

TIMBERLANE REGIONAL SCHOOL BOARD  
Atkinson, Danville, Plaistow, Sandown  
New Hampshire

Regular Meeting  
October 18, 2007  
7:30 PM

SAU 55 Office  
Plaistow, NH

Mr. Paone (Vice-Chair) called the School Board meeting to order at 7:30 pm at the SAU office.

Roll call was taken.

Mr. Paone led the pledge of allegiance.

**Present:** Mrs. Aubrey, Mrs. Champey, Mrs. Kosta, Mr. Luongo, Mr. Mascola, Mr. Paone,  
Mrs. Withee and Ms. Weston

**Absent:** Mr. Baldwin, Mr. Brown

**Administrators Present**

Richard La Salle  
Charles Coker

Superintendent  
Director of Secondary Education

**Approval of Minutes**

**On a motion by Mrs. Kosta, second by Mrs. Withee**

- Voted: To approve the minutes of the October 4, 2007 regular meeting.
- Passed: Unanimous

**Delegations and individuals**

**School Report**

Ms. Weston noted that on Friday students will return to their regular schedule now that the Junior NECAP testing is completed. Spirit week will begin on Monday and run through Saturday, October 27<sup>th</sup>. At the end of last week the school said goodbye to a group of German students who had been attending the high school and living with Timberlane students for the past two weeks. They were part of the German-American Partnership Program that shared their culture as Timberlane students shared theirs. The fall sports are currently winding down with play offs fast approaching. Girls Field hockey will face Dover on Sunday, and the Varsity football team will play Winnacunnet at home on Friday night. Tickets are now on sale for the fall production of Rumors and can be purchased from the box office at the PAC.

**Student Council Report**

Kevin Zambrano reported there has been a lot of planning by student council members for Kid's Day and Spirit Week. Sign up for events for Spirit week are all filled and they are expecting a full week of fun. The council members assisted parents and reminded teachers of their next appointments during the open house on October 11<sup>th</sup>. The National Student Council conference will be held in Chicago this year in February. The council members are brainstorming for new fund raising ideas. The final plans for "Trick-or-Can" will be published in the newspaper.

**Current Business**

**High School Science Area**

Mr. La Salle reported on the needs at the high school for a dedicated science area. He recommended using the current industrial arts/metal shop area, and renovating the space to accommodate proper science labs so all students who are enrolled in the science programs can utilize them.

The space would be used as flexible use space that pre-engineering classes and the 'lead the way group' would be able to utilize. He would like to see architectural drawings and estimated costs to understand the possibilities of the proposed project. He estimated that approximately \$20,000 would be needed to seek the professional advice for estimates and he would hope to include the locker rooms at the middle and high schools.

Mr. La Salle noted the industrial arts/metal shop is approximately 2600 sq. ft. and also houses some electrical equipment. He indicated they need to be sure the renovation would be the most effective use of the space. He then requested approval from the board to move ahead and employ an architect firm to look at their options and costs. Discussion ensued.

**On a motion by Mr. Mascola, second by Mrs. Withee**

- Voted: To authorize Mr. LaSalle to spend up to \$20,000 for an architectural assessment of renovations to room 310 at the high school, the middle school ASD room and the locker rooms in the middle and high schools.
- Passed: Unanimous

At Mrs. Champey's query it was agreed that the facilities committee would need to clarify the order of the projects to be addressed.

#### NESDEC Report

Mr. La Salle reported he was in receipt of the New England School Development Council (NESDEC) report which provides enrollment forecasts of the district. He stated he would like to have the report done on an annual basis as the forecasts assist in decision-making relative to future planning. The report captures the enrollment projections by utilizing information from historical enrollment, housing market, town building permits, birth rates as well as private school data. The report is a useful tool to guide the district.

#### NHSBA Resolutions

Mr. La Salle reviewed the resolution process the New Hampshire School Board Association (NHSBA) uses to inform school boards of the resolutions that will be voted on at the NHSBA Delegate Assembly on November 17<sup>th</sup>, 2007 at 1:00 pm at the Local Government Center in Concord, NH. He asked the school board members to review the resolutions privately as they will be discussed at the next meeting.

#### Strategic Planning

Mr. La Salle presented a memo from Dr. Richard Lalley requesting feedback from the school board and staff members of the district. The feedback will assist Dr. Lalley in developing a strategic plan for our district. Mrs. Withee asked for information on newer classrooms in New Hampshire so board members can educate themselves on current trends. Mr. La Salle invited members of the school board, budget committee and student council as well as administrators to email him if they are interested in viewing Nashua South and other schools to view successful school renovation projects.

#### Budget process update

Mr. La Salle thanked all the participants of Session I of the budget process. He reported that the feedback has been positive. Session II is scheduled for Thursday, October 25<sup>th</sup> at 7 pm at the PAC. Pupil Personnel and Facilities will be presenting.

#### Administrator's Report

Mr. La Salle reported that at Mr. Baldwin's request, a report of current stipends paid to school board members in New Hampshire is provided in this evening's board packets.

#### Personnel Reports

Mr. La Salle recommended accepting the retirements of  
**Ann Sheehy** TRMS, Grade 7 Social Studies Teacher (29 Years with the district) effective 6/30/2008  
**Elaine Zawacki** Sandown North, Grade 1 Teacher (12 years with the district) effective 12/01/2007

**On a motion by Mrs. Champey, seconded by Mrs. Kosta**

- Voted: To accept with regret and appreciation the retirements of:  
Ann Sheehy effective 6/30/2008  
Elaine Zawacki effective 12/01/2007
- Passed: Unanimous

### Committee Reports

Mrs. Champey reported the high school transition committee is sending out a survey requesting information on the transition from middle to high school. Also the safety committee will be meeting on Tuesday at the SAU office. The community safety meeting will begin at 8:30 am and the district meeting will follow.

Mrs. Aubrey attended an elementary school transition committee meeting; all went well and the next one is scheduled in January.

Mrs. Withee reported that the facilities committee met to review the facilities priorities submitted by the principals. Project classification is necessary to identify projects that can be done during the summer months as well as new projects that would create or change an area or use.

Mrs. Kosta reported that the curriculum committee is currently working on the high school history curriculum. High school science will be addressed in November.

Mr. Mascola attended the joint budget committee meeting.

Reports of School Board - Board members reported on their activities around the district.

Correspondence Folder - None

Vendor and Payroll Registers - Done

### Other

#### Non-Public session

On a motion by Mrs. Aubrey, second by Mr. Mascola

- Voted: To go into non-public session: 91A: 3.II (c) reputation @ 8:30 pm
- Passed: Unanimous roll call

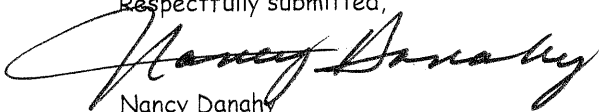
On a motion by Mrs. Aubrey, second by Mrs. Champey

- Voted: Agreed to come out of non-public meeting at 9:15 pm
- Passed: Unanimous roll call

No action was taken during non-public session.

Mr. Paone adjourned the meeting at 9:15 PM.

Respectfully submitted,



Nancy Danahy  
School Board Clerk