for a replacement. ~~A letter of resignation should be sent to the chairman with a copy to the District clerk.~~ *The board member or legal designee shall submit a letter of resignation to the chairman with a copy to the district clerk.*

Vacancies shall be filed in accordance with RSA 197:26 and RSA 671:33.

Legal-Statutory References:

RSA 197:26, School Meetings & Officers: Vacancies
RSA 671:33, School District Elections: Vacancies

Timberlane Regional School Board	Policy Code: BBBD
Approved: 02-24-05 Revised: 04-04-13 Revised:	Page 1 of 1

BOARD MEMBER REMOVAL FROM OFFICE

School Board members may only be removed from office as provided in RSA 32:12 and RSA 42:1-a. RSA 32:12 prohibits School Board members from violating the provisions of RSA 32 relating to the expenditures of school district money. RSA 42:1-a prohibits school board members from breaching confidentiality standards. Violations of either of these statutes may result in the board member being removed from office *by order of the Superior Court*.

Statutory Reference:

RSA 32:12, Municipal Budget Law: Penalty

RSA 42:1-a, Oaths of Town Officers: Manner of Dismissal, Breach of Confidentiality

BBBD – BOARD MEMBER REMOVAL

Timberlane Regional School Board	Policy Code: BBBE
Adopted: 02-24-05 Revised: 04-04-13 Reaffirmed:	Page 1 of 1

UNEXPIRED TERM FULFILLMENT

Vacancies on the Cooperative School Board will be filled in accordance with the provisions of RSA 671:33. Appointees will serve until the next Cooperative School District election.

Statutory Reference:

RSA 197:26, School Meetings and Officers: Vacancies
RSA 671:33, School District Elections: Vacancies

BBBE - UNEXPIRED TERM FULFILLMENT

New Hampshire Department of Education

FY2020

GENERAL ASSURANCES, REQUIREMENTS AND DEFINITIONS FOR PARTICIPATION IN FEDERAL PROGRAMS

Subrecipients of any Federal grant funds provided through the New Hampshire Department of Education (NHDOE) must submit a signed copy of this document to the NHDOE Bureau of Federal Compliance prior to any grant application being deemed to be “substantially approvable”. Once a grant is deemed to be in substantially approvable form, the subrecipient may begin to obligate funds which will be reimbursed upon final approval of the application by the NHDOE (34 CFR 708).

Any funds obligated by the subrecipient prior to the application being in substantially approvable form will not be reimbursable even upon final approval of the application by the NHDOE.

This FY2020 general assurances document contains some differences from the FY2019 general assurances document. You are encouraged to do a side by side comparison of the two documents so that you thoroughly understand the requirements to which you are agreeing.

Following your review and acceptance of these General Assurances, Requirements and Definitions for Participation in Federal Programs please sign the certification statement on the appropriate page and then initial each of the remaining pages where indicated.

Please note that the practice of the School Board authorizing the Superintendent to sign on behalf of the School Board Chair is not acceptable to the NHDOE in this case and will be considered non-responsive.

Once the document is fully executed, you may either email or mail a copy of the entire document to:

Timothy Carney
New Hampshire Department of Education
Bureau of Federal Compliance
101 Pleasant Street
Concord, NH 03301
Timothy.Carney@doe.nh.gov

Should you have any questions please contact Timothy Carney at 603-271-2634 or Lindsey Scribner at 603-271-3837.

General Assurances, Requirements and Definitions for Participation in Federal Programs

A. General Assurances

Assurance is hereby given by the subrecipient that, to the extent applicable:

- 1) The subrecipient has the legal authority to apply for the federal assistance, and the institutional, managerial, and financial capability (including funds sufficient to pay non-federal share of project costs, as applicable) to ensure proper planning, management, and completion of the project described in all applications submitted.
- 2) The subrecipient will give the awarding agency, the NHDOE, the Comptroller General of the United States and, if appropriate, other State Agencies, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- 3) The subrecipient will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- 4) The subrecipient will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- 5) The subrecipient will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to:
 - (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin;
 - (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex;
 - (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps;
 - (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age;
 - (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse;
 - (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
 - (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records;
 - (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing;
 - (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and,
 - (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

- 6) The subrecipient will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of federal participation in purchases.
- 7) The subrecipient will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with federal funds. The subrecipient further assures that no federally appropriated funds have been paid or will be paid by or on behalf of the subrecipient to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant; the entering into of any cooperative agreement; and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.
- 8) The subrecipient will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported in whole or in part with federal funds.
- 9) The subrecipient will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported in whole or in part with federal funds.
- 10) The subrecipient will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- 11) The subrecipient will comply with all applicable requirements of all other federal laws, executive orders, regulations, and policies governing all program(s).
- 12) The subrecipient will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and 2 CFR 200, Subpart F, "Audit Requirements," as applicable.
- 13) The recipient will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.
- 14) The control of funds provided to the subrecipient under each program, and title to property acquired with those funds, will be in a public agency, and a public agency will administer those funds and property.
- 15) Personnel funded from federal grants and their subcontractors will adhere to the prohibition from text messaging while driving an organization-owned vehicle, or while driving their own privately owned vehicle during official Grant business, or from using organization-supplied electronic equipment to text message or email while driving. Recipients must comply with these conditions under Executive Order 13513, "Federal Leadership On Reducing Text Messaging While Driving," October 1, 2009 (pursuant to provisions attached to federal grants funded by the US Department of Education).

- 16) The subrecipient assures that is will adhere to the Pro-Children Act of 2001, which states that no person shall permit smoking within any indoor facility owned or leased or contracted and utilized for the provision of routine or regular kindergarten, elementary, or secondary education or library services to children (P.L. 107-110, section 4303[a]). In addition, no person shall permit smoking within any indoor facility (or portion of such a facility) owned or leased or contracted and utilized for the provision of regular or routine health care or day care or early childhood development (Head Start) services (P.L. 107-110, Section 4303[b][1]). Any failure to comply with a prohibition in this Act shall be considered to be a violation of this Act and any person subject to such prohibition who commits such violation may be liable to the United States for a civil penalty, as determined by the Secretary of Education (P.L. 107-110, section 4303[e][1]).
- 17) The subrecipient will comply with the Stevens Amendment.
- 18) The subrecipient will submit such reports to the NHDOE and to U.S. governmental agencies as may reasonably be required to enable the NHDOE and U.S. governmental agencies to perform their duties. The recipient will maintain such fiscal and programmatic records, including those required under 20 U.S.C. 1234f, and will provide access to those records, as necessary, for those Departments/agencies to perform their duties.
- 19) The subrecipient will assure that all applications submitted for project/grant funding are proper and in accordance with the terms and conditions of the applications, the official who is authorized to legally bind the recipient agency/organization agrees to the following certification.

“By signing this General Assurances, Requirements and Definitions for Participation in Federal Programs Document, I certify to the best of my knowledge and belief that all applications submitted are true, complete, and accurate, for the purposes and objectives set forth in the application, I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal or administrative penalties for false statements, false claims or otherwise.”

- 20) The subrecipient will assure that expenditures reported are proper and in accordance with the terms and conditions of any project/grant funding, the official who is authorized to legally bind the agency/organization agrees to the following certification for all fiscal reports and/or vouchers requesting payment.

“By signing this General Assurances, Requirements and Definitions for Participation in Federal Programs Document, I certify to the best of my knowledge and belief that the reports submitted are true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purpose and objectives set forth in the terms and conditions of the Project Award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise.”

- 21) The subrecipient will provide reasonable opportunities for systematic consultation with and participation of teachers, parents, and other interested agencies, organizations, and individuals, including education-related community groups and non-profit organizations, in the planning for and operation of each program.
- 22) The subrecipient shall assure that any application, evaluation, periodic program plan, or report relating to each program will be made readily available to parents and other members of the general public upon request.

- 23) The subrecipient has adopted effective procedures for acquiring and disseminating to teachers and administrators participating in each program, significant information from educational research, demonstrations, and similar projects, and for adopting, where appropriate, promising educational practices developed through such projects. Such procedures shall ensure compliance with applicable federal laws and requirements.
- 24) The subrecipient will comply with the requirements of the Gun-Free Schools Act of 1994.
- 25) The subrecipient will submit a fully executed and accurate Single Audit Certification form to the NHDOE not later than March 31, 2020. The worksheet will be provided to each subrecipient by the NHDOE.
- 26) The subrecipient shall comply with the restrictions of New Hampshire RSA 15:5.
- 27) The subrecipient will comply with the requirements in 2 CFR Part 180, Government-wide Debarment and Suspension (Non-procurement).
- 28) The subrecipient certifies that it will maintain a drug-free workplace and will comply with the requirements of the Drug-Free Workplace Act of 1988.
- 29) The recipient will adhere to the requirements of Title 20 USC 7197 relative to the Transfer of Disciplinary Records.

B. Explanation of Grants Management Requirements

The following section elaborate on certain requirements included in legislation or regulations referred to in the "General Assurances" section. This section also explains the broad requirements that apply to federal program funds.

1. Financial Management Systems

Financial management systems, including records documenting compliance with federal statutes, regulations, and the terms and conditions of the federal award, must be sufficient to permit the preparation of reports required by general and program-specific terms and conditions; and the tracing of funds to a level of expenditures adequate to establish that such funds have been used according to the Federal statutes, regulations, and the terms and conditions of the Federal award.

Specifically, the financial management system must be able to:

- a) Identify, in its accounts, all federal awards received and expended and the federal programs under which they were received. Federal program and federal award identification must include, as applicable, the CFDA title and number, federal award identification number and year, name of the federal agency, and name of the pass-through entity, if any.
- b) Provide accurate, current, and complete disclosure of the financial results of each federal award or program.
- c) Produce records that identify adequately the source and application of funds for federally funded activities.
- d) Maintain effective control over, and accountability for, all funds, property, and other assets. The subrecipient must adequately safeguard all assets and assure that they are used solely for authorized purposes.

- e) Generate comparisons of expenditures with budget amounts for each federal award.

2. Written Policies and Procedures

The subrecipient must have written policies and procedures for:

- a) Cash Management (2 CFR 200.302(b)(6) & 200.305)
- b) Determining the allowability of costs in accordance with 2 CFR 200 Subpart E—Cost Principles and the terms and conditions of the Federal award. (2 CFR 200.302(b)(7))
- c) Conflict of Interest (2 CFR 200.318(c))
- d) Procurement (2 CFR 200.320)
- e) Method for conducting Technical Evaluations of Proposals and Selecting Recipients (2 CFR 200.320(d)(3) and 200.323)
- f) Suspension and Debarment (2 CFR 200.213)
- g) Travel Policy (2 CFR 200.474(b))
- h) Equipment and Supplies (2 CFR 200.313(d), 200.314)
- i) Time and Effort (2 CFR 200.430(i))
- j) Record Keeping (2 CFR 200.333 and 200.335)

3. Internal Controls

The subrecipient must:

- a) Establish and maintain effective internal control over the federal award that provides reasonable assurance that the non-federal entity is managing the federal award in compliance with federal statutes, regulations, and the terms and conditions of the federal award. These internal controls should be in compliance with the guidance outlined in “Standards for Internal Control in the Federal Government” issued by the Comptroller General of the United States or the “Internal Control Integrated Framework”, issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
- b) Comply with federal statutes, regulations, and the terms and conditions of the federal awards.
- c) Take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.
- d) Take reasonable measures to safeguard and protect personally identifiable information and other information the federal awarding agency or pass-through entity designates as sensitive or the subrecipient considers sensitive consistent with applicable federal, state, local, and tribal laws regarding privacy and obligations of confidentiality.
- e) Maintain all accounts, records, and other supporting documentation pertaining to all costs incurred and revenues or other applicable credits acquired under each approved project in accordance with 2 CFR 200.333.

4. Allowable Costs

In accounting for and expending project/grant funds, the subrecipient may only charge expenditures to the project award if they are;

- a) in payment of obligations incurred during the approved project period;
- b) in conformance with the approved project;
- c) in compliance with all applicable statutes and regulatory provisions;
- d) costs that are allocable to a particular cost objective;
- e) spent only for reasonable and necessary costs of the program; and
- f) not used for general expenses required to carry out other responsibilities of the subrecipient.

5. Audits

This part is applicable for all non-federal entities as defined in 2 CFR 200, Subpart F.

- a) In the event that the subrecipient expends \$750,000 or more in federal awards in its fiscal year, the subrecipient must have a single or program-specific audit conducted in accordance with the provisions of 2 CFR 200, Subpart F. In determining the federal awards expended in its fiscal year, the subrecipient shall consider all sources of federal awards, including federal resources received from the NHDOE. The determination of amounts of federal awards expended should be in accordance with the guidelines established by 2 CFR 200, Subpart F.
- b) In connection with the audit requirements, the subrecipient shall also fulfill the requirements relative to auditee responsibilities as provided in 2 CFR 200.508.
- c) If the subrecipient expends less than \$750,000 in federal awards in its fiscal year, an audit conducted in accordance with the provisions of 2 CFR 200, Subpart F, is not required. In the event that the subrecipient expends less than \$750,000 in federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of 2 CFR 200, Subpart F, the cost of the audit must be paid from non-federal resources (i.e., the cost of such an audit must be paid from subrecipient resources obtained from non-federal entities).

The subrecipient assures it will implement the following audit responsibilities;

- a) Procure or otherwise arrange for the audit required by this part in accordance with auditor selection regulations (2 CFR 200.509), and ensure it is properly performed and submitted nine months after the close of the fiscal year in accordance with report submission regulations (2 CFR 200.512).
- b) Provide the auditor access to personnel, accounts, books, records, supporting documentation, and other information as needed so that the auditor may perform the audit required by this part.
- c) Prepare appropriate financial statements, including the schedule of expenditures of federal awards in accordance with financial statements regulations (2 CFR 200.510).
- d) Promptly follow up and take corrective action on audit findings, including preparation of a summary schedule of prior audit findings and a corrective action plan in accordance with audit findings follow-up regulations (2 CFR 200.511(b-c)).
- e) Upon request by the NHDOE Bureau of Federal Compliance (BFC), promptly submit a corrective action plan using the NHDOE template provided by the BFC for audit findings related to NHDOE funded programs.
- f) For repeat findings not resolved or only partially resolved, the subrecipient must provide explanation for findings not resolved or only partially resolved to the BFC for findings related to all NHDOE funded programs. The BFC will review the subrecipient's submission and issue an appropriate Management Decision in accordance with 2 CFR 200.521.

6. Reports to be Submitted

Audits/Management Decisions

Copies of reporting packages for audits conducted in accordance with 2 CFR 200, Subpart F shall be submitted, by or on behalf of the recipient directly to the following:

- a) The Federal Audit Clearinghouse (FAC) in 2 CFR 200, Subpart F requires the auditee to electronically submit the data collection form described in 200.512(b) and the reporting package described in 200.512(c) to FAC at:
[https://harvester.census.gov/facides/\(S\(mqamohbpfj0hmyh1r45p1po1\)\)/account/login.aspx](https://harvester.census.gov/facides/(S(mqamohbpfj0hmyh1r45p1po1))/account/login.aspx)

Copies of other reports or management decision letter(s) shall be submitted by or on behalf of the subrecipient directly to:

- a) New Hampshire Department of Education
Bureau of Federal Compliance
101 Pleasant Street
Concord, NH 03301
- b) In response to requests by a federal agency, auditees must submit a copy of any management letters issued by the auditor, 2 CFR 200.512(e).

Any other reports, management decision letters, or other information required to be submitted to the NHDOE pursuant to this agreement shall be submitted in a timely manner.

Single Audit Certification

An executed and accurate Single-Audit Certification form shall be submitted to the NHDOE not later than **March 31, 2020**. A copy of the form will be provided to each subrecipient by the NHDOE.

7. Debarment, Suspension, and Other Responsibility Matters

As required by Executive Orders (E.O.) 12549 and 12689, Debarment and Suspension, and implemented at 2 CFR Part 180, for prospective participants in primary covered transactions, as defined in 2 CFR 180.120, 180.125 and 180.200, no contract shall be made to parties identified on the General Services Administration's *Excluded Parties List System* as excluded from Federal Procurement or Non-procurement Programs in accordance with E.O.s 12549 and 12689, "Debarment and Suspension." This list contains the names of parties debarred, suspended, or otherwise excluded by agencies, and contractors declared ineligible under statutory or regulatory authority other than E.O. 12549. Contractors with awards that exceed the small purchase threshold shall provide the required certification regarding their exclusion status and that of their principal employees.

The federal government imposes this requirement in order to protect the public interest, and to ensure that only responsible organizations and individuals do business with the government and receive and spend government grant funds. Failure to adhere to these requirements may have serious consequences – for example, disallowance of cost, termination of project, or debarment.

To assure that this requirement is met, there are four options for obtaining satisfaction that subrecipients and contractors are not suspended, debarred, or disqualified. They are:

The subrecipient certifies that it and its principals:

- a) Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by any federal Department or agency.
- b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes; commission of embezzlement; theft, forgery, bribery, falsification, or destruction of records; making false statements; or receiving stolen property.
- c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in this certification.

- d) Have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Where the subrecipient is unable to certify to any of the statements in this certification, they shall attach an explanation to this document.

8. Drug-Free Workplace (Grantees Other Than Individual)

As required by the Drug-Free Workplace Act of 1988 and implemented in 34 CFR 84.200 and 84.610, the subrecipient certifies that it will continue to provide a drug-free workplace by:

- a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the subrecipient's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
- b) Establishing, as required by 34 CFR 84.215, an ongoing drug-free awareness program to inform employees about:
 - o The dangers of drug abuse in the workplace.
 - o The recipient's policy of maintaining a drug-free workplace.
 - o Any available drug counseling, rehabilitation, and employee assistance programs.
 - o The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- c) Requiring that each employee engaged in the performance of the project is given a copy of this statement.
- d) Notifying the employee in the statement that, as a condition of employment under the project, the employee will:
 - o Abide by the terms of the statement.
 - o Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.
- e) Notifying the agency in writing within 10 calendar days after receiving notice of an employee's conviction of a violation of a criminal drug statute in the workplace, as required by 34 CFR 84.205(c)(2), from an employee or otherwise receiving actual notice of employee's conviction. Employers of convicted employees must provide notice, including position title to:

Director, Grants and Contracts Service
U.S. Department of Education
400 Maryland Avenue, S.W. [Room 3124, GSA – Regional Office Building No. 3]
Washington, D.C. 20202-4571

(Notice shall include the identification number[s] of each affected grant).

- f) Taking one of the following actions, as stated in 34 CFR 84.225(b), within 30 calendar days of receiving the required notice with respect to any employee who is convicted of a violation of a criminal drug statute in the workplace.
 - o Taking appropriate personnel action against such an employee, up to and including

- termination consistent with the requirements of the Rehabilitation Act of 1973, as amended.
 - Requiring such employee to participate satisfactorily in drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
- g) Making a good-faith effort to maintain a drug-free workplace through implementation of the requirements stated above.

9. EDGAR - Education Department General Administrative Regulations

The federal grant administrative regulations for education (Title 34 CFR Parts 75, 76, 77, 79, 81, 82, 84, 86, 97, 98, and 99), was revised on December 26, 2014, with the implementation of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Grants Guidance), and delete 34 CFR Parts 74, 80, and 85 (Part 85 changed to 2 CFR Part 180) and included the deleted regulations into the Uniform Grants Guidance. Both administrative regulations (EDGAR and Uniform Grants Guidance), apply to all federal projects/awards.

10. General Education Provisions Act (GEPA) Requirements - Section 427 (Federal Requirement) Equity for Students, Teachers, and Other Program Beneficiaries

The purpose of Section 427 of GEPA is to ensure equal access to education and to promote educational excellence by ensuring equal opportunities to participate for all eligible students, teachers, and other program beneficiaries in proposed projects, and to promote the ability of such students, teachers, and beneficiaries to meet high standards. Further, when designing their projects, grant applicants must address the special needs and equity concerns that might affect the ability of students, teachers, and other program beneficiaries to participate fully in the proposed project.

Program staff within the NHDOE must ensure that information required by Section 427 of GEPA is included in each application that the Department funds. *(There may be a few cases, such as research grants, in which Section 427 may not be applicable because the projects do not have individual project beneficiaries. Contact the Government Printing Office staff should you believe a situation of this kind exists).*

The statute highlights **six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability, and age.** Based on local circumstances, the applicant can determine whether these or other barriers may prevent participants from access and participation in the federally assisted project, and how the applicant would overcome these barriers.

These descriptions may be provided in a single narrative or, if appropriate, may be described in connection with other related topics in the application. Subrecipients should be asked to state in the table of contents where this requirement is met.

NHDOE program staff members are responsible for screening each application to ensure that the requirements of this section are met before making an award. If this condition is not met, after the application has been selected for funding the program staff should contact the subrecipient to find out why this information is missing. Documentation must be in the project file indicating that this review was completed before the award was made. If an oversight occurred, the program staff may give the applicant another opportunity to satisfy this requirement, but must receive the missing information before making the award, 34 CFR 75.231.

All applicants for new awards must satisfy this provision to receive funding. Those seeking *continuation* awards do not need to submit information beyond the descriptions included in their original applications.

11. Gun Possession (Local Education Agencies (LEAs) only)

As required by Title XIV, Part F, and Section 14601 (Gun-Free Schools Act of 1994) of the Improving America’s Schools Act:

The LEA assures that it shall comply with the provisions of RSA 193:13 III.

RSA 193:13, III. Any pupil who brings or possesses a firearm as defined in section 921 of Title 18 of the United States Code in a safe school zone as defined in RSA 193-D:1 without written authorization from the Superintendent or designee shall be expelled from school by the local school board for a period of not less than 12 months.

The LEA assures that it has adopted a policy, which allows the Superintendent or Chief Administrating officer to modify the expulsion requirement on a case by case basis. RSA 193:13, IV.

The LEA assures that it shall report to the NHDOE in July of each year, a description of the circumstances surrounding any expulsions imposed under RSA 193:13, III and IV including, but not limited to:

- a) The name of the school concerned;
- b) The grade of the student disciplined;
- c) The type of firearm involved;
- d) Whether or not the expulsion was modified, and
- e) If the student was identified as Educationally Disabled.

The LEA assures that it has in effect a policy requiring referral to the criminal justice or juvenile delinquency system of any student who brings a firearm or weapon to school.

Ed 317.03 Standard for Expulsion by Local School Board.

- a) A school board which expels a pupil under RSA 193:13, II or III, shall state in writing its reasons, including the act leading to expulsion, and shall provide a procedure for review as allowed under RSA 193:13, II.
- b) School boards shall make certain that the pupil has received notice of the requirements of RSA 193-D and RSA 193:13 through announced, posted, or printed school rules.
- c) If a student is subject to expulsion and a firearm is involved, the Superintendent shall contact local law enforcement officials whenever there is any doubt concerning:
 - 1) Whether a firearm is legally licensed under RSA 159; or
 - 2) Whether the firearm is lawfully possessed, as opposed to unlawfully possessed, under the legal definitions of RSA 159.
- d) If a pupil brings or possesses a firearm in a safe school zone without written authorization from the Superintendent, the following shall apply:
 - 1) The Superintendent shall suspend the pupil for a period not to exceed 10 days, pending a hearing by the local board; and
 - 2) The school board shall hold a hearing within 10 days to determine whether the student was in violation of RSA 103:13, III and therefore is subject to expulsion.

12. Lobbying

As required by Section 1352, Title 31, of the U.S. Code, and implemented in 34 CFR Part 82, for persons entering into a grant or cooperative agreement over \$100,000, as defined in 34 CFR 82.105 and 82.110,

the applicant certifies that:

- a) No federally appropriated funds have been paid or will be paid by or on behalf of the subrecipient to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant; the entering into of any cooperative agreement; and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.
- b) If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with federal grants or cooperative agreements, the subrecipient shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- c) The subrecipient shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, contracts under grants, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

New Hampshire RSA 15:5 - Prohibited Activities.

- I. Except as provided in paragraph II, no recipient of a grant or appropriation of state funds may use the state funds to lobby or attempt to influence legislation, participate in political activity, or contribute funds to any entity engaged in these activities.
- II. Any recipient of a grant or appropriation of state funds that wishes to engage in any of the activities prohibited in paragraph I, or contribute funds to any entity engaged in these activities, shall segregate the state funds in such a manner that such funds are physically and financially separate from any non-state funds that may be used for any of these purposes. Mere bookkeeping separation of the state funds from other moneys shall not be sufficient.

13. Subrecipient Monitoring

In addition to reviews of audits conducted in accordance with 2 CFR 200, Subpart F, subrecipient[ient monitoring procedures may include, but not be limited to, on-site visits by NHDOE staff, limited scope audits, and/or other procedures. By signing this document, the subrecipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the NHDOE. In the event the NHDOE determines that a limited scope audit of the project recipient is appropriate, the subrecipient agrees to comply with any additional instructions provided by NHDOE staff to the subrecipient regarding such audit.

14. More Restrictive Conditions

Subrecipients found to be in noncompliance with program and/or fund source requirements or determined to be "high risk" shall be subject to the imposition of more restrictive conditions as determined by the NHDOE.

15. Obligations by Subrecipients

Obligations will be considered to have been incurred by subrecipients on the basis of documentary evidence of binding commitments for the acquisition of goods or property or for the performance of work, except that funds for personal services, for services performed by public utilities, for travel, and for the rental of facilities shall be considered to have been obligated at the time such services were rendered, such travel was performed, and/or when facilities are used (see 34 CFR 76.707).

16. Participation of Private School Students and Staff in Federal Grants

Students and staff of nonpublic schools shall be given an opportunity for equitable participation in activities or services conducted by school districts using federal funds. Appropriate personnel must be aware of, and consult, program-specific guidelines discussed in the applicable program statute, regulations, and guidance documents.

17. Personnel Costs – Time Distribution

Charges to federal projects for personnel costs, whether treated as direct or indirect costs, are allowable to the extent that they satisfy the specific requirements of 2 CFR 200.430, and will be based on payrolls documented in accordance with generally accepted practices of the subrecipient and approved by a responsible official(s) of the subrecipient.

When employees work solely on a single federal award or cost objective, charges for their salaries and wages must be supported by personnel activity reports (PARs), which are periodic certifications (at least semi-annually) that the employees worked solely on that program for the period covered by the certification. These certifications must be signed by the employee or a supervisory official having firsthand knowledge of the work performed by the employee.

When employees work on multiple activities or cost objectives (e.g., more than one federal project, a federal project and a non-federal project, an indirect cost activity and a direct cost activity, two or more indirect activities which are allocated using different allocation bases, or an unallowable activity and a direct or indirect cost activity), the distribution of their salaries or wages will be supported by personnel activity reports or equivalent documents that meet the following standards:

- a) Reflect an after-the-fact distribution of the actual activity of each employee
- b) Account for the total activity for which each employee is compensated
- c) Prepared at least monthly and must coincide with one or more pay period
- d) Signed and dated by the employee

18. Project Effective Dates

For federal programs, funds shall be obligated no earlier than the date the project application was received by the NHDOE and determined to be in substantially approvable form or the effective date of the federal grant award, whichever is later.

All Project/Grant Award Notifications reflect the beginning and ending dates of the project period and the date for submission of the final expenditure report. All conditions stated in the award notification are considered binding on the subrecipient.

19. Protected Prayer in Public Elementary and Secondary Schools

As required in Section 9524 of the Elementary and Secondary Education Act (ESEA) of 1965, as amended by the No Child Left Behind Act of 2001, LEAs must certify annually that they have no policy that prevents or otherwise denies participation in constitutionally protected prayer in public elementary

and secondary schools.

20. Purchasing

All subrecipients must have documented procurement policies and procedures that meet the minimum requirements of federal and state statutes, rules, and regulations. Under the Uniform Administrative Requirements, the procurement standards are located at 2 CFR 200.317 – 200.326.

22. Retention and Access to Records

Requirements related to retention and access to project/grant records, are determined by federal rules and regulations. Federal regulation 2 CFR 200.333, addresses the retention requirements for records that applies to all financial and programmatic records, supporting documents, statistical records, and all other non-Federal entity records pertinent to a Federal or Project award. If any litigation, claim, or audit is started before the expiration date of the retention period, the records must be maintained until all litigation, claims, or audit findings involving the records have been resolved and final action taken.

Access to records of the subrecipient and the expiration of the right of access is found at 2 CFR 200.336 (a) and (c), which states:

a) Records of non-Federal entities. The Federal awarding agency, Inspectors General, the Comptroller General of the United States, and the pass-through entity, or any of their authorized representatives [including but not limited to the NHDOE] must have the right of access to any documents, papers, or other records of non-Federal entity which are pertinent to the Federal award, in order to make audits, examinations, excerpts, and transcripts. The right also includes timely and reasonable access to the non-Federal entity's personnel for the purpose of interview and discussion related to such documents.

c) Expiration of right of access. The rights of access in this section are not limited to the required retention period but last as long as the records are retained.

23. The Stevens Amendment

All federally funded projects must comply with the Stevens Amendment of the Department of Defense Appropriation Act, found in Section 8136, which provides:

When issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with federal money, all grantees receiving federal funds, including but not limited to state and local governments, shall clearly state (1) the percentage of the total cost of the program or project which will be financed with federal money, (2) the dollar amount of federal funds for the project or program, and (3) the percentage and dollar amount of the total costs of the project or program that will be funded by non-governmental sources.

24. Transfer of Disciplinary Records

Title 20 USC 7197 requires that the State have a procedure to assure that a student's disciplinary records, with respect to suspensions and expulsions, are transferred by the project recipient to any public or private elementary or secondary school where the student is required or chooses to enroll. In New Hampshire, that assurance is statutory and found at RSA 193-D:8.

The relevant portions of the federal and state law appear below.

- a) **Disciplinary Records** - In accordance with the Family Educational Rights and Privacy Act of 1974 (20 U.S.C. 1232g), not later than 2 years after the date of enactment of this part, each State receiving Federal funds under this Act shall provide an assurance to the Secretary that the State has a procedure in place to facilitate the transfer of disciplinary records, with respect to a suspension or expulsion, by local educational agencies to any private or public elementary school or secondary school for any student who is enrolled or seeks, intends, or is instructed to enroll, on a full- or part-time basis, in the school.
- b) **193-D:8 Transfer Records; Notice** – All elementary and secondary educational institutions, including academies, private schools, and public schools, shall upon request of the parent, pupil, or former pupil, furnish a complete school record for the pupil transferring into a new school system. Such record shall include, but not be limited to, records relating to any incidents involving suspension or expulsion, or delinquent or criminal acts, or any incident reports in which the pupil was charged with any act of theft, destruction, or violence in a safe school zone.

B. Definitions

- 1) **Audit finding** - *Audit finding* means deficiencies which the auditor is required by 2 CFR 200.516 Audit findings, paragraph (a) to report in the schedule of findings and questioned costs (2 CFR 200.5).
- 2) **Management decision** - *Management decision* means the evaluation by the Federal awarding agency or pass-through entity of the audit findings and corrective action plan and the issuance of a written decision to the auditee as to what corrective action is necessary (2 CFR 200.66).
- 3) **Obligations** - When used in connection with a non-Federal entity's utilization of funds under a Federal award, *obligations* means orders placed for property and services, contracts and subawards made, and similar transactions during a given period that require payment by the non-Federal entity during the same or a future period (2 CFR 200.71).
- 4) **Pass-through entity** - *Pass-through entity* means a non-Federal entity that provides a subaward to a subrecipient to carry out part of a Federal program (2 CFR 200.74).
- 5) **Period of performance** - *Period of performance* means the time during which the non-Federal entity may incur new obligations to carry out the work authorized under the Federal award. The Federal awarding agency or pass-through entity must include start and end dates of the period of performance in the Federal award.
- 6) **Subaward** - *Subaward* means an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of a Federal award received by the pass-through entity. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal program. A subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract. (2 CFR 200.92).
- 7) **Subrecipient** - *Subrecipient* means a non-Federal entity that receives a subaward from a pass-through entity to carry out part of a Federal program; but does not include an individual that is a beneficiary of such program. A subrecipient may also be a recipient of other Federal awards directly from a Federal awarding agency (2 CFR 200.93).

CERTIFICATION

Instructions: The Superintendent, or other Qualifying Administrator, if the School District does not have a Superintendent, (*See* RSA 194-C:5, II) **must** consult with the School Board for the School District by informing said School Board about the District’s participation in Federal Programs and the terms and conditions of the General Assurances, Requirements and Definitions for Participation in Federal Programs. The Superintendent or other Qualifying Administrator and the Chair of the School Board **must** sign this certification page (and initial the remaining pages) as described below and return it to the NHDOE. **No payment for project/grant awards will be made by the NHDOE without a fully executed copy of this General Assurances, Requirements and Definitions for Participation in Federal Programs on file.** For further information, contact the NHDOE Bureau of Federal Compliance at (603) 271-2634.

Superintendent or other Qualifying Administrator Certification:

We the undersigned acknowledge that [a] person is guilty of a violation of R.S.A. § 641:3 if [h]e or she makes a written or electronic false statement which he or she does not believe to be true, on or pursuant to a form bearing a notification authorized by law to the effect that false statements made therein are punishable; or (b) With a purpose to deceive a public servant in the performance of his or her official function, he or she: (1) Makes any written or electronic false statement which he or she does not believe to be true; or (2) Knowingly creates a false impression in a written application for any pecuniary or other benefit by omitting information necessary to prevent statements therein from being misleading; or (3) Submits or invites reliance on any writing which he or she knows to be lacking in authenticity; or (4) Submits or invites reliance on any sample, specimen, map, boundary mark, or other object which he or she knows to be false.

Accordingly, I, the undersigned official legally authorized to bind the named School District hereby apply for participation in federally funded education programs on behalf of the School District named below. I certify, to the best of my knowledge, that the below School District will adhere to and comply with these General Assurances, Requirements and Definitions for Participation in Federal Programs (pages 1 through 16 inclusive). I further certify, as is evidenced by the Minutes of the School Board/School Administrative Unit Meeting of _____, _____, that I have informed all members of the School Board of the federal funds the District will be receiving and of these General Assurances, Requirements and Definitions for the District’s participation in said programs.

SAU Number: 55 School District: Timberlane Regional

<u>Dr. Earl Metzler</u>		
Typed Name of Superintendent Or other Qualifying Administrator	Signature	Date

School Board Certification:

I, the undersigned official representing the School Board, acknowledge that the Superintendent, or other Qualifying Administrator, as identified above, has consulted with all members of the School Board, in furtherance of the School Board's obligations, including those enumerated in RSA 189:1-a, and pursuant to the School Board's oversight of federal funds the District will be receiving and of the General Assurances, Requirements and Definitions for Participation in Federal in said programs.

<u>Shawn O'Neil</u>	_____	_____
Typed Name of School Board Chair (on behalf of the School Board)	Signature	Date

Please email or mail a copy of the entire document to:

Timothy Carney
New Hampshire Department of Education
Bureau of Federal Compliance
101 Pleasant Street
Concord, NH 03301

Timothy.Carney@doe.nh.gov

August 22, 2019

Executive Summary

SPED BUDGET SHORTFALL

This summary is provided as a response to the school board's request to justify the anticipated SPED budget shortfall of \$260,701 for the 2019-20 school year.

In short, and at the time this summary is written, the district has received a total of 11 new out-of-district special education placements for the 2019-20 school year.

The current out-of-district budget for the 2019-2020 school year was projected on actuals in October 2018. There is no way to predict exactly how many students would be moving in or out regarding placement for the Timberlane Regional School District. Each budget season we factor in potential new placements as well as exiting students who are aging out of our programs. But it still not an exact science. Case in point: we were advised by New Hampshire DCYF of a residential placement with an estimated placement cost, however, we were not provided an arrival date, nor has this student arrived. We will continue to keep this request as a line item.

After the 2019-20 budget was developed and approved by the voters, several safety situations occurred: there were five elementary students, three middle school students, and four High School students who posed a safety risk to either themselves or others and were placed in a 45-day Interim Alternative Educational Setting. Some of these students needed to stay beyond the 45-day period while the families worked to stabilize their situations. Circumstances like these have also added to the challenge with our budget.

This summer, significant time and attention has been invested into looking at another option to Out-of-District placements. We are actively securing an onsite support system that would complement the current services provided while keeping students in district. This intensive, highly individual behavioral option would be provided in a specific location in district for up to eight students. The program would address the behavioral component while Timberlane would provide the academic instruction. This behavior management system would be through an in-school option providing consistently trained RBTs and an onsite BCBA. The funding for this option would be through a grant. More information regarding this option to follow. Our hope is to have this option available in January 2020. Although a program like this would support our collective belief that we need to address the Out-of-District Placements with a reasonable, effective option, it would not be expected to eliminate all out-of-district placements.

Respectfully submitted,

Susan Rasicot,
Director of Pupil Personnel and Student Services

August 21, 2019

Executive Summary

Summer Projects Update

Facility	Project	Status
Pollard	Roof Replacement	Substantial Completion: 23 August
Atkinson Academy	Roof Replacement	Substantially Complete Waiting on warranty inspection.
TLC @ Sandown Central	Roof Replacement	Substantially Complete Waiting on warranty inspection.
Middle School	Gym Floor Renovation	Complete.
SAU	Carpet Replacement	Rescheduled for fall – scheduling conflict
District	Camera Replacement	Rescheduled for completion by 31 DEC, existing cameras still functional until new are installed. Evaluation of new system in progress.
PAC	Exterior Wall Replacement	Design change to incorporate new masonry is complete. Contract for masonry needs to be bid per policy DJE. Contract for metal siding needs to be completed with deductions for quantity reduction.

Roof Replacement Update

TLC @ Sandown Central

Replacement of the roofing materials specified has been completed. There was dust that entered the building through the vented deck. There were occupant concerns of mold or microbial issues due to the smell. In an effort to address staff concerns, ServPro was contracted to clean the affected areas. A post-clean air quality assessment was performed by the Lawson Group, our environmental consultant. Their opinion, after site review and review of laboratory results, was that the building was safe for occupancy. While the dust was attributed to the roof project, interior clean-up is outside of the contract between the District and the contractor. While our custodial staff was capable of cleaning the debris, we felt that hiring ServPro would allow us to occupy the facility sooner. The building has been pressure washed as planned, which removed years of dirt and grime from the siding. The project ended with zero change orders and was completed on time. Final inspection by Firestone will be completed once Pollard is completed.

Atkinson Academy

Replacement of the roofing materials specified has been completed. The project was completed on time. There is one change order that was proposed to the building in the amount of \$2,800 to remove the wooden fire escape structure for the oldest section of the Academy. Upon removal of the roof, I had a concern for its structural integrity. A plan to install new platforms to the roof deck has been approved by Fire Chief Murphy and the cost to rebuild the platforms are included in the change order price. Final inspection by Firestone will be completed once Pollard is completed.

Pollard Elementary

Replacement of the roofing materials is scheduled to be completed Friday 23 August. There have been no change orders and the project is on track for completion on time. Final inspection will be scheduled as soon as the replacement is completed.

Prepared by: Thomas F. Geary III, Business Operations Coordinator for SAU 55

Executive Summary

BULLYING DATA

As requested by the school board, below are the stats related to reported and substantiated bullying cases as reported to the Department of Education for the 2018-2019 and 2017-2018 School years.

Atkinson Academy:

2017-2018 Data		2018-2019 Data	
Reported Bullying	1	Reported Bullying	2
Investigated as Bullying	1	Investigated as Bullying	2
Substantiated	0	Substantiated	2

Danville Elementary:

2017-2018 Data		2018-2019 Data	
Reported Bullying	5	Reported Bullying	2
Investigated as Bullying	5	Investigated as Bullying	2
Substantiated	1	Substantiated	2

Pollard School:

2017-2018 Data		2018-2019 Data	
Reported Bullying	7	Reported Bullying	5
Investigated as Bullying	7	Investigated as Bullying	5
Substantiated	6	Substantiated	4

Sandown North:

2017-2018 Data		2018-2019 Data	
Reported Bullying	3	Reported Bullying	3
Investigated as Bullying	3	Investigated as Bullying	3
Substantiated	2	Substantiated	3

Timberlane Middle School:

2017-2018 Data		2018-2019 Data	
Reported Bullying	42	Reported Bullying	2
Investigated as Bullying	42	Investigated as Bullying	2
Substantiated	5	Substantiated	2

Timberlane High School:

2017-2018 Data		2018-2019 Data	
Reported Bullying	5	Reported Bullying	23
Investigated as Bullying	5	Investigated as Bullying	23
Substantiated	5	Substantiated	2

Sandown Central (TLC):

2017-2018 Data		2018-2019 Data	
Reported Bullying	0	Reported Bullying	0
Investigated as Bullying	0	Investigated as Bullying	0
Substantiated	0	Substantiated	0

*Respectfully submitted, Susan Rasicot
Director of Pupil Personnel Services/Student Services*

**Timberlane Reginal School District
General Account
2018-2019**

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	
1	2019										Check Numbers			cleared	outstanding
2				<u>Receipts</u>	<u>Misc-deposits</u>	<u>Expenditures</u>		<u>Balance</u>		First	Last	Void			
3															
4		Balance Forward							\$ 6,560,381.72						
5	April														
6	5	V#1086-PR				\$ 948,219.46		\$ 5,612,162.26		216378	216387				
7	5	V#1086-PR				\$ 291,138.17		\$ 5,321,024.09						ACH-TAXES	
8	5	V#1086-PR				\$ 882,497.95		\$ 4,438,526.14						ACH-DD	
9	5	V#1086-PR				\$ 38,601.16		\$ 4,399,924.98		216311	216377				
10	19	V#1089-PR				\$ 292,858.39		\$ 4,107,066.59						ACH-TAXES	
11	19	V#1089-PR				\$ 885,440.92		\$ 3,221,625.67						ACH-DD	
12	19	V#1089-PR				\$ 39,546.46		\$ 3,182,079.21		216388	216460				
13	19	V#1089-PR				\$ 614,551.00		\$ 2,567,528.21		216461	216470				
14								\$ 2,567,528.21							
15		V#1088-PR				\$ 77.62		\$ 2,567,450.59						ACH-TAXES	
16		V#1088-PR				\$ 425.63		\$ 2,567,024.96						ACH-DD	
17								\$ 2,567,024.96						ACH-DD	
18								\$ 2,567,024.96						ACH-TAXES	
19	4	V#1085				\$ 385,196.20		\$ 2,181,828.76		123144	123321				
20	18	v#1092				\$ 485,899.51		\$ 1,695,929.25		123324	123490				
21	24	VD CK#123444				\$ (125.77)		\$ 1,696,055.02						123444	
22	26	V#1029 REPLCMNT CK#123491(121325)				\$ -		\$ 1,696,055.02		123491	123491				
23	17	V#1080 VD CK#122991 WRONG AMT				\$ (125.00)		\$ 1,696,180.02						122991	
24	17	V#1049 REPLCMNT CK#123322(122038)				\$ -		\$ 1,696,180.02		123322	123322				
25	1	D#1519	\$	23,279.95				\$ 1,719,459.97							
26	1	D#1520	\$	3,077,961.76				\$ 4,797,421.73							
27	2	D#1522	\$	83,708.74				\$ 4,881,130.47							
28	3	D#1521	\$	757,791.91	\$	-		\$ 5,638,922.38							
29	4	D#1523	\$	1,622,920.00				\$ 7,261,842.38							
30	8	D#1524	\$	255.00				\$ 7,262,097.38							
31	8	D#1525	\$	19,973.00				\$ 7,282,070.38							
32	12	D#1530	\$	16,337.79				\$ 7,298,408.17							
33	18	D#1531	\$	11,647.17				\$ 7,310,055.34							
34	19	D#1533	\$	35,194.13				\$ 7,345,249.47							
35	22	D#1532	\$	917,077.86				\$ 8,262,327.33							
36	25	D#1535	\$	952.96				\$ 8,263,280.29							
37	25	D#1534	\$	480.00				\$ 8,263,760.29							
38	26	D#1536	\$	555,295.88				\$ 8,819,056.17							
39	30	D#1537	\$	12,457.72				\$ 8,831,513.89							
40	30	D#1541	\$	5,068.36				\$ 8,836,582.25							
41								\$ 8,836,582.25							
42	11	d#1529	\$	1,031.88				\$ 8,837,614.13							
43	11	D#1527	\$	13,278.73				\$ 8,850,892.86							
44								\$ 8,850,892.86						\$ 56,929.22	
45	25	deposit Return chargeback	\$	(220.00)				\$ 8,850,672.86							
46		Month's Activity	\$	7,154,492.84		\$	4,864,201.70							\$ 56,929.22	
47		YTD Activity	\$	56,648,877.36		\$	50,063,344.62		\$	8,850,672.86					
48															
49															
50								\$ 8,907,676.84							
51								\$ -							
52								\$ 56,929.22							
53								\$ 8,850,747.62							
54								\$ 8,850,672.86							
55								FALSE							
56								\$ (74.76)							
57								\$ -							
58								\$ 100.00							
59								-25.24							
60								\$ 0.00							

**Timberlane Reginal School District
General Account
2018-2019**

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	2019									Check Numbers			cleared	outstanding
2				Receipts	Misc-deposits	Expenditures		Balance		First	Last	Void		
3														
4		Balance Forward						\$ 5,876,859.42						
5	JUNE													
6	6	V#1106-PR						\$ 5,876,859.42						
7	6	V#1106-PR						\$ 5,876,859.42					ACH-TAXES	
8	6	V#1106-PR						\$ 5,876,859.42					ACH-DD	
9	30	V#1106-PR						\$ 5,876,859.42						
10	14	V#1107-PR			\$ 343,643.57			\$ 5,533,215.85					ACH-TAXES	
11	14	V#1107-PR			\$ 1,000,583.04			\$ 4,532,632.81					ACH-DD	
12	14	V#1108-PR			\$ 46,351.09			\$ 4,486,281.72	216749		216768			
13	14	V#1108-PR			\$ 951,299.34			\$ 3,534,982.38	216769		216778			
14	28	V#1113-PR			\$ 1,512,152.41			\$ 2,022,829.97	216842		216848			
15	28	V#1112-PR			\$ 1,135,754.92			\$ 887,075.05					ACH-TAXES	
16	28	V#1112-PR			\$ 3,211,917.13			\$ (2,324,842.08)					ACH-DD	
17	28	V#1112-PR			\$ 103,069.54			\$ (2,427,911.62)	216779		216841			
18	26	V#1116			\$ 278,832.30			\$ (2,706,743.92)	124398		124488			
19	6	V#1106			\$ 610,367.05			\$ (3,317,110.97)	123893		124188			
20	20	V#1111			\$ 797,093.40			\$ (4,114,204.37)	124189		124397			
21	19	VD CK124147 WRONG VENDOR			\$ (750.00)			\$ (4,113,454.37)					124147	
22	24	VD CK#124362			\$ (1,650.07)			\$ (4,111,804.30)						
23	3	D#1551	\$	4,000.00				\$ (4,107,804.30)						
24	6	D#1552	\$	9,744.03				\$ (4,098,060.27)						
25	6	D#1553	\$	980.00				\$ (4,097,080.27)						
26	6	D#1554	\$	760.00				\$ (4,096,320.27)						
27	7	D#1555	\$	13,835.77				\$ (4,082,484.50)						
28	6	D#1556	\$	440.00				\$ (4,082,044.50)						
29	6	D#1557	\$	6,736.00				\$ (4,075,308.50)						
30	10	D#1558	\$	2,905.00				\$ (4,072,403.50)						
31	10	D#1559	\$	634,574.95				\$ (3,437,828.55)						
32	10	D#1560	\$	1,840.00				\$ (3,435,988.55)						
33	11	D#1562	\$	3,137,158.00				\$ (298,830.55)						
34	17	D#1563	\$	2,431.40				\$ (296,399.15)						
35	20	D#1564	\$	19,168.21				\$ (277,230.94)						
36	20	D#1565	\$	9,708.00				\$ (267,522.94)						
37	26	D#1566	\$	1,282.05				\$ (266,240.89)						
38	26	D#1567	\$	3,868,350.62				\$ 3,602,109.73						
39	26	D#1568	\$	317,936.18				\$ 3,920,045.91						
40	27	D#1569	\$	101,232.46				\$ 4,021,278.37						
41	28	D#1570	\$	491.00				\$ 4,021,769.37						
42	30	D#1571-ANALYST	\$	4,787.42				\$ 4,026,556.79						
43	30	V#1119			\$	415,093.18		\$ 3,611,463.61	124489		124555			
44								\$ 3,611,463.61						\$ 2,375,036.02
45								\$ 3,611,463.61						
46		Month's Activity	\$	8,138,361.09	\$	10,403,756.90								\$ 2,375,036.02
47		YTD Activity	\$	68,642,020.35	\$	67,295,696.86		\$ 3,611,463.61						
48														
49														
50								Bank Statement						
51								Deposits in Transit						\$ -
52								Outstanding Checks						\$ 2,375,036.02
53								Adjusted Bank Balance						\$ 3,612,594.85
54								GL Roll Bank Balance						\$ 3,611,463.61
55								Verify						FALSE
56								Variance						\$ (1,131.24)
57								Prior Mo. Variance						\$ (587.52)
58								23-Oct-18 10/23/18 deposit NFHS sanctioning						\$ 100.00
59								No record of 4/1/19 ACH						\$ (25.24)
60								VD CK#216692 JUNE BUT SHE CASHED THE OI						\$ 1,644.00
								Variance						\$ 0.00

**Timberlane Reginal School District
General Account
2018-2019**

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	2019									Check Numbers			cleared	outstanding
2				<u>Receipts</u>	<u>Misc-deposits</u>	<u>Expenditures</u>		<u>Balance</u>		First	Last	Void		
3														
4		Balance Forward						\$ 8,850,672.86						
5	MAY													
6	3	V#1093-PR				\$ 34,965.01		\$ 8,815,707.85		216471	216527			
7	3	V#1093-PR				\$ 289,799.18		\$ 8,525,908.67					ACH-TAXES	
8	3	V#1093-PR				\$ 874,443.71		\$ 7,651,464.96					ACH-DD	
9	3	V#1093-PR				\$ 950,380.77		\$ 6,701,084.19		216528	216538			
10	17	V#1098-PR				\$ 292,740.04		\$ 6,408,344.15					ACH-TAXES	
11	17	V#1098-PR				\$ 884,161.97		\$ 5,524,182.18					ACH-DD	
12	17	V#1098-PR				\$ 36,823.85		\$ 5,487,358.33						
13	17	V#1098-PR				\$ 39,804.47		\$ 5,447,553.86		216604	216613			
14	31	V#1102-PR				\$ 44,714.45		\$ 5,402,839.41		216614	216680			
15	31	V#1102-PR				\$ 326,369.68		\$ 5,076,469.73					ACH-TAXES	
16	31	V#1102-PR				\$ 957,814.43		\$ 4,118,655.30					ACH-DD	
17	31	V#1102-PR				\$ 918,756.23		\$ 3,199,899.07		216681	216691			
18	31							\$ 3,199,899.07						
19	2	V#1097				\$ 574,563.02		\$ 2,625,336.05		123493	123677			
20	1	V#1092(REPLACEMENT OF 123362 \$90.82)				\$ -		\$ 2,625,336.05						
21	16	V#1101				\$ 603,258.53		\$ 2,022,077.52		123678	123892			
22	31	V#9 REPLCMNT CK#216694 (215403 \$534.16)						\$ 2,022,077.52						
23	17	V#1049 REPLCMNT CK#123322(122038)						\$ 2,022,077.52						
24								\$ 2,022,077.52						
25								\$ 2,022,077.52						
26								\$ 2,022,077.52						
27								\$ 2,022,077.52						
28	2	D#1543		\$ 27,807.88		\$ -		\$ 2,049,885.40						
29	3	D#1538		\$ 2,800.44				\$ 2,052,685.84						
30	7	D#1539		\$ 2,114,246.29				\$ 4,166,932.13						
31	8	D#1540		\$ 1,325,195.00				\$ 5,492,127.13						
32	13	D#1544		\$ 4,360.00				\$ 5,496,487.13						
33	14	D#1542		\$ 241,451.80				\$ 5,737,938.93						
34	22	D#1546		\$ 505.00				\$ 5,738,443.93						
35	22	D#1547		\$ 4,943.18				\$ 5,743,387.11						
36	20	D#1545		\$ 94,519.29				\$ 5,837,906.40						
37	23	D#1549		\$ 6,480.00				\$ 5,844,386.40						
38	29	D#1561-ANALYSIS		\$ 5,223.10				\$ 5,849,609.50						
39	31	D#1550		\$ 756.55				\$ 5,850,366.05						
40	23	D#1548		\$ 26,778.37				\$ 5,877,144.42						
41								\$ 5,877,144.42						
42	23	DEP RETURNED		\$ (65.00)				\$ 5,877,079.42						
43	30	DEP RETURNED		\$ (220.00)				\$ 5,876,859.42						
44								\$ 5,876,859.42						\$ 1,038,210.52
45								\$ 5,876,859.42						
46		Month's Activity		\$ 3,854,781.90		\$ 6,828,595.34								\$ 1,038,210.52
47		YTD Activity		\$ 60,503,659.26		\$ 56,891,939.96		\$ 5,876,859.42						
48														
49														
50								\$ 6,914,557.18						
51								\$ -						
52								\$ 1,038,210.52						
53								\$ 5,876,346.66						
54								\$ 5,876,859.42						
55								FALSE						
56								\$ 512.76						
57								\$ (587.52)						
58								\$ 100.00						
59								\$ (25.24)						
60								\$ -						
								\$ 0.00						