

TIMBERLANE REGIONAL SCHOOL BOARD

ATKINSON, DANVILLE, PLAISTOW, SANDOWN

THURSDAY, OCTOBER 7, 2021

Regular Business Meeting – 7:15pm

Performing Arts Center*
40 Greenough Road, Plaistow

Dr. Kimberly Farah, Chair
Kristin Savage, Vice Chair

Dr. Brian Cochrane, Superintendent
Christopher Kellan, Assistant Superintendent

*The Board will meet in-person in the auditorium at the Performing Arts Center.
The meeting will be Livestreamed and is open to the public. Face coverings/masks are mandatory

AGENDA

1. **7:15PM** Call to Order – Chair
2. Roll Call – Clerk
3. Pledge of Allegiance
4. Approval of Minutes [9/16, 9/28]
5. Delegates and Individuals
6. Student Representative
7. Current Business
 - a. **7:25PM** Covid-19 Update – INFORMATIONAL
 - b. **7:35PM** Facilities Update – INFORMATIONAL/ACTION
 - c. **7:50PM** Board Committees – INFORMATIONAL/ACTION
 - d. **8:05PM** Athletic Department
 - i. Athletics Field Committee – INFORMATIONAL/ACTION
 - ii. Hall of Fame Ceremony Update – INFORMATIONAL/ACTION
 - iii. Grant Round 32 (Land & Water Conservation Fund - INFORMATIONAL/ACTION
 - e. **8:20PM** Plaistow PD Request re Crossing Guards – INFORMATIONAL/ACTION
 - f. **8:30PM** Energy Committee Performance Contractor Selection – INFORMATIONAL / ACTION
 - g. **8:35PM** Budget Transfer Requests
 - i. Grounds Supervisor – INFORMATIONAL/ACTION
 - ii. CIAs Stipend – INFORMATIONAL/ACTION
8. **8:40PM** Administrator’s Report
9. **8:45PM** Personnel Report
10. **8:50PM** Committee Reports/Reports of the School Board
11. Correspondence Folder
12. Vendor and Payroll Registers
13. **8:55PM** Other Business
14. Nonpublic
15. Future Dates

DATE	MEETING TYPE	LOCATION	TIME
October 21	Regular Meeting	PAC	7:15PM
November 4	Regular Meeting	PAC	7:00PM
November 18	Regular Meeting	PAC	7:00PM

The MISSION of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.

NOTE: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion, and action. The Vimeo recording of this meeting can be viewed at: <https://livestream.com/trsd/trsb/videos/225929488>
Materials presented at the board meeting may be viewed at:
<https://public.timberlane.net/sau/trsb/Shared%20Documents/SCHOOL%20BOARD%20MEETING%20AGENDA%20MATERIALS/2021-22/09%2016%2021%20School%20Board%20Meeting/Agenda%20Packet%209%2016%2021.pdf>

TIMBERLANE REGIONAL SCHOOL BOARD MEETING MINUTES

Regular Business Meeting
September 16, 2021
7:03PM

Performing Arts Center
40 Greenough Road
Plaistow, NH

Call to Order

Chairman Farah called the September 16, 2021 meeting of the Timberlane Regional School Board to order at 7:03PM, took roll call and then led the assembly in the Pledge of Allegiance.

Board Members Present

Brian Boyle, Kimberly Farah, Amy Gentile, Barbara Kiszka, Katie Knutsen, Shawn O'Neil, and Kristin Savage

Seated at the Board Table

Dr. Brian Cochrane, Superintendent of Schools
Mr. Christopher Kellan, Assistant Superintendent of Schools

APPROVAL OF MINUTES (00:06:13)

MOTION: Mrs. Kiszka motioned to accept the TRSB public meeting minutes of September 2nd, 2021; seconded by Mr. Boyle. The motion passed 6-0-1 (Mrs. Knutsen abstained.)
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DELEGATES & INDIVIDUALS (00:06:41)

Jack Sapia, of Atkinson, came before the board to request use of the baseball field for collegiate play on a Sunday. No facilities are needed.

Jackie Wydola, of Atkinson, advised the Board that she would continue to come to these meetings even though her daughter has been removed from the district. She went on to speak about the petition and usurping parents' rights.

David Kiley, of Atkinson, spoke about his interpretation of the NH Constitution and advised the board that it protects him from them.

Calvin Bales, of Danville, was there to speak for no masks. He began swearing, insulting the board and he refused to yield the microphone. Ultimately, he was escorted out of the meeting by the police.

Michael Boucher, of Atkinson, spoke about the petitioners outside interests and the fact that this petition will be very costly to all taxpayers. Further, if their allegation is that students are not in harm's way from the virus, what about teachers and other staff? There is no option for remote learning should the experiment result in the need to close the school down.

Jeanette Walling, of Plaistow, shared her personal experiences after having Covid twice. She favors masking to slow the spread. She asked what the plan is when students are exposed.

Sebastian Cannard, of Sandown, stated that he graduated from TRHS but still has a sibling in the schools. He spoke in favor of masking.

Melissa Marr, of Plaistow, brought her 3.5-year-old son with her to show the board that he is not and was not receiving the intervention services that he needed. She said the special education department is in dire need of more help. She said she would always advocate on behalf of her children.

STUDENT REPRESENTATIVE (00:33:36)

Ms. Kaylie Sheffield gave detailed updates on what is going on at each school in the district. She said that the petition she mentioned last time has died down, but students would very much like to meet with the Administration about slight changes to the dress code.

SCHOOL RE-OPENING UPDATE: (00:37:20)

Dr. Cochrane stated there has been a change to the guidance on quarantining and as a result, students may not necessarily be required to quarantine. There will be a lot less letters going out because of this change but the dashboard will have that information and will be kept up to date. Weekly updates will be sent on Friday evenings. Also, the Administration received an email from the NH DOE, Commissioner Edelblut, stating that schools must offer in person education five days per week. There will not be any means by which the district would be able to pivot to remote instruction. Mr. O’Neil is concerned that students will fall behind with “busy work” and requested a plan so that students would receive classroom instruction while at home. Mrs. Knutsen asked if there is a policy wherein if a certain percentage of the school population is out sick, the schools would close for the day? Mr. Kellan stated that typically the school nurses would be contacted by the DHHS if this were an issue. Dr. Cochrane also discussed the changes in quarantining. The board also reviewed the legal opinion on accommodations. Mr. Kellan went over the individual process for accommodations for students again.

FACILITIES UPDATE (00:55:09)

The board reviewed the Facilities update provided by Mr. Ingoldsby. The Board also reviewed the proposed Supervisor’s position that was requested at the last meeting.

MOTION: Mr. Boyle motioned to add the position of Building & Grounds Supervisor; seconded by Mrs. Savage. The motion passed 7-0-0.

ATHLETIC DEPT HALL OF FAME CEREMONY (00:56:43)

The Board reviewed the Executive Summary provided by AD Fantasia. Approximately half of the total was reimbursed for the last Hall of Fame Ceremony but due to Covid it is very difficult to predict how much they will be able to return this time. The board questioned whether this is something that AD Fantasia could just put in his budget for next year. The Board also asked the CFO to investigate whether a revolving fund could be set up for this event. Mrs. Watkins stated ticket sales could be transferred. The Board requested that the CFO and the AD come back to the Board with more information. The Board discussed Mr. Sapia’s request for the use of the ball field.

AD HOC ATHLETICS FACILITIES COMMITTEE (01:11:37)

Invites have gone out to persons to join the committee to review all structures, fields, grounds, locker rooms, windows, grants, etc. Dr. Cochrane addressed the tic-toc video challenge which is encouraging students to rip soap dispensers from the walls. Mr. Ingoldsby stated that on Monday every single soap dispenser in both the girls’ and boys’ bathrooms were missing.

ADMINISTRATORS REPORT (1:18:00)

Dr. Cochrane explained a budget transfer request for \$75,715 for Chromebook adapters and bags for the

elementary schools. There was discussion about whether this is really needed given the state's most recent guidance. This is the direction that the administration is heading in the 1:1 initiative for elementary school students so it could still be used, regardless of Covid related remote instruction. Mrs. Allaire explained to the Board that they were able to leverage some grant funding for other programs that freed up these funds for this use/transfer.

MOTION: Mrs. Kiszka motioned that those budget transfers in the amounts and accounts specified in the CFO/BA's budget transfer request dated 9/16/2021 be accepted; seconded by Mrs. Savage. The motion passed 7-0-0.

COMMITTEE REPORTS: (01:30:58)

Curriculum & Assessment reviewed some curriculum that is being reworked but there is nothing to bring to the board at this time.

CIP group met, very productive meeting. Mr. Boyle thinks there will be some numbers to the board in the next meeting. The board requested that the CIP meeting be on Tuesday, rather than Wednesday.

Safety is meeting on the 9/28/2021.

MOTION: Mrs. Savage motioned to go into non-public under 91-A:3, Paragraph II (C) matters which, if discussed in public, would likely affect adversely the reputation of any person and (I) Consideration of legal advice in writing or orally even when legal counsel is not present; seconded by Mr. Boyle. The motion passed 7-0-0.

The Board was polled:

Boyle – Yes Farah – Yes Gentile - Yes
Kiszka – Yes Knutsen – Yes O'Neil – Yes Savage - Yes

The motion carried 7-0-0 and the Board entered nonpublic session at 8:32PM.

MOTION: Mr. O'Neil motioned to exit the non-public meeting; seconded by Mr. Boyle. The motion passed 7-0-0.

The Board was polled:

Boyle – Yes Farah – Yes Gentile - Yes
Kiszka – Yes Knutsen – Yes O'Neil – Yes Savage - Yes

The motion carried 7-0-0 and the board re-entered public session at 9:47PM.

MOTION: Mr. O'Neil motioned to seal the non-public meeting minutes by reason that divulgence would likely affect adversely the reputation of someone other than a member of the board; seconded by Mr. Boyle. The motion passed 7-0-0.

With no other business before the board, Chairman Farah adjourned the meeting at 9:49PM.

Respectfully submitted,

Kat Lancaster
Recording Secretary

Approved by the Board on _____.

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Materials presented at the board meeting may be viewed at: <https://public.timberlane.net/sau/trsb/Agenda%20Packets/Forms/AllItems.aspx?RootFolder=%2fsau%2ftrsb%2fAgenda%20Packets%2f2021%2d22%2f09%2028%2021%20Special%20Meeting&FolderCTID=&View=%7bC152A146%2d201C%2d4A4C%2d8569%2d7DCA41171E5D%7d>

TIMBERLANE REGIONAL SCHOOL BOARD MEETING MINUTES

Special Meeting
September 28, 2021
7:01PM

Performing Arts Center
40 Greenough Road
Plaistow, NH

Call to Order

Chairman Farah called the September 28, 2021 special meeting of the Timberlane Regional School Board to order at 7:01PM, took roll call and then led the assembly in the Pledge of Allegiance.

Board Members Present

Brian Boyle, Kimberly Farah, Steven Finnegan, Barbara Kiszka, Sheila Lowes and Shawn O'Neil

Seated at the Board Table

Dr. Brian Cochrane, Superintendent of Schools
Mr. Christopher Kellan, Assistant Superintendent of Schools

BUDGET COMMITTEE MEMBERS IN ATTENDANCE: Kathryn Consalvo (Atkinson), Susan Sherman (Plaistow), Mark Sherwood (Sandown), Marissa Brown (Sandown), Todd McCormick (Danville), Julian Kiszka (Plaistow), Kristi Auclair (Danville) and Julie Hammond (Atkinson)

CURRENT BUSINESS (00:06:29)

The purpose of this special meeting is to, essentially, call a special meeting. The Board recently learned that the NH legislature amended the adequacy laws over the summer in a way that increased the district's adequacy aid by \$991,392.94 from the state. We have been informed by the Department of Education and the Department of Revenue Administration that we need to hold a special meeting of the legislative body in order to appropriate that money.

The Board cannot spend this money without holding a special school district meeting appropriate the funds. The Board and the Administration have identified a significant number of important projects that need to be completed over the next few years; including significant deferred maintenance, window and roof replacement, bathroom renovations, pavement, boiler, and HVAC system work that needs to be completed. The additional adequacy funding, along with the ESSER grant funds we are receiving from the federal government will allow us to begin working on these projects immediately. The Board and the Administration will be working in the coming weeks to develop a plan to allocate these funds. In the meantime, we have been advised to begin the process of holding a special meeting prior to the setting of the tax rate in early November in order to receive the additional adequacy funding from the state.

MOTION: Mrs. Kiszka motioned to call a special meeting of the legislative body of the Timberlane Regional School District pursuant to RSA 197:3-a on October 21, 2021 for the purpose of appropriating additional adequacy funding from the state, and to elect to deliberate and vote in a single session during that special meeting in accordance to RSA 197:3-a, 1; seconded by Mr. Finnegan. The motion passed 6-0-0.

Mr. O'Neil questioned how this works in an SB2 environment. Dr. Farah stated this will combine the Deliberative and the vote in one session and that is allowed in this special meeting. The public hearing would happen on October 7th, 2021 and the deliberative and the vote would happen on October 21st, 2021. The logistics of that are still being worked out. Ballot boxes, hand votes, written votes, etc. are all being considered. The Board would also need to be prepared should someone move to amend the warrant article. Counsel is expected to be present on October 21st, 2021, meeting. The vote will take place likely at the PAC/HS and not in each of the towns.

The Board then discussed a warrant article for the public hearing.

Title: The additional state adequacy, non-lasting appropriation

Shall the voters of the Timberlane Regional School District vote to appropriate the sum of \$991,392.94 for the purpose of buildings and grounds maintenance and improvements. Said funds, available due to statutory changes resulting in an increase in state adequacy payments pursuant to RSA 198:41. This special warrant article will be a non-lapsing appropriation per RSA 32:7, paragraph 6 and will not lapse until the buildings and grounds maintenance and improvements projects are complete, or by or by July 1, 2024, whichever is sooner. (Majority vote required.)

Mr. O'Neil then stated that he would like to use this legislative meeting as a free way to find out what the voters think of the mask mandate policy. He thinks it is a good olive branch to both sides to see what parents think as opposed to the nine-member board. This would be advisory only. Mrs. Kiszka mentioned the vote would be skewed due to number of people that cannot attend in person.

MOTION:	Mr. O'Neil motioned to add a warrant article to the ballot with the title of: SCHOOL BOARD SUPPORT OF MASK MANDATE DECISION To see if the voters of the district support the School Board's decision to implement a mask mandate within the Timberlane Regional School District; seconded by Mrs. Kiszka. The motion failed 3-3-0. (Finnegan, Farah & Lowes opposed.)
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With no other business before the board, Chairman Farah adjourned the meeting at 7:21PM.

Respectfully submitted,

Kat Lancaster
Recording Secretary

Approved by the Board on _____.



EXECUTIVE SUMMARY

Facilities Priorities

The following is a list of items that should be considered for repairs, improvements, replacement, and renovation through 2024:

- HVAC Replacement (\$1.4M)
- Boiler Replacement (\$1.1M)
- Building Envelopes (\$3.7M)
 - Windows
 - Walls
 - Water infiltration
 - Roofs
 - Insulation
- Building Automation Upgrades
- Restroom Renovations
- Locker Room Renovations
- Kitchen Renovations
- Fire Panel Replacement
- Security Upgrades
 - Access control
 - Additional Cameras
- Technology Upgrades
 - Wireless access upgrade
 - Wall mount projectors
 - Network security
 - Network Switch replacement
- Repair Track/Jump Areas
- Playground Upgrades

This list is not meant to be all encompassing; however, it is to show there is a need for any funding that may become available.

Respectfully submitted,
Karl Ingoldsby

Timberlane Regional School District Capital Improvement Plan

Location	New/Repl/Mix	Description	Category	Scheduled 2021-22	Year 1 2022-23	Year 2 2023-24	Year 3 2024-25	Year 4 2025-26	Year 5 2026-27
PS	Mix	Replace AHU-6	FACB	\$ -	\$ 21,255	\$ -	\$ -	\$ -	\$ -
PS	Repl	POL - Air Handler Unit Admin Area (Carrier)	FACB	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
AA	Repl	AA - Air Handler Roof 1803	FACB	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -
HS	Repl	HS - Air Handler Units 200 Wing (2 Units)	FACB	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -
HS	Repl	HS - Air Handler Units 500 Wing (2 Units)	FACB	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -
PS	Mix	Replace AHU-5	FACB	\$ -	\$ 70,630	\$ -	\$ -	\$ -	\$ -
PS	Mix	Replace AHU-4	FACB	\$ -	\$ 70,630	\$ -	\$ -	\$ -	\$ -
PS	Repl	PS - Repl. Rooftop Vent'l Unit	FACB	\$ -	\$ 95,000	\$ -	\$ -	\$ -	\$ -
DAN	Repl	DAN - Repl. The RTU in the café	FACB	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
HS	Repl	HS - Air Handler Units 300 Wing	FACB	\$ -	\$ 105,000	\$ -	\$ -	\$ -	\$ -
HS	Repl	HS - Air Handler Units 600 Wing (3 Units)	FACB	\$ -	\$ 105,000	\$ -	\$ -	\$ -	\$ -
AA	Repl	AA - Air Handler Roof RERU 1-4	FACB	\$ -	\$ -	\$ 140,000	\$ -	\$ -	\$ -
HS	Repl	HS - Air Handler Units 100 Wing (4 Units)	FACB	\$ -	\$ 140,000	\$ -	\$ -	\$ -	\$ -
HS	Repl	HS - Air Handler Units 400 Wing (4 Units)	FACB	\$ -	\$ 140,000	\$ -	\$ -	\$ -	\$ -
DAN	Repl	DAN - Air Handler Units (1 Trane, 5 York)	FACB	\$ -	\$ 210,000	\$ -	\$ -	\$ -	\$ -
PS	Mix	Upgrade 120 gallon gas fired water heater	FACB	\$ -	\$ 16,000	\$ -	\$ -	\$ -	\$ -
SAU	Mix	Replace Weil McLean 2500KBTU boiler	FACB	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -
SC	Repl	SC - Oil boilers	FACB	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
DAN	Repl	DAN - 2 Oil Boilers	FACB	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -
SN	Repl	SN - Oil boilers (old unit)	FACB	\$ -	\$ -	\$ 160,000	\$ -	\$ -	\$ -
HS	Mix	Replace 6 Areco Boilers	FACB	\$ -	\$ 225,000	\$ -	\$ -	\$ -	\$ -
MS	Repl	MS - Boiler (1.6) & Control System	FACB	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -
SC	Repl	Replace Gymnasium Floor (VCT)	FACB	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -
ATK	Mix	Remodel Nurses office	FACB	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -
PS	Repl	Replace carpet in Library	FACB	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -
HS	Mix	Replace outdated floor height urinals and Upgrade all bath rooms	FACB	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -
ATK	Repl	Replace carpet in entire building	FACB	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
PS	Repl	New Vanities/ fixtures and sinks throughout the classrooms	FACB	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
SC	Repl	SC - Repl. Art Cabinets & Sinks	FACB	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
SN	Repl	SN - Retractable Door Replacement	FACB	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
MS	Repl	MS - Renovate Student Restrooms	FACB	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -
PS	Repl	PS - Stage Area ADA Compliant	FACB	\$ -	\$ -	\$ -	\$ -	\$ 85,000	\$ -
DAN	Repl	Replace Windows and Walls in the music and art rooms	FACB	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -
HS	Mix	HS - Architectural Study for Front Office & Storage Space	FACB	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -
HS	New	HS - Storage Space	FACB	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -
ATK	New	AA - Develop Plan for 1803 Bldg. Renov.	FACB	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -
MS	Mix	Update locker rooms including PE Teachers Office	FACB	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ -
MS	Repl	MS - Kitchen Reno.	FACB	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -
HS	New	HS - Construct Admin Office & Conf. Rm. in Courtyard 1	FACB	\$ -	\$ -	\$ -	\$ 268,000	\$ -	\$ -
PAC	New	HS/PAC/MS Build Enclosed Connector	FACB	\$ -	\$ -	\$ -	\$ 60,000	\$ 400,000	\$ -
PS	New	PS - Install Elevator 1912 Building	FACB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750,000
HS	Repl	HS - Repl. Courtyd Window & Wall Syst.	FACB	\$ -	\$ 879,800	\$ -	\$ -	\$ -	\$ -
SN	New	SN - Develop Long Term Expansion Plan	FACB	\$ -	\$ -	\$ 1,734,000	\$ -	\$ -	\$ -
HS	Repl	HS - Athletic Wing Renovations	FACB	\$ -	\$ -	\$ -	\$ 200,000	\$ 5,800,000	\$ -
PS	Repl	PS - Repl. Asphalt Roof	FACB	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -
DAN	Repl	Roof Repair 1 section	FACB	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
HS	Repl	HS - Replace 200 Hallway Roof System	FACB	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -
DAN	Repl	DE - Repl. Asphalt Roof	FACB	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -
PS	Repl	PS - Repl. Bldg. Control System	FACB	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
HS/MS	Repl	HS/MS/PAC - Repl. Bldg. Control System	FACB	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -
DIS	Repl	DIS - Repl. 2009 Maint. Van	FAC	\$ 41,000	\$ -	\$ -	\$ -	\$ -	\$ -
DIS	Repl	DIS - Repl. 2012 Maint. Van	FAC	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ -
DIS	Repl	DIS - Repl. 2008 F550	FAC	\$ -	\$ -	\$ 68,000	\$ -	\$ -	\$ -
DIS	Repl	DIS - Repl. 2016 Maint. Van	FAC	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000
DIS	Repl	DIS - Repl. Kubota Tractor	FAC	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ 70,000
HS/MS	New	HS - Access Rd Main Campus See FACS004	FACS	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -
SN	Repl	Repair paved walkway in the rear of the building	FACS	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
ATK	Repl	AA- Repl. Asphalt Shingles	FACS	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ -
SC	New	Pave Road between school and Library/drop off area	FACS	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
HS	Repl	HS - Greenough Rd. Regrade/Drain, Pave	FACS	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -
SN	Repl	SN - Pave Drop-Off Loop	FACS	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -

Timberlane Regional School District Capital Improvement Plan

Location	New/Repl/Mix	Description	Category	Scheduled 2021-22	Year 1 2022-23	Year 2 2023-24	Year 3 2024-25	Year 4 2025-26	Year 5 2026-27
ATK	Repl	AA - Repave parking lot and basketball surface	FACS	\$ -	\$ 85,000	\$ -	\$ -	\$ -	\$ -
ATK	Repl	Repave parking lot and basketball surface	FACS	\$ -	\$ -	\$ -	\$ 85,000	\$ -	\$ -
SC	Repl	SC - Paving/Add'l Parking Spaces	FACS	\$ 107,750	\$ -	\$ -	\$ -	\$ -	\$ -
SC	Repl	Install New Grass in the play area next to playground	FACS	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -
SN	New	SN - Add'l Playground Equipt.	FACS	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
DAN	Repl	Rework athletic field including fencing	FACS	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -
DAN	Mix	Upgrade field space and play area	FACS	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -
MS	New	MS Recreation Area	FACS	\$ -	\$ -	\$ 96,500	\$ -	\$ -	\$ -
SN	New	SN - Sprinkler System	FACS	\$ -	\$ -	\$ -	\$ -	\$ 650,000	\$ -
DAN	New	DE - Install Sprinkler System	FACS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000
SC	Repl	Rework Baseball Field to a functioning Field	FACS	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -
HS	Repl	HS - Track Maintenance/Repairs	FACS	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
DIS	Repl	Repair Batting Cages	FACS	\$ 67,445	\$ -	\$ -	\$ -	\$ -	\$ -
HS	Repl	HS - Replacement of High Jump Area	FACS	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -
PS	Repl	Rebuild both Baseball fields including fencing	FACS	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -
MS	New	MS - Build New Baseball Diamond	FACS	\$ -	\$ -	\$ -	\$ 85,000	\$ -	\$ -
HS	New	HS - Create Add'l Athletic Storage Space	FACB	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -
HS	New	HS - Develop & Build Field House	FACB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 325,000
HS/MS	New	HS/MS - New Fields	FACS	\$ -	\$ -	\$ -	\$ 100,000	\$ 150,000	\$ 100,000
HS	Repl	HS - Replacement of Track	FACS	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -
HS	Mix	HS - Install Turf Fields (2 - Football & New)	FACS	\$ -	\$ -	\$ -	\$ 100,000	\$ 750,000	\$ 750,000
PS	New	PS - Install Generator	FACB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
SN	New	SN - Install Generator	FACB	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -
ATK	New	AA - Install Generator	FACB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 325,000
MS	New	MS - Install Generator	FACB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 325,000
SC	New	SC - Install Generator	FACB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 325,000
HS	New	HS - Install Generator	FACB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360,000
DIS	Repl	DIS - Desktops	BIT	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
DIS	Repl	DIS - Student Laptops	BIT	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -
Dis	Repl	DIS - Network Switch Replacements	BIT	\$ -	\$ 10,000	\$ 25,000	\$ -	\$ -	\$ -
SAU	New	Board Rm HD Video Broadcast Equip.	BIT	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
DIS	Repl	DIS - Network Security Appliances	BIT	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ -
DIS	Repl	DIS - District Video/Sound System	BIT	\$ 25,000	\$ 30,000	\$ 25,000	\$ -	\$ -	\$ -
Dis	Mix	DIS - Video Cameras	BIT	\$ 10,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Dis	Repl	DIS - Access Control System All Bldgs	BIT	\$ -	\$ 95,000	\$ -	\$ -	\$ -	\$ -
Dis	Repl	DIS - Laptops for Admins & Teachers	BIT	\$ 15,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
DIS	Mix	DIS - Wireless Access Points	BIT	\$ 5,000	\$ 200,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
DIS	New	Classroom Wall Mount Projectors	BIT	\$ 66,500	\$ 66,500	\$ 66,500	\$ 66,500	\$ 66,500	\$ 66,500
DIS	Repl	DIS - Student Chromebooks	BIT	\$ 139,125	\$ 139,125	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Total				\$ 1,161,820	\$ 4,403,940	\$ 3,400,000	\$ 1,760,500	\$ 8,746,500	\$ 4,676,500

**TIMBERLANE REGIONAL SCHOOL BOARD
COMMITTEE ASSIGNMENTS
2020-2021/2022**

<u>CAPITAL IMPROVEMENT PLAN</u>	SLT /ADMIN	CHECK REGISTRARS	SLT /ADMIN
<p>Brian Boyle Kim Farah Barbara Kiszka Steve Finnegan</p> <p><i>(as needed) -- PUBLIC</i></p>	<p><i>Ken Henderson</i> Karl Ingoldsby Maria Watkins Chris Kellan Plus 4 Members at Large Budcom member</p>	<p>Barbara Kiszka</p>	<p>None required</p>
<p><u>CURRICULUM & ASSESSMENT</u></p> <p>Amy Gentile Barbara Kiszka</p>	<p><i>Sandy Allaire</i> Ken Henderson Lucy Canotas Mark Pedersen Scott Strainge Kelley Brooks Chris Snyder Sarah Galligher Jennifer Puchlopek Mitch Mencis Ashley Harbel Tim Guanci</p>	<p><u>PERSONNEL</u> Brian Boyle Kim Farah Sheila Lowes</p>	<p><i>Brian Cochrane</i> Maria Watkins Chris Kellan Dana O'Gara</p>
<p><u>ENERGY</u> Brian Boyle Barbara Kiszka Kim Farah</p> <p><i>(As needed) -- PUBLIC</i></p>	<p><i>Maria Watkins</i> Karl Ingoldsby</p>	<p><i>(As needed during negotiations) -- NON-PUBLIC</i></p> <p><u>POLICY</u> Amy Gentile Steve Finnegan Shawn O'Neil</p>	<p><i>Chris Kellan</i> Dana O'Gara Sandy Allaire Maria Watkins Nichole Denahey Scott Strainge Brian Cochrane Dan Woodworth</p>
<p><i>(As needed) -- PUBLIC</i></p>		<p>Thursday 5:45pm (monthly) -- PUBLIC</p>	

FACILITIES

Brian Boyle
Kim Farah

Brian Cochrane

Doug Blay
Angelo Fantasia
Patrice Liff
Nancy Stafford
John Vaccarezza
Mitch Mencis
Steve Harrises
Chris Snyder
Karl Ingoldsby
Mike Feeley
Maria Watkins

SAFETY

Steve Finnegan
Kristin Savage

Brian Cochrane

Doug Blay
Patrice Liff
Maria Watkins
Karl Ingoldsby
Kelley Brooks
Mike Feeley
Dana O'Gara
Mitch Mencis
Kate Sherman-DeRoche
Nancy Stafford
John Vaccarezza
Steve Harrises
Chris Snyder
Lisa Oliver
Ken Henderson

(quarterly) -- PUBLIC

(quarterly) - NON-PUBLIC

FINANCE (Budget Committee)

Shawn O'Neil

(alternate)

SLT / ADMIN

Maria Watkins

STRATEGIC PLANNING

Steve Finnegan
Kristin Savage
(Culture/Climate)

SLT / ADMIN

Sandy Allaire/Academics
Chris Kellan, Climate/Culture
Karl Ingoldsby, Facilities
Brian Cochrane
Maria Watkins

Thursday 7pm (bi-weekly)--PUBLIC

(as needed)-- PUBLIC

GENERAL ASSEMBLY

DELEGATES
Shawn O'Neil

None required

WELLNESS

Brian Boyle

Tim Brown

Tracy Fuller, YMCA
Laura Dolloff
Laura Lipfert
Amy Van Auken, Plaistow Police
Kim DeCristofaro
Maura Brown
John Fratiello
Marilyn Hutnick

Attend January Assembly

(quarterly) -- PUBLIC

Policy BDE requires two school board members and two SLT members must be present to hold a committee meeting. It will be up to the committee chairperson to secure appropriate board membership coverage for their meeting. *Committee chairs to be determined by committees

Public Meeting Dates – must be posted to District Calendar (dates to be provided by each Committee Chair/Co-Chair)

NON-PUBLIC Meeting Dates must not be posted to District Calendar

i We are currently in negotiations with five (5) Unions as follows:

1. Administrators (Brian Boyle, Sheila Lowes, Kim Farah)
2. Custodians (Brian Boyle, Sheila Lowes, Kim Farah)
3. Food Service Workers (Brian Boyle, Sheila Lowes, Kim Farah)
4. Administrative Assistants, Secretaries and Skills Maintenance Workers (Brian Boyle, Sheila Lowes, Kim Farah)
5. Timberlane Teachers Assoc (American Federation of Teachers) (Amy Gentile, Brian Boyle, Sheila Lowes, Kim Farah)



Timberlane Regional High School

36 Greenough Road • Plaistow, NH 03865 • Phone: 603-382-6541 • Fax: 603-382-8086 • www.timberlanehs.com

EXECUTIVE SUMMARY

October 7, 2021

On September 27, 2021, the Outdoor Athletic Facility Committee held their first meeting to discuss the condition of all outdoor facilities and grounds. At this time, and by the consensus of the committee, it is recommended that an outside consultant be hired to assess the overall condition of the outdoor facilities and grounds. This individual will also provide feasible options for facilities and grounds improvements. The committee also believes that it is important to gather feedback from community constituents such as the local youth groups and community members who utilize the facilities. Another meeting will be held in the coming weeks.

Prepared by: Mr. Angelo Fantasia, CMAA, Director of Athletics.



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EXECUTIVE SUMMARY

October 7, 2021

The Timberlane Regional Athletic Department has included the funding associated with the Hall of Fame Ceremony into their budget lines for Fiscal Year 23. The Athletics budget is being reviewed on October 28, 2021.

Prepared by: Mr. Angelo Fantasia, CMAA. Director of Athletics.



Timberlane Regional High School

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EXECUTIVE SUMMARY

September 24, 2021

The Timberlane Regional School District has been presented a grant opportunity via the State of NH Department of Natural and Cultural Resources- Division of Parks and Recreation, Land and Water Conservation Fund, Grant Round 32 (LWCF) to potentially receive federal funding. This grant opportunity will allow for a partial reimbursement of the costs associated with replacing the track area and repairing the drainage issues on the football field. This action is predicated on community involvement and use, while community members and youth groups utilize our facilities. The application process for this grant is extensive and must be completed no later than December 17, 2021.

The grant application process requires a Certificate of Vote/Authority in the form of an ordinance or certified meeting minutes from our Governing Board. This document must provide the individual(s) submitting the application, with the proper authority to do so. The Athletics Department, represented by Mr. Angelo Fantasia, and the Facilities Department, represented by Mr. Karl Ingoldsby have been working in conjunction with one another to secure this grant. The School Board is asked to certify Mr. Fantasia of Athletics and Mr. Ingoldsby of Facilities as the applicants of authority.

Prepared by: Mr. Angelo Fantasia, Director of Athletics.



Executive Summary

Plaistow Police.2 Crossing Guards

October 7, 2021

Currently, we have 2 crossing guards that are employed by the Plaistow Police Department. The Plaistow PD bills us, and we reimburse them for the 2 crossing guards.

- The crossing guards are “at will” employees
- The invoice covering salaries is \$20,591 per year
- 1 guard is 10 hours per week (High School entrance for opening and closing)
- 1 guard is 20 hours per week (Middle School and Pollard School entrances for opening and closing - staggered)

Plaistow Acting Police Chief requested that, when the contracts for the crossing guards expires, on December 31, 2021, we begin to employ them.

Neither the Police Department nor the SAU have been able to locate an MOU covering the agreement or can confirm that one exists(ed).



EXECUTIVE SUMMARY

October 7, 2021

Budget Transfer Request

A budget transfer is being requested which exceeds the \$25,000 transfer amount pursuant to policy DBJ 'Transfer of Appropriations' and will require School Board approval. A copy of said policy is attached for your convenience.

1. From account: 100.2490.112.11.33.4 (Attrition savings)
To account: 100.2620.116.12.33.4 (Facilities Salaries)
Amount: \$65,000
Reason: Transfer funds to fund the new Grounds Supervisor position

If this transfer meets with your approval, kindly accept the same by Motion and Vote. Should it be easier, feel free to motion to accept "the budget transfer in the amount and account specified in the CFO/BA's budget transfer request dated October 7, 2021".

I am happy to address any questions you may have.

Respectfully Submitted By:
Maria Watkins, CFO/Business Administrator



October 7, 2021

Budget Transfer Request

A budget transfers is being requested which exceed the \$25,000 transfer amount pursuant to policy DBJ 'Transfer of Appropriations' and will require School Board approval. A copy of said policy is attached for your convenience.

1. From account: 100.2330.111.60.33.4. (Attrition savings)
To account: 100.1100.112.28.60.3. (Salaries Gen. HS)
Amount: \$48,000
Reason: Transfer funds to fund the CIA's Stipends

If this transfer meet with your approval, kindly accept the same by Motion and Vote. Should it be easier, feel free to motion to accept "the budget transfer in the amount and account specified in the CFO/BA's budget transfer request dated October 7, 2021".

I am happy to address any questions you may have.

Respectfully Submitted By:
Maria Watkins, CFO/Business Administrator

Timberlane Regional School District	Policy Code: DBJ
Adopted: 10-07-99 Revised: 04-16-09 Revised: 11-06-14	Page 1 of 1

TRANSFER OF APPROPRIATION (FUNDS)

Although it is the intent of the School Board to limit its spending to the amount specified for each account, in the event it becomes necessary to expend an amount greater than what was appropriated for a specific purpose, the Board is authorized to transfer funds from an unexpended balance of one appropriation to a different appropriation. All transfers of appropriations will be made consistent with the provisions of RSA 32.

The Board authorizes the Superintendent or Business Administrator to transfer funds between function object codes (7-digit code) up to \$25,000. Any transfer in excess of \$25,000 shall first require Board approval and authorization. Any transfer of funds between line items by the Superintendent shall be done so only to achieve purposes set forth the goals or aims to be accomplished through the expenditure of public funds.

Excess funds may not be transferred from the Unemployment Compensation line item.

The Superintendent is authorized to develop administrative rules or regulations to accompany this Policy.

Statutory Reference:

RSA 32

RSA 282-A:71, III

DBJ - TRANSFER OF APPROPRIATION