



Thursday, January 5, 2023 AGENDA

Regular Business Meeting – 7:00 PM
SAU 106 Boardroom

Christopher K. Kellan, Superintendent
Brian Boyle, Chair
Kristin Savage, Vice Chair

1. 7:00 PM Call to Order – Chair
2. Roll Call – Clerk
3. Pledge of Allegiance
4. Approval of Minutes
5. Delegates and Individuals
6. Student Representative
7. Current Business
 - a. 7:05 PM Open Positions – INFORMATIONAL
 - b. 7:10 PM Financial Analyst Position – INFORMATIONAL/ACTION
 - c. 7:15 PM Budget Transfer – ACTION
 - d. 7:20 PM FY 2024 Budget – INFORMATIONAL
 - e. 7:25 PM Policies – ACTION
 - f. 7:30 PM Advanced Placement Test Scores – INFORMATIONAL
 - g. 7:35 PM Warrant Articles – INFORMATIONAL
 - h. 7:40 PM 2023-2024 School Calendar – ACTION
 - i. 7:45 PM Union Contracts – ACTION
8. 7:55 PM Administrator’s Report
9. 8:00 PM Personnel Report
10. 8:05 PM Committee Reports/Reports of the School Board
11. Correspondence Folder
12. Vendor and Payroll Registers
13. 8:10 PM Other Business
14. Nonpublic Session
15. Future Dates

DATE	TIME	LOCATION	TYPE OF MEETING
January 12	7:00 PM	PAC	Public Hearing
January 19	7:00 PM	SAU Boardroom	Regular Business
February 2	7:00 PM	SAU Boardroom	Regular Business



1-3. Open Meeting

4. Approval of Minutes (2 sets: December 15th regular business meeting and December 15th nonpublic meeting)

5. Delegates and Individuals

6. Student Representative (Matthew LaBelle to present)

7. Current Business

a. Open Positions

Review and discuss the list of open positions.

b. Financial Analyst Position

Provided is a summary of a request to add a position of Financial Analyst.

c. Budget Transfer

Motion to act on the budget transfer of \$300,00 from eight accounts to the Contracted Services account.

d. FY 2024 Budget

Review the final presentation of the proposed and default FY 2024 budget.

e. Policies

Motion to act on the second read of policies DK and EHAB.

f. Advanced Placement Test Scores

Mr. Pedersen to present the 5-year Advanced Placement test scores.

g. Warrant Articles

Review the provided warrant articles which include the costs of the budget, the lease purchase agreement, and for the union agreements with TAU, TAAM, and TSSU.

h. 2023-2024 School Calendar

Mr. Krieger and Mr. Kellan to present the proposed 2023-2024 School Calendar.

i. Union Contracts

Motion to act on the union contracts for the Timberlane Administrators' Union, the Timberlane Administrative Assistants/Secretaries and Skilled Maintenance Employees Union, and the Timberlane Support Staff Union.

8. Administrators' Reports

Mr. Krieger and Mr. Kellan to present.

9. Personnel Report - none

10. Committee Reports/Reports of the School Board

11. Correspondence – All correspondence is now forwarded to board members as it comes in.

12. Vendor and Payroll Registers – please be sure to review and sign electronically vendor and payroll registers.

13. Other Business – Board members to provide agenda items for future meeting consideration.

14. Nonpublic Session – If needed.

15. Future Dates – As indicated.

DRAFT – NOT APPROVED

Note: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion, and action. The Vimeo recording of this meeting can be viewed at: <https://vimeo.com/trsd>
Materials presented at the board meeting may be viewed at: [School Board Meeting Agenda Materials](#)

Timberlane Regional School Board Meeting Minutes

**Regular Board Meeting
December 15, 2022
7:00 PM**

**Superintendent's Office
30 Greenough Road
Plaistow, NH**

Call to Order

Chairman Brian Boyle opened the December 15, 2022 Timberlane Regional School Board meeting at 7:08 PM; this was followed by roll call and the Pledge of Allegiance.

Board Members Present

Brian Boyle, Sheila Lowes, Kim McCormick, Kristin Savage, Kim Farah (via Zoom), Shauna Manthorn, Mark Sherwood, Michael Boucher. Excused absence: Katie Knutsen

Seated at the Board Table

Christopher Kellan, Superintendent of Schools
Justin Krieger, Assistant Superintendent
Matthew LaBelle, Student Representative

Administrators Present

Maria Watkins, CFO/Business Administrator
Mark Pedersen, Director of Secondary Curriculum

APPROVAL OF MINUTES

MOTION: Mrs. Savage motioned to approve the public minutes of December 1, 2022 meeting minutes as written; seconded by Mr. Boucher Motion passed 6-0-1 (Mrs. McCormick abstained)

MOTION: Mrs. Lowes motioned to accept the non-public minutes sealed of December 1, 2022 as amended; seconded by Mrs. Savage. Motioned passed 6-0-1 (Mrs. McCormick abstained)

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DELEGATES AND INDIVIDUALS

Catherine Lindblad of Plaistow, NH addressed the Board. She congratulated Haydin Simmons, as the new NH Kid Governor and the outgoing Kid Governor, Charlotte Cotti. She commented on the amazing students in the District and at Pollard School especially. Mrs. Lindblad stated the union voted yesterday to reject the tentative agreement. Many teachers desperately need the pay increase it would have granted them if the tentative agreement and ensuing warrant article passed. She spoke on the struggles and challenges facing the teachers with stagnant wages. She also commented on the retirement incentive bonus that was removed from the tentative agreement.

Kathleen Blood of Atkinson, NH addressed the Board. She commented how this contract is fiscally responsible on the School Board's end but for the teachers it makes it fiscally irresponsible to remain at Timberlane, citing a particular teacher as an example. She stated we have a small window of time to come back to the table and fix this. She said we need to come back to together at the table to figure out how to responsibly take care of this for everyone involved. She congratulated Haydin Simmons as the new Kid Governor.

NH KID GOVERNOR

Mr. Kellan announced the Timberlane Regional School District has the honor of having the State of NH Kid Governor Miss Haydin Simmons. Principal Lafrenier at Pollard School described the process and thanked Haydin Simmons' parents, all the teachers she has had in the past, and thanked the 5th Grade team. This is Pollard School's third Kid Governor. Haydin Simmons described some of the programs she would like to host for the different holidays and some of her plans and fundraisers as the next Kid Governor. Her Inauguration is scheduled for January. Mrs. Savage let her know that the School Board would be willing to help out, in any way, if they can.

STUDENT REPRESENTATIVE

Matthew LaBelle provided highlights of events happening in the schools. Some of the events happening are the Holiday Cards for the Military Challenge and Project Hope Fashion Show. Also, a free CPR and First Aid training is scheduled for January 9th and 10th from 2:30-4:30. The Timberlane Players are collaborating on a 40's style radio show with a holiday theme. The Theatre Department is having rehearsals for *The Elephant Man* to debut in January. The Freshman and Sophomore class both held fundraisers and proceeds raised went towards their class. Mr. LaBelle thanked the Student Council for making Ugly Sweater day possible. Atkinson Academy Trimester 1 report cards were released on December 7th. They held a Lip Sync contest with 19 groups performing. Danville PTA hosted a holiday store event. Danville staff and students are participating in fun spirit days this week. Danville Dad's are hosting a family movie event on December 22nd. Pollard PTA hosted a pancake breakfast. Report Cards were released on December 7th. A shout out to Haydin Simmons as being the new Kid Governor. Highlights of events from Sandown Central and Sandown North were mentioned. At Timberlane Middle School, they held their annual Spelling Bee contest. Members of the Student

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Senate had a holiday social with the senior citizens at the Vic Geary Center. On December 21st, the entire 8th Grade Class will attend *A Christmas Carol* play at the Northshore Theater.

CURRENT BUSINESS

a. Athletic Department, Middle School, Elementary Schools' Goals

Mr. Fantasia addressed the Board. The high school and middle school will be reviewing their current handbooks by June 30, 2023 and will be making any adjustments or revisions for the 23/24 school year. By the start of next year, the Athletic Department will be upgrading to a new online registration system for athletics. They are continuing to upgrade the Emergency Action Plans and will be practicing the plans. They will continue to assess it. They will also continue to provide a minimum of 3 student leadership training opportunities for the middle school and high school students. He mentioned they were just recently awarded the track grants and they have 3 years to use it with a 50% reimbursement.

Mr. Mencis presented his Middle School goals to the Board. They are continuing to increase the climate and culture throughout the school community and explained some of the ways planned to accomplish this. By June 2023, 50% of the middle school students will meet their stretch growth target in ELA and Math as defined by i-Ready scores from fall to spring. During the 22/23 school year, TRMS students will show a 4% growth in the NHSAS scores, as measured by an increase in participation and achievement across all subject areas.

Atkinson Academy Principal Mr. Harris described the team approach to develop and fine tune their goals in order to bring unity of their goals across all the schools. The first two goals stick to i-Ready. By June of 2023, they are looking to have 100% of K-5 students meet their Reading and Math growth target, and 50% of students will meet their stretch growth target as defined by i-Ready scores from fall to spring. By June 2023, educators will establish morning meeting routines, participate in professional development to support social and emotional skills in students, and develop an assessment tool to evaluate its' effectiveness. He spoke of the benefits to morning meetings. Mr. Harris invited other principals up to talk about some of the details.

Mrs. Liff, Principal of Sandown Central, spoke briefly about targeted interventions. She described the data teams they have to evaluate the data and determine who may be in need of intervention. They have a district wide RTI staff member who trains other staff in intervention strategies.

Mr. Snyder, Principal of Danville Elementary School, explained they will incorporate a 6th Unified Arts time in Grades 1-5 and described the benefits of offering it.

Mrs. Lafreniere, Principal of Pollard School, spoke on PLC's. She explained that during the time when there are morning meetings, or the 6th special, they will meet weekly and collaborate team work time. They will look at what they want all students to be able to do, how will they

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know when and if students have learned it, how will they respond to students who have not learned it, and how will they extend the learning to students who have already achieved proficient level.

Mrs. Stafford, Principal at Sandown North, spoke about morning meetings and the soft start. One of the things they have done this year is they have assigned every single staff member to a classroom and they work with that teacher in that class and she spoke of the benefits of doing so. They have become a greater part of that community. This benefits the class when their teacher is at the morning meetings which last approximately 20 minutes.

b. Program of Studies: Second Read

Mr. Pedersen let the Board know if the Program of Studies is approved this evening, it will go to print over vacation and be given to students in January. He explained there are no major changes from the last meeting, only some minor changes to course descriptions but they do not change what the course is. He highlighted some of the minor changes from the First Read. Nothing changes with the scope of how they operate with the Program of Studies.

MOTION: Mrs. Lowes motioned to accept the Program of Studies as a second read. Seconded by Mr. Boucher. Motion passed 7-0-1 (Mrs. McCormick abstained)

c. Policies: First Read

Mr. Sherwood explained Policy DK Payments, Checks & Manifests is required by law. It is being recommended by the Policy Committee to adopt the NHSBA's policy template with the noted changes. With regards to Policy EHAB Data Governance and Security, it is the recommendation of the Policy Committee to adopt this policy with NHSBA's revision as required by law. Policy JFAA Establish Residence and Admission of Students is recommended by the Policy Committee and NHSBA. He said the biggest change to Policy JFAA is the addition of proof of residency. There was a brief discussion on the policies by the Board.

MOTION: Mrs. Lowes motioned to accept Policy DK and EHAB for First Read. Seconded by Mrs. Savage. Motion passed 7-0-1 (Dr. Farah abstained)

MOTION: Mrs. Lowes motioned to approve Policy JFAA as First and Second Read. Seconded by Mr. Sherwood. Motion passed 7-0-1 (Dr. Farah abstained)

d. Student Support Positions

Mr. Kriegar presented a proposal to repurpose 3 open and budgeted positions that are currently budgeted for into In-School Student Support (ISS) positions. The proposal is to have one in the high school and one in the middle school. An Executive Summary including the rationale for this proposal and job description was provided to the Board members for review. This position is in an effort to keep suspended students in school for some, if not all, of the days of suspension. In doing so, the ISS teacher can work with those students to help coordinate access to their

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teachers, lessons and work, so those students do not fall behind. This ISS teacher can also be used as a resource for teachers and administrators to work with students in real time to intervene with issues that arise so they do not become larger issues later. The funding for these positions would come from the three open and vacant positions that are no longer needed as originally purposed as their teaching loads were absorbed. This was due to declining enrollment and a purposeful re-organization of resources and human capital.

Mrs. Savage asked Mr. Pedersen to provide input on pros and cons. Mr. Pedersen said this is a resource to help kids stay on track and it would also benefit the teachers. He said the critical component to this is hiring the right person. He explained how this position would benefit the other students in the classroom also. Mr. Kellan added that anything we do in the way of intervention for one or a small group of students, will increase opportunities for all students. Mrs. Savage would also like to know the average number of students with suspension on a daily basis.

Mrs. Lowes questioned how parental responsibility comes into this.

Mr. Sherwood asked if there is data to suggest this resource has positive outcomes.

Dr. Farah doesn't believe this is a wise use of resources and agrees it falls under parental responsibility. She said she can't support the cost of someone dedicated for a suspension. She would rather find a way to drive down suspensions and create some discipline in the middle and high school. She believes this would be a better use of this money. She also indicated we are one meeting away from finalizing the budget and is not in favor of this position.

Mrs. Manthorn sees this proposal as providing some crisis prevention. In the context of a free and appropriate education, some students need a more restrictive environment to be successful. She does believe there should be parent support, involvement and engagement, however, she believes this could be a very positive thing for this community.

Mr. Sherwood asked how many suspensions have we had in the Middle School and High School. Mr. Kriegar said he can provide those numbers.

Mr. Mencis informed the Board the Middle School has had ten 8th graders suspended this week. He said he can provide numbers of suspensions, but, sees a growing number of behavioral issues.

Mrs. McCormick said she appreciates this position and agrees with it. She asked which positions are vacant and why they are vacant. Mr. Kellan stated it has been determined that a Middle school Art teacher and a High School Physics teacher are not currently needed. The elementary school has very few suspensions.

Mr. Kellan offered further support to this position and the benefits it can provide to the students.

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Mr. Boyle believes this idea has merit, however, would like to know the numbers of suspensions and would like to hear from the high school principal. He doesn't believe this is the right time to make a decision on this and we need to be careful what we do. He believes this proposal should be tabled.

Mrs. Lowes asked if there are any other open positions that will not be filled in the future. She asked to have this information for the next meeting.

Mr. Boucher mentioned, in addition to repurposing positions, to be also thinking about if it will be temporary or permanent and to re-evaluate the academic needs in the following years.

After further discussion, it was determined to have this proposal tabled to a future meeting.

e. Non-Union Wage Proposal

Mr. Kellan referred to the Executive Summary provided to the Board members. He is proposing a 4.5% wage pool for salary increases for non-union employees. They have six unions and out of 729 staff, 42 are non-union. A list of employees, their job titles and departments were provided. Salary increases will be based on performance reviews and consideration of comparable compensation in the job market. Last year the wage pool was at 5%. He did not commit the full amount last year.

There was a brief discussion and clarification by the Board.

<p>MOTION: Mr. Sherwood motioned to support the wage pool. Seconded by Mrs. McCormick. Motion passed 7-1-0 (Dr. Farah opposed).</p>

f. Employee Benefit: Vision Insurance

Mr. Kellan explained Human Resources has been looking at this for some time. This plan has no cost to the District. The employees can buy into vision insurance and it allows a benefit for the employees.

(Dr. Farah has logged out of the meeting at 9:10 pm)

<p>MOTION: Mrs. Savage motioned to approve the vision insurance proposal. Seconded by Mrs. Manthorn. Motion passed 7-0-0</p>

g. Safety Funding

Mrs. Watkins provided an Executive Summary to the Board. She explained the Timberlane Regional School District was awarded \$174,159.55 funding under the SAFE grant (Security Action for Education) that Kerrie Ward had prepared and submitted. We were awarded funds for

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fourteen of the projects to cover the re-keying of the District and the door shades for our classrooms.

MOTION: Mrs. Lowes motioned to accept the funds awarded through the Security Action for Education (SAFE) grant. Seconded by Mrs. Manthorn. Motion passed 7-0-0

(Mrs. McCormick left the meeting at 9:16 pm)

h. Middle School Field Trip

Kelley Binette, a Counselor at the Middle school, addressed the Board regarding this request. An Executive Summary was reviewed by the Board. She provided further detail of the field trip. The Leaders In Prevention (LIP) program bring together teams of eight middle school students and two advisors for a long weekend of activities and action planning with numerous other teams from across New Hampshire. Approval is being requested for the students to attend the March 10-12, 2023 program that is located at Camp Cody in Freedom, NH. Funding will come from the School Counseling budget for the trip and bussing.

MOTION: Mrs. Lowes motioned to approve the eight children to go to the Leaders In Prevention field trip on March 10-12, 2023. Seconded by Mr. Boucher. Motion passed 6-0-0

i. Warrants

The Board reviewed the draft 2023 Timberlane Regional School District Warrant Articles. Mr. Kellan explained they included figures prior to the ratification vote that did not pass. He said the Board can disregard the TTA numbers in Article 7. The Budget Committee will be meeting next Thursday and will be voting on the operating budget.

j. Annual Meeting and Election Calendar

The Board reviewed and discussed the calendar with Mrs. Watkins. Mr. Boyle stated the principle difference between the default and proposed budget is the capital improvement cost. It is important to get the budget passed this year. If it doesn't pass, we will be left with nothing to put into our facilities which we are already behind on.

ADMINISTRATORS REPORT

Mr. Kellan announced there are Giving trees in all of the schools. At the request of the high school counselors, alumni who graduated last year will be returning on January 5th to set up tables, specific to the colleges they are attending, in order to give the students an opportunity to talk with them and ask questions about their experiences with their first year at college. This is being done to help the students better prepare for college. A performance of *Don't Touch That Dial* will happen tomorrow night. There is going to be some disinfecting in the schools due to

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the number of staff and students who have been out sick. He met last night with Town administrators and Road Agents to determine what they need from him and how to make determinations on delays or school closings. The Towns plow the elementary schools. He has spent time in all the schools recently and highlighted his interaction with some 4th graders at Sandown North. The Rock Ensemble had a guest speaker, John Notto with Dirty Honey, who Zoomed with them from his studio in Los Angeles.

Mr. Kriegar met in Danville at a Special Education Organizational meeting. He thanked the group in Danville.

COMMITTEE REPORTS/REPORTS OF THE SCHOOL BOARD

Mr. Sherwood briefed the Board on the Board Committee and TTA negotiations. They have reached a tentative agreement but the TTA did not ratify this agreement. Today, the TTSU and Board Committee met and they reached an agreement and will go to the TTSU for approval. They will be voting on it on December 21st.

Mrs. Lowes - no report

Mrs. Manthorn said the Policy Committee meets on January 5th and Wellness Committee meets on January 11th.

Mr. Boucher informed the Board they had TAAM negotiations last week and have reached a finalized contract. They are just waiting to find out when it will be ratified.

Mrs. Savage had no committee report. She asked about the status of the School District Calendar and was informed by Mr. Kellan it will be back before the Board at the next meeting.

OTHER BUSINESS

No other business.

MOTION: Mrs. Savage motioned to enter non-public under 91-A:3, Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Seconded by Mrs. Lowes. Motion passed 6-0-0

The Board was polled:

Boucher – yes Manthorn – yes Farah – yes Savage – yes Lowes – yes Boyle – yes

The motion carried 6-0-0 to enter non-public at 9:41 PM.

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The Board announced it will not be coming back into Public Session. The Board wished everyone a Merry Christmas.

Respectfully submitted,

Linda Mahoney
Recording Secretary

Approved by the School Board on

Timberlane Regional School District
Open Positions as of 1.7.23

Status	Description	FTE
Open-Sped	TTA - SPEC ED General	0.50
Open-Sped	TTA - SPEC ED IN	1.00
Open-Sped	TTA - PreK	0.50
Open-Sped	TTA - PreK	0.50
Open-Sped	TTA - PreK	0.50
Open-Sped	TTA - PreK	0.50
Open-Sped	TSSU Paraeducator - Special Ed	1.00
Open-Sped	TSSU Paraeducator - Special Ed	1.00
Open-Sped	TSSU Paraeducator - Special Ed	1.00
Open-Sped	TSSU Paraeducator - Special Ed	1.00
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Open-Sped	TSSU Paraeducator - Special Ed	1.00
Open-Sped	TSSU Paraeducator - Special Ed	1.00
Open-Sped	Psych Intern	1.00
Sped Cont. Svcs.	Speech/Lang Assistant	1.00
Sped Cont. Svcs.	Transition Facilitator	1.00
Sped Cont. Svcs.	TTA - Behavior Specialist	1.00
Sped Cont. Svcs.	TTA - SPEC ED General	1.00
Sped Cont. Svcs.	TSSU Paraeducator - Special Ed	1.00
Sped Cont. Svcs.	TSSU Paraeducator - Special Ed	1.00
Sped Cont. Svcs.	TSSU Paraeducator - Special Ed	1.00
Sped Cont. Svcs.	TSSU Paraeducator - Special Ed	1.00
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Sped Cont. Svcs.	TSSU Paraeducator - Special Ed	1.00
Sped Cont. Svcs.	TSSU Paraeducator - Special Ed	1.00
Sped Cont. Svcs.	TSSU Paraeducator - Special Ed	1.00
Open	TTA - Art	1.00
Open	TTA - Tech Ed/Industrial	0.40
Open	TTA - Science	1.00
Open	TTA - Elem 1-5	1.00
Open	TTA - Music	1.00
Open	TTA - Nurse	1.00
Open	Facilities - Custodian	1.00
Open	Senior Admin Asst	1.00



EXECUTIVE SUMMARY

January 5, 2023

Financial Analyst Position

This executive summary highlights the proposal of adding the new position of Financial Analyst. This position is necessary to increase the operational efficiency with respect to the financial management of our approximately \$80,000,000 organization. With the advent of four additional unions resulting in a total of six total collective bargaining units, as well as the increasing demand in other areas as a result of the rapidly changing landscape of financial management, the Business Department has experienced a significant impact and requires additional employee support. The Financial Analyst will be responsible for assisting with the daily fiscal operations of the Timberlane Regional School District, which includes reporting, forecasting expenditures, facility and/or department analysis, reconciliation of revenues and expenditures, as well as implementation of necessary cost control measures to align with authorized appropriation limits. This position can be used as a resource to complete in-depth analyses of the District's financial alternatives and projections while providing budgetary stability.

The Business Department performs a critical function in the District and the lack of staffing can have long-term negative financial and operational ramifications. The proposed salary of the position would be \$85,000. With approval of this requested position, the District would like to post for and hire immediately. The ideal candidate will have three years of financial planning, reporting, and accounting, and strong interpersonal skills.

Respectfully submitted,

Christopher K. Kellan
Superintendent of Schools



FINANCIAL ANALYST JOB DESCRIPTION

POSITION SUMMARY

An exciting opportunity for a Financial Analyst has become available at the SAU106 - Timberlane Regional School District. The Financial Analyst is responsible for assisting in the daily fiscal operations of the Timberlane Regional School District, which includes reporting, forecasting expenditures, analyzing building and/or departments, reconciling revenues and expenditures, as well as implementing necessary cost control measures to align with authorized appropriation limits.

MINIMUM QUALIFICATIONS:

1. Bachelor's degree in Finance, Accounting or Business.
2. Minimum three (3) years of progressive experience in financial planning, reporting, and accounting.
3. Experience in governmental fund accounting preferred.
4. Highly proficient in Microsoft Excel.
5. Experience with Infinite Visions ERP system preferred but not required.
6. Demonstrated ability to take initiative, work proactively and independently, and adapt to changing circumstances.
7. Ability to work extended workdays, as necessary.
8. Strong interpersonal skills, and a demonstrated skill in oral and written communications; knowledge of computer hardware and financial software; or any combination of skills, experience and training that demonstrates the requisite skills and abilities necessary to function effectively in this position.
9. Such alternatives to these qualifications as the Chief Financial Officer may find appropriate and acceptable.

POSITION DUTIES AND RESPONSIBILITIES:

Except as specifically noted, the following functions are considered essential to this position:

1. This position will support the Finance Division by assisting in the collection of statistical data utilized during annual budget preparation, development of financial reports, analysis and monitoring of finances for the District and reconciliation of municipal departmental revenues and expenditures.
2. Responsible for assisting in the integration and use of technology within the Finance Division for areas such as, but not limited to, payrolls, expenditures, reimbursement of grant funded positions, projected costs and salary raises, and enhancing the school departments financial management system.
3. Responsible for developing and maintaining Excel spreadsheets and pivot tables, as well as the development of databases in order to integrate several data sources for ongoing analysis.
4. Contributes to the overall short and long-term economic and educational goals and strategies of the District by providing high-level support to the Chief Financial Officer and Assistant Business Administrator relative to the management of District financial resources and financial data analysis.
5. Strong analytical skills with ability to identify, summarize, report, analyze and associate meaning to accounting data trends and scenarios.
6. Ability to think analytically and to handle complex data manipulation in order to build scenarios for multiple purposes included but not limited to union negotiations, grant management, reporting to the Department of Education and the Department of Revenue.
7. Strong organizational skills, able to successfully manage multiple tasks and meet demanding and strict deadlines.
8. Regularly reviews and analyzes all financial data to identify, summarize and explain trends and prepare recommendations to assist with the crafting of specific District short and long-term goals and strategies.
9. Supports the Chief Financial Officer in the planning, development and implementation of the District annual budget.



NH School Administrative Unit 106 | Timberlane Regional School District

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10. Maintains ongoing and consistent account reconciliation of budget to actual and other accounting illustrations in order to prepare meaningful financial reports for management.
11. Analyzes, estimates, calculates, and administers the application of the economic provisions of collective bargaining agreements and individual employee contracts to district Staffing Plan.
12. Prepare financial analysis of expenditures, staffing and compensation rates and compare to other school districts in the State as assigned.
13. Assure compliance with applicable District policies, procedures, and governmental regulations. Interpret, apply, and explain rules, regulations, policies, procedures, and governmental regulations.
14. Perform other tasks and assume other responsibilities as may be assigned by the Chief Financial Officer.

OTHER REQUIREMENTS

1. Knowledge of Microsoft Word, Excel, and Infinite Visions software applications.
2. Knowledge of SAU/District policies and procedures.
3. Ability to maintain administrative, fiscal, and general records.
4. Knowledge of generally accepted accounting principles, GASB statement requirements, and federal and state grants accounting and reporting requirements.
5. Skills in oral and written communication, operating office equipment, and working with the public.
6. Ability to plan, organize, and prioritize work.
7. Able to work independently, solve problems, and recommend solutions.

KEY COMPETENCIES & SKILLS

1. Demonstrate positive work habits by showing initiative, cooperation, dependability, efficiency, and productivity.
2. Follow the guidelines of confidentiality as established by the school District.
3. Attend and participate in relevant training sessions, meetings, and professional growth activities as requested/required.
4. Perform in a professional manner when interacting with students, parents, faculty, administration, School Board, co-workers, and vendors.

PHYSICAL DEMANDS

While performing the duties of this job, the employee must be able to sit for long periods of time, stand, walk, and occasionally lift and/or move up to 25 pounds. The employee will work on a computer and simultaneously use the telephone and must have good hand/finger dexterity.

WORK ENVIRONMENT

This position works in a professional work environment and will frequently use standard office equipment such as computers, phones, photocopiers, postage machine, filing cabinets, scanners, and fax machines. This position requires employee to be able to work on multiple tasks simultaneously. Employee is typically able to work at his/her own pace.

Applicants will be subjected to a criminal background check required by state law.



January 5, 2023

Budget Transfer Request

A budget transfer is being requested which exceed the \$25,000 transfer amount pursuant to policy DBJ 'Transfer of Appropriations' and will require School Board approval. A copy of said policy is attached for your convenience.

From Accounts:	100.1200.112.60.33.4.00000	59,000	Teacher/Specialist Salaries
	100.1200.112.60.60.3.00000	42,000	Teacher/Specialist Salaries
	100.1200.114.60.50.2.00000	78,000	Educational Assistant Salaries
	100.1200.114.60.60.3.00000	46,000	Educational Assistant Salaries
	100.1200.114.61.33.4.00000	17,000	Educational Assistant Salaries
	100.1200.114.61.60.3.00000	20,000	Educational Assistant Salaries
	100.1200.114.63.33.4.00000	24,000	Educational Assistant Salaries
	100.1200.114.63.60.3.00000	14,000	Educational Assistant Salaries
	Total	300,000	
To Account:	100.1200.330.69.33.4.00000		Contracted Services

Reason: TRSD has had multiple staff members resign and we have had multiple positions that have been open since the beginning of the school year. We have worked hard to advertise for the open positions as well as holding numerous interviews. We have not been successful in hiring candidates for the open positions.

We have tried using as many substitutes as we can find each day to cover the open positions, but this is not a long-term solution. To meet compliance regulations, we have contacted multiple agencies to interview staff that we can contract through to meet our legal obligations.

If this transfer meets with your approval, kindly accept the same by Motion and Vote. Should it be easier, feel free to motion to accept "those budget transfers in the amounts and accounts specified in the CFO/BA's budget transfer request dated January 5, 2023".

I am happy to address any questions you may have.

Respectfully Submitted By:
Maria Watkins, CFO/Business Administrator

Timberlane Regional School District	Policy Code: DBJ
Adopted: 10-07-99 Revised: 04-16-09 Revised: 11-06-14	Page 1 of 1

TRANSFER OF APPROPRIATION (FUNDS)

Although it is the intent of the School Board to limit its spending to the amount specified for each account, in the event it becomes necessary to expend an amount greater than what was appropriated for a specific purpose, the Board is authorized to transfer funds from an unexpended balance of one appropriation to a different appropriation. All transfers of appropriations will be made consistent with the provisions of RSA 32.

The Board authorizes the Superintendent or Business Administrator to transfer funds between function object codes (7-digit code) up to \$25,000. Any transfer in excess of \$25,000 shall first require Board approval and authorization. Any transfer of funds between line items by the Superintendent shall be done so only to achieve purposes set forth the goals or aims to be accomplished through the expenditure of public funds.

Excess funds may not be transferred from the Unemployment Compensation line item.

The Superintendent is authorized to develop administrative rules or regulations to accompany this Policy.

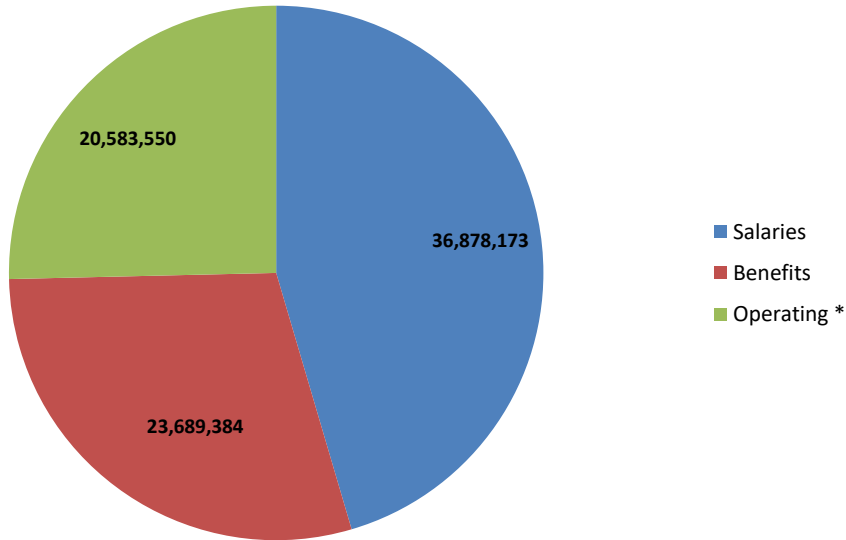
Statutory Reference:

RSA 32
 RSA 282-A:71, III

Timberlane Regional School District

FY2024 Default Budget

	<u>Default FY2024</u>	<u>Voted FY2023</u>	<u>Change</u>	
Salaries	36,878,173 45.4%	36,549,850 48.0%	328,323	0.9%
Benefits	23,689,384 29.2%	21,162,816 27.8%	2,526,567	11.9%
Operating *	20,583,550 25.4%	18,354,663 24.1%	2,228,888	12.1%
Total Budget	81,151,107	76,067,329	5,083,778	6.7%



* Excludes FY2023 voted capital reserve contribution

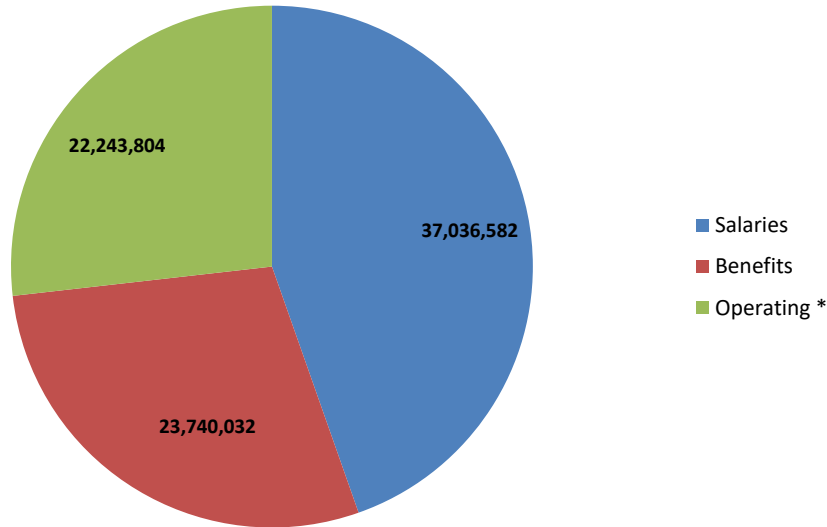
FY2023 Voted Budget Recap

Warrant Article #2 Operating Budget Account(s): Misc	\$75,753,607
Warrant Article #3 CBA - TAAM W/A #4 Account(s): Miscellaneous	\$135,552
Warrant Article #5 CBA - TCU W/A #5 Account(s): Miscellaneous	\$137,283
Warrant Article #7 CBA - TFSU W/A #7 Account(s): Miscellaneous	\$40,887
Subtotal Excluding Capital Reserve:	\$76,067,329
Warrant Article #9 Capital Reserve Contribution Account(s): 5250.930.01.33	\$250,000
Total Voted Budget:	\$76,317,329

Timberlane Regional School District

FY2024 Proposed Budget

	Proposed FY2024	Voted FY2023	Change	
Salaries	37,036,582 44.6%	36,549,850 48.0%	486,733	1.33%
Benefits	23,740,032 28.6%	21,162,816 27.8%	2,577,216	12.18%
Operating *	22,243,804 26.8%	18,354,663 24.1%	3,889,141	21.19%
Total Budget	83,020,418	76,067,329	6,953,089	9.14%



* Excludes FY2023 voted capital reserve contribution

FY2023 Voted Budget Recap

Warrant Article #2 Operating Budget Account(s): Misc	\$75,753,607
Warrant Article #3 CBA - TAAM W/A #4 Account(s): Miscellaneous	\$135,552
Warrant Article #5 CBA - TCU W/A #5 Account(s): Miscellaneous	\$137,283
Warrant Article #7 CBA - TFSU W/A #7 Account(s): Miscellaneous	\$40,887
Subtotal Excluding Capital Reserve:	\$76,067,329
Warrant Article #9 Capital Reserve Contribution Account(s): 5250.930.01.33	\$250,000
Total Voted Budget:	\$76,317,329

Timberlane Regional School District

Budget - TRSD

Fiscal Year: 2022-2023

Print accounts with zero balance
 Round to whole dollars
 Account on new page
 Exclude inactive accounts with zero balance
 Definition: 1. Budget Loading

From Date: 7/1/2023

To Date: 6/30/2024

Account	Description	2024 Proposed	2023 Voted	24 Prop - 23 Voted	2022 Actual	2022 Voted	2021 Actual	2021 Voted
100.1100.111.00.00.00000	Administrative Salaries	\$0.00	\$0.00	\$0.00	\$333,000.00	\$0.00	\$0.00	\$0.00
100.1100.112.00.00.00000	Salaries-Teachers	\$16,104,298.10	\$16,122,769.04	(\$18,470.94)	\$16,224,869.30	\$16,546,686.83	\$16,349,177.21	\$16,709,078.23
100.1100.114.00.00.00000	Educational Assistants Salarie	\$1,564,531.58	\$1,413,966.16	\$150,565.42	\$1,344,558.29	\$1,420,893.95	\$1,413,796.03	\$1,387,763.00
100.1100.115.00.00.00000	Office Salaries	\$31,828.50	\$31,831.50	(\$3.00)	\$31,096.49	\$30,904.50	\$30,591.00	\$32,142.00
100.1100.117.00.00.00000	Home Instruction / ESOL	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100.1100.122.00.00.00000	Substitute Salaries- Teachers	\$400,000.00	\$320,000.00	\$80,000.00	\$383,625.17	\$320,000.00	\$310,832.93	\$320,000.00
100.1100.123.00.00.00000	Long Term Substitutes	\$190,000.00	\$190,000.00	\$0.00	\$66,488.12	\$190,000.00	\$292,384.59	\$190,000.00
100.1100.320.00.00.00000	Professional Edu Services	\$4,000.00	\$4,000.00	\$0.00	\$4,500.00	\$4,500.00	\$900.00	\$4,500.00
100.1100.330.00.00.00000	Other Professional Services	\$30,050.00	\$22,450.00	\$7,600.00	\$16,881.00	\$22,450.00	\$48,338.85	\$20,950.00
100.1100.430.00.00.00000	Repair and Maintenance	\$62,717.00	\$54,483.00	\$8,234.00	\$44,054.21	\$60,640.00	\$38,006.56	\$62,346.00
100.1100.440.00.00.00000	Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,100.00	\$0.00
100.1100.550.00.00.00000	Printing	\$2,500.00	\$2,500.00	\$0.00	\$3,528.00	\$4,675.00	\$1,535.00	\$4,675.00
100.1100.561.00.00.00000	Tuition-Other LEA's in State	\$20,000.00	\$0.00	\$20,000.00	\$13,698.00	\$0.00	\$6,835.50	\$0.00
100.1100.580.00.00.00000	Travel/Workshops	\$10,000.00	\$7,501.00	\$2,499.00	\$4,783.71	\$8,303.00	\$497.42	\$8,303.00
100.1100.610.00.00.00000	Supplies	\$537,381.96	\$567,680.75	(\$30,298.79)	\$598,941.06	\$569,144.75	\$541,164.19	\$593,297.75
100.1100.640.00.00.00000	Books & Info Resources	\$60,691.00	\$73,627.00	(\$12,936.00)	\$51,413.42	\$102,115.00	\$92,650.50	\$111,180.00
100.1100.643.00.00.00000	Information Access Fees	\$251,615.00	\$257,216.00	(\$5,601.00)	\$210,662.76	\$305,366.00	\$251,919.01	\$264,475.77
100.1100.650.00.00.00000	Software	\$108,758.00	\$117,012.00	(\$8,254.00)	\$90,002.48	\$109,836.00	\$82,466.74	\$96,829.00
100.1100.733.00.00.00000	New Equipment	\$71,648.00	\$77,784.00	(\$6,136.00)	\$65,323.46	\$67,247.68	\$70,287.39	\$60,245.84
100.1100.734.00.00.00000	New Computer/Netwk Equip	\$37,000.00	\$15,000.00	\$22,000.00	\$44,673.31	\$45,000.00	\$245,468.72	\$56,985.00
100.1100.737.00.00.00000	Replacement Equipment	\$90,853.00	\$71,315.21	\$19,537.79	\$81,994.91	\$85,575.56	\$65,542.67	\$87,884.68
100.1100.738.00.00.00000	Replacement Computer/Netw	\$297,500.00	\$274,025.00	\$23,475.00	\$257,982.09	\$255,125.00	\$169,432.23	\$261,800.00
100.1100.810.00.00.00000	Dues and Fees	\$33,515.00	\$8,521.00	\$24,994.00	\$5,370.00	\$8,354.00	\$5,555.00	\$9,703.00
FUNC: REGULAR EDUCATION - 1100		\$19,918,887.14	\$19,641,681.66	\$277,205.48	\$19,877,445.78	\$20,156,817.27	\$20,021,481.54	\$20,282,158.27

Timberlane Regional School District

Budget - TRSD

Fiscal Year: 2022-2023

Print accounts with zero balance
 Round to whole dollars
 Account on new page
 Exclude inactive accounts with zero balance
 Definition: 1. Budget Loading

From Date: 7/1/2023

To Date: 6/30/2024

Account	Description	2024 Proposed	2023 Voted	24 Prop - 23 Voted	2022 Actual	2022 Voted	2021 Actual	2021 Voted
100.1200.111.00.00.00000	Administrative Salaries	\$295,000.00	\$290,000.00	\$5,000.00	\$276,846.30	\$300,000.00	\$263,433.13	\$308,000.00
100.1200.112.00.00.00000	Teacher/Specialist Salaries	\$3,762,716.00	\$3,805,810.00	(\$43,094.00)	\$3,499,315.15	\$3,995,925.50	\$3,621,818.52	\$3,841,408.00
100.1200.114.00.00.00000	Educational Assistants Salarie	\$2,813,624.69	\$2,922,787.06	(\$109,162.37)	\$2,525,270.22	\$2,760,419.79	\$2,441,262.84	\$2,800,125.49
100.1200.115.00.00.00000	Office Salaries	\$80,755.15	\$81,464.85	(\$709.70)	\$81,096.78	\$75,935.37	\$77,446.28	\$76,946.17
100.1200.117.00.00.00000	Home Instruction / ESOL	\$31,000.00	\$20,000.00	\$11,000.00	\$26,275.90	\$83,013.00	\$54,005.00	\$85,785.00
100.1200.124.00.00.00000	Substitute Salaries- Assistant	\$55,000.00	\$55,000.00	\$0.00	\$64,092.66	\$55,000.00	\$53,356.75	\$55,000.00
100.1200.320.00.00.00000	Professional Edu Services	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100.1200.330.00.00.00000	Other Professional Services	\$820,000.00	\$670,000.00	\$150,000.00	\$498,527.26	\$531,900.00	\$363,949.49	\$701,200.00
100.1200.430.00.00.00000	Repair and Maintenance	\$50,000.00	\$2,000.00	\$48,000.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00
100.1200.561.00.00.00000	Tuition-Other LEA's in State	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$25,296.48	\$30,000.00
100.1200.564.00.00.00000	Tuition-Private	\$4,228,000.00	\$3,477,000.00	\$751,000.00	\$2,707,274.77	\$3,477,000.00	\$3,054,686.20	\$2,897,644.00
100.1200.569.00.00.00000	Residential Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,685.85	\$242,200.00
100.1200.580.00.00.00000	Travel/Workshops	\$6,620.00	\$6,620.00	\$0.00	\$468.43	\$6,620.00	\$2,423.13	\$6,980.00
100.1200.610.00.00.00000	Supplies	\$67,361.00	\$49,361.00	\$18,000.00	\$19,244.71	\$47,627.00	\$51,243.38	\$50,733.00
100.1200.640.00.00.00000	Books & Info Resources	\$14,478.00	\$14,478.00	\$0.00	\$4,480.12	\$14,478.00	\$6,366.89	\$15,411.00
100.1200.643.00.00.00000	Information Access Fees	\$50,000.00	\$50,000.00	\$0.00	\$27,695.30	\$25,293.00	\$17,162.91	\$18,700.00
100.1200.650.00.00.00000	Software	\$4,500.00	\$2,000.00	\$2,500.00	\$3,490.80	\$1,000.00	\$2,944.00	\$3,400.00
100.1200.733.00.00.00000	New Equipment	\$3,482.00	\$3,482.00	\$0.00	\$1,504.98	\$3,471.00	\$3,392.87	\$6,272.00
100.1200.737.00.00.00000	Replacement Equipment	\$1,200.00	\$1,200.00	\$0.00	\$203.39	\$1,189.00	\$92.99	\$3,459.00
100.1200.738.00.00.00000	Replacement Computer/Netw	\$30,000.00	\$30,000.00	\$0.00	\$27,231.75	\$30,000.00	\$16,901.67	\$30,000.00
FUNC: SPECIAL EDUCATION - 1200		\$12,351,236.84	\$11,518,702.91	\$832,533.93	\$9,763,018.52	\$11,440,871.66	\$10,131,468.38	\$11,175,263.66
100.1260.117.00.00.00000	Home Instruction / ESOL	\$53,013.00	\$53,013.00	\$0.00	\$38,740.28	\$0.00	\$0.00	\$0.00
100.1260.330.00.00.00000	Other Professional Services	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00

Timberlane Regional School District

Budget - TRSD

Fiscal Year: 2022-2023

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 Exclude inactive accounts with zero balance
 Definition: 1. Budget Loading

From Date: 7/1/2023

To Date: 6/30/2024

Account	Description	2024 Proposed	2023 Voted	24 Prop - 23 Voted	2022 Actual	2022 Voted	2021 Actual	2021 Voted
100.1260.580.00.0.00000	Travel/Workshops	\$1,500.00	\$0.00	\$1,500.00	\$1,275.27	\$0.00	\$0.00	\$0.00
FUNC: BILINGUAL EDUCATION - 1260		\$56,513.00	\$53,013.00	\$3,500.00	\$40,015.55	\$0.00	\$0.00	\$0.00
100.1300.561.00.0.00000	Tuition-Other LEA's in State	\$152,000.00	\$145,000.00	\$7,000.00	\$133,335.23	\$120,000.00	\$135,805.58	\$110,000.00
FUNC: VOCATIONAL EDUCATION - 1300		\$152,000.00	\$145,000.00	\$7,000.00	\$133,335.23	\$120,000.00	\$135,805.58	\$110,000.00
100.1410.112.00.0.00000	Teacher/Specialist Salaries	\$187,649.98	\$128,900.00	\$58,749.98	\$103,900.48	\$130,252.50	\$78,436.00	\$118,542.00
100.1410.610.00.0.00000	Supplies	\$57,675.00	\$37,300.00	\$20,375.00	\$31,780.76	\$36,000.00	\$6,173.04	\$40,707.00
100.1410.810.00.0.00000	Dues and Fees	\$14,000.00	\$15,756.00	(\$1,756.00)	\$10,173.00	\$14,000.00	\$5,320.00	\$15,976.00
100.1410.890.00.0.00000	Miscellaneous Expense	\$45,000.00	\$45,001.00	(\$1.00)	\$15,965.99	\$45,002.00	\$36,618.32	\$47,503.00
FUNC: STUDENT ACTIVITIES - 1410		\$304,324.98	\$226,957.00	\$77,367.98	\$161,820.23	\$225,254.50	\$126,547.36	\$222,728.00
100.1420.111.00.0.00000	Administrative Salaries	\$114,000.00	\$114,000.00	\$0.00	\$114,000.00	\$114,000.00	\$114,000.00	\$114,000.00
100.1420.112.00.0.00000	Teacher/Specialist Salaries	\$257,325.00	\$257,325.00	\$0.00	\$249,954.96	\$255,532.00	\$238,296.00	\$255,150.00
100.1420.115.00.0.00000	Office Salaries	\$41,974.40	\$41,980.40	(\$6.00)	\$42,334.48	\$40,099.80	\$40,661.99	\$44,249.40
100.1420.330.00.0.00000	Other Professional Services	\$4,800.00	\$4,800.00	\$0.00	\$3,682.40	\$29,325.00	\$39,093.32	\$29,325.00
100.1420.390.00.0.00000	Game Expenses	\$86,605.00	\$80,505.00	\$6,100.00	\$69,632.00	\$77,305.00	\$34,054.00	\$82,200.00
100.1420.430.00.0.00000	Repair and Maintenance	\$11,500.00	\$8,200.00	\$3,300.00	\$6,772.78	\$7,200.00	\$6,150.03	\$7,200.00
100.1420.520.00.0.00000	Insurance	\$11,500.00	\$11,500.00	\$0.00	\$11,064.00	\$11,500.00	\$11,064.00	\$11,500.00
100.1420.580.00.0.00000	Travel/Workshops	\$900.00	\$900.00	\$0.00	\$829.05	\$975.00	\$154.56	\$975.00
100.1420.610.00.0.00000	Supplies	\$72,950.00	\$73,762.00	(\$812.00)	\$77,702.92	\$69,580.00	\$57,089.46	\$68,250.00
100.1420.643.00.0.00000	Information Access Fees	\$21,495.00	\$7,292.00	\$14,203.00	\$12,988.22	\$7,100.00	\$1,999.00	\$4,000.00
100.1420.733.00.0.00000	New Equipment	\$1,000.00	\$6,500.00	(\$5,500.00)	\$2,971.59	\$3,000.00	\$9,050.35	\$9,395.00
100.1420.737.00.0.00000	Replacement Equipment	\$2,830.00	\$900.00	\$1,930.00	\$8,749.90	\$3,800.00	\$8,164.56	\$13,105.00

Timberlane Regional School District

Budget - TRSD

Fiscal Year: 2022-2023

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From Date: 7/1/2023

To Date: 6/30/2024

Account	Description	2024 Proposed	2023 Voted	24 Prop - 23 Voted	2022 Actual	2022 Voted	2021 Actual	2021 Voted
100.1420.810.00.0.00000	Dues and Fees	\$10,780.00	\$10,190.00	\$590.00	\$7,258.22	\$9,210.00	\$6,970.00	\$8,850.00
100.1420.880.00.0.00000	Miscellaneous Expense	\$6,000.00	\$11,500.00	(\$5,500.00)	\$8,117.51	\$8,500.00	\$1,906.11	\$8,500.00
100.1420.890.00.0.00000	Miscellaneous Expense	\$47,000.00	\$43,900.00	\$3,100.00	\$41,329.00	\$38,600.00	\$20,562.50	\$38,600.00
FUNC: ATHLETICS - 1420		\$690,659.40	\$673,254.40	\$17,405.00	\$657,387.03	\$675,726.80	\$589,215.88	\$695,299.40
100.1430.112.00.0.00000	Teacher/Specialist Salaries	\$30,000.00	\$30,000.00	\$0.00	\$23,689.00	\$20,511.75	\$26,162.00	\$25,000.00
100.1430.320.00.0.00000	Professional Edu Services	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00
100.1430.610.00.0.00000	Supplies	\$300.00	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00
FUNC: SUMMER SCHOOL - 1430		\$34,300.00	\$34,300.00	\$0.00	\$23,689.00	\$24,811.75	\$26,162.00	\$29,300.00
100.1600.112.00.0.00000	Teacher/Specialist Salaries	\$105,000.00	\$100,000.00	\$5,000.00	\$83,768.00	\$100,000.00	\$80,364.00	\$105,000.00
100.1600.115.00.0.00000	Office Salaries	\$13,898.25	\$13,898.70	(\$0.45)	\$14,177.01	\$12,836.88	\$10,304.63	\$13,063.05
100.1600.320.00.0.00000	Professional Edu Services	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$1,000.00	\$2,000.00
100.1600.610.00.0.00000	Supplies	\$11,000.00	\$11,000.00	\$0.00	\$2,251.86	\$11,000.00	\$2,348.24	\$7,500.00
100.1600.640.00.0.00000	Books & Info Resources	\$2,700.00	\$2,700.00	\$0.00	\$0.00	\$2,700.00	\$0.00	\$1,200.00
100.1600.643.00.0.00000	Information Access Fees	\$16,000.00	\$15,000.00	\$1,000.00	\$22,000.00	\$15,000.00	\$15,000.00	\$15,000.00
100.1600.650.00.0.00000	Software	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00
FUNC: ALTERNATIVE/CONTINUING EDUC. - 1600		\$150,598.25	\$144,598.70	\$5,999.55	\$122,196.87	\$143,537.88	\$109,016.87	\$143,764.05
100.2122.111.00.0.00000	Administrative Salaries	\$92,500.00	\$109,000.00	(\$16,500.00)	\$177,819.20	\$109,000.00	\$109,000.00	\$109,000.00
100.2122.112.00.0.00000	Teacher/Specialist Salaries	\$1,138,532.85	\$1,178,994.44	(\$40,461.59)	\$1,153,599.94	\$1,100,105.83	\$1,072,647.87	\$1,083,762.86
100.2122.115.00.0.00000	Office Salaries	\$144,367.35	\$140,082.10	\$4,285.25	\$135,421.23	\$136,771.15	\$134,204.33	\$134,564.95
100.2122.320.00.0.00000	Professional Edu Services	\$24,200.00	\$8,655.80	\$15,544.20	\$6,892.92	\$8,655.80	\$6,199.99	\$8,227.00
100.2122.550.00.0.00000	Printing	\$1,014.00	\$1,270.00	(\$256.00)	\$1,626.05	\$1,270.00	\$1,311.35	\$1,320.00

Timberlane Regional School District

Budget - TRSD

Fiscal Year: 2022-2023

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 Exclude inactive accounts with zero balance
 Definition: 1. Budget Loading

From Date: 7/1/2023

To Date: 6/30/2024

Account	Description	2024 Proposed	2023 Voted	24 Prop - 23 Voted	2022 Actual	2022 Voted	2021 Actual	2021 Voted
100.2122.580.00.00.00000	Travel/Workshops	\$0.00	\$200.00	(\$200.00)	\$93.52	\$200.00	\$0.00	\$200.00
100.2122.610.00.00.00000	Supplies	\$7,637.00	\$7,671.00	(\$34.00)	\$3,049.61	\$8,671.00	\$3,319.03	\$8,552.00
100.2122.640.00.00.00000	Books & Info Resources	\$843.00	\$1,686.00	(\$843.00)	\$319.53	\$1,686.00	\$878.94	\$1,491.00
100.2122.733.00.00.00000	New Equipment	\$0.00	\$470.00	(\$470.00)	\$561.95	\$470.00	\$0.00	\$0.00
100.2122.737.00.00.00000	Replacement Equipment	\$500.00	\$0.00	\$500.00	\$318.00	\$0.00	\$0.00	\$0.00
FUNC: GUIDANCE - 2122		\$1,409,594.20	\$1,448,029.34	(\$38,435.14)	\$1,479,701.95	\$1,366,829.78	\$1,327,561.51	\$1,347,117.81
100.2134.113.00.00.00000	Nurses Salaries	\$665,767.44	\$629,031.53	\$36,735.91	\$563,747.81	\$644,019.37	\$528,926.21	\$634,706.58
100.2134.115.00.00.00000	Office Salaries	\$57,450.35	\$55,447.15	\$2,003.20	\$50,568.11	\$54,292.10	\$52,914.97	\$53,289.25
100.2134.290.00.00.00000	Other Employee Benefits	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
100.2134.330.00.00.00000	Other Professional Services	\$18,700.00	\$18,700.00	\$0.00	\$5,320.39	\$18,700.00	\$14,293.79	\$13,500.00
100.2134.340.00.00.00000	Technical Services	\$5,000.00	\$5,000.00	\$0.00	\$2,500.00	\$5,000.00	\$5,000.00	\$5,000.00
100.2134.430.00.00.00000	Repair and Maintenance	\$1,300.00	\$1,300.00	\$0.00	\$744.00	\$1,300.00	\$140.00	\$1,300.00
100.2134.580.00.00.00000	Travel/Workshops	\$200.00	\$200.00	\$0.00	\$46.67	\$200.00	\$0.00	\$200.00
100.2134.610.00.00.00000	Supplies	\$22,000.00	\$22,000.00	\$0.00	\$15,090.25	\$22,000.00	\$14,308.93	\$19,000.00
100.2134.640.00.00.00000	Books & Info Resources	\$400.00	\$400.00	\$0.00	\$0.00	\$400.00	\$220.76	\$400.00
100.2134.733.00.00.00000	New Equipment	\$1,400.00	\$1,000.00	\$400.00	\$0.00	\$1,000.00	\$271.01	\$1,074.00
100.2134.737.00.00.00000	Replacement Equipment	\$1,000.00	\$1,000.00	\$0.00	\$1,483.00	\$1,000.00	\$5,087.63	\$5,326.00
FUNC: HEALTH SERVICES - 2134		\$773,717.79	\$734,078.68	\$39,639.11	\$639,500.23	\$747,911.47	\$621,163.30	\$733,795.83
100.2143.112.00.00.00000	Teacher/Specialist Salaries	\$315,723.20	\$339,533.21	(\$23,810.01)	\$307,778.77	\$335,871.21	\$314,362.07	\$328,318.40
100.2143.330.00.00.00000	Other Professional Services	\$110,000.00	\$82,000.00	\$28,000.00	\$2,918.38	\$82,000.00	\$28,694.95	\$104,000.00
100.2143.580.00.00.00000	Travel/Workshops	\$200.00	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
100.2143.610.00.00.00000	Supplies	\$12,000.00	\$12,000.00	\$0.00	\$8,687.07	\$12,000.00	\$11,087.24	\$11,510.00

Timberlane Regional School District

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Print accounts with zero balance
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 Definition: 1. Budget Loading

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To Date: 6/30/2024

Account	Description	2024 Proposed	2023 Voted	24 Prop - 23 Voted	2022 Actual	2022 Voted	2021 Actual	2021 Voted
100.2143.640.00.0.00000	Books & Info Resources	\$0.00	\$525.00	(\$525.00)	\$400.37	\$525.00	\$432.58	\$470.00
100.2143.643.00.0.00000	Information Access Fees	\$0.00	\$0.00	\$0.00	\$655.00	\$0.00	\$0.00	\$0.00
100.2143.733.00.0.00000	New Equipment	\$1,160.00	\$1,160.00	\$0.00	\$0.00	\$1,160.00	\$0.00	\$0.00
FUNC: PSYCHOLOGICAL SERVICES - 2143		\$439,083.20	\$435,418.21	\$3,664.99	\$320,439.59	\$431,756.21	\$354,576.84	\$444,498.40
100.2152.112.00.0.00000	Teacher/Specialist Salaries	\$688,333.00	\$675,413.98	\$12,919.02	\$614,158.90	\$639,811.00	\$659,448.12	\$627,849.00
100.2152.114.00.0.00000	Educational Assistants Salarie	\$196,847.44	\$197,535.02	(\$687.58)	\$188,241.01	\$227,067.36	\$219,169.03	\$218,440.50
100.2152.330.00.0.00000	Other Professional Services	\$232,900.00	\$232,900.00	\$0.00	\$129,899.86	\$232,900.00	\$98,232.77	\$266,900.00
100.2152.580.00.0.00000	Travel/Workshops	\$200.00	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
100.2152.610.00.0.00000	Supplies	\$11,070.00	\$11,070.00	\$0.00	\$8,548.79	\$11,070.00	\$7,906.08	\$10,370.00
100.2152.640.00.0.00000	Books & Info Resources	\$1,983.00	\$1,983.00	\$0.00	\$79.04	\$1,983.00	\$433.87	\$781.00
100.2152.643.00.0.00000	Information Access Fees	\$44,000.00	\$44,000.00	\$0.00	\$3,064.38	\$44,000.00	\$35,708.50	\$42,000.00
100.2152.733.00.0.00000	New Equipment	\$9,598.00	\$9,598.00	\$0.00	\$699.96	\$9,598.00	\$200.00	\$8,000.00
FUNC: SPEECH - 2152		\$1,184,931.44	\$1,172,700.00	\$12,231.44	\$944,691.94	\$1,166,629.36	\$1,021,098.37	\$1,174,540.50
100.2190.112.00.0.00000	Teacher/Specialist Salaries	\$50,000.00	\$50,000.00	\$0.00	\$32,085.00	\$50,000.00	\$22,931.00	\$60,000.00
FUNC: OTHER PUPIL SERVICES - 2190		\$50,000.00	\$50,000.00	\$0.00	\$32,085.00	\$50,000.00	\$22,931.00	\$60,000.00
100.2210.320.00.0.00000	Professional Edu Services	\$22,100.00	\$20,000.00	\$2,100.00	\$7,566.00	\$30,000.00	\$3,724.50	\$40,000.00
100.2210.330.00.0.00000	Other Professional Services	\$500.00	\$500.00	\$0.00	\$0.00	\$2,002.00	\$0.00	\$2,002.00
FUNC: IMPROVEMENT OF INSTRUCTION - 2210		\$22,600.00	\$20,500.00	\$2,100.00	\$7,566.00	\$32,002.00	\$3,724.50	\$42,002.00
100.2213.111.00.0.00000	Administrative Salaries	\$128,000.00	\$128,000.00	\$0.00	\$137,923.08	\$109,000.00	\$109,000.00	\$109,000.00
100.2213.112.00.0.00000	Teacher/Specialist Salaries	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00

Timberlane Regional School District

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Account	Description	2024 Proposed	2023 Voted	24 Prop - 23 Voted	2022 Actual	2022 Voted	2021 Actual	2021 Voted
100.2213.240.00.00.00000	Tuition Reimbursement	\$204,500.00	\$208,500.00	(\$4,000.00)	\$103,717.90	\$210,507.00	\$155,032.41	\$211,507.00
100.2213.320.00.00.00000	Professional Edu Services	\$142,000.00	\$120,203.00	\$21,797.00	\$47,391.44	\$90,601.00	\$67,531.67	\$124,602.00
100.2213.321.00.00.00000	Prof Services for Instruction	\$7,500.00	\$8,500.00	(\$1,000.00)	\$4,927.00	\$8,502.00	\$1,282.00	\$9,402.00
100.2213.580.00.00.00000	Travel/Workshops	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$4,001.00	\$0.00	\$4,001.00
100.2213.610.00.00.00000	Supplies	\$2,000.00	\$3,000.00	(\$1,000.00)	\$900.00	\$3,000.00	\$29.94	\$4,000.00
100.2213.640.00.00.00000	Books & Info Resources	\$2,000.00	\$3,000.00	(\$1,000.00)	\$399.75	\$3,000.00	\$2,262.00	\$3,000.00
FUNC: PROFESSIONAL IMPROVEMENT - 2213		\$495,000.00	\$480,203.00	\$14,797.00	\$295,259.17	\$433,611.00	\$335,138.02	\$465,512.00
100.2219.610.00.00.00000	Supplies	\$200.00	\$201.00	(\$1.00)	\$131.81	\$202.00	\$75.00	\$4,002.00
FUNC: OTH IMPROVEMENT OF INSTRUCTION - 2219		\$200.00	\$201.00	(\$1.00)	\$131.81	\$202.00	\$75.00	\$4,002.00
100.2222.112.00.00.00000	Teacher/Specialist Salaries	\$416,987.00	\$419,087.00	(\$2,100.00)	\$416,987.00	\$415,883.00	\$411,047.50	\$409,461.00
100.2222.114.00.00.00000	Educational Assistants Salarie	\$176,897.90	\$176,702.08	\$195.82	\$168,921.77	\$166,728.59	\$160,133.53	\$166,072.69
100.2222.330.00.00.00000	Other Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00
100.2222.430.00.00.00000	Repair and Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00
100.2222.610.00.00.00000	Supplies	\$9,585.00	\$8,485.00	\$1,100.00	\$7,448.79	\$8,112.00	\$7,226.03	\$7,611.00
100.2222.640.00.00.00000	Books & Info Resources	\$60,900.00	\$60,825.00	\$75.00	\$51,874.05	\$62,200.00	\$62,313.39	\$59,000.00
100.2222.641.00.00.00000	Library Periodicals	\$7,282.40	\$7,282.40	\$0.00	\$5,583.84	\$7,507.40	\$5,537.71	\$10,820.00
100.2222.643.00.00.00000	Information Access Fees	\$58,857.00	\$57,627.55	\$1,229.45	\$60,081.63	\$65,854.45	\$54,241.34	\$44,947.18
100.2222.733.00.00.00000	New Equipment	\$0.00	\$3,023.00	(\$3,023.00)	\$2,302.20	\$2,625.00	\$1,945.89	\$2,000.00
100.2222.737.00.00.00000	Replacement Equipment	\$0.00	\$4,001.00	(\$4,001.00)	\$3,790.54	\$4,503.00	\$12,236.48	\$12,693.00
FUNC: SCHOOL LIBRARY SERVICES - 2222		\$730,509.30	\$737,033.03	(\$6,523.73)	\$716,989.82	\$733,415.44	\$714,681.87	\$712,606.87
100.2223.112.00.00.00000	Teacher/Specialist Salaries	\$5,200.00	\$3,300.00	\$1,900.00	\$1,300.00	\$3,300.00	\$1,300.00	\$2,300.00

Timberlane Regional School District

Budget - TRSD

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Account	Description	2024 Proposed	2023 Voted	24 Prop - 23 Voted	2022 Actual	2022 Voted	2021 Actual	2021 Voted
100.2223.430.00.00.00000	Repair and Maintenance	\$1,450.00	\$1,321.00	\$129.00	\$1,249.00	\$1,203.00	\$1,249.00	\$1,278.00
100.2223.580.00.00.00000	Travel/Workshops	\$0.00	\$0.00	\$0.00	\$0.00	\$2.00	\$0.00	\$2.00
100.2223.610.00.00.00000	Supplies	\$2,450.00	\$2,650.00	(\$200.00)	\$798.23	\$2,453.00	\$2,530.81	\$2,653.00
100.2223.640.00.00.00000	Books & Info Resources	\$7,645.00	\$7,120.00	\$525.00	\$8,282.16	\$9,271.00	\$6,530.29	\$6,671.00
100.2223.733.00.00.00000	New Equipment	\$900.00	\$0.00	\$900.00	\$0.00	\$3.00	\$0.00	\$354.00
100.2223.737.00.00.00000	Replacement Equipment	\$0.00	\$0.00	\$0.00	\$511.50	\$4.00	\$7,734.25	\$10,643.00
FUNC: AUDIO VISUAL - 2223		\$17,645.00	\$14,391.00	\$3,254.00	\$12,140.89	\$16,236.00	\$19,344.35	\$23,901.00
100.2311.111.00.00.00000	Administrative Salaries	\$31,500.00	\$14,000.00	\$17,500.00	\$9,200.00	\$9,200.00	\$9,200.00	\$9,200.00
FUNC: SCHOOL BOARD STIPEND - 2311		\$31,500.00	\$14,000.00	\$17,500.00	\$9,200.00	\$9,200.00	\$9,200.00	\$9,200.00
100.2312.115.00.00.00000	Office Salaries	\$6,000.00	\$6,900.00	(\$900.00)	\$3,715.69	\$6,900.00	\$4,708.22	\$6,900.00
100.2312.610.00.00.00000	Supplies	\$320.00	\$320.00	\$0.00	\$320.00	\$320.00	\$0.00	\$320.00
FUNC: SCHOOL BOARD CLERK - 2312		\$6,320.00	\$7,220.00	(\$900.00)	\$4,035.69	\$7,220.00	\$4,708.22	\$7,220.00
100.2313.111.00.00.00000	Administrative Salaries	\$9,850.00	\$8,200.00	\$1,650.00	\$4,250.00	\$5,000.00	\$3,400.00	\$5,000.00
100.2313.610.00.00.00000	Supplies	\$2,500.00	\$1,000.00	\$1,500.00	\$2,240.00	\$1,000.00	\$852.75	\$1,000.00
FUNC: TREASURER - 2313		\$12,350.00	\$9,200.00	\$3,150.00	\$6,490.00	\$6,000.00	\$4,252.75	\$6,000.00
100.2314.340.00.00.00000	Technical Services	\$4,000.00	\$4,000.00	\$0.00	\$7,137.50	\$4,000.00	\$3,301.25	\$4,000.00
100.2314.550.00.00.00000	Printing	\$8,000.00	\$6,800.00	\$1,200.00	\$7,607.25	\$6,800.00	\$5,017.80	\$6,800.00
100.2314.610.00.00.00000	Supplies	\$3,500.00	\$5,000.00	(\$1,500.00)	\$1,478.78	\$5,000.00	\$3,046.00	\$5,000.00
FUNC: DISTRICT MEETING - 2314		\$15,500.00	\$15,800.00	(\$300.00)	\$16,223.53	\$15,800.00	\$11,365.05	\$15,800.00

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Account	Description	2024 Proposed	2023 Voted	24 Prop - 23 Voted	2022 Actual	2022 Voted	2021 Actual	2021 Voted
100.2317.330.00.00.00000	Other Professional Services	\$50,000.00	\$45,000.00	\$5,000.00	\$46,357.50	\$34,000.00	\$42,950.00	\$44,000.00
FUNC: AUDIT - 2317		\$50,000.00	\$45,000.00	\$5,000.00	\$46,357.50	\$34,000.00	\$42,950.00	\$44,000.00
100.2318.330.00.00.00000	Other Professional Services	\$200,000.00	\$175,000.00	\$25,000.00	\$219,930.87	\$120,000.00	\$194,512.91	\$90,000.00
FUNC: LEGAL FEES - 2318		\$200,000.00	\$175,000.00	\$25,000.00	\$219,930.87	\$120,000.00	\$194,512.91	\$90,000.00
100.2319.115.00.00.00000	Office Salaries	\$11,160.00	\$11,160.00	\$0.00	\$4,000.00	\$5,000.00	\$1,278.00	\$5,000.00
100.2319.330.00.00.00000	Other Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00
100.2319.340.00.00.00000	Technical Services	\$0.00	\$2,000.00	(\$2,000.00)	\$0.00	\$2,000.00	\$0.00	\$2,000.00
100.2319.540.00.00.00000	Advertising	\$5,000.00	\$4,000.00	\$1,000.00	\$4,309.73	\$4,000.00	\$1,219.05	\$4,000.00
100.2319.580.00.00.00000	Travel/Workshops	\$0.00	\$4,000.00	(\$4,000.00)	\$0.00	\$4,000.00	\$0.00	\$4,000.00
100.2319.810.00.00.00000	Dues and Fees	\$18,000.00	\$18,000.00	\$0.00	\$15,312.44	\$18,000.00	\$14,888.49	\$16,000.00
100.2319.890.00.00.00000	Miscellaneous Expense	\$10,000.00	\$25,000.00	(\$15,000.00)	\$1,405.00	\$25,000.00	\$8,079.75	\$25,000.00
FUNC: OTHER SCHOOL BOARD SERVICES - 2319		\$44,160.00	\$64,160.00	(\$20,000.00)	\$25,027.17	\$58,000.00	\$25,465.29	\$56,001.00
100.2320.310.00.00.00000	Official/Admin Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,748,315.00	\$1,748,315.00
FUNC: SAU #55 BUDGET - 2320		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,748,315.00	\$1,748,315.00
100.2321.111.00.00.00000	Administrative Salaries	\$416,713.00	\$305,231.00	\$111,482.00	\$404,376.85	\$280,000.00	\$0.00	\$0.00
100.2321.115.00.00.00000	Office Salaries	\$109,100.00	\$107,500.00	\$1,600.00	\$89,638.05	\$80,000.00	\$0.00	\$0.00
100.2321.240.00.00.00000	Tuition Reimbursement	\$40,000.00	\$10,000.00	\$30,000.00	\$4,150.00	\$5,000.00	\$0.00	\$0.00
100.2321.330.00.00.00000	Other Professional Services	\$10,205.00	\$0.00	\$10,205.00	\$0.00	\$0.00	\$0.00	\$0.00
100.2321.531.00.00.00000	Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00
100.2321.534.00.00.00000	Postage	\$6,000.00	\$4,000.00	\$2,000.00	\$4,089.80	\$4,000.00	\$0.00	\$0.00

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100.2321.580.00.0.00000	Travel/Workshops	\$18,000.00	\$18,000.00	\$0.00	\$4,319.89	\$18,000.00	\$0.00	\$0.00
100.2321.610.00.0.00000	Supplies	\$18,500.00	\$18,500.00	\$0.00	\$14,278.40	\$8,500.00	\$0.00	\$0.00
100.2321.621.00.0.00000	Natural Gas	\$0.00	\$3,200.00	(\$3,200.00)	\$0.00	\$3,200.00	\$0.00	\$0.00
100.2321.622.00.0.00000	Electricity	\$0.00	\$10,000.00	(\$10,000.00)	\$0.00	\$10,000.00	\$0.00	\$0.00
100.2321.640.00.0.00000	Books & Info Resources	\$2,000.00	\$200.00	\$1,800.00	\$16.29	\$200.00	\$0.00	\$0.00
100.2321.733.00.0.00000	New Equipment	\$20,000.00	\$9,500.00	\$10,500.00	\$9,565.22	\$9,500.00	\$0.00	\$0.00
100.2321.810.00.0.00000	Dues and Fees	\$12,000.00	\$12,000.00	\$0.00	\$9,383.39	\$12,000.00	\$0.00	\$0.00
100.2321.890.00.0.00000	Miscellaneous Expense	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00
FUNC: Office of the Superintendent Services - 2321		\$672,518.00	\$498,131.00	\$174,387.00	\$539,817.89	\$440,400.00	\$0.00	\$0.00
100.2330.111.00.0.00000	Administrative Salaries	\$218,000.00	\$218,000.00	\$0.00	\$93,076.80	\$220,008.00	\$269,237.40	\$212,700.00
100.2330.112.00.0.00000	Teacher/Specialist Salaries	\$58,924.00	\$24,910.00	\$34,014.00	\$24,910.05	\$23,821.00	\$22,766.11	\$26,290.50
100.2330.115.00.0.00000	Office Salaries	\$103,978.80	\$102,548.90	\$1,429.90	\$53,652.79	\$100,483.50	\$97,591.76	\$100,951.50
100.2330.531.00.0.00000	Telephone	\$240.00	\$240.00	\$0.00	\$0.00	\$240.00	\$40.00	\$480.00
100.2330.534.00.0.00000	Postage	\$300.00	\$300.00	\$0.00	\$94.10	\$300.00	\$80.28	\$300.00
100.2330.580.00.0.00000	Travel/Workshops	\$8,200.00	\$8,200.00	\$0.00	\$3,401.13	\$8,225.00	\$2,297.30	\$8,850.00
100.2330.610.00.0.00000	Supplies	\$500.00	\$300.00	\$200.00	\$221.95	\$300.00	\$272.04	\$300.00
FUNC: SPECIAL AREA ADMINISTRATIVE SERVICES - 2330		\$390,142.80	\$354,498.90	\$35,643.90	\$175,356.82	\$353,377.50	\$392,284.89	\$349,872.00
100.2340.111.00.0.00000	Administrative Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$117,420.00
100.2340.115.00.0.00000	Office Salaries	\$49,647.00	\$52,960.60	(\$3,313.60)	\$46,062.34	\$42,802.50	\$43,239.27	\$43,641.00
100.2340.330.00.0.00000	Other Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00
100.2340.580.00.0.00000	Travel/Workshops	\$5,000.00	\$5,000.00	\$0.00	\$2,313.71	\$5,000.00	\$75.04	\$6,000.00
100.2340.610.00.0.00000	Supplies	\$2,000.00	\$6,000.00	(\$4,000.00)	\$820.87	\$8,000.00	\$8,578.46	\$19,213.90

Timberlane Regional School District

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Account	Description	2024 Proposed	2023 Voted	24 Prop - 23 Voted	2022 Actual	2022 Voted	2021 Actual	2021 Voted
100.2340.640.00.0.00000	Books & Info Resources	\$133,550.00	\$104,875.00	\$28,675.00	\$98,514.42	\$99,500.00	\$1,715.79	\$4,000.00
100.2340.733.00.0.00000	New Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$2.00	\$0.00	\$2.00
100.2340.737.00.0.00000	Replacement Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$2.00	\$0.00	\$2.00
100.2340.810.00.0.00000	Dues and Fees	\$11,000.00	\$0.00	\$11,000.00	\$0.00	\$2.00	\$0.00	\$2.00
FUNC: DIRECTORS OF CURRICULUM - 2340		\$201,197.00	\$168,835.60	\$32,361.40	\$147,711.34	\$155,309.50	\$53,608.56	\$190,281.90
100.2410.111.00.0.00000	Administrative Salaries	\$1,942,280.00	\$1,936,811.00	\$5,469.00	\$1,935,512.62	\$1,969,805.00	\$1,752,800.66	\$2,045,312.00
100.2410.115.00.0.00000	Office Salaries	\$706,179.02	\$725,768.43	(\$19,589.41)	\$694,400.31	\$690,739.90	\$704,374.60	\$708,418.51
100.2410.531.00.0.00000	Telephone	\$150,000.00	\$150,000.00	\$0.00	\$119,301.66	\$150,000.00	\$150,542.88	\$150,000.00
100.2410.534.00.0.00000	Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,030.33	\$0.00
100.2410.580.00.0.00000	Travel/Workshops	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,851.20	\$0.00
100.2410.610.00.0.00000	Supplies	\$82,129.00	\$90,630.00	(\$8,501.00)	\$77,630.24	\$92,875.00	\$90,347.50	\$95,846.00
100.2410.640.00.0.00000	Books & Info Resources	\$3,800.00	\$4,400.00	(\$600.00)	\$4,163.87	\$4,444.00	\$2,687.86	\$4,500.00
100.2410.733.00.0.00000	New Equipment	\$5,011.00	\$7,735.00	(\$2,724.00)	\$7,983.70	\$5,183.00	\$3,766.07	\$7,649.90
100.2410.737.00.0.00000	Replacement Equipment	\$20,973.30	\$4,871.00	\$16,102.30	\$8,379.43	\$8,501.97	\$3,361.60	\$8,233.00
100.2410.810.00.0.00000	Dues and Fees	\$26,015.00	\$24,260.00	\$1,755.00	\$21,393.87	\$25,762.00	\$17,561.30	\$25,762.00
100.2410.890.00.0.00000	Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00
FUNC: OFFICE OF THE PRINCIPAL - 2410		\$2,936,387.32	\$2,944,475.43	(\$8,088.11)	\$2,868,765.70	\$2,947,311.87	\$2,730,324.00	\$3,045,722.41
100.2490.111.00.0.00000	Administrative Salaries	\$104,000.00	\$104,000.00	\$0.00	\$104,000.00	\$89,600.00	\$157,432.00	\$89,600.00
100.2490.112.00.0.00000	Teacher/Specialist Salaries	\$1,200.00	\$2,150.00	(\$950.00)	\$7,675.02	\$94,730.00	\$145,717.93	\$95,880.00
100.2490.610.00.0.00000	Supplies	\$34,200.00	\$31,400.00	\$2,800.00	\$30,018.71	\$31,400.00	\$33,882.37	\$31,400.00
FUNC: OTHER SERVICES.SCHOOL ADMINISTRATION - 2490		\$139,400.00	\$137,550.00	\$1,850.00	\$141,693.73	\$215,730.00	\$337,032.30	\$216,880.00

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Account	Description	2024 Proposed	2023 Voted	24 Prop - 23 Voted	2022 Actual	2022 Voted	2021 Actual	2021 Voted
100.2510.310.00.00.00000	Official/Admin Services	\$40,000.00	\$40,000.00	\$0.00	\$22,374.35	\$40,000.00	\$12,382.77	\$55,000.00
FUNC: CONTRACTED SERVICES-MEDICAID - 2510		\$40,000.00	\$40,000.00	\$0.00	\$22,374.35	\$40,000.00	\$12,382.77	\$55,000.00
100.2511.111.00.00.00000	Administrative Salaries	\$234,500.00	\$357,320.00	(\$122,820.00)	\$213,500.00	\$215,000.00	\$70,107.00	\$0.00
100.2511.115.00.00.00000	Office Salaries	\$174,320.00	\$50,000.00	\$124,320.00	\$161,444.57	\$100,000.00	\$0.00	\$0.00
FUNC: Supervising Fiscal Services - 2511		\$408,820.00	\$407,320.00	\$1,500.00	\$374,944.57	\$315,000.00	\$70,107.00	\$0.00
100.2610.111.00.00.00000	Administrative Salaries	\$108,000.00	\$105,000.00	\$3,000.00	\$96,861.56	\$95,481.00	\$101,647.43	\$95,000.00
FUNC: SUPERVISION AND OPERATION OF PLANT - 2610		\$108,000.00	\$105,000.00	\$3,000.00	\$96,861.56	\$95,481.00	\$101,647.43	\$95,000.00
100.2620.115.00.00.00000	Office Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,642.55
100.2620.116.00.00.00000	Custodial Salaries	\$2,044,487.70	\$1,850,453.48	\$194,034.22	\$1,692,202.53	\$1,652,030.51	\$1,599,180.37	\$1,677,678.50
100.2620.126.00.00.00000	Substitute Salaries-Custodian	\$10,000.00	\$10,000.00	\$0.00	\$17,010.31	\$8,000.00	\$10,087.00	\$8,000.00
100.2620.290.00.00.00000	Other Employee Benefits	\$32,000.00	\$32,000.00	\$0.00	\$23,321.41	\$32,000.00	\$27,428.43	\$32,000.00
100.2620.330.00.00.00000	Other Professional Services	\$132,600.00	\$69,672.00	\$62,928.00	\$39,081.04	\$15,000.00	\$97,485.75	\$42,700.00
100.2620.410.00.00.00000	Water/Sewer/Septic	\$74,500.00	\$124,379.80	(\$49,879.80)	\$139,776.21	\$58,000.00	\$52,469.74	\$58,000.00
100.2620.420.00.00.00000	Cleaning Services	\$95,000.00	\$89,500.00	\$5,500.00	\$84,833.50	\$89,500.00	\$60,890.46	\$89,500.00
100.2620.430.00.00.00000	Repair and Maintenance	\$282,000.00	\$147,807.00	\$134,193.00	\$223,583.73	\$70,905.00	\$148,114.65	\$55,000.00
100.2620.432.00.00.00000	Plumbing & Electric Repair	\$55,000.00	\$50,000.00	\$5,000.00	\$53,446.41	\$0.00	\$85,902.69	\$0.00
100.2620.440.00.00.00000	Rentals	\$0.00	\$0.00	\$0.00	\$372.43	\$0.00	\$0.00	\$0.00
100.2620.520.00.00.00000	Insurance	\$222,558.00	\$207,998.00	\$14,560.00	\$151,215.31	\$194,391.00	\$189,434.00	\$189,444.00
100.2620.580.00.00.00000	Travel/Workshops	\$14,500.00	\$11,000.00	\$3,500.00	\$419.24	\$6,000.00	\$6,000.00	\$5,000.00
100.2620.610.00.00.00000	Supplies	\$268,100.00	\$259,150.00	\$8,950.00	\$292,514.78	\$259,050.00	\$246,699.99	\$180,350.00
100.2620.621.00.00.00000	Natural Gas	\$140,000.00	\$117,700.00	\$22,300.00	\$137,356.60	\$107,000.00	\$130,342.14	\$127,000.00

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Account	Description	2024 Proposed	2023 Voted	24 Prop - 23 Voted	2022 Actual	2022 Voted	2021 Actual	2021 Voted
100.2620.622.00.00.00000	Electricity	\$700,000.00	\$493,900.00	\$206,100.00	\$537,620.06	\$449,000.00	\$516,363.30	\$530,000.00
100.2620.623.00.00.00000	Bottled Gas	\$33,000.00	\$33,000.00	\$0.00	\$23,209.99	\$30,000.00	\$31,783.50	\$18,000.00
100.2620.624.00.00.00000	Fuel Oil	\$247,000.00	\$160,504.50	\$86,495.50	\$128,155.97	\$144,805.00	\$89,534.31	\$172,005.00
100.2620.629.00.00.00000	Other Energy	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00
100.2620.643.00.00.00000	Information Access Fees	\$27,000.00	\$20,500.00	\$6,500.00	\$12,816.30	\$6,500.00	\$5,954.63	\$8,500.00
100.2620.733.00.00.00000	New Equipment	\$11,100.00	\$2,501.00	\$8,599.00	\$0.00	\$2,501.00	\$8,362.59	\$1.00
100.2620.737.00.00.00000	Replacement Equipment	\$64,500.00	\$59,900.00	\$4,600.00	\$35,341.01	\$39,500.00	\$57,857.29	\$34,000.00
100.2620.810.00.00.00000	Dues and Fees	\$0.00	\$0.00	\$0.00	\$95.00	\$0.00	\$0.00	\$0.00
FUNC: OPERATING BUILDINGS SERVICES - 2620		\$4,453,345.70	\$3,739,965.78	\$713,379.92	\$3,592,371.83	\$3,164,183.51	\$3,363,890.84	\$3,250,822.05
100.2630.420.00.00.00000	Cleaning Services	\$195,075.00	\$46,000.00	\$149,075.00	\$11,692.50	\$11,000.00	\$19,998.00	\$34,000.00
100.2630.422.00.00.00000	Snow Removal	\$12,000.00	\$10,000.00	\$2,000.00	\$3,936.09	\$10,000.00	\$9,911.75	\$10,000.00
100.2630.430.00.00.00000	Repair and Maintenance	\$15,000.00	\$11,320.00	\$3,680.00	\$9,853.88	\$8,000.00	\$5,581.56	\$8,000.00
100.2630.440.00.00.00000	Rentals	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00
100.2630.610.00.00.00000	Supplies	\$173,949.00	\$100,000.00	\$73,949.00	\$38,336.47	\$47,000.00	\$9,321.72	\$47,000.00
100.2630.733.00.00.00000	New Equipment	\$41,000.00	\$34,620.00	\$6,380.00	\$0.00	\$1.00	\$5,925.00	\$1.00
100.2630.737.00.00.00000	Replacement Equipment	\$12,500.00	\$7,000.00	\$5,500.00	\$18,644.58	\$20,000.00	\$903.00	\$4,000.00
FUNC: CARE AND OPERATION OF GROUNDS - 2630		\$469,524.00	\$208,940.00	\$260,584.00	\$82,463.52	\$96,001.00	\$51,641.03	\$103,001.00
100.2640.430.00.00.00000	Repair and Maintenance	\$115,000.00	\$114,991.21	\$8.79	\$108,718.47	\$105,000.00	\$87,939.10	\$130,000.00
FUNC: CARE AND UPKEEP OF EQUIPMENT - 2640		\$115,000.00	\$114,991.21	\$8.79	\$108,718.47	\$105,000.00	\$87,939.10	\$130,000.00
100.2650.430.00.00.00000	Repair and Maintenance	\$20,000.00	\$10,629.00	\$9,371.00	\$11,371.90	\$8,000.00	\$14,593.33	\$8,000.00
100.2650.626.00.00.00000	Gasoline	\$20,000.00	\$15,000.00	\$5,000.00	\$14,690.02	\$9,000.00	\$9,423.75	\$15,000.00

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Account	Description	2024 Proposed	2023 Voted	24 Prop - 23 Voted	2022 Actual	2022 Voted	2021 Actual	2021 Voted
100.2650.733.00.00.000000	New Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00
100.2650.737.00.00.000000	Replacement Equipment	\$50,000.00	\$75,000.00	(\$25,000.00)	\$0.00	\$42,000.00	\$0.00	\$1.00
FUNC: VEHICLE OPERATION AND MAINTENANCE - 2650		\$90,000.00	\$100,629.00	(\$10,629.00)	\$26,061.92	\$59,001.00	\$24,017.08	\$23,002.00
100.2660.330.00.00.000000	Other Professional Services	\$81,551.00	\$79,040.00	\$2,511.00	\$94,193.99	\$79,040.00	\$72,117.71	\$79,040.00
100.2660.340.00.00.000000	Technical Services	\$19,400.00	\$19,400.00	\$0.00	\$14,262.82	\$19,400.00	\$1,344.00	\$19,401.00
100.2660.430.00.00.000000	Repair and Maintenance	\$35,000.00	\$25,730.00	\$9,270.00	\$16,142.62	\$16,000.00	\$5,885.43	\$16,000.00
100.2660.490.00.00.000000	Other Purchased Property Sei	\$9,000.00	\$6,500.00	\$2,500.00	\$10,614.83	\$6,500.00	\$6,672.00	\$5,001.00
100.2660.610.00.00.000000	Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00
FUNC: SECURITY SERVICES - 2660		\$144,951.00	\$130,670.00	\$14,281.00	\$135,214.26	\$120,940.00	\$86,019.14	\$159,442.00
100.2721.519.00.00.000000	Student Transportation	\$2,591,179.36	\$2,395,093.70	\$196,085.66	\$2,385,838.91	\$2,317,953.40	\$2,149,653.23	\$2,262,387.00
FUNC: REGULAR PROGRAM TRANSP - 2721		\$2,591,179.36	\$2,395,093.70	\$196,085.66	\$2,385,838.91	\$2,317,953.40	\$2,149,653.23	\$2,262,387.00
100.2722.519.00.00.000000	Student Transportation	\$1,557,324.84	\$1,065,035.49	\$492,289.35	\$780,021.09	\$1,053,643.00	\$686,372.70	\$1,038,900.00
FUNC: SPECIAL EDUCATION TRANSP - 2722		\$1,557,324.84	\$1,065,035.49	\$492,289.35	\$780,021.09	\$1,053,643.00	\$686,372.70	\$1,038,900.00
100.2723.519.00.00.000000	Student Transportation	\$79,832.40	\$74,756.40	\$5,076.00	\$47,830.87	\$87,284.40	\$90,947.91	\$83,010.75
FUNC: VOCATIONAL TRANSPORTATION - 2723		\$79,832.40	\$74,756.40	\$5,076.00	\$47,830.87	\$87,284.40	\$90,947.91	\$83,010.75
100.2724.519.00.00.000000	Student Transportation	\$148,531.60	\$103,030.00	\$45,501.60	\$77,813.56	\$90,131.00	\$53,129.12	\$97,245.00
FUNC: ATHLETIC TRANSPORTATION - 2724		\$148,531.60	\$103,030.00	\$45,501.60	\$77,813.56	\$90,131.00	\$53,129.12	\$97,245.00
100.2725.519.00.00.000000	Student Transportation	\$59,528.00	\$42,676.00	\$16,852.00	\$9,266.01	\$38,490.00	\$2,137.64	\$43,440.00
FUNC: FIELD TRIP TRANSPORTATION - 2725		\$59,528.00	\$42,676.00	\$16,852.00	\$9,266.01	\$38,490.00	\$2,137.64	\$43,440.00

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Account	Description	2024 Proposed	2023 Voted	24 Prop - 23 Voted	2022 Actual	2022 Voted	2021 Actual	2021 Voted
100.2729.519.00.0.00000	Student Transportation	\$18,200.00	\$13,000.00	\$5,200.00	\$6,346.90	\$13,500.00	\$0.00	\$13,500.00
FUNC: MUSIC TRANSPORTATION - 2729		\$18,200.00	\$13,000.00	\$5,200.00	\$6,346.90	\$13,500.00	\$0.00	\$13,500.00
100.2831.111.00.0.00000	Administrative Salaries	\$85,000.00	\$198,000.00	(\$113,000.00)	\$107,045.97	\$95,000.00	\$23,132.54	\$0.00
100.2831.115.00.0.00000	Office Salaries	\$163,000.00	\$50,000.00	\$113,000.00	\$129,047.75	\$90,000.00	\$0.00	\$0.00
100.2831.330.00.0.00000	Other Professional Services	\$0.00	\$5,000.00	(\$5,000.00)	\$3,738.00	\$5,000.00	\$0.00	\$0.00
100.2831.643.00.0.00000	Information Access Fees	\$1,295.00	\$6,500.00	(\$5,205.00)	\$0.00	\$6,500.00	\$0.00	\$0.00
FUNC: Supervision of Staff Services - 2831		\$249,295.00	\$259,500.00	(\$10,205.00)	\$239,831.72	\$196,500.00	\$23,132.54	\$0.00
100.2840.111.00.0.00000	Administrative Salaries	\$113,940.00	\$113,940.00	\$0.00	\$113,940.00	\$113,940.00	\$113,940.00	\$113,940.00
100.2840.114.00.0.00000	Educational Assistants Salarie	\$57,193.50	\$57,200.00	(\$6.50)	\$55,787.07	\$61,093.50	\$59,349.42	\$59,319.00
100.2840.430.00.0.00000	Repair and Maintenance	\$49,000.00	\$49,000.00	\$0.00	\$45,620.00	\$47,500.00	\$30,705.36	\$27,500.00
100.2840.532.00.0.00000	Data Communications	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00
100.2840.610.00.0.00000	Supplies	\$15,000.00	\$15,000.00	\$0.00	\$12,160.29	\$15,000.00	\$8,197.89	\$15,000.00
100.2840.643.00.0.00000	Information Access Fees	\$155,368.00	\$209,682.00	(\$54,314.00)	\$149,600.13	\$149,863.52	\$92,375.27	\$100,794.00
100.2840.650.00.0.00000	Software	\$70,675.00	\$68,840.00	\$1,835.00	\$69,180.50	\$87,992.00	\$102,113.41	\$108,980.00
100.2840.734.00.0.00000	New Computer/Netwk Equip	\$0.00	\$0.00	\$0.00	\$403.90	\$0.00	\$12,822.09	\$0.00
100.2840.738.00.0.00000	Replacement Computer/Netw	\$25,000.00	\$25,000.00	\$0.00	\$17,335.29	\$15,000.00	\$13,185.90	\$9,000.00
FUNC: COMPUTER SERVICES - 2840		\$486,176.50	\$538,662.00	(\$52,485.50)	\$464,027.18	\$490,389.02	\$432,689.34	\$434,534.00
100.2900.210.00.0.00000	Group Insurance	\$13,590,679.98	\$11,322,466.23	\$2,268,213.75	\$10,563,230.48	\$10,565,695.13	\$9,993,361.21	\$9,952,544.33
100.2900.220.00.0.00000	FICA	\$2,842,686.05	\$2,558,916.03	\$283,770.02	\$2,648,847.35	\$2,588,681.09	\$2,570,794.74	\$2,562,855.94
100.2900.231.00.0.00000	Non-teacher Retirement	\$1,195,427.14	\$1,125,767.46	\$69,659.68	\$1,084,373.99	\$1,110,259.22	\$805,916.34	\$817,471.36
100.2900.232.00.0.00000	Teacher Retirement	\$5,486,818.95	\$5,533,875.75	(\$47,056.80)	\$5,575,719.78	\$5,599,877.05	\$4,756,790.42	\$4,622,648.20

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Account	Description	2024 Proposed	2023 Voted	24 Prop - 23 Voted	2022 Actual	2022 Voted	2021 Actual	2021 Voted
100.2900.250.00.00.00000	Unemployment Compensator	\$30,000.00	\$30,000.00	\$0.00	\$17,959.00	\$30,000.00	\$0.00	\$30,000.00
100.2900.260.00.00.00000	Worker's Compensation	\$267,420.00	\$291,433.00	(\$24,013.00)	\$191,014.11	\$273,903.00	\$225,528.88	\$261,358.00
100.2900.290.00.00.00000	Other Employee Benefits	\$50,000.00	\$49,858.00	\$142.00	\$11,457.83	\$3,000.00	\$0.00	\$3,000.00
FUNC: SUPPORT SERVICES-OTHER - 2900		\$23,463,032.12	\$20,912,316.47	\$2,550,715.65	\$20,092,602.54	\$20,171,415.49	\$18,352,391.59	\$18,249,877.83
100.3120.119.00.00.00000	Food Service Salaries	\$54,388.00	\$27,924.00	\$26,464.00	\$0.00	\$0.00	\$0.00	\$0.00
FUNC: FOOD SERVICE OPERATIONS - 3120		\$54,388.00	\$27,924.00	\$26,464.00	\$0.00	\$0.00	\$0.00	\$0.00
100.4200.430.00.00.00000	Repair and Maintenance	\$150,000.00	\$150,000.00	\$0.00	\$81,489.25	\$150,000.00	\$81,392.34	\$150,000.00
FUNC: SITE IMPROVEMENT - 4200		\$150,000.00	\$150,000.00	\$0.00	\$81,489.25	\$150,000.00	\$81,392.34	\$150,000.00
100.4600.450.00.00.00000	Construction Services	\$1,892,200.00	\$892,200.00	\$1,000,000.00	\$347,778.39	\$1,883,592.94	\$923,159.73	\$892,200.00
FUNC: BUILDING IMPROVEMENT - 4600		\$1,892,200.00	\$892,200.00	\$1,000,000.00	\$347,778.39	\$1,883,592.94	\$923,159.73	\$892,200.00
100.5221.930.00.00.00000	Fund Transfers	\$1,582,314.00	\$1,404,186.04	\$178,127.96	\$0.00	\$1,404,186.04	\$293,159.37	\$1,400,000.00
FUNC: FOOD SERVICE FUND - 5221		\$1,582,314.00	\$1,404,186.04	\$178,127.96	\$0.00	\$1,404,186.04	\$293,159.37	\$1,400,000.00
100.5222.930.00.00.00000	Fund Transfers	\$1,300,000.00	\$1,300,000.00	\$0.00	\$0.00	\$1,300,000.00	\$0.00	\$1,300,000.00
FUNC: FEDERAL PROJECTS - 5222		\$1,300,000.00	\$1,300,000.00	\$0.00	\$0.00	\$1,300,000.00	\$0.00	\$1,300,000.00
100.5223.930.00.00.00000	Fund Transfers	\$77,500.00	\$77,500.00	\$0.00	(\$20,718.64)	\$77,500.00	\$4,558.39	\$77,500.00
FUNC: PERFORMING ARTS CTR PROGRAMS - 5223		\$77,500.00	\$77,500.00	\$0.00	(\$20,718.64)	\$77,500.00	\$4,558.39	\$77,500.00
100.6000.211.00.00.00000	Employee share of insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$8,021.49)	\$0.00
FUNC: REFUNDS - 6000		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$8,021.49)	\$0.00

Timberlane Regional School District

Budget - TRSD

Fiscal Year: 2022-2023

Print accounts with zero balance
 Round to whole dollars
 Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2023

To Date: 6/30/2024

Definition: 1. Budget Loading

Account	Description	2024 Proposed	2023 Voted	24 Prop - 23 Voted	2022 Actual	2022 Voted	2021 Actual	2021 Voted
100.9000.880.00.00.000000	Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,729.95	\$0.00
FUNC: ADJUSTMENTS - 9000		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,729.95	\$0.00
Grand Total:		\$83,020,418.18	\$76,067,328.95	\$6,953,089.23	\$68,379,163.11	\$75,398,153.79	\$68,042,088.09	\$73,304,643.73

End of Report

**Timberlane Regional School District
FY2024 Proposed vs Default Budget Variance
As of 1.5.23**

FY2024 Default Budget	81,151,107
FY2024 Proposed Budget	<u>83,020,418</u>
Variance	<u><u>1,869,311</u></u>

The information below explains the \$1,869,311 variance between the proposed and default budgets

Capital improvement requested funds	1,000,000	CIP funds needed for HVAC, boilers, roofs, windows, pavement and other major projects
Maintenance & Repair ¹	219,760	Please see detail below
Professional Services ²	139,539	Please see detail below
District wide equipment ³	73,570	Please see detail below
New requested positions	140,000	Two new maintenance positions at \$70K each
Benefits FICA / NHRS	125,443	FICA and NHRS for new positions and FY23 budget true up
District wide Professional Development	10,000	PD funds for non-union employees
FY2023 expense removed from the default budget	75,000	One time expense to replace facilities vehicle
FY2023 expense removed from the default budget	21,000	One time expense to replace music instruments
FY2023 expense removed from the default budget	65,000	One time expense to replace district wide equipment
Total Variance Between Proposed & Default Budget	<u><u>1,869,311</u></u>	

1. Maintenance & Repair

Annual Electrical Permits	1,000
Asbestos Floor Tile Abatement and repairs	45,000
Replace old water fountains with Bottle Filling	5,000
Roof Repairs (leaks)	15,000
Wall Pads for Atkinson Calm Room	7,760
Maintenance Sandown Central	8,000
Maintenance Atkinson	10,000
Maintenance Danville	10,000
Maintenance High School	25,000
Maintenance Middle School	20,000
Maintenance Pollard	10,000
Maintenance Sandown North	10,000
Paint SAU	15,000
Replace flooring in SAU Office	20,000
Unanticipated General Repairs	18,000
Total	<u><u>219,760</u></u>

2. Professional Services

Prof Services Student Services	14,911
Contracted Services Psychology	28,000
Annual Audit	5,000
Legal Fees	25,000
Infinite Visions ERP	10,000
Gymnasium Equipment Inspections	5,428
PAC Turntable PM and Inspection	7,500
Elevator Inspections and Testing	3,500
UST Inspection, Tank/Pipe Monitoring, Annual	3,500
Auditorium Seating Inspection	3,200
Fire Extinguisher Testing/Inspection	3,000
Kitchen Hood Cleaning	3,000
Mosquito and Tick Prevention (As Needed)	3,000
Burglar Alarm Monitoring Fees	2,500
Elevator 5 Year Load Test-SAU	2,500
Exterior Bleacher Inspection	2,500
Interior Bleacher Inspections	2,500
Asbestos 6 month Inspections	2,000
Backflow Preventer Testing	2,000
Stage Rigging Inspection	2,000
Kitchen Fire Suppression Testing and Inspection	1,800
Boiler Inspections/Certification	1,500
Gymnasium Floor Recoat	1,500
UST Inspection, Corrosion, 3-year	1,500
Generator PM's SAU and Danville	1,200
Above Ground Oil Storage Tank Inspections	1,000
Total	<u><u>139,539</u></u>

3. District Wide Equipment

Replacement Concert Uniforms - Dresses	27,500
Replace cafeteria tables AA	15,089
Projectors for Elementary School Cafes	15,000
Security cameras addition/replacement	7,000
Replace klin HS	4,054
New laminator PS	2,410
W VEX V5 System Sensors Industrial Technology HS	2,000
New classroom rugs DE	517
Total	<u><u>73,570</u></u>

**Timberlane Regional School District
FY2024 Default Budget
As of 1.5.23**

Salaries	36,549,850	
Benefits	21,162,816	
Operating	18,354,663	
FY2023 Voted Budget	76,067,329	*
Salaries Increase	328,323	1
Union Education Benefit TCU & TCWU	30,000	2
FICA	257,245	3
Classified-Retirement	21,211	4
Certified-Retirement	(79,116)	5
Insurance	2,311,787	6
Transportation	761,005	7
Food Service	178,128	8
Special Education	984,500	9
Utilities Increase	451,696	10
One Time Budget Item	(75,000)	11
One Time Budget Item	(21,000)	12
One Time Budget Item	(65,000)	13
Total Adjustments	5,083,778	
FY2024 Default Budget	81,151,107	
Increase %	6.7%	

Notes:

- 1 Salary Increase:
 - Custodial Union (TCU) increase per CBA 99,146
 - Cafeteria Workers Union (TCWU) increase per CBA 26,464
 - Increase in subs rate approved in FY2023 80,000
 - Non-Union Increase 122,713
- 2 TCU & TCWU Article 8.1 Education Benefit
- 3 FICA adjustment to reflect YTD salaries
- 4 Classified-Retirement adjustment to reflect YTD salaries
- 5 Certified-Retirement adjustment to reflect YTD salaries
- 6 Insurance Increase:
 - Health & Dental increase reflects a 10.8% GMR 2,268,214
 - Property & Liability per Primex GMR 14,560
 - Workers Comp. per Primex GMR 24,013
 - Unemployment per Primex GMR 5,000
- 7 New Rate for transportation per FY2023 bid
- 8 Food Service increase based on new contract and rates
- 9 Special Education Increase:
 - Tuition 751,000
 - Contracted Services 150,000
 - Supplies 68,500
 - ESOL Required Services 15,000
- 10 Utilities Increase:
 - Electricity 296,100
 - Natural Gas 59,100
 - Vehicle Fuel 10,000
 - Heating Oil 86,496
- 11 Replacement of facilities vehicle
- 12 Replacement of music instruments
- 13 Replacement of district wide equipment/Info Access Fees

* Excludes FY2023 voted capital reserve contribution

**Timberlane Regional School District
FY2024 Preliminary Proposed Budget
As of 1.5.23**

Salaries	36,549,850	
Benefits	21,162,816	
Operating	<u>18,354,663</u>	
FY2023 Voted Budget	76,067,329	*
Salaries	486,733	1
FICA	283,770	2
Classified-Retirement	69,660	3
Certified-Retirement	(47,057)	4
Professional Development	40,000	5
Insurance	2,311,787	6
Transportation	761,005	7
Food Service	178,128	8
Special Education	984,500	9
Maintenance & Repair	219,760	10
Utilities	451,696	11
Professional Services	139,539	12
Capital Improvement	1,000,000	13
Equipment	<u>73,570</u>	14
Total Adjustments	6,953,089	
FY2024 Proposed Budget	83,020,418	
Increase %	9.1%	

Notes:

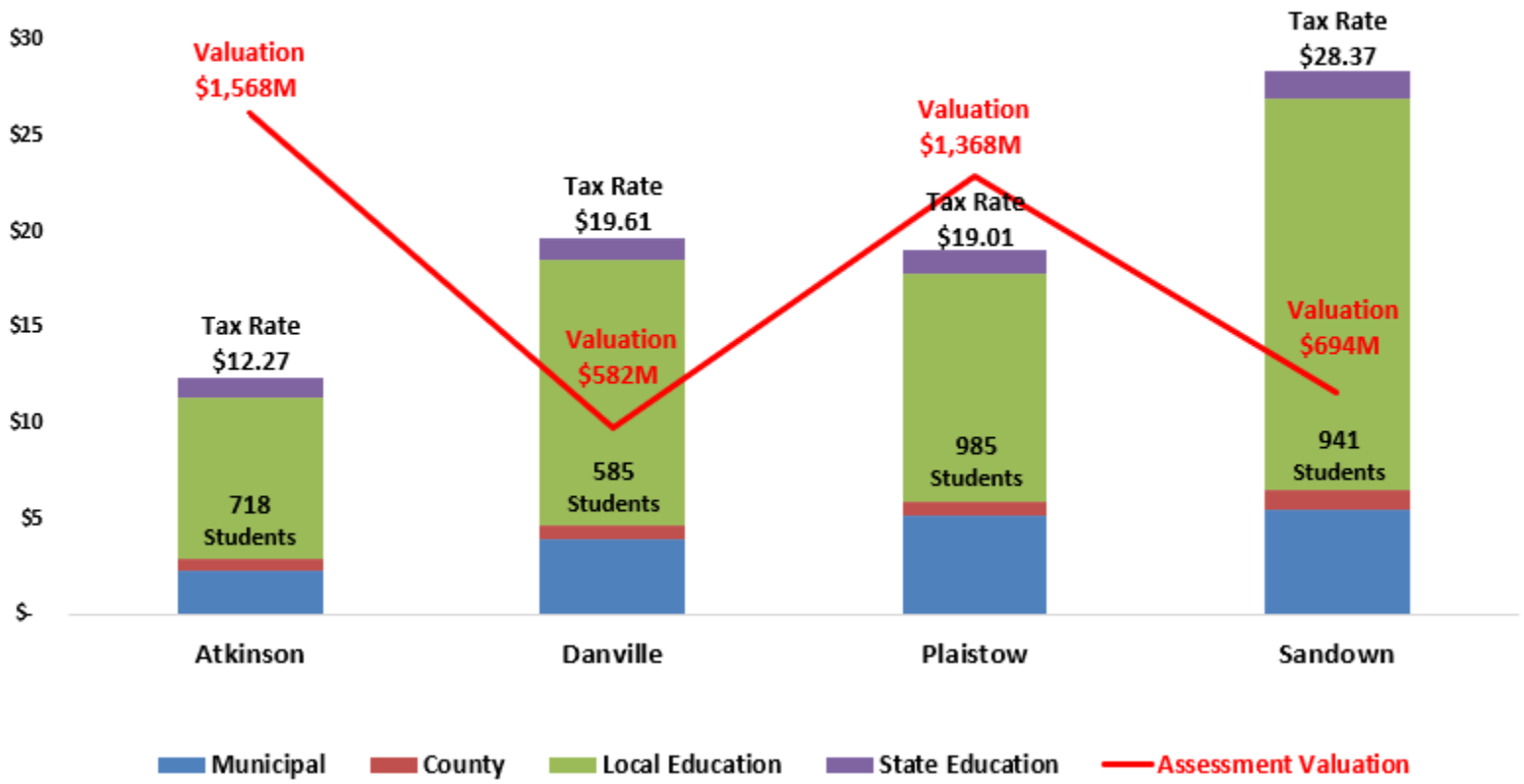
- 1 Salary increase:
 - Custodial Union increase per CBA 99,146
 - Cafeteria Workers Union increase per CBA 26,464
 - Increase in subs rate approved in FY2023 80,000
 - Non-Union increase 122,713
 - New requested maintenance positions 140,000
 - Contingency for union contracts track movement 18,410
- 2 FICA adjustment to reflect FY24 salaries
- 3 Classified-Retirement adjustment to reflect FY24 salaries
- 4 Certified-Retirement adjustment to reflect FY24 salaries
- 5 Professional Development Increase:
 - TCU & TCWU Article 8.1 Education Benefit 30,000
 - District wide Professional Development 10,000
- 6 Insurance increase:
 - Health & Dental increase reflects a 10.8% GMR 2,268,214
 - Property & Liability per Primex GMR 14,560
 - Workers Comp. per Primex GMR 24,013
 - Unemployment per Primex GMR 5,000
- 7 New Rate for transportation per FY2023 bid
- 8 Food Service increase based on new contract and rates
- 9 Special Education Increase:
 - Tuition 751,000
 - Contracted Services 150,000
 - Supplies 68,500
 - ESOL Required Services 15,000
- 10 Increase in DW maintenance & repair
- 11 Utilities Increase:
 - Electricity 296,100
 - Natural Gas 59,100
 - Vehicle Fuel 10,000
 - Heating Oil 86,496
- 12 Increase in DW professional services
- 13 Increase in capital improvement by BudCom 11.29.22
- 14 Increase in replacement & new equipment

* Excludes FY2023 voted capital reserve contribution

Timberlane Regional School District FY2024 Proposed Budget and Tax Impact				
	FY2023 Voted	FY2024 Proposed	Variance	% Increase
Budget	\$ 76,067,329	\$ 83,020,418	\$ 6,953,089	9.1%
Warrant # 3			\$ -	
Warrant # 4			\$ -	
Warrant # 5			\$ -	
Warrant # 6			\$ -	
Warrant # 7			\$ -	
Total	\$ 76,067,329	\$ 83,020,418	\$ 6,953,089	9.1%
Apportionment				
	FY2022 Tax Rate	FY2023 Tax Rate (Proj.)	Variance	% Increase
Atkinson				
Assessment %	23%	24%		
apportioned	\$ 16,021,562	\$ 16,391,010	\$ 369,448	2.3%
less state adequacy aid	\$ 1,360,144	\$ 645,760	\$ (714,384)	-52.5%
less SWEPT	\$ 1,559,609	\$ 2,218,437	\$ 658,828	42.2%
net to apportion	\$ 13,101,809	\$ 13,526,813	\$ 425,004	3.2%
Danville				
Assessment %	17%	17%		
apportioned	\$ 11,771,504	\$ 11,657,375	\$ (114,129)	-1.0%
less state adequacy aid	\$ 3,077,790	\$ 2,662,309	\$ (415,481)	-13.5%
less SWEPT	\$ 615,405	\$ 869,238	\$ 253,833	41.2%
net to apportion	\$ 8,078,309	\$ 8,125,828	\$ 47,519	0.6%
Plaistow				
Assessment %	30%	31%		
apportioned	\$ 20,779,456	\$ 21,028,503	\$ 249,047	1.2%
less state adequacy aid	\$ 2,880,014	\$ 2,290,479	\$ (589,535)	-20.5%
less SWEPT	\$ 1,607,023	\$ 2,006,438	\$ 399,415	24.9%
net to apportion	\$ 16,292,419	\$ 16,731,586	\$ 439,167	2.7%
Sandown				
Assessment %	29%	29%		
apportioned	\$ 19,702,536	\$ 19,671,971	\$ (30,565)	-0.2%
less state adequacy aid	\$ 4,510,320	\$ 3,910,509	\$ (599,811)	-13.3%
less SWEPT	\$ 1,040,799	\$ 1,423,178	\$ 382,379	36.7%
net to apportion	\$ 14,151,417	\$ 14,338,284	\$ 186,867	1.3%
Education Tax Rates				
	Current Budget	Proposed Budget	Variance	% Increase
Atkinson				
Assessment w/ Utilities	\$ 1,568,243,436	\$ 1,568,243,436		
Assessment w/o Utilities	\$ 1,549,296,836	\$ 1,549,296,836		
Local Education Tax Rate	\$ 8.35	\$ 8.63	\$ 0.70	7.4%
State Education Tax Rate	\$ 1.01	\$ 1.43		
Danville				
Assessment w/ Utilities	\$ 582,127,848	\$ 582,127,848		
Assessment w/o Utilities	\$ 561,463,048	\$ 561,463,048		
Local Education Tax Rate	\$ 13.88	\$ 13.96	\$ 0.53	3.6%
State Education Tax Rate	\$ 1.10	\$ 1.55		
Plaistow				
Assessment w/ Utilities	\$ 1,367,573,146	\$ 1,367,573,146		
Assessment w/o Utilities	\$ 1,327,511,802	\$ 1,327,511,802		
Local Education Tax Rate	\$ 11.91	\$ 12.23	\$ 0.62	4.7%
State Education Tax Rate	\$ 1.21	\$ 1.51		
Sandown				
Assessment w/ Utilities	\$ 694,011,339	\$ 694,011,339		
Assessment w/o Utilities	\$ 685,915,939	\$ 685,915,939		
Local Education Tax Rate	\$ 20.39	\$ 20.66	\$ 0.83	3.8%
State Education Tax Rate	\$ 1.52	\$ 2.07		
Tax Rate Impact				
Home Value	Current Budget	Proposed Budget	Annual Tax Impact	Monthly Tax Impact
Atkinson				
\$ 300,000	\$ 2,808	\$ 3,017	\$ 209	\$ 17
\$ 400,000	\$ 3,744	\$ 4,023	\$ 278	\$ 23
\$ 500,000	\$ 4,681	\$ 5,029	\$ 348	\$ 29
\$ 600,000	\$ 5,617	\$ 6,034	\$ 418	\$ 35
Danville				
\$ 300,000	\$ 4,492	\$ 4,652	\$ 160	\$ 13
\$ 400,000	\$ 5,989	\$ 6,203	\$ 213	\$ 18
\$ 500,000	\$ 7,487	\$ 7,754	\$ 267	\$ 22
\$ 600,000	\$ 8,984	\$ 9,304	\$ 320	\$ 27
Plaistow				
\$ 300,000	\$ 3,937	\$ 4,124	\$ 187	\$ 16
\$ 400,000	\$ 5,250	\$ 5,498	\$ 249	\$ 21
\$ 500,000	\$ 6,562	\$ 6,873	\$ 311	\$ 26
\$ 600,000	\$ 7,874	\$ 8,248	\$ 373	\$ 31
Sandown				
\$ 300,000	\$ 6,572	\$ 6,820	\$ 248	\$ 21
\$ 400,000	\$ 8,763	\$ 9,094	\$ 331	\$ 28
\$ 500,000	\$ 10,954	\$ 11,367	\$ 413	\$ 34
\$ 600,000	\$ 13,145	\$ 13,641	\$ 496	\$ 41

Timberlane Regional School District FY2024 Proposed Budget and Tax Impact				
	FY2023 Voted	FY2024 Proposed	Variance	% Increase
Budget	\$ 76,067,329	\$ 83,020,418	\$ 6,953,089	9.1%
Warrant # 3 TTA *		\$ 2,463,663	\$ 2,463,663	
Warrant # 4 TAU		\$ 539,984	\$ 539,984	
Warrant # 5 TAAM *		\$ 204,947	\$ 204,947	
Warrant # 6 TSSU		\$ 770,930	\$ 770,930	
Warrant # 7 CIP Lease		\$ 1,843,721	\$ 1,843,721	
Total	\$ 76,067,329	\$ 88,843,663	\$ 12,776,334	16.8%
<i>* For projection purposes only. CBA has not been ratified.</i>				
Apportionment				
	FY2022 Tax Rate	FY2023 Tax Rate (Proj.)	Variance	% Increase
Atkinson				
Assessment %	23%	24%		
apportioned	\$ 16,021,562	\$ 17,779,381	\$ 1,757,819	11.0%
less state adequacy aid	\$ 1,360,144	\$ 645,760	\$ (714,384)	-52.5%
less SWEPT	\$ 1,559,609	\$ 2,218,437	\$ 658,828	42.2%
net to apportion	\$ 13,101,809	\$ 14,915,184	\$ 1,813,375	13.8%
Danville				
Assessment %	17%	17%		
apportioned	\$ 11,771,504	\$ 12,644,792	\$ 873,288	7.4%
less state adequacy aid	\$ 3,077,790	\$ 2,662,309	\$ (415,481)	-13.5%
less SWEPT	\$ 615,405	\$ 869,238	\$ 253,833	41.2%
net to apportion	\$ 8,078,309	\$ 9,113,245	\$ 1,034,936	12.8%
Plaistow				
Assessment %	30%	31%		
apportioned	\$ 20,779,456	\$ 22,809,684	\$ 2,030,228	9.8%
less state adequacy aid	\$ 2,880,014	\$ 2,290,479	\$ (589,535)	-20.5%
less SWEPT	\$ 1,607,023	\$ 2,006,438	\$ 399,415	24.9%
net to apportion	\$ 16,292,419	\$ 18,512,767	\$ 2,220,348	13.6%
Sandown				
Assessment %	29%	29%		
apportioned	\$ 19,702,536	\$ 21,338,249	\$ 1,635,713	8.3%
less state adequacy aid	\$ 4,510,320	\$ 3,910,509	\$ (599,811)	-13.3%
less SWEPT	\$ 1,040,799	\$ 1,423,178	\$ 382,379	36.7%
net to apportion	\$ 14,151,417	\$ 16,004,562	\$ 1,853,145	13.1%
Education Tax Rates				
	Current Budget	Proposed Budget	Variance	% Increase
Atkinson				
Assessment w/ Utilities	\$ 1,568,243,436	\$ 1,568,243,436		
Assessment w/o Utilities	\$ 1,549,296,836	\$ 1,549,296,836		
Local Education Tax Rate	\$ 8.35	\$ 9.51	\$ 1.58	16.9%
State Education Tax Rate	\$ 1.01	\$ 1.43		
Danville				
Assessment w/ Utilities	\$ 582,127,848	\$ 582,127,848		
Assessment w/o Utilities	\$ 561,463,048	\$ 561,463,048		
Local Education Tax Rate	\$ 13.88	\$ 15.66	\$ 2.23	14.9%
State Education Tax Rate	\$ 1.10	\$ 1.55		
Plaistow				
Assessment w/ Utilities	\$ 1,367,573,146	\$ 1,367,573,146		
Assessment w/o Utilities	\$ 1,327,511,802	\$ 1,327,511,802		
Local Education Tax Rate	\$ 11.91	\$ 13.54	\$ 1.92	14.7%
State Education Tax Rate	\$ 1.21	\$ 1.51		
Sandown				
Assessment w/ Utilities	\$ 694,011,339	\$ 694,011,339		
Assessment w/o Utilities	\$ 685,915,939	\$ 685,915,939		
Local Education Tax Rate	\$ 20.39	\$ 23.06	\$ 3.23	14.7%
State Education Tax Rate	\$ 1.52	\$ 2.07		
Tax Rate Impact				
Home Value	Current Budget	Proposed Budget	Annual Tax Impact	Monthly Tax Impact
Atkinson				
\$ 300,000	\$ 2,808	\$ 3,283	\$ 474	\$ 40
\$ 400,000	\$ 3,744	\$ 4,377	\$ 633	\$ 53
\$ 500,000	\$ 4,681	\$ 5,471	\$ 791	\$ 66
\$ 600,000	\$ 5,617	\$ 6,566	\$ 949	\$ 79
Danville				
\$ 300,000	\$ 4,492	\$ 5,161	\$ 669	\$ 56
\$ 400,000	\$ 5,989	\$ 6,881	\$ 892	\$ 74
\$ 500,000	\$ 7,487	\$ 8,602	\$ 1,115	\$ 93
\$ 600,000	\$ 8,984	\$ 10,322	\$ 1,338	\$ 111
Plaistow				
\$ 300,000	\$ 3,937	\$ 4,515	\$ 577	\$ 48
\$ 400,000	\$ 5,250	\$ 6,019	\$ 770	\$ 64
\$ 500,000	\$ 6,562	\$ 7,524	\$ 962	\$ 80
\$ 600,000	\$ 7,874	\$ 9,029	\$ 1,155	\$ 96
Sandown				
\$ 300,000	\$ 6,572	\$ 7,541	\$ 968	\$ 81
\$ 400,000	\$ 8,763	\$ 10,054	\$ 1,291	\$ 108
\$ 500,000	\$ 10,954	\$ 12,568	\$ 1,614	\$ 134
\$ 600,000	\$ 13,145	\$ 15,081	\$ 1,937	\$ 161

Tax Rates per Town





NH School Administrative Unit 106 | Timberlane Regional School District

30 Greenough Road, Plaistow, NH 03865 Voice: (603) 382-6119 Fax: (603) 382-3334

Timberlane.net

@TimberlaneRegional

@TimberlaneRSD

@TimberlaneRSD

TRSD POLICY COMMITTEE'S RECOMMENDATIONS TO THE SCHOOL BOARD

January 5, 2023

Second Read

Policy	Changes/Recommendations
DK: Payments, Checks & Manifests	This policy is required by law. PC recommends to adopt the NHSBA's policy template with the noted changes.
EHAB: Data Governance and Security	PC recommends to adopt the policy with NHSBA's revisions as required by law.

Timberlane Regional School District	Policy Code: DK
Adopted:	Page 1 of 1

Payments, Checks & Manifests

All payments of District funds must be authorized by the District Treasurer. However, pursuant to RSA 197:23-a, the Treasurer shall authorize any payment upon order of a majority of the School Board or upon orders of two or more members of the School Board whom a majority of the Board has empowered to authorize payments.

Moneys drawn on the District’s general fund or any special fund (with the exception of an activity fund) will require the signature of the Treasurer. Payments drawn on activity funds will require **a signatures** from the building principal or assistant principal. The activity advisor shall not be an authorized signor.

All payments or disbursements involving Federal Grant Funds, shall comply with the provisions of Board Policy DAF through DAF-11.

Electronic signatures, including, e.g. computer generated signatures, may only be used as provided under Board policy EHAC. Electronic or digital payments may be made after approval or pre-approval by the Board and by the Treasurer.

Functions of the Treasurer may be carried out in the Treasurer’s absence by a duly appointed Deputy Treasurer or Acting Treasurer. The Treasurer is authorized to delegate approval authority to the **CFO/Business Administrator or Assistant Business Administrator** to make payroll related electronic payments, provided such payments have been previously authorized by the School Board.

The Board strictly prohibits any person from signing a blank check, ~~and physical (paper) checks will be pre-numbered.~~

Legal References:

RSA 197:23-a, Treasurer’s Duties
 RSA 294-E, Uniform Electronic Transfers Act

Timberlane Regional School District	Policy Code: EHAB
Adopted: 06-20-19 Revised:	Page 1 of 5

DATA GOVERNANCE AND SECURITY

Related Policies EHAA, EHB, GBEBD, GBEP, IHBH, JICJ, JICL, JICM, KD, & KDC

To accomplish the District's mission and comply with the law, the District must collect, create and store information. Accurately maintaining and protecting this data is important for efficient District operations, compliance with laws mandating confidentiality, and maintaining the trust of the District's stakeholders. All persons who have access to District data are required to follow state and federal law, District policies and procedures, and other rules created to protect the information.

The provisions of this policy shall supersede and take precedence over any contrary provisions of any other policy adopted prior to the date of this policy.

A. Definitions

Confidential Data/Information - Information that the District is prohibited by law, policy or contract from disclosing or that the District may disclose only in limited circumstances. Confidential data includes, but is not limited to, personally identifiable information regarding students and employees.

Critical Data/Information - Information that is determined to be essential to District operations and that must be accurately and securely maintained to avoid disruption to District operations. Critical data is not necessarily confidential.

B. Data and Privacy Governance Plan - Administrative Procedures.

1. Data Governance Plan. The Superintendent, in consultation with the District Information Security Officer ("ISO") (see paragraph C, below) shall ~~create update the a~~ **create update the** Data and Privacy Governance Plan ("Data Governance Plan"), ~~to be presented to the Board no later than June 30, 2019. Thereafter, the Superintendent, in consultation with the ISO, shall update the Data Governance Plan~~ **to be presented to the Board no later than June 30, 2019. Thereafter, the Superintendent, in consultation with the ISO, shall update the Data Governance Plan** for presentation to the Board no later than June 30 each year.

The Data Governance Plan shall include:

- (a) An inventory of all software applications, digital tools, and extensions. The inventory shall include users of the applications, the provider, purpose, publisher, privacy statement, and terms of use;
- (b) A review of all software applications, digital tools, and extensions and an assurance that they meet or exceed minimum standards set by the New Hampshire Department of Education;
- (c) Policies and procedures for access to data and protection of privacy for students and staff including acceptable use policy for applications, digital tools, and extensions used on District hardware, server(s) or through the District network(s);

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- (d) A response plan for any breach of information/*cybersecurity incidents*; see *RSA 31:103-b and RSA 359-C:19-21*; and
- (e) A requirement for a service provider to meet or exceed standards for data protection and privacy.

The Data Governance Plan shall include standards and provisions that meet or exceed the standards set forth in the N.H. Dept. of Education's Minimum Standards for Privacy and Security of Student and Employee Data.

2. Policies and Administrative Procedures. The Superintendent, in consultation with the ISO, is directed to review, modify and recommend (policies) create (administrative procedures), where necessary, relative to collecting, securing, and correctly disposing of District data (including, but not limited to Confidential and Critical Data/Information, and as otherwise necessary to implement this policy and the Data Governance Plan. Such policies and/or procedures will may or may not be included in the annual Data Governance Plan.

C. Information Security Officer.

The Director of Technology is hereby designated as the District's Information Security Officer (ISO) and reports directly to the Superintendent or designee. The ISO is responsible for implementing and enforcing the District's security policies and administrative procedures applicable to digital and other electronic data, and suggesting changes to these policies, the Data Governance Plan, and procedures to better protect the confidentiality and security of District data. The ISO will work with the both District and building level administrators and Data managers (paragraph E, below) to advocate for resources, including training, to best secure the District's data.

The *CFO*/Business Administrator is the District's alternate ISO and will assume the responsibilities of the ISO when the ISO is not available.

D. Responsibility and Data Stewardship.

All District employees, volunteers and agents are responsible for accurately collecting, maintaining and securing District data including, but not limited to, confidential and/or critical data/information.

E. Data Managers.

All District administrators are data managers for all data collected, maintained, used and disseminated under their supervision as well as data they have been assigned to manage in the District's data inventory. Data managers will monitor employee access to the information to ensure that confidential information is accessed only by employees who need the information to provide services to the District and that confidential and critical information is modified only by authorized employees. Data managers will assist the ISO in enforcing District policies and procedures regarding data management.

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F. Confidential and Critical Information.

The District will collect, create or store confidential information only when the Superintendent or designee determines it is necessary, and in accordance with applicable law. The District will provide access to confidential information to appropriately trained District employees and volunteers only when the District determines that such access is necessary for the performance of their duties. The District will disclose confidential information only to authorized District contractors or agents who need access to the information to provide services to the District and who agree not to disclose the information to any other party except as allowed by law and authorized by the District.

District employees, contractors and agents will notify the ISO or designee immediately if there is reason to believe confidential information has been disclosed to an unauthorized person or any information has been compromised, whether intentionally or otherwise.

The Superintendent and/or the ISO shall immediately report any known or suspected cybersecurity incidents within the District’s information systems, or within an information system of any vendor of the District, to the New Hampshire Cyber Integration Center of the Department of Information Technology. The Superintendent and/or the ISO shall disclose all known information and interactions. See RSA 31:103-b.

The ISO or designee will investigate immediately and take any action necessary to secure the information, issue all required legal notices and prevent future incidents. When necessary, the Superintendent, ISO or designee is authorized to secure resources to assist the District in promptly and appropriately addressing a security breach.

As a part of this investigation, the ISO or designee will promptly determine the likelihood that any information part of a cybersecurity incident has been or will be misused. If the determination is that the misuse of information has occurred or is reasonably likely to occur, or if a determination cannot be made, the ISO will notify the affected individuals as soon as possible, consistent with the notification requirements under RSA 359-C:20.

Likewise, the District will take steps to ensure that critical information is secure and is not inappropriately altered, deleted, destroyed or rendered inaccessible. Access to critical information will only be provided to authorized individuals in a manner that keeps the information secure.

All District staff, volunteers, contractors and agents who are granted access to critical or confidential information/data are required to keep the information secure and are prohibited from disclosing or assisting in the unauthorized disclosure of such confidential or critical data/information. All individuals using confidential and critical data/information will strictly observe all administrative procedures, policies and other protections put into place by the District including, but not limited to, maintaining information in locked rooms or drawers, limiting access to electronic files, updating and maintaining the confidentiality of password protections, encrypting and redacting information, and disposing of information no longer needed in a confidential and secure manner.

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G. Using Online Services and Applications.

District staff members are encouraged to research and utilize online services or applications to engage students and further the District's education mission. District employees, however, are prohibited from installing or using applications, programs or other software, or online system/website, that either stores, collects or shares confidential or critical data/information, until the ISO approves the vendor and the software or service used. Before approving the use or purchase of any such software or online service, the ISO or designee shall verify that it meets the requirements of the law, Board policy, and the Data Governance Plan, and that it appropriately protects confidential and critical data/information. This prior approval is also required whether or not the software or online service is obtained or used without charge.

H. Training.

The ISO will provide appropriate training to employees who have access to confidential or critical information to prevent unauthorized disclosures or breaches in security. All school employees will receive annual training in the confidentiality of student records, and the requirements of this policy and related procedures and rules.

I. Data Retention and Deletion.

The ISO or designee shall establish a retention schedule for the regular archiving and deletion of data stored on District technology resources. **The retention schedule should comply with, and be incorporated by RSA 189:29-a into the data/record retention schedule established under Board policy EHB and administrative procedure EHB-R, including but not limited to, provisions relating to Litigation and Right to Know holds as described in Board policy EHB.**

J. Consequences

Employees who fail to follow the law or District policies or procedures regarding data governance and security (including failing to report) may be disciplined, up to and including termination. Volunteers may be excluded from providing services to the District. The District will end business relationships with any contractor who fails to follow the law, District policies or procedures, or the confidentiality provisions of any contract. In addition, the District reserves the right to seek all other legal remedies, including criminal and civil action and seeking discipline of an employee's teaching certificate.

The District may suspend all access to data or use of District technology resources pending an investigation. Violations may result in temporary, long-term or permanent suspension of user privileges. The District will cooperate with law enforcement in investigating any unlawful actions. The Superintendent or designee has the authority to sign any criminal complaint on behalf of the District.

Any attempted violation of District policies, procedures or other rules will result in the same consequences, regardless of the success of the attempt.

Timberlane Regional School District	Policy Code: EHAB
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Legal References:

15 U.S.C. §§ 6501-6506 * Children's Online Privacy Protection Act (COPPA)

20 U.S.C. § 1232g * Family Educational Rights and Privacy Act (FERPA)

20 U.S.C. § 1232h * Protection of Pupil Rights Amendment (PPRA)

20 U.S.C. § 1400-1417 * Individuals with Disabilities Education Act (IDEA)

20 U.S.C. § 7926 * Elementary and Secondary Education Act (ESSA)

RSA 31:103-b, Cybersecurity

RSA 189:65 * Definitions

RSA 186:66 * Student Information Protection and Privacy

RSA 189:67 * Limits on Disclosure of Information

RSA 189:68 * Student Privacy

RSA 189:68-a * Student Online Personal Information

RSA 359-C:19-21 * Right to Privacy/Notice of Security Breach

~~NHSBA note, September 2018, this policy was created to reflect, in part, the requirements of RSA 189:66, V (NH Laws 2018 Chapter 252 (HB 1612)). HB 1612 also requires NHDOE to establish minimum standards for privacy and security. As of September 18, 2018, those standards have yet to be finalized. NHSBA expects that those standards will require further modifications to this policy as well as companion administrative procedures and other existing NHSBA sample policies. Additionally, because a sampling review of the existing technology policies for various district reveal wide variations from current NHSBA samples (see "Related policies" reference at the top of this sample policy EHAB). Districts adopting this sample, therefore, are advised to closely review their current technology policies for provisions which may be in conflict with provisions of this sample EHAB. NHSBA has designated this policy as "Priority/Required by Law". Technically, what is required is a Board approved Data Governance Plan, no later than June 30, 2019. However, because of the significance of the subject, and the required plan, we have determined that the policy meets the priority designation.~~



EXECUTIVE SUMMARY

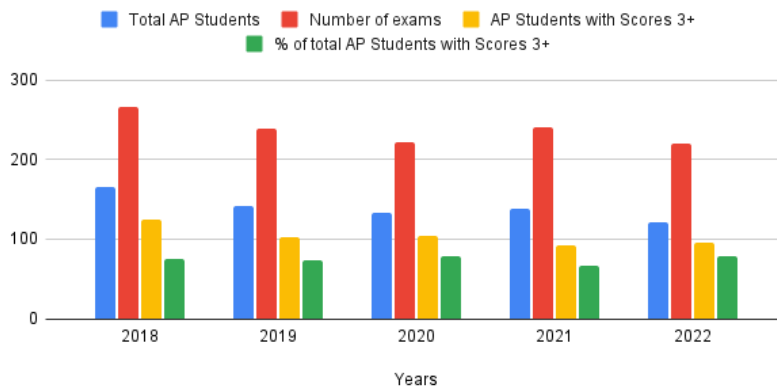
November 10, 2022

This executive summary highlights the 5-year trends in Advanced Placement (AP) test scores. Timberlane Regional High School students continue to demonstrate success on these tests individually and as compared to NH and global test takers. All TRHS students enrolled in an AP class are required to take the AP exam in May, which is paid for by the district per policy IHCD. This model is unique to TRHS, as students in most other schools voluntarily take the exam and often have to pay for the exam themselves.

Broad overview of TRHS 5 year trends:

TRHS Data	2018	2019	2020	2021	2022
Total AP Students	165	142	133	138	121
Number of exams taken	266	239	221	241	220
Ratio of Exams to Students	1.61	1.68	1.66	1.75	1.82
AP Students with Scores 3+	124	103	104	92	95
% of total AP Students with Scores 3+	75%	73%	78%	67%	79%

Overview of 5 year trends in Advanced Placement classes and scores 2018-2022



-As the total TRHS student population declines, it is expected that the total number of AP students and AP tests will decline at the similar rate.

-The ratio of Exams to Students is at a 5 year high, indicating that AP students are taking more exams per student, than in previous years.

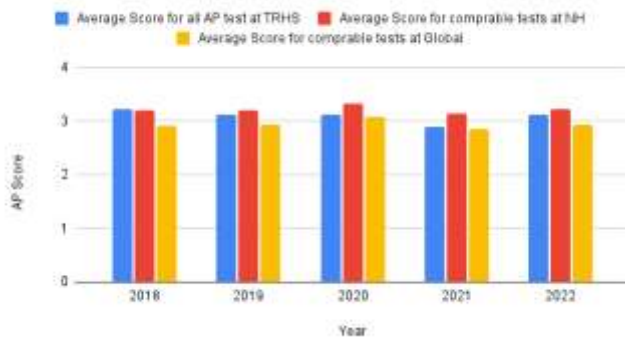
-The percentage of AP students (at 79%) with a qualifying score (3+) is at a 5 year high.



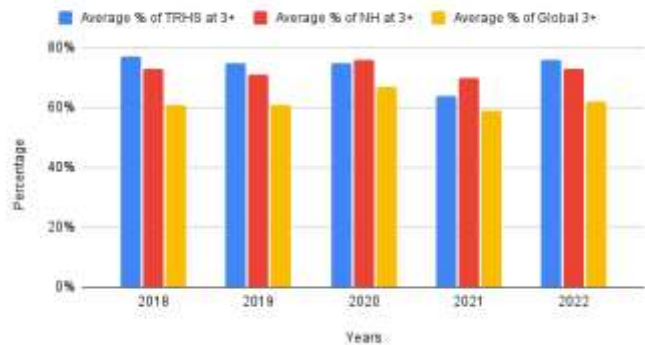
Broad overview of TRHS, NH and Global 5 year trends

	2018	2019	2020	2021	2022
Average percent of TRHS Scores at 3+	77%	75%	75%	64%	76%
Average percent of NH Scores at 3+	73%	71%	76%	70%	73%
Average percent of Global Scores at 3+	61%	61%	67%	59%	62%
Average Score for all AP test at TRHS	3.23	3.12	3.13	2.89	3.12
Average Score for comparable tests at NH	3.21	3.2	3.33	3.14	3.23
Average Score for comparable tests at Global	2.92	2.93	3.07	2.85	2.94

Average AP Scores 2018-2022



Average percentage of AP qualifying scores (3+) 2018-2022



- TRHS continues to exceed both the state and global average of percentage of qualifying scores.
- TRHS continues to be similar to the state, and above the global numbers when comparing average score for all tests.



NH School Administrative Unit 106 | Timberlane Regional School District

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Percent of AP tests earning 'qualifying' scores (3+) specific test, TRHS vs. NH vs Global Averages

	2018			2019			2020			2021			2022		
	2018 TRHS	2018 NH	2018 Global	2019 TRHS	2019 NH	2019 Global	2020 TRHS	2020 NH	2020 Global	2021 TRHS	2021 NH	2021 Global	2022 TRHS	2022 NH	NH Global
Biology	88%	77%	62%	100%	76%	65%	92%	82%	69%	67%	73%	59%	89%	82%	68%
Calculus	72%	70%	58%	50%	65%	58%	68%	71%	61%	42%	64%	51%	28%	66%	56%
Chemistry	50%	64%	56%	43%	66%	56%	42%	64%	56%	5%	63%	51%	38%	75%	54%
Computer Science A	50%	70%	68%	100%	72%	70%	83%	81%	70%				100%	77%	68%
Computer Science Principles				100%	80%	67%				89%	70%	66%	100%	68%	64%
Environmental Science	60%	61%	48%	71%	61%	49%	60%	66%	53%	54%	64%	50%	50%	66%	54%
Physics 1	100%	56%	41%	85%	56%	45%	29%	62%	52%	33%	45%	42%	83%	57%	43%
Physics 2	75%	63%	63%	100%	70%	66%	100%	84%	73%				100%	75%	70%
Statistics	82%	64%	61%	70%	68%	60%	92%	65%	60%	41%	58%	58%	78%	65%	61%
English Language + Composition	85%	72%	57%	73%	75%	54%	89%	74%	62%	68%	73%	58%	83%	70%	56%
English Literature + Composition	61%	63%	47%	57%	63%	50%	100%	73%	60%	47%	56%	44%	100%	91%	78%
European History				33%	57%	58%	33%	59%	60%						
French	100%	88%	77%	100%	90%	77%	0%	86%	83%						
Human Geography	71%	84%	54%	70%	80%	49%	89%	85%	59%	57%	69%	53%	53%	66%	53%
Spanish	85%	83%	88%	100%	82%	88%	89%	88%	90%	88%	79%	79%	80%	88%	81%
Studio Art 2-D							100%	95%	90%	100%	96%	87%	100%	89%	87%
Studio Art 3D	100%	100%	69%				100%	75%	76%	100%	83%	71%			
Studio Art Drawing	100%	97%	89%	100%	98%	91%	100%	93%	89%	100%	100%	86%			
US Government + Politics	55%	63%	53%	57%	66%	55%	80%	71%	58%	56%	72%	50%	47%	65%	49%
US History	83%	64%	52%	63%	64%	54%	88%	71%	59%	55%	54%	47%	80%	53%	48%
World History	68%	69%	56%	61%	68%	55%	68%	75%	60%	88%	68%	52%	82%	80%	62%
Average	77%	73%	61%	75%	71%	61%	75%	76%	67%	64%	70%	59%	76%	73%	62%

The mission of the Timberlane Regional School District is to engage all students in challenging and relevant opportunities, emphasizing high aspirations and personal growth.



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Average Score of AP tests TRHS vs. NH vs Global Averages

	2018			2019			2020			2021			2022		
	2018 TRHS	2018 NH	2018 Global	2019 TRHS	2019 NH	2019 Global	2020 TRHS	2020 NH	2020 Global	2021 TRHS	2021 NH	2021 Global	2022 TRHS	2022 NH	2022 Global
Biology	3.50	3.22	2.87	3.67	3.21	2.92	3.83	3.36	3.03	3.17	3.15	2.83	3.61	3.48	3.11
Calculus	3.56	3.33	2.94	2.58	3.20	2.97	3.28	3.34	3.06	2.25	3.19	2.77	2.00	3.25	2.91
Chemistry	2.56	3.07	2.79	2.48	3.10	2.74	2.08	3.02	2.76	1.64	3.04	2.66	2.38	3.34	2.73
Computer Science A	3.00	3.20	3.18	3.83	3.36	3.27	3.33	3.70	3.26				4.00	3.47	3.20
Computer Science Principles				3.00	3.19	2.97	2.00	3.09	3.07	3.78	3.19	2.97	3.50	3.07	2.91
Environmental Science	3.00	3.05	2.62	3.50	3.02	2.68	3.10	3.28	2.84	2.46	3.00	2.67	2.63	3.17	2.79
Physics 1	3.60	2.76	2.37	3.46	2.89	2.51	2.00	2.97	2.66	2.56	2.49	2.41	2.83	2.82	2.47
Physics 2	3.25	2.91	2.97	3.50	3.16	3.07	3.29	3.43	3.20				3.00	3.16	3.14
Statistics	3.41	2.96	2.87	3.13	3.01	2.86	3.92	3.07	2.93	2.19	2.83	2.85	3.08	3.01	2.89
English Language + Composition	3.15	3.20	2.83	3.09	3.28	2.78	3.72	3.31	2.96	3.05	3.24	2.86	3.21	3.23	2.83
English Literature + Composition	2.89	2.96	2.56	2.71	2.94	2.62	3.43	3.21	2.84	2.47	2.81	2.47	3.90	3.69	3.31
European History				3.00	2.96	2.90	2.33	3.06	2.95						
French	3.25	3.56	3.30	3.00	3.57	3.29	1.67	3.90	3.57						
Human Geography	3.00	3.57	2.72	2.80	3.44	2.55	4.11	3.68	2.75	2.65	3.28	2.69	2.53	3.08	2.70
Spanish	3.23	3.45	3.66	3.38	3.44	3.69	3.33	3.56	3.87	3.13	3.34	3.39	3.20	3.54	3.53
Studio Art 2-D							3.50	3.68	3.49	3.50	3.45	3.42	3.67	3.46	3.43
Studio Art 3D	4.00	3.60	3.11				3.00	3.00	3.18	4.00	3.50	3.09			
Studio Art Drawing	3.20	3.85	3.63	3.17	3.97	3.63	3.50	3.67	3.59	3.38	3.82	3.50			
US Government + Politics	2.64	3.01	2.70	2.86	3.11	2.73	3.53	3.27	2.85	2.83	3.24	2.62	2.53	3.07	2.58
US History	3.67	2.97	2.66	3.25	2.95	2.71	3.75	3.17	2.83	2.82	2.71	2.52	3.80	2.70	2.57
World History	3.16	3.10	2.78	2.78	3.03	2.76	3.09	3.25	2.87	3.31	3.07	2.71	3.24	3.42	2.96
Average Score	3.23	3.21	2.92	3.12	3.20	2.93	3.13	3.33	3.07	2.89	3.14	2.85	3.12	3.23	2.94

2023 Timberlane Regional School District Warrant State of New Hampshire

To the inhabitants of the School District of the Towns of Atkinson, Danville, Plaistow, and Sandown, New Hampshire, qualified to vote in District affairs:

First Session of Annual Meeting (Deliberative)

You are hereby notified to meet at the Timberlane Performing Arts Center, 40 Greenough Road, Plaistow, New Hampshire, on Thursday, the 9th day of February 2023, at 7:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through number **X**. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.

Second Session of Annual Meeting (Voting)

Voting on warrant articles number 1 through number **X** will be conducted by official ballot to be held in conjunction with town meeting voting to be held on Tuesday, the 14th day of March 2023, at the Town election polls in Atkinson, Danville, Plaistow, and Sandown, New Hampshire.

Atkinson	Voting will be conducted at the Atkinson Community Center from 7 a.m.-8 p.m.
Danville	Voting will be conducted at the Danville Community Center from 8 a.m.-8 p.m.
Plaistow	Voting will be conducted at the Plaistow Fish and Game Club from 7 a.m.-7 p.m.
Sandown	Voting will be conducted at the Sandown Town Hall from 8 a.m.-8 p.m.

Article 1 - Election of Officers

To choose the following school district officers:

Atkinson Voters	School Board Member	1-Year Term
Atkinson Voters	School Board Member	3-Year Term
Danville Voters	School Board Member	3-Year Term
Plaistow Voters	School Board Member	3-Year Term
Sandown Voters	School Board Member	1-Year Term
Atkinson Voters	Budget Committee Member	3-Year Term
Danville Voters	Budget Committee Member	3-Year Term
Plaistow Voters	Budget Committee Member	3-Year Term
Plaistow Voters	Budget Committee Member	1-Year Term
Sandown Voters	Budget Committee Member	1-Year Term

Article 2 – Operating Budget

Shall the voters of the Timberlane Regional School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$83,270,418.18**? Should this article be defeated, the operating budget shall be **\$81,401,106.67** which is the same as last year, with certain adjustments required by previous action of the Timberlane Regional School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Note: Warrant Article 2 (the operating budget) does not include appropriations proposed under any other warrant articles. (MAJORITY VOTE REQUIRED)

Recommended by the School Board
Recommended by the Budget Committee

Article 3 – Three Year Collective Bargaining Agreement (Timberlane Administrators’ Union)

Shall the voters of the Timberlane Regional School District approve the cost items included in the collective bargaining agreement reached between the Timberlane Administrators’ Union and the Timberlane Regional School Board, which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

Fiscal Year	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>
Estimated Increase	\$539,984	\$226,788	\$234,453
3-Year Total			\$1,001,225

And further to raise and appropriate the sum of **\$539,984** for the 2023-24 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at the current staffing levels? (MAJORITY VOTE REQUIRED)

Recommended by the School Board
Recommended by the Budget Committee

Article 4 – Authorization for Special Meeting on Cost Items

Shall the voters of the Timberlane Regional School District, if Article 3 is defeated, authorize the Timberlane Regional School Board to call one special meeting, at its option, to address Article 3 cost items only? (MAJORITY VOTE REQUIRED)

Recommended by the School Board

Article 5 - Three Year Collective Bargaining Agreement (Timberlane Administrative Assistants/Secretaries and Skilled Maintenance Union)

Shall the voters of the Timberlane Regional School District approve the cost items included in the collective bargaining agreement reached between the Timberlane Administrative Assistants and Maintenance Union and the Timberlane Regional School Board, which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

Fiscal Year	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>
Estimated Increase	\$204,947	\$178,081	\$176,543
3-Year Total			\$559,571

And further to raise and appropriate the sum of **\$204,947** for the 2023-24 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at the current staffing levels? (MAJORITY VOTE REQUIRED)

Recommended by the School Board
Recommended by the Budget Committee

Article 6 - Authorization for Special Meeting on Cost Items

Shall the voters of the Timberlane Regional School District, if Article 5 is defeated, authorize the Timberlane Regional School Board to call one special meeting, at its option, to address Article 5 cost items only? (MAJORITY VOTE REQUIRED)

Recommended by the School Board

Article 7 - Three Year Collective Bargaining Agreement (Timberlane Support Staff Union)

Shall the voters of the Timberlane Regional School District approve the cost items included in the collective bargaining agreement reached between the Timberlane Support Staff Union and the Timberlane Regional School Board, which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

Fiscal Year	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>
Estimated Increase	\$770,930	\$652,663	\$675,965
3-Year Total			\$2,099,558

And further to raise and appropriate the sum of **\$770,930** for the 2023-24 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at the current staffing levels? (MAJORITY VOTE REQUIRED)

Recommended by the School Board
Recommended by the Budget Committee

Article 8 – Authorization for Special Meeting on Cost Items

Shall the voters of the Timberlane Regional School District, if Article 7 is defeated, authorize the Timberlane Regional School Board to call one special meeting, at its option, to address Article 7 cost items only? (MAJORITY VOTE REQUIRED)

Recommended by the School Board

Article 9 – Three Year Collective Bargaining Agreement (Timberlane Teachers’ Association)

Shall the voters of the Timberlane Regional School District approve the cost items included in the collective bargaining agreement reached between the Timberlane Teachers’ Association and the Timberlane Regional School Board, which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

Fiscal Year	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>
Estimated Increase	\$X	\$X	\$X
3-Year Total			\$X

And further to raise and appropriate the sum of \$X for the 2023-24 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at the current staffing levels? (MAJORITY VOTE REQUIRED)

Recommended by the School Board
Recommended by the Budget Committee

Article 10 – Authorization for Special Meeting on Cost Items

Shall the voters of the Timberlane Regional School District, if Article 9 is defeated, authorize the Timberlane Regional School Board to call one special meeting, at its option, to address Article 9 cost items only? (MAJORITY VOTE REQUIRED)

Recommended by the School Board

Article 11 – Capital Reserve Fund by Surplus

Shall the voters of the Timberlane Regional School District raise and appropriate up to \$250,000 to be placed in the School Building Construction, Reconstruction, Capital Improvement and Land Purchase Capital Reserve Fund established in 1996, with such amount to be transferred from those funds in the June 30, 2023 unassigned fund balance available for transfer on July 1 of this year which were apportioned as Capital Expenses in 2022-2023 in accordance with Article 6 of the Timberlane Regional School District Articles of Agreement? No amount to be raised by additional taxation. (MAJORITY VOTE REQUIRED)

Recommended by the School Board
Recommended by the Budget Committee

Article 12 – General Acceptance of Reports

Shall the voters of the Timberlane Regional School District accept reports of agents, auditors, and committees as written in the 2022 Annual Report? (MAJORITY VOTE REQUIRED)

Recommended by the School Board

Article 13 – Emergency Contingency Fund

Shall the School District establish a contingency fund for the upcoming fiscal year for unanticipated expenses that may arise as the district continues to respond to the national economic crisis and further raise and appropriate **\$500,000** to go into the fund? Any appropriation left in the fund at the end of the year will lapse to the general fund and used to offset the local education property tax rate. (MAJORITY VOTE REQUIRED)

Recommended by the School Board
Recommended by the Budget Committee

Article 14 – Fund Balance Retention

Shall the Timberlane Regional School District vote to authorize, indefinitely until rescinded, to retain year-end unassigned general funds in an amount not to exceed, in any fiscal year, **5%** of the current fiscal year's net assessment, in accordance with RSA 198:4-b, II. (MAJORITY VOTE REQUIRED)

Recommended by the School Board
Recommended by the Budget Committee

Article 15 – Use of Capital Reserve Fund

Shall the voters of the Timberlane Regional School District appropriate the sum of **\$950,000** to repair the High School's boilers and to authorize the District to withdraw the sum of **\$950,000** from the existing School Building Construction, Reconstruction, Capital Improvements and Land Purchase Capital Reserve Fund? No amount to be raised by additional taxation. (MAJORITY VOTE REQUIRED)

Recommended by the School Board
Recommended by the Budget Committee

Article 16 – Lease Purchase Agreement

Shall the District raise and appropriate the sum of **\$25,243,000** (gross budget) to acquire and install ventilation, roofing, and energy saving equipment at the schools and facilities of Atkinson, Danville, Plaistow, and Sandown which shall be funded with a lease agreement for up to 20 years; and to raise and appropriate an additional sum of **\$2,061,000** from taxation for lease payments during the 2023-2024 fiscal year? The annual lease payments will be approximately **\$2,061,000**. The lease agreement will contain an escape clause.

Recommended by the School Board
Recommended by the Budget Committee



EXECUTIVE SUMMARY

HB 1661 and Regional Impact On District Calendar

New Hampshire House Bill (HB) 1661, which became effective on July 1, 2022, requires the establishment of a Regional Career and Technical Education Agreement (RCTEA) between receiving and sending schools. This RCTEA includes expectations with regard to scheduling alignment and calendar conformity. Sending schools must align with the school calendars of CTE programs at the receiving school. HB 1661 specifies that “there may not be more than 10 instructional days following Labor Day through the last student day of the school calendar year on which one or more of the school calendars of the districts within the agreement are not aligned.”

Currently, Timberlane Regional High School (TRHS) students may attend CTE programs at either Salem or Pinkerton High Schools. The Pelham and Windham School Districts also send their students to these same regional CTE centers. Due to the requirements in HB 1661, all three sending districts must align their district calendars with both the Pinkerton and Salem school calendars. Representatives from all five school districts met in November to review and align the scheduling of professional development days, early release days, and vacation weeks.

Professional Development Days

Contractual Obligations and Calendar Alignment

The number of professional development (PD) days in the TRSD school calendar is connected to contractual obligations with the Timberlane Teachers Association (TTA). In accordance with article 10.8 of the agreement between the Timberlane Regional School Board and the TTA, the teacher work year currently consists of 187 days, which includes 180 instructional days with students, 2 flex days, and 5 PD days. In addition, article 10.8.1 stipulates that 2 of these PD days occur before the start of the school year and are configured after conferring with the TTA. The remaining 3 PD days are scheduled during the school year. Traditionally, these 3 PD days took place in November, January, and March. The November PD day was moved to September for 2021-2022 and 2022-2023. We are seeking to move this Professional Development Day back to November to align with the calendars of the other 4 districts in the Regional Career and Technical Education Agreement (RCTEA), who have all planned a professional development day for Tuesday, November 7, 2023. This date will most likely remain constant over time as it allows for the receiving communities to serve as a voting center.



ER Days

The TTA Collective Bargaining Agreement (CBA) does not include any specifications with regard to early release days. The current TRSD calendar includes one ER day in October, which is traditionally used mostly for parent teacher conferences. (TRSD administration is planning a review of the current conference format to determine if it serves families and students in the most meaningful manner possible.) Prior to 2022-2023, the district calendar also included an ER day in May. Both Salem and Pinkerton have 6 total ER days planned for the 2023-2024 school year. To align with these CTE receiving schools, the attached proposed calendar reflects an increase of 5 new ER days spread out across the year. Over the past several years, the number of state-mandated and required professional trainings has increased, which has limited our ability to tailor our 5 professional development days to the specific needs of our district. This proposed increase of ER days and professional time throughout the year could greatly enhance our district's ability to provide targeted and sustained professional development for our staff at the building level and also provide opportunities for staff to collaborate across grade levels and schools.

2023-2024 Regional Calendar Proposals

Based on the requirement in HB 1661 for sending schools to align to the calendars of the receiving CTE centers, the 5 districts in our CTE regional have proposed the following schedule for PD days, ER days, and vacation weeks. The dates highlighted in yellow indicate proposed changes to the TRSD school calendar as compared to the 2022-2023 school year.



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Month / District	Timberlane	Pinkerton	Salem	Windham	Pelham
Wednesday, September 27	Early Release (was a PD Day)	Early Release	Early Release	Early Release	Early Release
Wednesday, October 25	Early Release	Early Release	Early Release	Early Release	Early Release
Tuesday, November 7	Professional Development (moved from September)	Professional Development	Professional Development	Professional Development	Professional Development
Wednesday, December 6	Early Release	Early Release	Early Release	Early Release	CONFLICT
Friday, January 26	Professional Development	Professional Development	CONFLICT	CONFLICT	CONFLICT
Wednesday, February 7	Early Release	Early Release	Early Release	Early Release	Early Release
February 26-March 1	Vacation	Vacation	Vacation	Vacation	Vacation
Friday, March 15	Professional Development	Professional Development	CONFLICT	CONFLICT	CONFLICT
Wednesday, April 3	Early Release	Early Release	Early Release	CONFLICT	Early Release
April 22-April 26	Vacation	Vacation	Vacation	Vacation	Vacation
Wednesday, May 15	Early Release	Early Release	Early Release	CONFLICT	Early Release

Respectfully Submitted,

Sandra Allaire, Executive Director of Curriculum, Assessment, and Learning

Justin Krieger, Assistant Superintendent

DRAFT

Timberlane Regional School District

Atkinson, Danville, Plaistow, Sandown

2023 – 2024 School Calendar

The Mission of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.

	M	T	W	TH	F		M	T	W	TH	F
August	X	15-NTI	16-NTI	17-NTI	X	February				1	2
(4)	X	22-NT	23-B-PD*	24-D-PD*	X	(17)	5	6	ER	8	9
	28	29	30	31			12	13	14	15	16
September					X		19	20	21	22	23
(19)	X	5	6	7	8		X	X	X	X	
	11	12	13	14	15	March					
	18	19	20	21	22	(19)	4	5	6	7	8
	25	26	ER	28	29		11	12	13	14	PD*
October	2	3	4	5	6		18	19	20	21	22
(21)	X	10	11	12	13		25	26	27	28	29
	16	17	18	19	20	April					
	23	24	ER	26	27	(17)	1	2	ER	4	5
	30	31					8	9	10	11	12
November			1	2	3		15	16	17	18	19
(17)	6	PD	8	9	X		X	X	X	X	X
	13	14	15	16	17	May	29	30			
	20	21	X	X	X	(22)			1	2	3
	27	28	29	30			6	7	8	9	10
December					1		13	14	ER	16	17
(16)	4	5	ER	7	8		20	21	22	23	24
	11	12	13	14	15	June	X	28	29	30	31
	18	19	20	21	22	(8)	3	4	5	6	7
	X	X	X	X	X		10	11	ER	MU	MU
January	X	2	3	4	5		MU	MU	MU	MU	
(20)	8	9	10	11	12						
	X	16	17	18	19						
	22	23	24	25	PD						
	29	30	31								

PD = Professional Development Day (no school for students)
D-PD = District Professional Development **NT**=New Teacher Day
B-PD = Building Level Professional Development
X = Holiday/School Break **MU**= Make-Up Day **ER**= Early Release

Student Year = 180 days
 Teacher Year = 187 days
 New Teacher Year = 188 days
 TSSU Year = 183 days
 End of Quarter 1: November 1; Quarter 2: January 19; Quarter 3: April 2;
 Quarter 4: last day of school
 End of Trimester 1: November 29; Trimester 2: March 11; Trimester 3: last day of school

<p>August 15-17 & 22 <i>New Teacher Induction/Orientation</i></p> <p>August 23-24* <i>Professional Development TTA & TSSU</i></p> <p>August 28 First Day of School</p> <p>September 1 <i>Labor Day Extended</i></p> <p>September 4 <i>Labor Day</i></p> <p>September 27 <i>Early Release</i></p> <p>October 9 <i>Columbus Day</i></p> <p>October 25 <i>Early Release</i></p> <p>November 7 <i>Professional Development TTA</i></p> <p>November 10 <i>Veteran's Day Observed</i></p> <p>November 22-24 Thanksgiving Break</p> <p>December 6 <i>Early Release</i></p>	<p>Dec 25-Jan 1 Holiday Break</p> <p>January 15 <i>Martin Luther King Jr. Day</i></p> <p>January 26 <i>Professional Development TTA</i></p> <p>February 7 <i>Early Release</i></p> <p>Feb 26-Mar 1 Winter Break</p> <p>March 15* <i>Professional Development TTA & TSSU</i></p> <p>April 3 <i>Early Release</i></p> <p>April 22-26 Spring Break</p> <p>May 15 <i>Early Release</i></p> <p>May 27 <i>Memorial Day</i></p> <p>June 12 Last Day of School/Early Release</p>
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Approved by the School Board on _____.