

## Sierra Blanca ISD Board Agenda

**Location: Sierra Blanca ISD Wols Building**

**Date: November 14, 2022**

**Time: 6:00 P.M.**

THIS MEETING OF THE BOARD OF TRUSTEES, BEING HELD FOR THE REASONS LISTED BELOW, IS AUTHORIZED IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE, SECTION 551.146. VERIFICATION OF NOTICE OF MEETING AND AGENDA ARE ON FILE IN THE OFFICE OF THE SUPERINTENDENT. CLOSED MEETING, IF REQUIRED, IS AUTHORIZED BY THE STATUTE AND WILL BE CONDUCTED PRIOR TO THE CONCLUSION OF THE MEETING. IF, DURING THE COURSE OF THE MEETING, ANY DISCUSSION OF ANY ITEM LISTED ON THE AGENDA SHOULD BE HELD IN CLOSED MEETING, THE BOARD WILL CONVENE IN SUCH CLOSED MEETING IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, CHAPTER 551, SUBCHAPTERS D AND E, SECTIONS 551.071-551.084.

TEXAS GOVERNMENT CODE SECTION

551 SUBCHAPTERS D & E

551.071 Private consultation with the Board's Attorney

551.072 Discussing purchase, exchange, lease, or value of property

551.073 Discussing negotiated contracts for prospective gift or donations

551.074 Discussing personnel or to hear complaints against personnel

551.076 Considering the deployment, specific occasions for, or implementation of security Personnel or devices

551.082 Considering the discipline of a public school child, or complaint or charge against personnel

551.083 Considering the standards, guidelines, terms, or conditions the board will follow or will instruct its representatives to follow, in consultation with representatives to follow, in consultation with representatives of employee groups

551.084 Exclusion of witness from hearing

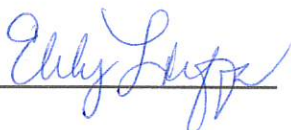
AT ANY TIME, THE BOARD MAY GO INTO CLOSED MEETING TO RECEIVE LEGAL COUNSEL OR ADVICE WHICH THE SCHOOL DISTRICT'S LEGAL COUNSEL DETERMINES SHOULD BE CONFIDENTIAL IN ACCORDANCE WITH COUNSEL'S DUTY TO THE DISTRICT PURSUANT TO THE CODE OF PROFESSIONAL RESPONSIBILITY OF THE STATE BAR OF TEXAS. THE BOARD OF TRUSTEES MAY TAKE ACTION IN THE OPEN PORTION OF THE MEETING ON ITEMS DISCUSSED IN THE CLOSED MEETING.

### AGENDA

\*THE BOARD WILL CONSIDER, DISCUSS, AND TAKE APPROPRIATE ACTION REGARDING THE FOLLOWING ITEMS:

- I. Call Meeting to Order**
- II. Opening Activities**
- III. Verification of Compliance with the Open Meetings Law.**
  - a. This is to verify that the provisions of Texas Government Code, Chapter 551.041 in connection with public posting of meeting notice was met on this date:  
November 11, 2022
- IV. Open Forum**

- V. **CLOSED SESSION pursuant to TGC 551.074**
  - a. **Discussion of Personnel or Complaints Against Personnel**
    - i. **TASB Executive Search Services – Discussion of Superintendent Applicants**
    - ii. **Other personnel considerations**
- VI. **CONSIDERATION OF NAMING THE LONE FINALIST FOR SUPERINTENDENT**
- VII. **OATH OF OFFICE FOR NEW BOARD MEMBER AMERICA PINELA (RAN UNOPPOSED FOR TERM EXPIRING IN 2024)**
- VIII. **CANVASS RESULTS OF SCHOOL TRUSTEE ELECTION (IF NUMBERS ARE AVAILABLE)**
- IX. **OATH OF OFFICE FOR SUCCESSFUL SCHOOL TRUSTEE CANDIDATES IF CANVASSING IS COMPLETE**
- X. **DISCUSSION OF DISTRICTWIDE INTRUDER DETECTION AUDIT REPORT FINDINGS**
- XI. **CYBERSECURITY TRAINING REQUIREMENTS AND CHOICE OF CYBERSECURITY TRAINING FOR SCHOOL BOARD MEMBERS**
- XII. **UPDATED SCHEMATIC DRAWINGS OF BOND PROJECTS**
- XIII. **CONSIDERATION OF EXTRA DUTY STIPENDS FOR DYSLEXIA AND SPECIAL EDUCATION**
- XIV. **CONSENT ITEMS**
  - a. **FINANCIALS**
    - i. **Consideration of Expenditures Since Previous Meeting**
    - ii. **Budget Expended by Function**
    - iii. **Budget Amendment**
  - b. **TAX COLLECTIONS**
  - c. **MINUTES OF PREVIOUS MEETING**
- XV. **SUPERINTENDENT’S REPORT**
  - a. **Report on CMAR meeting with ESC 19 staff and architects**
  - b. **Letter from TASB on Membership Renewal**
  - c. **Excessive absences closed for deep cleaning. Instruction continued through the use of packets and online resources.**
- XVI. **SCHEDULE FUTURE MEETINGS**
  - a. **Consider changing time of future meetings**
  - b. **Items for future meetings – Board Members**
- XVII. **ADJOURN**

Approved by 

Date Nov. 16, 2022

Time 5:50 PM

# Report to the Board on Intruder Audits

Notification to the Board of Trustees  
Sierra Blanca ISD  
Intruder Detection Audit, Exterior Door Audit, Classroom Door Audit,  
Weekly Exterior Door Sweeps  
Audit Date: 10/27/2022  
Report to the Board of Trustees: 11/14/2022

The top priority of Sierra Blanca Independent School District and the State of Texas is keeping students and staff safe every day. The Texas School Safety Center recently conducted an intruder Detection Audit at our school. The audits test whether a campus is accessible to an unauthorized individual. This audit, conducted as part of Governor Abbott's school safety directives for all school systems following the tragedy in Uvalde, seeks to help districts identify how campuses can improve safety for students, such as ensuring exterior doors are locked. The audit provides us with an opportunity to create a safer learning environment for our students and staff.

We are working closely with our district's School Safety & Security Committee to ensure that we are training all our staff and securing our doors for the protection of everyone at our campuses. The support from the state in conducting the intruder Detection Audits is just one of the many actions we are taking to ensure our schools are safe. We know that this work does not end, and we appreciate the Board's support.

We acknowledge that parents and community members are likely very interested in the details of the audit results; however, it is in the best interest of students that we do not share this information with the broader public as it could lead to compromising important campus security information. Specific details of the Intruder Detection Audit can be discussed in an executive session if the board deems this appropriate and with the Safety and Security Committee. Sierra Blanca ISD is committed to providing a safe and secure learning environment for our students and staff.

## EXPENDITURES SINCE PREVIOUS MEETING

Check Payments  
 SIERRA BLANCA ISD  
 District Written Checks  
 For the Month of October

Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj,So-Org-Prog	Reason	Amount	EFT
991024	10-24-2022	INTERNAL REVENUE SE	100926		863-00-2151.00-000-300000	FEDERAL WITHHOLDINGS	11,976.24	N
			100926		863-00-2152.01-000-300000	EMPLOYEE PORTION	1,922.39	N
			100926		863-00-2152.02-000-300000	EMPLOYER PORTION	1,922.39	N
<b>Totals for Check 991024</b>							<b>15,821.02</b>	
<b>Total For District Written Checks</b>							<b>15,821.02</b>	

Check Payments  
 SIERRA BLANCA ISD  
 Computer Written Checks  
 For the Month of October

Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj,So-Org-Prog	Reason	Amount	EFT
003333	10-17-2022	CARD SERVICE CENTER	012245		461-00-2190.02-001-300000	homecoming supplies	157.87	N
003334	10-17-2022	CARD SERVICE CENTER	012261		865-00-2190.04-000-300000	cheer supplies/cheerleaders	69.95	N
003335	10-26-2022	ROCKY MOUNTAIN FFA	012407		865-00-2190.02-000-300000	district ffa dues/ffa student	70.00	N
003336	10-26-2022	AREA II FFA	012411		865-00-2190.02-000-300000	area ffa dues/ffa student acct	184.00	N
003337	10-27-2022	JENNIFER GOMEZ	012416		865-00-2190.25-000-300000	fall festival/sophomore class	200.00	N
003338	10-27-2022	SENIOR CLASS	012415		865-00-2190.25-000-300000	fall festival booth/sophomores	25.00	N
003339	10-27-2022	SENIOR CLASS	012414		865-00-2190.25-000-300000	fall festival booth/sophomores	25.00	N
003340	10-27-2022	SENIOR CLASS	012428		865-00-2190.26-000-300000	fall festival booth/freshman	25.00	N
003341	10-27-2022	KAYLEIGH COLEMAN	012426		865-00-2190.23-000-300000	fall festival/change/seniors	150.00	N
003342	10-27-2022	DONICA BUSTAMANTE	012427		865-00-2190.26-000-300000	fall festival/change/freshman	100.00	N
022421	10-17-2022	SIERRA BLANCA BANK	012368		199-11-6143.00-001-311000	workman's comp	36.00	N
022422	10-17-2022	LABATT	012366		101-35-6341.00-001-399000	cafeteria groceries 10/17-21	2,480.45	N
			012366		101-35-6342.00-001-399000	cafeteria groceries 10/17-21	187.53	N
						<b>Totals for Check 022422</b>	<b>2,667.98</b>	
022423	10-17-2022	CARD SERVICE CENTER	012300		101-35-6342.00-001-399000	cutting boards/cafeteria	189.91	N
					101-35-6399.00-001-399000	refund membership (G. Nathan)	-359.88	N
			100918		101-35-6499.00-001-399000	adobe membership	382.37	N
			012243		199-11-6399.00-001-311000	double sided white board	138.11	N
			100917		199-11-6399.00-001-311000	ink for printer & sharpener	88.04	N
			100919		199-11-6399.00-001-311000	night zookeeper program	474.75	N
			100921		199-11-6399.00-001-311000	laminating film	254.49	N
			012275		199-11-6399.00-001-323000	student safety/sped	14.99	N
			012276		199-11-6399.00-001-323000	student safety/sped	156.03	N
			012229		199-13-6239.00-001-311000	training/region 19/J. Gomez	125.00	N
			100920		199-23-6399.00-001-399000	pendaflex folders	63.60	N
			012253		199-36-6399.91-001-391000	hudl	549.00	N
			012299		199-36-6399.91-001-391000	water cups/athletics	99.75	N
			012253		199-36-6399.92-001-391000	hudl	900.00	N
			012299		199-36-6399.92-001-391000	water cups/athletics	99.75	N
			012307		199-41-6399.00-750-399000	gate/red tickets	8.88	N
			100916		199-53-6299.00-001-399000	ipower/.net domain renewal	44.34	N
			012165		199-53-6399.00-001-399000	mailbox storage	13.82	N
						<b>Totals for Check 022423</b>	<b>3,242.95</b>	
022424	10-17-2022	APEX HVAC & REFRIGE	012358		199-51-6249.00-001-399000	A/C office repair	75.00	N
022425	10-17-2022	APEX HVAC & REFRIGE	012342		101-35-6249.00-001-399000	service call for A/C	150.00	N
022426	10-17-2022	HUDSPETH CO. TAX AS	012387		199-34-6399.00-001-399000	registration/old white bus	22.00	N
022427	10-17-2022	VIRDELL TIRE & TOW	012385		199-34-6249.00-001-399000	inspection/old white bus	7.00	N
022428	10-19-2022	SPARKLETTS AND SIER	012388		199-51-6319.00-001-399000	drinking water	334.10	N

Check Payments  
 SIERRA BLANCA ISD  
 Computer Written Checks  
 For the Month of October

Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj.So-Org-Prog	Reason	Amount	EFT
022429	10-19-2022	MICHELLE PENALOSA	012376		199-36-6412.91-001-391000	vball game/balморhea	390.00	N
022430	10-19-2022	DEANNA LOPEZ	100922		199-11-6411.00-001-311000	meals/field trip/elementary	280.00	N
022431	10-19-2022	ELIZABETH MORALES	012371		199-36-6412.91-001-391000	fball game/balморhea/cheer	90.00	N
022432	10-19-2022	ISMAEL RAMIREZ	012374		199-36-6412.92-001-391000	fball game/balморhea	405.00	N
022433	10-19-2022	SHARP ELECTRONICS C	012383		199-11-6269.00-001-311000	copy machine	280.97	N
022434	10-19-2022	SIERRA BLANCA BANK	012391		199-11-6143.00-001-311000	workman's comp	600.00	N
022435	10-19-2022	USI Southwest Inc., El Pas	012392		199-36-6429.00-001-399000	CAT student accident policy	500.00	N
022436	10-20-2022	THE COLLEGE BOARD	012352		199-11-6399.00-001-311000	english books	438.90	N
022437	10-21-2022	EAGLE PEST CONTROL	012394		199-51-6249.00-001-399000	pest control services	240.00	N
022438	10-21-2022	EDUARDO D. REYES-LU	012397		199-36-6412.91-001-391000	regional cross county/san ange	840.00	N
			012397		199-36-6412.92-001-391000	regional cross county/san ange	120.00	N
			012397		199-36-6499.00-001-399000	regional cross county/san ange	295.00	N
<b>Totals for Check 022438</b>							<b>1,255.00</b>	
022439	10-21-2022	TASB RISK MANAGEME	100925		199-11-6143.00-001-311000	unemployment comp coverage	2,200.00	N
022440	10-21-2022	REGION 12 ESC	012378		199-41-6239.00-750-399000	annual contract	8,806.89	N
			012378		199-53-6239.00-750-399000	annual contract	26,973.00	N
<b>Totals for Check 022440</b>							<b>35,779.89</b>	
022441	10-21-2022	REGION 12 ESC	012402		199-53-6239.00-750-399000	customized student support	1,416.00	N
022442	10-21-2022	US SOAP	012398		199-51-6319.00-001-399000	dish washer detergent/cafeteri	92.51	N
022443	10-24-2022	LABATT	012384		101-35-6341.00-001-399000	cafeteria groceries 10/24-28	2,013.88	N
022444	10-25-2022	CLAIMS ADMINISTRATIV	012404		199-11-6143.00-001-311000	workman's comp	1,411.00	N
022445	10-25-2022	T-MOBILE	012405		199-53-6299.00-001-399000	hot spots service	3,000.00	N
022446	10-26-2022	QUILL CORPORATION	100927		199-11-6399.00-001-311000	color butcher paper	522.62	N
022447	10-27-2022	ISMAEL RAMIREZ	012409		199-36-6412.92-001-391000	fball game/grandfalls	720.00	N
022448	10-27-2022	KAYLEIGH COLEMAN	012419		199-36-6412.91-001-391000	fball game/grandfalls/cheer	105.00	N
<b>Total For Computer Written Checks</b>							<b>59,282.62</b>	
<b>Total Checks</b>							<b>75,103.64</b>	

End of Report

**PERCENTAGE OF BUDGET EXPENDED  
BY FUNCTION**

Board Report  
 Comparison of Revenue to Budget  
 SIERRA BLANCA ISD  
 As of October

Fund 101 / 3 FOOD SERVICE

	Estimated Revenue (Budget)	Revenue Realized Current	Revenue Realized To Date	Revenue Balance	Percent Realized
5000 - RECEIPTS					
5700 - REVENUE-LOCAL & INTERMED					
5750 - COCURREN OR ENTERPRISING ACT	.00	-1,121.66	-1,494.93	-1,494.93	.00%
<b>Total REVENUE-LOCAL &amp; INTERMED</b>	<b>.00</b>	<b>-1,121.66</b>	<b>-1,494.93</b>	<b>-1,494.93</b>	<b>.00%</b>
5800 - STATE PROGRAM REVENUES					
5820 - STATE PROG REV DISTR BY TEA	200.00	.00	.00	200.00	.00%
5830 - STATE REV FROM ST OF TX GOV AG	.00	.00	.00	.00	.00%
<b>Total STATE PROGRAM REVENUES</b>	<b>200.00</b>	<b>.00</b>	<b>.00</b>	<b>200.00</b>	<b>.00%</b>
5900 - FEDERAL PROGRAM REVENUES					
5920 - FED REV DISTR BY THE TEA	88,000.00	.00	-4,804.94	83,195.06	5.46%
5930 - OTHER FEDERAL REVENUES	.00	.00	.00	.00	.00%
<b>Total FEDERAL PROGRAM REVENUES</b>	<b>88,000.00</b>	<b>.00</b>	<b>-4,804.94</b>	<b>83,195.06</b>	<b>5.46%</b>
7000 - OTHER RES/NON OPER REV/RES EQ					
7900 - OTHER RES/NON-OPER REV/RES EQ					
7910 - OTHER RESOURCES	37,135.00	.00	.00	37,135.00	.00%
<b>Total OTHER RES/NON-OPER REV/RES EQ</b>	<b>37,135.00</b>	<b>.00</b>	<b>.00</b>	<b>37,135.00</b>	<b>.00%</b>
<b>Total Revenue Local-State-Federal</b>	<b>125,335.00</b>	<b>-1,121.66</b>	<b>-6,299.87</b>	<b>119,035.13</b>	<b>5.03%</b>

Board Report  
 Comparison of Expenditures and Encumbrances to Budget  
 SIERRA BLANCA ISD  
 As of October

Fund 101 / 3 FOOD SERVICE

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURES						
35 - FOOD SERVICES						
6100 - PAYROLL COSTS	-59,335.00	.00	19,961.79	7,489.49	-39,373.21	33.64%
6200 - PROFESSIONAL & CONTRACTED SERV	-1,000.00	.00	808.10	150.00	-191.90	80.81%
6300 - SUPPLIES AND MATERIALS	-64,000.00	4,660.53	21,440.46	8,685.23	-37,899.01	33.50%
6400 - OTHER OPERATING EXPENSES	-1,000.00	.00	436.63	402.35	-563.37	43.66%
<b>Total Function35 FOOD SERVICES</b>	<b>-125,335.00</b>	<b>4,660.53</b>	<b>42,646.98</b>	<b>16,727.07</b>	<b>-78,027.49</b>	<b>34.03%</b>
<b>Total Expenditures</b>	<b>-125,335.00</b>	<b>4,660.53</b>	<b>42,646.98</b>	<b>16,727.07</b>	<b>-78,027.49</b>	<b>34.03%</b>

Board Report  
 Comparison of Revenue to Budget  
 SIERRA BLANCA ISD  
 As of October

Fund 199 / 3 GENERAL FUND

	Estimated Revenue (Budget)	Revenue Realized Current	Revenue Realized To Date	Revenue Balance	Percent Realized
5000 - RECEIPTS					
5700 - REVENUE-LOCAL & INTERMED					
5710 - REAL & PERS PROP TAXES	1,660,121.00	-6,428.05	-52,646.07	1,607,474.93	3.17%
5740 - OTHER REV FROM LOCAL SOURCES	3,000.00	-19,959.10	-25,104.11	-22,104.11	836.80%
5750 - COCURR OR ENTERPRISING ACT	5,000.00	-2,798.00	-3,883.70	1,116.30	77.67%
5760 - REV FROM INTERMEDIATE SOURCES	.00	-250.00	-250.00	-250.00	.00%
<b>Total REVENUE-LOCAL &amp; INTERMED</b>	<b>1,668,121.00</b>	<b>-29,435.15</b>	<b>-81,883.88</b>	<b>1,586,237.12</b>	<b>4.91%</b>
5800 - STATE PROGRAM REVENUES					
5810 - PER CAPITA-FOUNDATION REV	304,755.00	.00	-450,057.00	-145,302.00	147.68%
5830 - STATE REV FROM ST OF TX GOV AG	91,961.00	.00	-19,333.73	72,627.27	21.02%
<b>Total STATE PROGRAM REVENUES</b>	<b>396,716.00</b>	<b>.00</b>	<b>-469,390.73</b>	<b>-72,674.73</b>	<b>118.32%</b>
5900 - FEDERAL PROGRAM REVENUES					
5920 - FED REV DISTR BY THE TEA	.00	.00	.00	.00	.00%
5930 - OTHER FEDERAL REVENUES	10,000.00	.00	.00	10,000.00	.00%
<b>Total FEDERAL PROGRAM REVENUES</b>	<b>10,000.00</b>	<b>.00</b>	<b>.00</b>	<b>10,000.00</b>	<b>.00%</b>
7000 - OTHER RES/NON OPER REV/RES EQ					
7900 - OTHER RES/NON-OPER REV/RES EQ					
7910 - OTHER RESOURCES	.00	.00	.00	.00	.00%
7940 - OTHER RESOURCES-LOCALLY DEF	.00	.00	.00	.00	.00%
<b>Total OTHER RES/NON-OPER REV/RES EQ</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
<b>Total Revenue Local-State-Federal</b>	<b>2,074,837.00</b>	<b>-29,435.15</b>	<b>-551,274.61</b>	<b>1,523,562.39</b>	<b>26.57%</b>

Board Report  
 Comparison of Expenditures and Encumbrances to Budget  
 SIERRA BLANCA ISD  
 As of October

Fund 199 / 3 GENERAL FUND

	Budget	Encumbrance YTD	Expenditure YTD	Current Expenditure	Balance	Percent Expended
6000 - EXPENDITURES						
11 - INSTRUCTION						
6100 - PAYROLL COSTS	-1,292,157.00	851.14	264,780.87	129,031.65	-1,026,524.99	20.49%
6200 - PROFESSIONAL & CONTRACTED SERV	-37,975.00	.00	16,460.02	9,769.82	-21,514.98	43.34%
6300 - SUPPLIES AND MATERIALS	-86,700.00	5,149.82	26,581.42	7,347.02	-54,968.76	30.66%
6400 - OTHER OPERATING EXPENSES	-10,550.00	1,396.08	3,133.35	428.40	-6,020.57	29.70%
<b>Total Function11 INSTRUCTION</b>	<b>-1,427,382.00</b>	<b>7,397.04</b>	<b>310,955.66</b>	<b>146,576.89</b>	<b>-1,109,029.30</b>	<b>21.79%</b>
12 - INST RESOURCES & MEDIA SERV						
6100 - PAYROLL COSTS	-17,133.00	.00	4,196.32	2,023.11	-12,936.68	24.49%
6300 - SUPPLIES AND MATERIALS	-2,000.00	.00	.00	.00	-2,000.00	-0.00%
<b>Total Function12 INST RESOURCES &amp; MEDIA</b>	<b>-19,133.00</b>	<b>.00</b>	<b>4,196.32</b>	<b>2,023.11</b>	<b>-14,936.68</b>	<b>21.93%</b>
13 - CURR DEV AND INST STAFF DEV						
6200 - PROFESSIONAL & CONTRACTED SERV	-6,000.00	420.00	2,507.85	590.00	-3,072.15	41.80%
6300 - SUPPLIES AND MATERIALS	-250.00	.00	136.01	39.36	-113.99	54.40%
6400 - OTHER OPERATING EXPENSES	-2,500.00	.00	743.31	84.45	-1,756.69	29.73%
<b>Total Function13 CURR DEV AND INST STAFF</b>	<b>-8,750.00</b>	<b>420.00</b>	<b>3,387.17</b>	<b>713.81</b>	<b>-4,942.83</b>	<b>38.71%</b>
23 - SCHOOL LEADERSHIP						
6100 - PAYROLL COSTS	-118,322.00	.00	43,099.43	9,919.12	-75,222.57	36.43%
6300 - SUPPLIES AND MATERIALS	-5,000.00	638.27	1,456.88	305.11	-2,904.85	29.14%
6400 - OTHER OPERATING EXPENSES	-500.00	.00	.00	.00	-500.00	-0.00%
<b>Total Function23 SCHOOL LEADERSHIP</b>	<b>-123,822.00</b>	<b>638.27</b>	<b>44,556.31</b>	<b>10,224.23</b>	<b>-78,627.42</b>	<b>35.98%</b>
31 - GUIDANCE AND COUNSELING SVS						
6300 - SUPPLIES AND MATERIALS	-500.00	.00	.00	.00	-500.00	-0.00%
6400 - OTHER OPERATING EXPENSES	-1,000.00	494.73	.00	.00	-505.27	-0.00%
<b>Total Function31 GUIDANCE AND</b>	<b>-1,500.00</b>	<b>494.73</b>	<b>.00</b>	<b>.00</b>	<b>-1,005.27</b>	<b>-0.00%</b>
33 - HEALTH SERVICES						
6300 - SUPPLIES AND MATERIALS	-1,500.00	1,470.72	.00	.00	-29.28	-0.00%
<b>Total Function33 HEALTH SERVICES</b>	<b>-1,500.00</b>	<b>1,470.72</b>	<b>.00</b>	<b>.00</b>	<b>-29.28</b>	<b>-0.00%</b>
34 - PUPIL TRANSPORTATION						
6100 - PAYROLL COSTS	-5,000.00	.00	2,749.54	1,715.50	-2,250.46	54.99%
6200 - PROFESSIONAL & CONTRACTED SERV	-10,000.00	373.44	778.00	7.00	-8,848.56	7.78%
6300 - SUPPLIES AND MATERIALS	-8,000.00	1,805.90	2,279.50	1,125.83	-3,914.60	28.49%
6400 - OTHER OPERATING EXPENSES	-1,000.00	426.00	.00	.00	-574.00	-0.00%
6600 - CPTL OUTLY LAND BLDG & EQUIP	.00	.00	.00	.00	.00	.00%
<b>Total Function34 PUPIL TRANSPORTATION</b>	<b>-24,000.00</b>	<b>2,605.34</b>	<b>5,807.04</b>	<b>2,848.33</b>	<b>-15,587.62</b>	<b>24.20%</b>
35 - FOOD SERVICES						
6100 - PAYROLL COSTS	.00	.00	.00	.00	.00	.00%
<b>Total Function35 FOOD SERVICES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
36 - EXTRA CURRICULAR ACTIVITIES						
6100 - PAYROLL COSTS	-26,558.00	.00	1,839.75	427.69	-24,718.25	6.93%
6200 - PROFESSIONAL & CONTRACTED SERV	-10,000.00	.00	5,618.00	90.00	-4,382.00	56.18%
6300 - SUPPLIES AND MATERIALS	-21,600.00	640.00	8,857.35	1,932.45	-12,102.65	41.01%
6400 - OTHER OPERATING EXPENSES	-30,100.00	2,618.32	14,226.84	3,291.23	-13,254.84	47.27%
6600 - CPTL OUTLY LAND BLDG & EQUIP	.00	.00	.00	.00	.00	.00%
<b>Total Function36 EXTRA CURRICULAR</b>	<b>-88,258.00</b>	<b>3,258.32</b>	<b>30,541.94</b>	<b>5,741.37</b>	<b>-54,457.74</b>	<b>34.61%</b>
41 - GENERAL ADMINISTRATION						
6100 - PAYROLL COSTS	-122,504.00	.00	50,806.04	12,048.40	-71,697.96	41.47%
6200 - PROFESSIONAL & CONTRACTED SERV	-123,000.00	3,413.11	69,272.29	16,908.89	-50,314.60	56.32%
6300 - SUPPLIES AND MATERIALS	-4,000.00	322.00	934.30	28.80	-2,743.70	23.36%
6400 - OTHER OPERATING EXPENSES	-7,700.00	800.00	2,348.83	205.00	-4,551.17	30.50%

**Board Report**  
**Comparison of Expenditures and Encumbrances to Budget**  
**SIERRA BLANCA ISD**  
**As of October**

Fund 199 / 3 GENERAL FUND

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURES						
41 - GENERAL ADMINISTRATION						
<b>Total Function41 GENERAL ADMINISTRATION</b>	<b>-257,204.00</b>	<b>4,535.11</b>	<b>123,361.46</b>	<b>29,191.09</b>	<b>-129,307.43</b>	<b>47.96%</b>
51 - PLANT MAINTENANCE & OPERATION						
6100 - PAYROLL COSTS	-95,863.00	.00	33,471.64	7,522.50	-62,391.36	34.92%
6200 - PROFESSIONAL & CONTRACTED SERV	-97,000.00	2,580.35	22,194.21	4,911.82	-72,225.44	22.88%
6300 - SUPPLIES AND MATERIALS	-9,000.00	1,251.64	4,320.93	1,247.22	-3,427.43	48.01%
6400 - OTHER OPERATING EXPENSES	-38,600.00	.00	38,542.00	38,542.00	-58.00	99.85%
<b>Total Function51 PLANT MAINTENANCE &amp;</b>	<b>-240,463.00</b>	<b>3,831.99</b>	<b>98,528.78</b>	<b>52,223.54</b>	<b>-138,102.23</b>	<b>40.97%</b>
53 - DATA PROCESSING SERVICES						
6200 - PROFESSIONAL & CONTRACTED SERV	-65,400.00	392.70	46,153.61	36,980.31	-18,853.69	70.57%
6300 - SUPPLIES AND MATERIALS	-13,200.00	.00	13,187.03	13.82	-12.97	99.90%
<b>Total Function53 DATA PROCESSING</b>	<b>-78,600.00</b>	<b>392.70</b>	<b>59,340.64</b>	<b>36,994.13</b>	<b>-18,866.66</b>	<b>75.50%</b>
61 - COMMUNITY SERVICES						
6200 - PROFESSIONAL & CONTRACTED SERV	-500.00	.00	.00	.00	-500.00	-.00%
6300 - SUPPLIES AND MATERIALS	-500.00	.00	.00	.00	-500.00	-.00%
<b>Total Function61 COMMUNITY SERVICES</b>	<b>-1,000.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>-1,000.00</b>	<b>-.00%</b>
71 - DEBT SERVICE						
6500 - DEBT SERVICE	-136,724.00	.00	71,930.98	.00	-64,793.02	52.61%
<b>Total Function71 DEBT SERVICE</b>	<b>-136,724.00</b>	<b>.00</b>	<b>71,930.98</b>	<b>.00</b>	<b>-64,793.02</b>	<b>52.61%</b>
81 - FACILITIES ACQUISITION/CONSTR						
6600 - CPTL OUTLY LAND BLDG & EQUIP	-15,000.00	14,595.00	.00	.00	-405.00	-.00%
<b>Total Function81 FACILITIES</b>	<b>-15,000.00</b>	<b>14,595.00</b>	<b>.00</b>	<b>.00</b>	<b>-405.00</b>	<b>-.00%</b>
93 - PAY TO FISCAL AGENT/MEM DIST						
6400 - OTHER OPERATING EXPENSES	.00	.00	.00	.00	.00	.00%
<b>Total Function93 PAY TO FISCAL AGENT/MEM</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
99 - TAX COLLECTIONS						
6200 - PROFESSIONAL & CONTRACTED SERV	-50,000.00	.00	17,816.38	.00	-32,183.62	35.63%
<b>Total Function99 TAX COLLECTIONS</b>	<b>-50,000.00</b>	<b>.00</b>	<b>17,816.38</b>	<b>.00</b>	<b>-32,183.62</b>	<b>35.63%</b>
8000 - OTHER USES						
00 - BLANK						
8900 - OTHER USES/NON-OPER EXPENSES	-37,135.00	.00	.00	.00	-37,135.00	-.00%
<b>Total Function00 BLANK</b>	<b>-37,135.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>-37,135.00</b>	<b>-.00%</b>
<b>Total Expenditures</b>	<b>-2,510,471.00</b>	<b>39,639.22</b>	<b>770,422.68</b>	<b>286,536.50</b>	<b>-1,700,409.10</b>	<b>30.69%</b>

Board Report  
Comparison of Revenue to Budget  
SIERRA BLANCA ISD  
As of October

Fund 599 / 3 DEBT SERVICE

	<u>Estimated Revenue (Budget)</u>	<u>Revenue Realized Current</u>	<u>Revenue Realized To Date</u>	<u>Revenue Balance</u>	<u>Percent Realized</u>
5000 - RECEIPTS					
5700 - REVENUE-LOCAL & INTERMED					
5710 - REAL & PERS PROP TAXES	617,200.00	-971.50	-15,137.89	602,062.11	2.45%
<b>Total REVENUE-LOCAL &amp; INTERMED</b>	<b>617,200.00</b>	<b>-971.50</b>	<b>-15,137.89</b>	<b>602,062.11</b>	<b>2.45%</b>
<b>Total Revenue Local-State-Federal</b>	<b>617,200.00</b>	<b>-971.50</b>	<b>-15,137.89</b>	<b>602,062.11</b>	<b>2.45%</b>

Board Report  
Comparison of Expenditures and Encumbrances to Budget  
SIERRA BLANCA ISD  
As of October

Fund 599 / 3 DEBT SERVICE

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURES						
71 - DEBT SERVICE						
6500 - DEBT SERVICE	-617,200.00	.00	460,350.00	.00	-156,850.00	74.59%
<b>Total Function71 DEBT SERVICE</b>	<b>-617,200.00</b>	<b>.00</b>	<b>460,350.00</b>	<b>.00</b>	<b>-156,850.00</b>	<b>74.59%</b>
<b>Total Expenditures</b>	<b>-617,200.00</b>	<b>.00</b>	<b>460,350.00</b>	<b>.00</b>	<b>-156,850.00</b>	<b>74.59%</b>

# BUDGET AMENDMENT

Sierra Blanca ISD

November \_\_\_\_\_, 2022 Board Meeting

Proposed Budget Amendment

	Budget	Proposed Revised Budget	Budget Amendment
<b>General Fund</b>			
199-36	\$ 88,258.00	\$ 93,258.00	5,000.00
Total Expenses	\$ 88,258.00	\$ 93,258.00	\$ 5,000.00
Fund Balance			<u><u>(5,000.00)</u></u>

Budget amendment for extracurricular activity fuel expenditures.

Board President: \_\_\_\_\_

Superintendent: \_\_\_\_\_

Approved: \_\_\_\_\_

Sierra Blanca ISD

November 2022 Board Meeting

Proposed Budget Amendment

	Budget	Proposed Revised Budget	Budget Amendment
<b>General Fund</b>			
199-00-5744	\$ -	\$ 24,600.00	\$ 24,600.00
		\$ 24,600.00	\$ 24,600.00
199-36-6629	\$ -	\$ 24,600.00	24,600.00
		\$ 24,600.00	\$ 24,600.00
Total Revenue	\$ -	\$ 24,600.00	\$ 24,600.00
Total Expenses	\$ -	\$ 24,600.00	\$ 24,600.00
Fund Balance			-

Budget amendment for scoreboard donation and purchase.

Board President:

\_\_\_\_\_

Superintendent:

\_\_\_\_\_

Approved:

\_\_\_\_\_

SIERRA BLANCA ISD 2022 TAX YEAR

MONTH	BASE TAX	PENALTY	INTEREST	ATTY FEE	OV/JUN	TOTALS
SEPTEMBER	\$4,575.96	\$537.07	\$2,007.52	\$1,053.02	-\$0.81	\$8,172.76
OCTOBER						
NOVEMBER						
DECEMBER						
JANUARY						
FEBRUARY						
MARCH						
APRIL						
MAY						
JUNE						
JULY						
AUGUST						
TOTALS						



## **MINUTES OF THE PREVIOUS MEETING**

## Sierra Blanca ISD Board Meeting Minutes

**Location:** Sierra Blanca ISD Wols Building

**Date:** October 3, 2022 (Called after quorum not present at September 19, or September 26 2022 Meeting)

**Time:** 6:00 P.M.

**I. Call Meeting to Order**

- a. Members present: Annette Ramirez, Jennifer Canaba, Robert Gomez, Tyler Elam, and Superintendent Ebby Loeffler  
Member absent: Joel Sanchez

**II. Opening Activities**

- a. The board conducted its traditional opening activities

**III. Verification of Compliance with the Open Meetings Law.**

- a. This is to verify that the provisions of Texas Government Code, Chapter 551.041 in connection with public posting of meeting notice was met on this date:  
September 16, 2022

**IV. Open Forum**

Three students addressed the board about a revision of the dress codes to allow facial piercings.

**V. INFORMATION: FACILITIES, TRANSPORTATION, AND BOND REPORTS**

- a. Update on Scoreboard
  - i. The Sierra Blanca Bank has agreed to purchase the scoreboard for the football field.
- b. The surveyor for the land purchase will be on site on October 2 to go over the scope of the project.
  - i. Mrs. Loeffler met with the surveyor, Christian Clausen, from Clausen Land Surveying. The contract for the work is pending from Mr. Clausen.
- c. Progress on hiring Construction Manager at Risk to move ahead with Bond Projects
  - i. Education Service Center is assisting with the process and will produce documents for us to assist us with this project

**VI. ACTION: UPDATING BANK RECORDS TO REFLECT THE RESIGNATION OF MR. NATHAN**

Student Activity Accounts will require two signatures: Usually, we use Mrs. Armida Gomez and Mrs. Evelyn Loeffler.

Other checks will require the signature of the board president and secretary, Mr. Joel Sanchez and Mr. Tyler Elam

- a. Jennifer Canaba made a motion to remove Mr. Glenn Nathan from all Sierra Blanca ISD bank accounts and to authorize signatures as presented by Mrs. Loeffler. Tyler Elam seconded the motion. The motion carried on a unanimous vote.

- VII. ACTION: CONSIDERATION OF INCREASING THE PRICE OF THE MEAL ALLOTMENT FOR STUDENT TRAVEL FROM \$8.00 TO \$12.00 PER MEAL.**
- a. Due to the current price situation for restaurant meals, Tyler Elam made the motion to increase the allotment for meals to \$15.00 per meal. Jennifer Canaba seconded the motion. The motion carried unanimously.
- VIII. ACTION: CONSIDERATION OF HIRING ADDITIONAL PARAPROFESSIONALS**
- a. Teacher shortage
- b. Additional special needs students
- c. Special Education Maintenance of Effort
- Mrs. Loeffler explained the need for additional personnel and the process by which the district is held accountable for the use of special education funds and the requirement for Maintenance of Effort across years. Jennifer Canaba moved to employ two additional aides for special education support. Tyler Elam seconded the motion, and the motion carried unanimously.
- IX. ACTION: CONSIDERATION OF PAYING A STIPEND TO TEACHERS WHO COMPLETED THE TEXAS READING ACADEMY**
- a. Reading Academy Modules
- X. INFORMATION: BOARD OF TRUSTEE ELECTION UPDATE**
- a. There are 10 candidates who have been declared eligible to run for a seat on the Board of Trustees. Only one candidate filed for the unexpired position, so that candidate has been declared the winner of the election for that seat. The new board member will take the Oath of Office with the other candidates prevailing in the November 8, 2022 election.
- XI. ACTION: RENEWED ADVERTISING FOR CONSTRUCTION MANAGER AT RISK**
- a. This action was tabled on a motion by Jennifer Canaba and second by Annette Ramirez because the documents have not been received from ESC19.
- XII. CONSIDERATION OF APPOINTMENT TO OPEN POSITION ON THE BOARD OF TRUSTEES**
- a. Tyler Elam spoke about the difficulties obtaining a quorum with two empty seats on the board. The seat previously occupied by Zeke Ramirez has been left vacant. He urged the board members to appoint Alicia Walker. He noted that Mrs. Walker had been at attendance at all board meetings for well over a year. She is an active and involved parent and has proven her commitment to the district. Motion to appoint Mrs. Walker was made by Tyler Elam and seconded by Annette Ramirez. Motion carried on a unanimous vote.
- XIII. CONSENT ITEMS**
- a. FINANCIALS
- i. Consideration of Expenditures Since Previous Meeting
- ii. Budget Expended by Function
- b. BUDGET AMENDMENTS
- c. TAX COLLECTIONS (If available)

d. MINUTES OF PREVIOUS MEETING

Tyler Elam made the motion to approve all consent items including budget amendments to increase the amount in Function 51 and Function 53. Annette Ramirez seconded the motion. The motion carried on a unanimous vote. Function 51 amendment was to pay maintenance supervisor salary. Function 53 funds needed to be expanded to cover unexpected technological advances including the cost of 150 mobile hotspots.

**XIV. CLOSED SESSION (If needed)**

a. The board declined to go into closed session and conducted all discussion in open session.

**XV. OPEN SESSION (to act on any items in closed session)**

a. Personnel/Property Issue

Tyler Elam moved and Annette Ramirez seconded a motion to instruct Mrs. Loeffler to engage with the district’s attorney to lodge a complaint with the State Board of Educator Certification against Mr. Glenn Nathan for a lack of response to additional requests for assistance in settling the ongoing situation with the disposition of a maroon 2008 Suburban from the district’s fleet.

(Documented attempts to reach out to Mr. Nathan are attached to these minutes.

**XVI. SUPERINTENDENT’S REPORT**

- a. Career fair
- b. Homecoming
- c. Safety and Security And Other Safety Measures

**XVII. SCHEDULE FUTURE MEETINGS**

- a. Items for future meetings – Board Members
- b. The board agreed to have only one meeting in the week of October 17 and chose to meet on October 19 when the board would be meeting with the Texas Association of School Board Executive Search Services about the next steps in the Superintendent hiring process.

**XVIII. ADJOURN**

a. Meeting adjourned on a motion by Annette Ramirez and second by Jennifer Canaba and a unanimous vote at 7:25 P.M.

Corrections:

Motion to approve \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Secretary

## Sierra Blanca ISD Board Meeting Minutes

**Location: Sierra Blanca ISD WOLS Building**

**Date: October 17, 2022**

**Time: 6:00 P.M.**

THIS MEETING OF THE BOARD OF TRUSTEES, BEING HELD FOR THE REASONS LISTED BELOW, IS AUTHORIZED IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE, SECTION 551.146. VERIFICATION OF NOTICE OF MEETING AND AGENDA ARE ON FILE IN THE OFFICE OF THE SUPERINTENDENT. CLOSED MEETING, IF REQUIRED, IS AUTHORIZED BY THE STATUTE AND WILL BE CONDUCTED PRIOR TO THE CONCLUSION OF THE MEETING. IF, DURING THE COURSE OF THE MEETING, ANY DISCUSSION OF ANY ITEM LISTED ON THE AGENDA SHOULD BE HELD IN CLOSED MEETING, THE BOARD WILL CONVENE IN SUCH CLOSED MEETING IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, CHAPTER 551, SUBCHAPTERS D AND E, SECTIONS 551.071-551.084.

TEXAS GOVERNMENT CODE SECTION

551 SUBCHAPTERS D & E

551.071 Private consultation with the Board's Attorney

551.072 Discussing purchase, exchange, lease, or value of property

551.073 Discussing negotiated contracts for prospective gift or donations

551.074 Discussing personnel or to hear complaints against personnel

551.076 Considering the deployment, specific occasions for, or implementation of security Personnel or devices

551.082 Considering the discipline of a public school child, or complaint or charge against personnel

551.083 Considering the standards, guidelines, terms, or conditions the board will follow or will instruct its representatives to follow, in consultation with representatives to follow, in consultation with representatives of employee groups

551.084 Exclusion of witness from hearing

AT ANY TIME, THE BOARD MAY GO INTO CLOSED MEETING TO RECEIVE LEGAL COUNSEL OR ADVICE WHICH THE SCHOOL DISTRICT'S LEGAL COUNSEL DETERMINES SHOULD BE CONFIDENTIAL IN ACCORDANCE WITH COUNSEL'S DUTY TO THE DISTRICT PURSUANT TO THE CODE OF PROFESSIONAL RESPONSIBILITY OF THE STATE BAR OF TEXAS. THE BOARD OF TRUSTEES MAY TAKE ACTION IN THE OPEN PORTION OF THE MEETING ON ITEMS DISCUSSED IN THE CLOSED MEETING.

### AGENDA

\*THE BOARD WILL CONSIDER, DISCUSS, AND TAKE APPROPRIATE ACTION REGARDING THE FOLLOWING ITEMS:

#### I. Call Meeting to Order

Meeting was called to order at 6:01 P.M. by President Joel Sanchez on a motion by Robert Gomez and seconded by Tyler Elam. Motion passed unanimously.

**Members Present:** President Joel Sanchez, Vice President Robert Gomez, Secretary Tyler Elam, Trustee Annette Ramirez, Trustee Alicia Walker, Interim Superintendent Ebby Loeffler

**Members Absent:** Trustee Jennifer Canaba

#### II. Opening Activities

The board conducted its traditional opening activities.

**III. Verification of Compliance with the Open Meetings Law.**

- a. This is to verify that the provisions of Texas Government Code, Chapter 551.041 in connection with public posting of meeting notice was met on this date:  
October 14, 2021.

**IV. Open Forum**

There were no comments made in Open Forum.

**V. FINANCIAL AUDITORS REPORT FOR FISCAL YEAR 2021-2022 BY SINGLETON, CLARK & COMPANY**

- a. Robert Gattillia presented the audit report.
- i. The audit report was an unmodified report and overall, a clean audit.
  - ii. There were several findings noted in the audit:
    1. The district was operating as a District of Innovation when the plan had not been completed and submitted to the Texas Education Agency.
    2. The district has a fund balance in excess of 11 months without designating the projected use of the funds.
    3. The variance between the budget and actual expenditures was out of compliance percentage.
    4. The amount of money in the bank often exceeded the FDIC insurance coverage. The district needs to be more diligent about watching funds in the bank and moving excess funds to the investment account.
    5. The district had not completed a District/Campus Improvement plan in the previous two year.
    6. Current administration is working to correct these items.
- b. Motion to approve Audit report for 2021-2022 school year made by Robert Gomez. Tyler Elam seconded his motion. The motion carried on a unanimous vote.

**VI. DISTRICT GOALS FOR CAMPUS AND DISTRICT IMPROVEMENT PLAN (INFORMATION)**

- a. Mrs. Loeffler asked the board for clarification on the current board goals. Mrs. Loeffler was advised that the goals she presented were not the current board goals.

**VII. CONSTRUCTION MANAGER AT RISK DOCUMENTS FROM ESC19**

- a. Region 19 had not completed the documents for the CMAR posting at the time of the meeting.
- b. Tyler Elam moved to allow Mrs. Loeffler to move forward with the posting of the advertising of the Construction Manager at Risk when the documents are received. Robert Gomez seconded the motion. The motion carried on a unanimous vote.

**VIII. CONSENT ITEMS**

**a. FINANCIALS**

- i. Consideration of Expenditures Since Previous Meeting
- ii. Budget Expended by Function

**b. TAX COLLECTIONS**

**c. MINUTES OF PREVIOUS MEETING**

**d. INVESTMENT REPORT**

There was an error reported in the minutes of the previous meeting concerning item XII concerning the appointment of a member to the Board of Trustees. The original minutes indicated that Annette Ramirez made the motion to appoint Alicia Walker to the Board and Tyler Elam seconded. The correction indicates the motion was made by Tyler Elam and the second by Annette Ramirez.

Annette Ramirez moved to accept the consent items with the correction of the minutes. Robert Gomez seconded the motion, and the motion carried on a unanimous vote.

**IX. CLOSED SESSION (If needed)**

There was no closed session during the meeting.

**X. OPEN SESSION (to act on any items in closed session)**

**XI. SUPERINTENDENT’S REPORT**

Mrs. Loeffler reported on the following items:

- a. Two students and Girl’s team advancing in Cross Country**
- b. First nine weeks end Friday, October 14, 2022**
- c. Field trip to Pumpkin Patch for elementary**
- d. Field trip to El Paso Playhouse for High School**

**XII. SCHEDULE FUTURE MEETINGS**

- a. Items for future meetings – Board Members
- b. The next meeting scheduled for the Board will be October 19, 2022 to review Superintendent Applications

**XIII. Adjourn**

Robert Gomez moved to adjourn the meeting at 7:17 P.M. Annette Ramirez seconded the motion. The motion carried on a unanimous vote.

Corrections:

Motion to approve \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Secretary

# **SUPERINTENDENT REPORT**