

Sierra Blanca ISD Board Agenda

Location: Sierra Blanca ISD WOLS Building

Date: October 19, 2022

Time: 6:00 P.M.

THIS MEETING OF THE BOARD OF TRUSTEES, BEING HELD FOR THE REASONS LISTED BELOW, IS AUTHORIZED IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE, SECTION 551.146. VERIFICATION OF NOTICE OF MEETING AND AGENDA ARE ON FILE IN THE OFFICE OF THE SUPERINTENDENT. CLOSED MEETING, IF REQUIRED, IS AUTHORIZED BY THE STATUTE AND WILL BE CONDUCTED PRIOR TO THE CONCLUSION OF THE MEETING. IF, DURING THE COURSE OF THE MEETING, ANY DISCUSSION OF ANY ITEM LISTED ON THE AGENDA SHOULD BE HELD IN CLOSED MEETING, THE BOARD WILL CONVENE IN SUCH CLOSED MEETING IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, CHAPTER 551, SUBCHAPTERS D AND E, SECTIONS 551.071-551.084.

TEXAS GOVERNMENT CODE SECTION

551 SUBCHAPTERS D & E

551.071 Private consultation with the Board's Attorney

551.072 Discussing purchase, exchange, lease, or value of property

551.073 Discussing negotiated contracts for prospective gift or donations

551.074 Discussing personnel or to hear complaints against personnel

551.076 Considering the deployment, specific occasions for, or implementation of security Personnel or devices

551.082 Considering the discipline of a public school child, or complaint or charge against personnel

551.083 Considering the standards, guidelines, terms, or conditions the board will follow or will instruct its representatives to follow, in consultation with representatives to follow, in consultation with representatives of employee groups

551.084 Exclusion of witness from hearing

AT ANY TIME, THE BOARD MAY GO INTO CLOSED MEETING TO RECEIVE LEGAL COUNSEL OR ADVICE WHICH THE SCHOOL DISTRICT'S LEGAL COUNSEL DETERMINES SHOULD BE CONFIDENTIAL IN ACCORDANCE WITH COUNSEL'S DUTY TO THE DISTRICT PURSUANT TO THE CODE OF PROFESSIONAL RESPONSIBILITY OF THE STATE BAR OF TEXAS. THE BOARD OF TRUSTEES MAY TAKE ACTION IN THE OPEN PORTION OF THE MEETING ON ITEMS DISCUSSED IN THE CLOSED MEETING.

AGENDA

*THE BOARD WILL CONSIDER, DISCUSS, AND TAKE APPROPRIATE ACTION REGARDING THE FOLLOWING ITEMS:

- I. **Call Meeting to Order**
- II. **Opening Activities**
- III. **Verification of Compliance with the Open Meetings Law.**
 - a. This is to verify that the provisions of Texas Government Code, Chapter 551.041 in connection with public posting of meeting notice was met on this date:
Oct. 14, 2022 - 5:40 PM
- IV. **Open Forum**

- V. FINANCIAL AUDITORS REPORT FOR FISCAL YEAR 2021-2022 BY SINGLETON, CLARK & COMPANY
- VI. DISTRICT GOALS FOR CAMPUS AND DISTRICT IMPROVEMENT PLAN (INFORMATION)
- VII. CMAR FROM ESC19
- VIII. CONSENT ITEMS
 - a. FINANCIALS
 - i. Consideration of Expenditures Since Previous Meeting
 - ii. Budget Expended by Function
 - b. TAX COLLECTIONS
 - c. MINUTES OF PREVIOUS MEETING
 - d. INVESTMENT REPORT
- IX. CLOSED SESSION (If needed)
- X. OPEN SESSION (to act on any items in closed session)
- XI. SUPERINTENDENT'S REPORT
 - a. Two students and Girl's team advancing in Cross Country
 - b. First nine weeks end Friday, October 14, 2022
 - c. Field trip to Pumpkin Patch for elementary
 - d. Field trip to El Paso Playhouse for High School
- XII. SCHEDULE FUTURE MEETINGS
 - a. Items for future meetings – Board Members
- XIII. Adjourn

Approved by *Ellye Steffler* Date *October 14, 2022* Time *5:40 PM*

EXPENDITURES SINCE PREVIOUS MEETING

Date Run: 10-14-2022 6:54 PM
 Cnty Dist: 115-902
 From 09-16-2022 To 10-14-2022

Check Payments
 SIERRA BLANCA ISD
 District Written Checks
 For the Month of September

Program: FIN1300
 Page: 1 of 3
 File ID: C

Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj.So-Org-Prog	Reason	Amount	EFT
990921	09-21-2022	INTERNAL REVENUE SE	100907		863-00-2151.00-000-300000	SEPT IRS	9,484.79	N
			100907		863-00-2152.01-000-300000	SEPT IRS	1,687.08	N
			100907		863-00-2152.02-000-300000	SEPT IRS	1,687.08	N
Totals for Check 990921							12,858.95	
Total For District Written Checks							12,858.95	

Check Payments
 SIERRA BLANCA ISD
 Computer Written Checks
 For the Month of September

Check Nbr	Trans Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj,So-Org-Prog	Reason	Amount	EFT
		NASSP	012277		865-00-2190.06-000-300000	NHS membership	385.00	N
			012277		865-00-2190.06-000-300000	REVERSAL	-385.00	N
Totals for Vendor 03829							.00	
022369	09-16-2022	MICHELLE PENALOSA	012235		199-36-6412.91-001-391000	JH vball tournament /van horn	240.00	N
022370	09-16-2022	EVELYN LOEFFLER	012265		199-11-6399.00-001-323000	binders/sped	26.67	N
022371	09-19-2022	TONY'S SERVICE CENTE	100906		199-34-6399.00-001-399000	wipers/maint. truck	31.90	N
022372	09-19-2022	TONY'S SERVICE CENTE	012209		199-34-6399.00-001-399000	tires/ford pick up	632.72	N
022373	09-19-2022	PITNEY BOWES INC.	012153		199-41-6399.00-750-399000	postage ink	76.99	N
022374	09-19-2022	LABATT	012256		101-35-6341.00-001-399000	cafeteria groceries 9/19-9/23	2,269.36	N
			012256		101-35-6342.00-001-399000	cafeteria groceries 9/19-9/23	155.51	N
Totals for Check 022374							2,424.87	
022375	09-20-2022	APEX HVAC & REFRIGE	012272		199-51-6319.00-001-399000	service call/walk-in freezer	150.00	N
022376	09-20-2022	SPARKLETTS AND SIER	012269		199-51-6319.00-001-399000	drinking water	217.73	N
022377	09-20-2022	EAGLE PEST CONTROL	012273		199-51-6249.00-001-399000	pest control services	240.00	N
022378	09-20-2022	FELIX REYES	012270		199-36-6412.91-001-391000	JV vball game/ft. hancock	56.00	N
022379	09-21-2022	NASSP	100809		199-11-6399.00-001-311000	NHS membership	385.00	N
022380	09-23-2022	ELIZABETH MORALES	012284		199-36-6412.91-001-391000	fball game/cheer/marfa	56.00	N
022381	09-23-2022	ISMAEL RAMIREZ	012280		199-36-6412.92-001-391000	fball game/marfa	200.00	N
022382	09-23-2022	FELIX REYES	012281		199-36-6412.91-001-391000	cross country meet/presidio	152.00	N
			012281		199-36-6412.92-001-391000	cross country meet/presidio	120.00	N
Totals for Check 022382							272.00	
022383	09-23-2022	PRESIDIO ISD	012283		199-36-6499.01-001-391000	cross country meet/presidio	112.00	N
	09-29-2022	PRESIDIO ISD	012283		199-36-6499.01-001-391000	WRONG AMOUNT	-112.00	N
Totals for Check 022383							.00	
022384	09-26-2022	SAM'S CLUB DIRECT	012199		199-11-6399.00-001-311000	copy paper	260.00	N
			012237		199-11-6399.00-001-323000	snack bar inventory/sped	217.54	N
			012238		199-11-6399.00-001-323000	snack bar equipment/sped	139.96	N
			012199		199-23-6399.00-001-399000	copy paper	109.80	N
			012198		199-23-6399.00-001-399000	copy paper, cups, kleenex	102.68	N
			012196		199-23-6399.00-001-399000	AA batteries/office	26.48	N
			012247		199-23-6399.00-001-399000	office supplies	63.88	N
			012201		199-23-6399.00-001-399000	office supplies	168.58	N
			100910		199-41-6399.00-750-399000	office supplies	57.44	N
Totals for Check 022384							1,146.36	
022385	09-26-2022	LABATT	012285		101-35-6341.00-001-399000	cafeteria groceries 9/26-9/30	1,934.23	N
			012285		101-35-6342.00-001-399000	cafeteria groceries 9/26-9/30	89.90	N
Totals for Check 022385							2,024.13	
022386	09-29-2022	DB ENTERPRISES	012305		199-36-6299.00-001-391000	fball & vball officials	5,468.00	N

Date Run: 10-14-2022 6:54 PM
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Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj.S0-0rg-Pr0g	Reason	Amount	EFT
022387	09-29-2022	EL PASO FIGHTING HUN	012303		101-35-6499.00-001-399000	storage/cafeteria	34.28	N
022388	09-29-2022	KAYLEIGH COLEMAN	012250		199-11-6412.01-001-322000	state fair llvestock show/ffa	367.00	N
022389	09-29-2022	APEX HVAC & REFRIGE	012286		101-35-6249.00-001-399000	cafeteria freezer repairs	658.10	N
022390	09-29-2022	IMAGINE LEARNING LLC	100911		199-11-6399.00-001-311000	school license	8,850.00	N
022391	09-29-2022	PRESIDIO ISD	100912		199-36-6499.01-001-391000	cross country/entry fee/presid	96.00	N
022392	09-30-2022	EDUARDO D. REYES-LU	012309		199-36-6412.91-001-391000	cross country meet/alpine	112.00	N
			012309		199-36-6412.92-001-391000	cross country meet/alpine	16.00	N
Totals for Check 022392							128.00	
Total For Computer Written Checks							23,781.75	
Total Checks							36,640.70	

End of Report

**PERCENTAGE OF BUDGET EXPENDED
BY FUNCTION**

Board Report
 Comparison of Revenue to Budget
 SIERRA BLANCA ISD
 As of September

Fund 101 / 3 FOOD SERVICE

	Estimated Revenue (Budget)	Revenue Realized Current	Revenue Realized To Date	Revenue Balance	Percent Realized
5000 - RECEIPTS					
5700 - REVENUE-LOCAL & INTERMED					
5750 - COCURR OR ENTERPRISING ACT	.00	-373.27	-373.27	-373.27	.00%
Total REVENUE-LOCAL & INTERMED	.00	-373.27	-373.27	-373.27	.00%
5800 - STATE PROGRAM REVENUES					
5820 - STATE PROG REV DISTR BY TEA	200.00	.00	.00	200.00	.00%
5830 - STATE REV FROM ST OF TX GOV AG	.00	.00	.00	.00	.00%
Total STATE PROGRAM REVENUES	200.00	.00	.00	200.00	.00%
5900 - FEDERAL PROGRAM REVENUES					
5920 - FED REV DISTR BY THE TEA	88,000.00	.00	-4,804.94	83,195.06	5.46%
5930 - OTHER FEDERAL REVENUES	.00	.00	.00	.00	.00%
Total FEDERAL PROGRAM REVENUES	88,000.00	.00	-4,804.94	83,195.06	5.46%
7000 - OTHER RES/NON OPER REV/RES EQ					
7900 - OTHER RES/NON-OPER REV/RES EQ					
7910 - OTHER RESOURCES	37,135.00	.00	.00	37,135.00	.00%
Total OTHER RES/NON-OPER REV/RES EQ	37,135.00	.00	.00	37,135.00	.00%
Total Revenue Local-State-Federal	125,335.00	-373.27	-5,178.21	120,156.79	4.13%

Board Report
 Comparison of Expenditures and Encumbrances to Budget
 SIERRA BLANCA ISD
 As of September

Fund 101 / 3 FOOD SERVICE

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURES						
35 - FOOD SERVICES						
6100 - PAYROLL COSTS	-59,335.00	.00	12,390.74	5,841.94	-46,944.26	20.88%
6200 - PROFESSIONAL & CONTRACTED SERV	-1,000.00	.00	658.10	658.10	-341.90	65.81%
6300 - SUPPLIES AND MATERIALS	-64,000.00	4,831.29	12,755.23	7,088.24	-46,413.48	19.93%
6400 - OTHER OPERATING EXPENSES	-1,000.00	384.88	34.28	34.28	-580.84	3.43%
Total Function35 FOOD SERVICES	-125,335.00	5,216.17	25,838.35	13,622.56	-94,280.48	20.62%
Total Expenditures	-125,335.00	5,216.17	25,838.35	13,622.56	-94,280.48	20.62%

Board Report
 Comparison of Revenue to Budget
 SIERRA BLANCA ISD
 As of September

Fund 199 / 3 GENERAL FUND

	Estimated Revenue (Budget)	Revenue Realized Current	Revenue Realized To Date	Revenue Balance	Percent Realized
5000 - RECEIPTS					
5700 - REVENUE-LOCAL & INTERMED					
5710 - REAL & PERS PROP TAXES	1,660,121.00	-10,892.29	-46,218.02	1,613,902.98	2.78%
5740 - OTHER REV FROM LOCAL SOURCES	3,000.00	-500.00	-3,624.08	-624.08	120.80%
5750 - COCURREN OR ENTERPRISING ACT	5,000.00	-968.70	-1,085.70	3,914.30	21.71%
5760 - REV FROM INTERMEDIATE SOURCES	.00	.00	.00	.00	.00%
Total REVENUE-LOCAL & INTERMED	1,668,121.00	-12,360.99	-50,927.80	1,617,193.20	3.05%
5800 - STATE PROGRAM REVENUES					
5810 - PER CAPITA-FOUNDATION REV	304,755.00	.00	-248,573.00	56,182.00	81.56%
5830 - STATE REV FROM ST OF TX GOV AG	91,961.00	.00	-12,303.13	79,657.87	13.38%
Total STATE PROGRAM REVENUES	396,716.00	.00	-260,876.13	135,839.87	65.76%
5900 - FEDERAL PROGRAM REVENUES					
5920 - FED REV DISTR BY THE TEA	.00	.00	.00	.00	.00%
5930 - OTHER FEDERAL REVENUES	10,000.00	.00	.00	10,000.00	.00%
Total FEDERAL PROGRAM REVENUES	10,000.00	.00	.00	10,000.00	.00%
7000 - OTHER RES/NON OPER REV/RES EQ					
7900 - OTHER RES/NON-OPER REV/RES EQ					
7910 - OTHER RESOURCES	.00	.00	.00	.00	.00%
7940 - OTHER RESOURCES-LOCALLY DEF	.00	.00	.00	.00	.00%
Total OTHER RES/NON-OPER REV/RES EQ	.00	.00	.00	.00	.00%
Total Revenue Local-State-Federal	2,074,837.00	-12,360.99	-311,803.93	1,763,033.07	15.03%

Board Report
Comparison of Expenditures and Encumbrances to Budget
SIERRA BLANCA ISD
As of September

Fund 199 / 3 GENERAL FUND

	Budget	Encumbrance YTD	Expenditure YTD	Current Expenditure	Balance	Percent Expended
6000 - EXPENDITURES						
11 - INSTRUCTION						
6100 - PAYROLL COSTS	-1,292,167.00	.00	128,705.88	108,729.01	-1,163,451.12	9.96%
6200 - PROFESSIONAL & CONTRACTED SERV	-37,975.00	3,195.50	6,690.20	280.97	-28,089.30	17.62%
6300 - SUPPLIES AND MATERIALS	-86,700.00	4,441.84	19,234.40	14,565.24	-63,023.76	22.19%
6400 - OTHER OPERATING EXPENSES	-10,550.00	1,096.08	2,704.95	416.33	-6,748.97	25.64%
Total Function11 INSTRUCTION	-1,427,382.00	8,733.42	157,335.43	123,991.55	-1,261,313.15	11.02%
12 - INST RESOURCES & MEDIA SERV						
6100 - PAYROLL COSTS	-17,133.00	.00	2,029.84	1,774.09	-15,103.16	11.85%
6300 - SUPPLIES AND MATERIALS	-2,000.00	.00	.00	.00	-2,000.00	-.00%
Total Function12 INST RESOURCES & MEDIA	-19,133.00	.00	2,029.84	1,774.09	-17,103.16	10.61%
13 - CURR DEV AND INST STAFF DEV						
6200 - PROFESSIONAL & CONTRACTED SERV	-6,000.00	270.00	1,917.85	1,842.85	-3,812.15	31.96%
6300 - SUPPLIES AND MATERIALS	-250.00	41.41	96.65	96.65	-111.94	38.66%
6400 - OTHER OPERATING EXPENSES	-2,500.00	.00	658.86	289.25	-1,841.14	26.35%
Total Function13 CURR DEV AND INST STAFF	-8,750.00	311.41	2,673.36	2,228.75	-5,765.23	30.55%
23 - SCHOOL LEADERSHIP						
6100 - PAYROLL COSTS	-118,322.00	.00	32,087.37	10,615.83	-86,234.63	27.12%
6300 - SUPPLIES AND MATERIALS	-5,000.00	685.00	1,151.77	1,112.09	-3,163.23	23.04%
6400 - OTHER OPERATING EXPENSES	-500.00	.00	.00	.00	-500.00	-.00%
Total Function23 SCHOOL LEADERSHIP	-123,822.00	685.00	33,239.14	11,727.92	-89,897.86	26.84%
31 - GUIDANCE AND COUNSELING SVS						
6300 - SUPPLIES AND MATERIALS	-500.00	.00	.00	.00	-500.00	-.00%
6400 - OTHER OPERATING EXPENSES	-1,000.00	.00	.00	.00	-1,000.00	-.00%
Total Function31 GUIDANCE AND	-1,500.00	.00	.00	.00	-1,500.00	-.00%
33 - HEALTH SERVICES						
6300 - SUPPLIES AND MATERIALS	-500.00	.00	.00	.00	-500.00	-.00%
Total Function33 HEALTH SERVICES	-500.00	.00	.00	.00	-500.00	-.00%
34 - PUPIL TRANSPORTATION						
6100 - PAYROLL COSTS	-5,000.00	.00	1,002.09	1,002.09	-3,997.91	20.04%
6200 - PROFESSIONAL & CONTRACTED SERV	-10,000.00	.00	771.00	.00	-9,229.00	7.71%
6300 - SUPPLIES AND MATERIALS	-8,000.00	.00	1,153.67	764.00	-6,846.33	14.42%
6400 - OTHER OPERATING EXPENSES	-1,000.00	.00	.00	.00	-1,000.00	-.00%
6600 - CPTL OUTLY LAND BLDG & EQUIP	.00	.00	.00	.00	.00	.00%
Total Function34 PUPIL TRANSPORTATION	-24,000.00	.00	2,926.76	1,766.09	-21,073.24	12.19%
35 - FOOD SERVICES						
6100 - PAYROLL COSTS	.00	.00	.00	.00	.00	.00%
Total Function35 FOOD SERVICES	.00	.00	.00	.00	.00	.00%
36 - EXTRA CURRICULAR ACTIVITIES						
6100 - PAYROLL COSTS	-26,558.00	.00	1,362.19	426.95	-25,195.81	5.13%
6200 - PROFESSIONAL & CONTRACTED SERV	-10,000.00	.00	5,528.00	5,528.00	-4,472.00	55.28%
6300 - SUPPLIES AND MATERIALS	-21,600.00	2,399.00	6,924.90	4,835.18	-12,276.10	32.06%
6400 - OTHER OPERATING EXPENSES	-30,100.00	830.00	10,935.61	2,231.87	-18,334.39	36.33%
Total Function36 EXTRA CURRICULAR	-88,258.00	3,229.00	24,750.70	13,022.00	-60,278.30	28.04%
41 - GENERAL ADMINISTRATION						
6100 - PAYROLL COSTS	-122,504.00	.00	38,429.63	12,345.49	-84,074.37	31.37%
6200 - PROFESSIONAL & CONTRACTED SERV	-116,000.00	3,381.20	52,363.40	19,582.09	-60,255.40	45.14%
6300 - SUPPLIES AND MATERIALS	-4,000.00	290.00	905.50	361.53	-2,804.50	22.64%
6400 - OTHER OPERATING EXPENSES	-14,700.00	500.00	2,143.83	.00	-12,056.17	14.58%

Board Report
 Comparison of Expenditures and Encumbrances to Budget
 SIERRA BLANCA ISD
 As of September

Fund 199 / 3 GENERAL FUND

	Budget	Encumbrance YTD	Expenditure YTD	Current Expenditure	Balance	Percent Expended
6000 - EXPENDITURES						
41 - GENERAL ADMINISTRATION						
Total Function41 GENERAL ADMINISTRATION	-257,204.00	4,171.20	93,842.36	32,289.11	-159,190.44	36.49%
51 - PLANT MAINTENANCE & OPERATION						
6100 - PAYROLL COSTS	-47,563.00	.00	25,446.24	8,905.77	-22,116.76	53.50%
6200 - PROFESSIONAL & CONTRACTED SERV	-97,000.00	.00	17,282.39	2,349.87	-79,717.61	17.82%
6300 - SUPPLIES AND MATERIALS	-9,000.00	951.64	3,073.71	627.60	-4,974.65	34.16%
6400 - OTHER OPERATING EXPENSES	-33,000.00	.00	.00	.00	-33,000.00	-.00%
Total Function51 PLANT MAINTENANCE &	-186,563.00	951.64	45,802.34	11,883.24	-139,809.02	24.55%
53 - DATA PROCESSING SERVICES						
6200 - PROFESSIONAL & CONTRACTED SERV	-22,400.00	43.98	9,173.30	4,430.00	-13,182.72	40.95%
6300 - SUPPLIES AND MATERIALS	-13,200.00	13.82	13,173.21	7,277.69	-12.97	99.80%
Total Function53 DATA PROCESSING	-35,600.00	57.80	22,346.51	11,707.69	-13,195.69	62.77%
61 - COMMUNITY SERVICES						
6200 - PROFESSIONAL & CONTRACTED SERV	-500.00	.00	.00	.00	-500.00	-.00%
6300 - SUPPLIES AND MATERIALS	-500.00	.00	.00	.00	-500.00	-.00%
Total Function61 COMMUNITY SERVICES	-1,000.00	.00	.00	.00	-1,000.00	-.00%
71 - DEBT SERVICE						
6500 - DEBT SERVICE	-136,724.00	.00	71,930.98	71,930.98	-64,793.02	52.61%
Total Function71 DEBT SERVICE	-136,724.00	.00	71,930.98	71,930.98	-64,793.02	52.61%
81 - FACILITIES ACQUISITION/CONSTR						
6600 - CPTL OUTLY LAND BLDG & EQUIP	-15,000.00	14,595.00	.00	.00	-405.00	-.00%
Total Function81 FACILITIES	-15,000.00	14,595.00	.00	.00	-405.00	-.00%
93 - PAY TO FISCAL AGENT/MEM DIST						
6400 - OTHER OPERATING EXPENSES	.00	.00	.00	.00	.00	.00%
Total Function93 PAY TO FISCAL AGENT/MEM	.00	.00	.00	.00	.00	.00%
99 - TAX COLLECTIONS						
6200 - PROFESSIONAL & CONTRACTED SERV	-50,000.00	.00	17,816.38	.00	-32,183.62	35.63%
Total Function99 TAX COLLECTIONS	-50,000.00	.00	17,816.38	.00	-32,183.62	35.63%
8000 - OTHER USES						
00 - BLANK						
8900 - OTHER USES/NON-OPER EXPENSES	-37,135.00	.00	.00	.00	-37,135.00	-.00%
Total Function00 BLANK	-37,135.00	.00	.00	.00	-37,135.00	-.00%
Total Expenditures	-2,412,571.00	32,734.47	474,693.80	282,321.42	-1,905,142.73	19.68%

Board Report
Comparison of Revenue to Budget
SIERRA BLANCA ISD
As of September

Fund 599 / 3 DEBT SERVICE

	<u>Estimated Revenue (Budget)</u>	<u>Revenue Realized Current</u>	<u>Revenue Realized To Date</u>	<u>Revenue Balance</u>	<u>Percent Realized</u>
5000 - RECEIPTS					
5700 - REVENUE-LOCAL & INTERMED					
5710 - REAL & PERS PROP TAXES	617,200.00	-2,816.10	-14,166.39	603,033.61	2.30%
Total REVENUE-LOCAL & INTERMED	617,200.00	-2,816.10	-14,166.39	603,033.61	2.30%
Total Revenue Local-State-Federal	617,200.00	-2,816.10	-14,166.39	603,033.61	2.30%

Board Report
 Comparison of Expenditures and Encumbrances to Budget
 SIERRA BLANCA ISD
 As of September

Fund 599 / 3 DEBT SERVICE

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURES						
71 - DEBT SERVICE						
6500 - DEBT SERVICE	-617,200.00	.00	460,350.00	.00	-156,850.00	74.59%
Total Function71 DEBT SERVICE	-617,200.00	.00	460,350.00	.00	-156,850.00	74.59%
Total Expenditures	-617,200.00	.00	460,350.00	.00	-156,850.00	74.59%

**TAX COLLECTION REPORT FROM
CENTRAL APPRAISAL DISTRICT**

MINUTES OF THE PREVIOUS MEETING

Sierra Blanca ISD Board Meeting Minutes

Location: Sierra Blanca ISD Wols Building

Date: October 3, 2022 (Called after quorum not present at September 19, or September 26 2022 Meeting)

Time: 6:00 P.M.

I. Call Meeting to Order

- a. Members present: Annette Ramirez, Jennifer Canaba, Robert Gomez, Tyler Elam, and Superintendent Ebby Loeffler
- Member absent: Joel Sanchez

II. Opening Activities

- a. The board conducted its traditional opening activities

III. Verification of Compliance with the Open Meetings Law.

- a. This is to verify that the provisions of Texas Government Code, Chapter 551.041 in connection with public posting of meeting notice was met on this date: September 16, 2022

IV. Open Forum

Three students addressed the board about a revision of the dress codes to allow facial piercings.

V. INFORMATION: FACILITIES, TRANSPORTATION, AND BOND REPORTS

- a. Update on Scoreboard
 - i. The Sierra Blanca Bank has agreed to purchase the scoreboard for the football field.
- b. The surveyor for the land purchase will be on site on October 2 to go over the scope of the project.
 - i. Mrs. Loeffler met with the surveyor, Christian Clausen, from Clausen Land Surveying. The contract for the work is pending from Mr. Clausen.
- c. Progress on hiring Construction Manager at Risk to move ahead with Bond Projects
 - i. Education Service Center is assisting with the process and will produce documents for us to assist us with this project

VI. ACTION: UPDATING BANK RECORDS TO REFLECT THE RESIGNATION OF MR. NATHAN

Student Activity Accounts will require two signatures: Usually, we use Mrs. Armida Gomez and Mrs. Evelyn Loeffler.

Other checks will require the signature of the board president and secretary, Mr. Joel Sanchez and Mr. Tyler Elam

- a. Jennifer Canaba made a motion to remove Mr. Glenn Nathan from all Sierra Blanc ISD bank accounts and to authorize signatures as presented by Mrs. Loeffler. Tyler Elam seconded the motion. The motion carried on a unanimous vote.

- VII. ACTION: CONSIDERATION OF INCREASING THE PRICE OF THE MEAL ALLOTMENT FOR STUDENT TRAVEL FROM \$8.00 TO \$12.00 PER MEAL.**
- a. Due to the current price situation for restaurant meals, Tyler Elam made the motion to increase the allotment for meals to \$15.00 per meal. Jennifer Canaba seconded the motion. The motion carried unanimously.
- VIII. ACTION: CONSIDERATION OF HIRING ADDITIONAL PARAPROFESSIONALS**
- a. Teacher shortage
- b. Additional special needs students
- c. Special Education Maintenance of Effort
- Mrs. Loeffler explained the need for additional personnel and the process by which the district is held accountable for the use of special education funds and the requirement for Maintenance of Effort across years. Jennifer Canaba moved to employ two additional aides for special education support. Tyler Elam seconded the motion, and the motion carried unanimously.
- IX. ACTION: CONSIDERATION OF PAYING A STIPEND TO TEACHERS WHO COMPLETED THE TEXAS READING ACADEMY**
- a. Reading Academy Modules
- X. INFORMATION: BOARD OF TRUSTEE ELECTION UPDATE**
- a. There are 10 candidates who have been declared eligible to run for a seat on the Board of Trustees. Only one candidate filed for the unexpired position, so that candidate has been declared the winner of the election for that seat. The new board member will take the Oath of Office with the other candidates prevailing in the November 8, 2022 election.
- XI. ACTION: RENEWED ADVERTISING FOR CONSTRUCTION MANAGER AT RISK**
- a. This action was tabled on a motion by Jennifer Canaba and second by Annette Ramirez because the documents have not been received from ESC19.
- XII. CONSIDERATION OF APPOINTMENT TO OPEN POSITION ON THE BOARD OF TRUSTEES**
- a. Tyler Elam spoke about the difficulties obtaining a quorum with two empty seats on the board. The seat previously occupied by Zeke Ramirez has been left vacant. He urged the board members to appoint Alicia Walker. He noted that Mrs. Walker had been at attendance at all board meetings for well over a year. She is an active and involved parent and has proven her commitment to the district. Motion to appoint Mrs. Walker was made by Annette Ramirez and seconded by Tyler Elam. Motion carried on a unanimous vote.
- XIII. CONSENT ITEMS**
- a. FINANCIALS
- i. Consideration of Expenditures Since Previous Meeting
- ii. Budget Expended by Function
- b. BUDGET AMENDMENTS
- c. TAX COLLECTIONS (If available)

d. **MINUTES OF PREVIOUS MEETING**

Tyler Elam made the motion to approve all consent items including budget amendments to increase the amount in Function 51 and Function 53. Annette Ramirez seconded the motion. The motion carried on a unanimous vote. Function 51 amendment was to pay maintenance supervisor salary. Function 53 funds needed to be expanded to cover unexpected technological advances including the cost of 150 mobile hotspots.

XIV. CLOSED SESSION (If needed)

a. The board declined to go into closed session and conducted all discussion in open session.

XV. OPEN SESSION (to act on any items in closed session)

a. Personnel/Property Issue

Tyler Elam moved and Annette Ramirez seconded a motion to instruct Mrs. Loeffler to engage with the district's attorney to lodge a complaint with the State Board of Educator Certification against Mr. Glenn Nathan for a lack of response to additional requests for assistance in settling the ongoing situation with the disposition of a maroon 2008 Suburban from the district's fleet.

(Documented attempts to reach out to Mr. Nathan are attached to these minutes.

XVI. SUPERINTENDENT'S REPORT

- a. Career fair
- b. Homecoming
- c. Safety and Security And Other Safety Measures

XVII. SCHEDULE FUTURE MEETINGS

- a. Items for future meetings – Board Members
- b. The board agreed to have only one meeting in the week of October 17 and chose to meet on October 19 when the board would be meeting with the Texas Association of School Board Executive Search Services about the next steps in the Superintendent hiring process.

XVIII. ADJOURN

- a. Meeting adjourned on a motion by Annette Ramirez and second by Jennifer Canaba and a unanimous vote at 7:25 P.M.

Corrections:

Motion to approve: _____ Second _____ Vote _____

Board President

Board Secretary

Subject **Fwd: Fw: SBISD- Nathan: Return of School Property**
From <eloeffler@sierrablancaisd.net>
To <ganathan@episd.org>
Date 2022-09-23 14:00



- image001.png (~204 KB)
- SB missing items recovery (9 6 22).pdf (~41 KB)

Hello, Glenn,

I am still trying to clean up the issue of the maroon Suburban. Joel and I have tried to call the number for the towing service that was listed in the letter you sent. The person who answers that number says she is not associated with Garcia Towing. We reached out to Garcia Wrecker Service in El Paso and received a rude response from them that they had not towed a vehicle for Sierra Blanca ISD. This was the contact information: 5624 Will Ruth Ave, El Paso, TX 79924; Phone [\(915\) 751-7557](tel:9157517557)

Can you please clarify: 1) Was the district supposed to receive money for the suburban from him. If so, can you please clear that up? 2) At last check, the title has not been changed from the district to the new owner. Can you please check with the buyer on that? 3) We have not located the license plates for the vehicle. If the vehicle was sold, those and the registration sticker should have been removed. Can you please help us take care of that, as well?

I would appreciate your help in getting this matter resolved.

Thanks

Ebby

----- Original Message -----

Subject:Fw: SBISD- Nathan: Return of School Property
Date:2022-09-06 16:32
From:Mark Goulet <mgoulet@wabsa.com>
To:"eloeffler@sierrablancaisd.net" <eloeffler@sierrablancaisd.net>

From: Cory Hartsfield <cory@chartsfieldlaw.com>
Sent: Tuesday, September 6, 2022 4:06:27 PM
To: Mark Goulet
Subject: Re: SBISD- Nathan: Return of School Property

Mark:

Please see (attached) information provided by Mr. Nathan in response. Please call me with any questions you have.

Cory

[Graphical user interface, text, application, email Description automatically generated]

From: Mark Goulet <mgoulet@wabsa.com>
Date: Wednesday, August 31, 2022 at 2:50 PM
To: Cory Hartsfield <cory@chartsfieldlaw.com>
Subject: RE: SBISD- Nathan: Return of School Property
Cory,

Please pass on to Mr. Nathan SBISD's request for a written explanation as to the items in question no later than Tuesday, September 6. After that time, if there is no response, the matter will be referred.

Regards,
MARK C. GOULET
ATTORNEY | SHAREHOLDER | LICENSED IN TX

From: Cory Hartsfield <cory@chartsfieldlaw.com>
Sent: Friday, August 26, 2022 8:42 AM
To: Mark Goulet <mgoulet@wabsa.com>
Subject: Re: SBISD- Nathan: Return of School Property

Can I call you in about 10-15 minutes?

[Graphical user interface, text, application, email Description automatically generated]

From: Mark Goulet <mgoulet@wabsa.com<mailto:mgoulet@wabsa.com>>
Date: Friday, August 26, 2022 at 8:16 AM
To: Cory Hartsfield <cory@chartsfieldlaw.com<mailto:cory@chartsfieldlaw.com>>
Subject: RE: SBISD- Nathan: Return of School Property
Sure. Just tell me when is good. I am out of the office so I will be on my mobile: 512-736-0623

[cid:image001.png@01D8B92F.1E7141D0]
MARK C. GOULET
ATTORNEY | SHAREHOLDER | LICENSED IN TX
[cid:image009.jpg@01D8B92F.1E7141D0]

From: Cory Hartsfield <cory@chartsfieldlaw.com<mailto:cory@chartsfieldlaw.com>>
Sent: Thursday, August 25, 2022 6:27 PM
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Subject: Re: SBISD- Nathan: Return of School Property

Do you have some time tomorrow to visit?

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Subject: RE: SBISD- Nathan: Return of School Property
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MARK C. GOULET
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Subject: Re: SBISD- Nathan: Return of School Property

Mark:

FYI, we are scheduled to talk later today.

Cory

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Subject: Re: SBISD- Nathan: Return of School Property
Thanks Mark. I'm trying to reach him and will let you know once I hear from him.

Get Outlook for iOS<[From: Mark Goulet <\[mgoulet@wabsa.com\]\(mailto:mgoulet@wabsa.com\)<mailto:mgoulet@wabsa.com>>
Sent: Wednesday, August 24, 2022 9:00 AM
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Subject: RE: SBISD- Nathan: Return of School Property](https://urldefense.proofpoint.com/v2/url?u=https-3A_aka.ms_o0ukef&d=DwMF-g&c=euGZstcaTD1lviFN8b7jXrwoqOf-v5A_CdpgnVfiIMM&r=9Ia3OKuIGMTGRDDEIXcnN-ONLJj05InKudPwgGwdu60&m=vDvXhbCP0j6ehR6LhOby5HEKg2hk_6RzyKFTd7RkCzw&s=mUwawoLX_Rdc19xTVuh075qYTh05IWRJCRAP_SijE0Y&e=>></p></div><div data-bbox=)

Cory,

I want to give you a heads up that SBISD may be considering reporting the missing property and the4 circumstances to TEA and/or law enforcement. I report this not to be inflammatory, but rather to give your client notice.

Please let me know if Mr. Nathan will offer a response.

Mark

[cid:image001.png@01D8B92F.1E7141D0]
MARK C. GOULET
ATTORNEY | SHAREHOLDER | LICENSED IN TX
[cid:image009.jpg@01D8B92F.1E7141D0]

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Sent: Monday, August 15, 2022 12:13 PM
To: Mark Goulet <mgoulet@wabsa.com<mailto:mgoulet@wabsa.com>>
Subject: Re: SBISD- Nathan: Return of School Property

Mark:

Sorry. I have been traveling quite a bit lately. Glenn and I have been trying to connect but have not been able to as of yet. I will reach out again this week and touch base with you after we connect.

Cory

[Graphical user interface, text, application, email Description automatically generated]

From: Mark Goulet <mgoulet@wabsa.com<mailto:mgoulet@wabsa.com>>
Date: Monday, August 15, 2022 at 11:58 AM
To: Cory Hartsfield <cory@chartsfieldlaw.com<mailto:cory@chartsfieldlaw.com>>
Subject: RE: SBISD- Nathan: Return of School Property
Any word on this?

[cid:image001.png@01D8B92F.1E7141D0]
MARK C. GOULET
ATTORNEY | SHAREHOLDER | LICENSED IN TX
[cid:image009.jpg@01D8B92F.1E7141D0]

From: Cory Hartsfield <cory@chartsfieldlaw.com<mailto:cory@chartsfieldlaw.com>>
Sent: Wednesday, August 3, 2022 10:31 AM
To: Mark Goulet <mgoulet@wabsa.com<mailto:mgoulet@wabsa.com>>
Subject: Re: SBISD- Nathan: Return of School Property

Mark:

I have reached out to Glenn and will touch base with you once I visit with him.

Cory

[Graphical user interface, text, application, email Description automatically generated]
Licensed in Texas and California

From: Mark Goulet <mgoulet@wabsa.com<mailto:mgoulet@wabsa.com>>
Date: Wednesday, August 3, 2022 at 9:27 AM
To: Cory Hartsfield <cory@chartsfieldlaw.com<mailto:cory@chartsfieldlaw.com>>
Subject: SBISD- Nathan: Return of School Property

Cory,

According to my client, there are some items of school property that are checked out to Mr. Nathan. I would appreciate your assistance in inquiring, as the District has reached out to him, and he has not been responsive. The inventory sheets show two missing iPads that are checked out to Mr. Nathan. In addition, the records show he also has three hotspots that were checked out to him and not returned. The hot spots were inventoried as #008, #123, and #907. He was also issued a laptop that he says he gave to our previous attendance clerk; however, he reportedly never had the laptop transferred to her.

SBISD is also missing a maroon suburban. There have been no funds received from any apparent sale. The exempt plates were not returned and the title is still in the name of Sierra Blanca ISD. Ms. Armida Gomez was instructed to leave the title in his box, so he could get some information. When asked, he reportedly informed her the district no longer owned the suburban; however, we have no indication of where it is or what happened to it. The VIN on the vehicle is 3GNFC16J48G14722.

Please let me know what you find out, or if you are no longer representing Mr. Nathan, please let me know.

Thanks,
Mark
[cid:image001.png@01D8B92F.1E7141D0]
MARK C. GOULET
ATTORNEY | SHAREHOLDER | LICENSED IN TX
[cid:image011.jpg@01D8B92F.1E7141D0]

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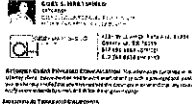


image001.png
~204 KB

Subject **Your offer to help with Garcia Towing**
From <eloeffler@sierrablancaisd.net>
To <ganathan@episd.org>
Date 2022-10-05 07:59



Hello, Glenn,

As per your response to the Board about the school property, we have noted your response on the technology equipment and adjusted our inventory accordingly. Now we only need to clear up the matter of the maroon suburban. We have reached out to the number you provided, and the person who answered claimed no knowledge of Garcia Towing or Sierra Blanca ISD. We reached out to Garcia Wrecker Service at 5624 Will Ruth Ave, El Paso, TX 7992, and the beligerant man said he had never done any work for Sierra Blanca ISD. Please take the final step to obtain any funds owned the district, recover the exempt plates, and ensure the title is transferred to the new owner. We will expect a response by noon Friday as to your intention and progress. I hope we can work this out without additional attorney assistance.

Thanks

Ebby Loeffler

Subject **Fwd: Fw: SBISD- Nathan: Return of School Property**
From <eloeffler@sierrablancaisd.net>
To Mark Goulet <mgoulet@wabsa.com>
Date 2022-10-10 15:59



- image001.png (~204 KB)
- SB missing items recovery (9 6 22).pdf (~41 KB)

I am forwarding you two emails that I have sent Glenn Nathan in an attempt to take advantage of his offer to help us reach out to the towing company for the settlement of the suburban issues. Mr. Joel Sanchez and I both tried to contact the towing service, and were told that they had never towed anything from Sierra Blanca (and they were not polite about it!)

Since Mr. Nathan made the offer, I thought maybe he would respond. To date we have not, received any response from him, nor have we heard from the towing company. The board feels it has been extremely generous in the time they have given him to clear up the matter, and feels it is time to move to the next step of referring it for further investigation to SBEC. We would appreciate your help with this matter, so that we are fair in our presentation of the facts to SBEC.

----- Original Message -----

Subject:Fwd: Fw: SBISD- Nathan: Return of School Property
Date:2022-09-23 14:00
From:eloeffler@sierrablancaisd.net
To:ganathan@episod.org

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Can you please clarify: 1) Was the district supposed to receive money for the suburban from him. If so, can you please clear that up? 2) At last check, the title has not been changed from the district to the new owner. Can you please check with the buyer on that? 3) We have not located the license plates for the vehicle. If the vehicle was sold, those and the registration sticker should have been removed. Can you please help us take care of that, as well?

I would appreciate your help in getting this matter resolved.

Thanks

Ebby

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Date:2022-09-06 16:32
From:Mark Goulet <mgoulet@wabsa.com>
To:"eloeffler@sierrablancaisd.net" <eloeffler@sierrablancaisd.net>

From: Cory Hartsfield <cory@chartsfieldlaw.com>
Sent: Tuesday, September 6, 2022 4:06:27 PM
To: Mark Goulet
Subject: Re: SBISD- Nathan: Return of School Property

Mark:

Please see (attached) information provided by Mr. Nathan in response. Please call me with any questions you have.

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Regards,
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ATTORNEY | SHAREHOLDER | LICENSED IN TX

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Can I call you in about 10-15 minutes?

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Subject: RE: SBISD- Nathan: Return of School Property
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Get Outlook for iOS<https://urldefense.proofpoint.com/v2/url?u=https-3A_aka.ms_o0ukef&d=DwMF-g&c=euGZstcaTD1lvmEN8b7jXrwoOf-v5A_CdpgnVfiIMM&r=9Ia3OKuIGMTGRDDEIXcnN-ONLJj05InKudPwqGwdu60&m=vDvXhbCP0j6ehR6Lh0by5HEKq2hk_6RzyKFTd7RkCzw&s=mUwawoLX_Rdc19xTVuh075qYTh05TWRJCRAP_SijE0Y&e=>

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MARK C. GOULET
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SUPERINTENDENT REPORT




SIERRA BLANCA SCHOOL

TEACHERS' AIDES NEEDED

This is your opportunity to invest in our students,
school, and community!

Interested applicants may apply online at sierrablancaisd.net
or pick up an application in the front office.



WE ARE HIRING!

Sierra Blanca School has immediate openings for
Teachers' Aides

This is your opportunity to invest in our students, school, and community!

Be a part of the great things happening in #vaquerocountry

Apply online at sierrablancaisd.net or pick up an application in the front office.