

TIMBERLANE REGIONAL SCHOOL BOARD
Atkinson, Danville, Plaistow, Sandown
New Hampshire

Regular Meeting
November 1, 2007
7:30 PM

SAU 55 Office
Plaistow, NH

Mr. Baldwin (Chair) called the School Board meeting to order at 7:30 pm at the SAU office.

Roll call was taken.

Mrs. Smith led the pledge of allegiance.

Present: Mrs. Aubrey, Mr. Baldwin, Mr. Brown, Mrs. Champey, Mrs. Kosta, Mr. Luongo, Mr. Mascola, Mr. Paone, Mrs. Withee and Ms. Weston

Administrators Present

| | |
|------------------|----------------------------------|
| Richard La Salle | Superintendent |
| Charles Coker | Director of Secondary Education |
| George Stokinger | Business Administrator |
| Kathy Smith | Assistant Business Administrator |
| Jim Hughes | Director of Facilities |

Approval of Minutes

On a motion by Mrs. Kosta, second by Mrs. Withee

- Voted: To approve the minutes of the October 11, 2007 regular meeting.
- Passed: Unanimous

On a motion by Mrs. Champey, second by Mrs. Aubrey

- Voted: To approve the minutes of the October 18, 2007 regular meeting and non-public meetings.
- Passed: Eight in favor, two abstentions (Mr. Baldwin and Mr. Brown)

Delegations and individuals

School Report

Ms. Weston reported Spirit Week is over and teacher and students' schedules are returning to normal. Students are once again wearing normal attire. In sports, the boy's varsity soccer team lost to Merrimac ending the season with a final record of 3-12-1. Girl's soccer lost to Londonderry ending their season with a record of 10-6-1. The Timberlane Players will open their fall production of "Rumors" tonight at the PAC, with shows on Friday and Saturday at 2 & 7 pm.

Student Council Report

Kevin Zambrano reported that student council is focusing their attention on fundraisers now that Spirit Week and Trick-or-Can are completed.

Trick-or-Can was a success in Plaistow collecting over 700 cans. Parents were surprised when 16 and 17 year old students showed up at their door to collect cans for Holy Angel's food pantry which is in need of support. The council wanted to thank all the teachers who helped during Spirit Week. Saturday will be the first of two "Kids-Night-Out" and the council is expecting 15 to 20 children with room for more.

Mr. Baldwin thanked Ms. Weston and Mr. Zambrano for their reports and invited Mr. Zambrano to stay for the meeting.

Current Business

Facilities 2009 Budget presentation

Mr. Hughes reported on the proposed Facilities budget for the 2008-09 school year. He noted that there are 198 acres of school property with 656,000 square feet of buildings. They are maintained by a staff of 3 maintenance, 24 custodians and 2 grounds crew. They currently use a work order system that is highly effective and have processed 1500 work orders this year alone. Mr. Hughes informed the board he is requesting additional staffing to include an administrative assistant and a general mechanic. In the 2009-10 school year he plans to organize a grounds maintenance crew to maintain all the grounds.

The goals of the facilities crew are customer service based. He would like the staff to have a professional image and be easily identified so he is requesting a uniform service. He is also requesting extra monies for engineering services for specific issues that require the necessary engineering information.

Always a concern is the cost of utilities, including the cost of oil. He currently tracks all utilities usage and will continue to put in place tight controls. He reported that in time, we will reach equal level usage. This is when we have put in place all the controls and the cost of utilities continue to increase. As an example, the cost of oil in August was at \$70 a barrel and today it is reported at a \$96 a barrel. Mr. Hughes' long range plans is to research solar panels on the 15 acres of roof that top the district buildings.

Mr. Hughes highlighted additional major budget drivers such as phase three of the curb appeal maintenance for all schools, which includes siding and roof support at Sandown Central, gym door replacement at the middle school and a glass wall installed in the cafeteria area of the high school.

New construction considerations consist of renovations to room 310 at the high school and the ASD rooms at the middle school. Mr. Hughes summed up the major budget drivers as the sprinkler project and a vehicle replacement plan.

Mr. La Salle reported that administrators generated their five year plans of future projects, breaking down which projects are considered maintenance, renovations and upgrades, as well as the current status of the project and time frame for completion. Maintenance projects are defined as fixing something that is broken. Renovations will create a change of usage to the area and upgrades will enhance a continued use. The list was reviewed and discussed by the board.

Mr. La Salle then updated the board on the progress of the architectural study for renovations at the high and middle schools. His plan is to contact architectural firms for the study, provide a brief comprehensive informational package, a walk through of the area in need of renovation, and then meet with the firms for their proposals and pricing.

Mrs. Champey reported the traffic flow concerns of the safety committee for the campus area. She noted that the safety committee inquired if the SRO monies that were not spend on the SRO when Plaistow voters chose not to support the position could be used for the traffic flow study? The committee feels the spirit of the money was intended for safety and the traffic flow study would support the spirit of the intent. Mrs. Withee and Mrs. Kosta agreed that it is certainly a safety issue that needs to be addressed. The board agreed that this is an important safety issue that may not have an easy solution. Mr. La Salle asked that the board wait for him to see if the state can offer any financial assistance in this matter. It was noted that parents need to be cautioned to drop off their children at the curb for the safety of all.

Mr. Hughes was thanked by the board for his informative presentation and his continued performance in maintaining and improving the district. Mr. Hughes again complemented his crew for their continued efforts.

Policies

Policy IMAH -Daily Physical Activity

This policy was presented to the board as a second reading.

On a motion by Mr. Paone, seconded by Mr. Brown

- **Voted:** To waive the second reading of policy IMAH-Daily Physical Activity
- **Passed:** Unanimous

On a motion by Mrs. Aubrey, seconded by Mrs. Champey

- **Voted:** To adopt policy IMAH-Daily Physical Activity
- **Passed:** Unanimous

Policy JEB-Entrance

This policy was presented to the board as a second reading.

On a motion by Mrs. Aubrey, seconded by Mrs. Champey

- **Voted:** To waive the second reading policy JEB-Entrance with amendments.
- **Passed:** Unanimous

On a motion by Mrs. Aubrey, seconded by Mrs. Champey

- **Voted:** To accept policy JEB-Entrance with amendments.
- **Passed:** Unanimous

Policy GBE-R- Staff Responsibilities

This policy was presented to the board as a second reading.

On a motion by Mr. Paone, seconded by Mr. Brown

- **Voted:** To waive the second reading GBE-R - Staff Responsibilities
- **Passed:** Unanimous

On a motion by Mrs. Withee, seconded by Mrs. Champey

- **Voted:** To accept policy GBE-R - Staff Responsibilities
- **Passed:** Unanimous

Policy IHCD also (LEB)-Advance College Placement

Re-affirm with amendments policy IHCD also (LEB) - Advance College placement. Mr. Paone read proposed policy IHCD also know as (LEB) into the minutes (see attached).

On a motion by Mrs. Aubrey, seconded by Mrs. Champey

- **Voted:** To affirm policy IHCD also known as (LEB) - Advanced College Placement with amendments.
- **Passed:** Unanimous

Policy IF - Instructional Approach

Mr. Paone also read proposed Policy IF - Instructional Approach into the minutes, (see attached).

On a motion by Mrs. Champey, seconded by Mr. Paone

- **Voted:** To accept the first reading of policy IF - Instructional Approach
- **Passed:** Unanimous

NHSBA Resolutions

Mr. Baldwin reported that he and Mr. Brown will attend the NHSBA delegate assembly scheduled on November 17, 2007. Mrs. Champey reported that after reviewing the proposed continuing resolutions for 2008 she is in agreement with all the recommendations stated.

On a motion by Mrs. Aubrey, seconded by Mrs. Champey

- **Voted:** To authorize Mr. Baldwin and/or Mr. Brown to vote at the NHSBA Delegate Assembly on the resolutions for 2008 as recommended unless they heard valid arguments to the contrary and they believe is the spirit of their fellow board members.
- **Passed:** Unanimous

Administrator's Report

Personnel Reports

Mr. La Salle recommended accepting the nomination of **Nicole Mone** at Atkinson Academy, Half Day Kindergarten Teacher replacing J. Dunn effective immediately

On a motion by Mr. Paone, seconded by Mrs. Kosta

- **Voted:** To accept the nomination of:
 - **Nicole Mone** at Atkinson Academy, Half-day Kindergarten Teacher effective immediately
- Passed:** Unanimous

Mr. La Salle recommended accepting the retirement of Margaret Mackie-Ciancio from the TRMS, Grade 7 Soc Studies teacher (with district 31 yrs)

On a motion by Mrs. Aubrey, seconded by Mr. Paone

- > Voted: To accept with great regret the retirement of:
- > Margaret Mackie-Ciancio TRMS, Gr 7 Soc Studies teacher (with district 31 yrs)

Passed: Unanimous

Committee Reports

Mrs. Aubrey allowed Mr. Coker to report on the district and community safety committee meeting, noting that NIE2 smart school surveys are completed by all schools. Now they need to review them to develop action plans. The school approval process was discussed. Mrs. Fichera informed the committee the Exeter Mobile Van is allowed to park on district property on a monthly basis. Preventive measures taken by the district to combat contagious infections was discussed as well as playground safety. Traffic flow around the schools throughout the district was discussed also. Mr. Paone attended a policy meeting that provided the policies that were presented this evening.

Reports of School Board - Board members reported on their activities around the district.

Correspondence Folder - None

Vendor and Payroll Registers - Done

Other

Non-Public session

On a motion by Mrs. Aubrey, second by Mr. Mascola

- > Voted: To go into non-public session: 91A: 3.II (e) @ 9:10 pm
- > Passed: Unanimous roll call

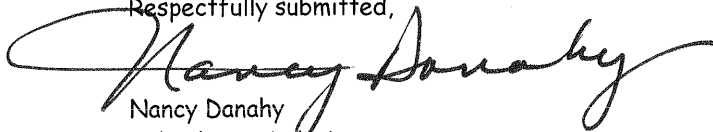
On a motion by Mrs. Aubrey, second by Mrs. Champey

- > Voted: Agreed to come out of non-public meeting at 9:50 pm
- > Passed: Unanimous roll call

No action was taken during non-public session.

Mr. Paone adjourned the meeting at 9:50 PM.

Respectfully submitted,



Nancy Danahy
School Board Clerk