

TIMBERLANE REGIONAL SCHOOL BOARD
Atkinson, Danville, Plaistow, Sandown
New Hampshire

Regular Meeting
September 2, 2004

SAU No. 55 Office
Plaistow, NH

Present: Mrs. Aubrey, Mr. Brayall, Mrs. Champey, Mrs. Hall, Mr. Luongo (8:00PM), Mr. Paone, Mr. Stack,
Mrs. Withee, Dr. McDonald

Absent: Mr. Baldwin

Mrs. Champey, Chair, called the meeting to order at 7:30PM. The Student Council representative led the assembly in the Pledge of Allegiance. Roll call was taken.

Approval of Minutes

On a motion by Mr. Brayall, seconded Mrs. Withee

Voted: To accept the minutes of the August 19, 2004, meeting with the following corrections:

- Page 1 **Administrator** - John Leary, Assistant Principal at Timberlane High School
Facilities Report – Handicapped access from the parking lot will be created when the outside concrete work is performed for the transformer. Move to end of minutes: The next facility meeting is scheduled for October 18, 2004 at 9:30AM.
- Page 2 After review by the facilities committee it recommended and forwarded to the board for review.
Opening of School Report – Dr. McDonald informed the public that the 2004-2005 bus routes have been published in the newspaper and posted on the web site if parents have any questions they should contact the school directly.
Administrator's Report – classroom teacher then principal, Mrs. Griffin or Dr. Pfeifer, then Dr. McDonald.
- Page 3 **Committee Report** – Facilities- Next meeting scheduled October 18, 2004 at 9:30AM.

Passed: 6 in favor, 1 abstention (Mr. Paone)

Delegations and Individuals

Student Council – Katie Kneeland, Taryn Crescenzo and Liz Mulcahy reported on the school and council activities including raising money for spirits week and the start of the athletic season. Attending the National Leader Conference in Las Vegas, NV during the summer to share ideas with students from the other states.

Current Business

- a. Comprehensive Guidance Curriculum Presentation - Colleen Bovi, Director of Pupil Personnel Services, Louise Janelle, Guidance – Danville, Marybeth DiToro, Guidance – Atkinson Academy, Nancy Stafford, Guidance – Sandown North, Diane LaRose, Guidance – Sandown Central discussed the Timberlane Comprehensive School Guidance and Counseling Program (TCSGCP). This three-year plan is in its second year and is progressing according to the comprehensive plan, stressing foundation, accountability, management, and delivery system.

On a motion by Mr. Stack and seconded by Mrs. Hall

Voted: To continue the TCSGCP program

Passed: Unanimously

- b. NHEIAP – Joean Griffin, Director of Elementary Curriculum, Instruction & Assessment and Dr. Keith Pfeifer, Director of Secondary Curriculum, Instruction & Assessment discussed the adequate yearly progress designation, how it is determined, which groups are tested, and the results of each school for each tested grade.
- c. Opening of School - Dr. McDonald informed the public that overall the opening of school was positive; noting custodians had done a good job preparing the schools. Total enrollment is at 4614, which he expects the pre-school enrollment will increase in the next month. The high school is now at capacity and the October enrollment figures will be reviewed to see if additional solutions will be necessary to accommodate students in the future. Mr. Stack noted that the enrollment figure is the number the school district must accommodate. Dr. McDonald informed the public that the power school software is now being utilized at the schools, which is very useful. As an example he can see the enrollment figures for each day at any time.

- d. Transportation Report – Mr. George Stoking, Business Administrator reported that the transportation of the students has gone well with just a few points that need to be addressed. Mrs. Champey asked for an update on the cameras on the buses. Mr. Stoking replied that cameras are operational at this time. The board thanked Mr. Stoking for his report on this matter.
- e. Food Service Report – Mr. Stoking proposed increasing food service prices. Mr. Stoking proposed the following changes:
- Adult breakfast from \$.90 to \$1.00
 - Paid student elementary lunch from \$1.25 to \$1.40
 - Paid student secondary lunch from \$1.50 to \$1.75
 - Milk for students and adults from \$0.30 to \$0.40
 - Effective January 1st, 2005.

On a motion by Mrs. Hall and seconded by Mr. Stack

Voted: To accept the proposed price increase of an adult breakfast from \$.90 to \$1.00, paid student elementary lunch from \$1.25 to \$1.40, paid student secondary lunch from \$1.50 to \$1.75, milk for students and adults from \$0.30 to \$0.40, effective January 1st, 2005.

Passed: Unanimously

- f. Budget Report – Mr. Stoking reported that the audit for 2003-2004 was completed last week, we have a \$572,000 surplus after \$100,000 was set aside for capital reserve fund. The \$572,000 has been used in the past to offset taxes. Mr. Stoking noted the hard work of Mrs. Bovi's staff for the revenue they were able to generate from Medicaid by identifying costs and obtaining reimbursement. State adequacy Aid was received on September 1st, 2004 in the amount of \$8,483,000.
- g. Treasurer Nominee – Mr. Stoking nominated Patricia E. Macomber to the position of Timberlane School District Treasurer to replace Lorna Walker.

On a motion by Mrs. Hall and seconded by Mrs. Aubrey

Voted: To elect the recommended nominee for Timberlane School District Treasurer.

Passed: Unanimously

- h. NHSBA requested the TRSB submit questions they would like to see addressed by the candidates of the upcoming gubernatorial election, the questions will be sent to Theodore E. Comstock, Esq., Executive Director, NH School Boards Assn.
- What is your position on public kindergarten in New Hampshire?
 - What are your minimum standards regarding kindergarten?
 - What is your stand on broad based taxation?
 - What is your position on national funding for special education and federal mandates?
 - What is your education plan in general for covering educational costs?

Administrator's Report – Dr. McDonald informed the public that there will be no classes on Friday, September 3rd, 2004 due to the holiday, yet administrators and athletic departments are working. Interviews for the position of Principal for the Hampstead School will be next week. Dr. McDonald will be interviewing in Pennsylvania next week and returning on Thursday.

There has been no administrator turnover in the Timberlane District this year, which has made the opening of school run smoothly. The administrators continue to meet on the 1st and 3rd Wednesday of every month or as needed. Communication has improved with the email system that is now in effect for all teachers. The district is moving forward on the distance-learning program and will be expanding the AP courses offered.

Personnel Update – Dr. McDonald informed the public of one remaining vacancy, which is the Assistant Director of Pupil Personnel Services.

Committee Report

Curriculum – Mr. Stack, next scheduled curriculum meeting is to be held at the SAU office on Wednesday, September 8th at 7PM. Some of the topics for discussion will be math, science, professional development and mentoring.

Facilities – Mrs. Hall invited the school board and budget committee to tour the schools with the facilities committee. Scheduled as follows:

<u>Date and Time</u>	<u>Meeting Location</u>	<u>Schools to be toured</u>
9/14/04 @ 8:30 AM	High School	High School, Performing Arts Center, Middle School
9/21/04 @ 9:00 AM	Atkinson Academy	Atkinson Academy, Pollard School
9/28/04 @ 9:00 AM	Danville School	Danville, Sandown Central, Sandown North schools

A memo will be sent out to all members of the school board and committees with the schedule and invitation.

Reports of School Board –

Mrs. Withee – Pleased with the opening of school programs at Pollard School, the foster grandparent program which is state sponsored is in its second year. Exeter hospital will offer the mobile unit dental screening.

Mrs. Champey – Attended the Middle School welcome back breakfast. She indicated her appreciation of the custodians for their efforts in preparing the schools; the Middle School was shining and ready for the beginning of school. Thanks to Dean Zanello for updating the website.

Correspondence – None

Vendor and Payroll – Approved by Board

Non-Public Session

On a motion by Mrs. Aubrey and seconded by Mrs. Hall

Voted: To go into Non-Public Session at 9:15PM under provisions of 91-A: 3.II (b) Hiring

Those voting in the affirmative; Mrs. Aubrey, Mr. Brayall, Mrs. Champey, Mrs. Hall, Mr. Luongo, Mr. Paone, Mr. Stack and Mrs. Withee

On a motion by Mrs. Brayall, seconded by Mrs. Luongo

Voted: To come out of non-public session at 9:25PM

Passed: Unanimously

No action was taken in Non-Public Session

Personnel Report – Dr. McDonald presented the credentials of the following candidates, which have been nominated for the following teaching positions.

Gerry, Kathryn - LD/SPED – SN

Thissell, Gena – EH-SPED-TRMS

Welde Peschek, R. Andine – LD/SPED - Pollard

On a motion by Mrs. Aubrey, seconded by Mr. Stack

Voted: To confirm the hiring of the above candidates to teaching positions in the Timberlane Regional School District.

Passed: Unanimously

Dr. McDonald discussed the hiring of Erica Stack as teacher assistant upon waiver of policy BCB due to the fact that Mr. Stack serves on the school board. The day before school started an ASD/SPED candidate informed the district she had accepted another position. Mrs. Erica Stack, wife of School Board member Mr. Stack who is qualified for the position of ASP/SPED has agreed to step into this position at this late time.

On a motion by Mr. Paone, seconded by Mrs. Hall

Voted: To waive policy BCB to move Erica Stack from support staff to professional staff

Passed: 7 in favor, 1 abstention (Mr. Stack)

Dr. McDonald presented the credentials and would like to nominate

Erica Stack - ASD/SPED – TRMS position

On a motion by Mr. Paone, seconded by Mrs. Aubrey,

Voted: To confirm the hiring of the Erica Stack to the ASD/SPED teaching position in the Timberlane Regional School District.

Passed: 7 in favor, 1 abstention (Mr. Stack)

On a motion by Mrs. Hall, seconded by Mrs. Aubrey,

Voted: The meeting was adjourned at 10:05PM

Respectfully submitted,

Nancy Danahy
Acting Clerk