

**Timberlane Regional School Board**  
Atkinson, Danville, Plaistow and Sandown  
New Hampshire

**Regular Meeting**  
February 21, 2008, 7:00 PM

**SAU 55 Office**  
Plaistow, NH

From 7:00 PM to 7:40 PM Superintendent Richard La Salle facilitated a presentation on "Applitrack" software, a program recently incorporated into the District recruiting process. This presentation included a demonstration of the job work flow and concluded with a question and answer segment.

At 7:40 PM, Chairman William Baldwin called the February 21, 2008 regular meeting of the Timberlane Regional School Board to order.

**Present:** Lori Aubrey, William Baldwin, Stephen Brown, Arlene Champey, Elizabeth Kosta, Michael Mascola, John Paone, and Lisa Withee.

**Absent:** William Luongo and Emily Weston

**Other Administrators present:**

Richard La Salle, Superintendent  
Peg Ralph, Director of Elementary Education  
Charles Coker, Director of Secondary Education  
George Stokinger, Business Administrator  
Kathy Smith, Assistant Business Administrator

Mr. Baldwin led the assembly in the pledge of allegiance.

**Approval of Minutes**

- **Motion: Michael Mascola made a motion, seconded by Stephen Brown to**
- Accept the minutes of the February 7, 2008 Deliberative session and special meeting held immediately following the Deliberative session with the listed changes:
  - Add to the special meeting, "Mrs. Champey asked to immediately have an electrical switch installed in the high school metal shop since there is currently no switch and the only method to switch the lights on and off is an electrical panel
- **Passed: Unanimous**

Mr. La Salle reported that Emily Weston is attending a Lead conference in Chicago thus he would report on happenings around the district.

**Danville Elementary:** Danville Elementary 4th and 5<sup>th</sup> graders participated in a spelling bee with congratulations to Carolyn Olson who won and will move on to the regional in March. Students have been enjoying snow shoeing with all the snow this season. Danville Elementary recently held a "hoe-down" square dance and also has organized a chess club.

**Pollard School:** Pollard School students and staff are honored to be practicing their presentations for "The EDies" since they are semi-finalist for the award.

**Sandown Central:** Sandown Central will be implementing the "PBIS program series and will attend training sessions at Plymouth University this summer. Mr. La Salle then congratulated Katelynn Adie, winner of the Sandown Central Spelling Bee; she will be attending the Regional Spelling Bee in March.

**Sandown North:** Sandown North is graduating from the PBIS program. They hope to be involved with the PBIS program to a greater degree in the MAST-NH grant. Congratulations to Ellen Zimmerman who has been named "Nurse of the Year".

**TRMS:** Mr. La Salle reported that middle school students raised \$2,100 for the Lawrence Fire Victims and recently presented a check to Lawrence City Mayor Sullivan.

**TRHS:** Two high school students are finalist for a National Merit Scholarship - there were over 8,000 applicants nationwide. NHIAA and NHADA have named 28 TRHS seniors for athletic scholarships, of which 19 are girls and 9 are boys. The ice hockey team is currently ranked second in the state and will participate in the play-offs next week. Wrestling team is favored to win the championship for the 9<sup>th</sup> year in a row.

### **Current Business**

Mr. Brown reported he and Mr. Baldwin attended the Delegate Assembly. He stated it was a very informative meeting with 53 school boards in attendance. New Hampshire Retirement System was the main topic of conversation. Mr. Brown reported that voting on the issues went smoothly and no changes were noted.

### **Screening Committee**

Mr. Baldwin volunteered to be on the search committee for the Athletic Director's position and Mr. Paone volunteered to be on the search committee for the Director of Elementary Education position. Mr. La Salle noted that the positions have been advertised in the Boston Globe, Eagle Tribune and online at EdJobs. No in-house candidates have applied.

### **Email Protocol**

Mr. La Salle recommended that email correspondence to the board from the public be read into the minutes at the next school board meeting. The board will continue to handle emails status quo, with Mr. Baldwin responding to all emails in a timely manner.

### **High and Middle School Construction Projects**

Mr. La Salle reported the high school oversight committee interviewed three companies for the construction management services concerning the proposed construction projects at the middle and high schools. The oversight committee members are Mr. Mascola, Mr. Coker, Mr. Stokinger, Mrs. Hopkins, Mr. Hughes, Mr. Woodworth and Mr. La Salle.

The three companies interviewed for these projects are well known companies in New Hampshire, but one company rose to the top and the committee recommends Harvey Construction Corporation for the project.

- **Motion: Michael Mascola made a motion, seconded by Stephen Brown**
  - To accept the recommendation of the Oversight Committee to contract with Harvey Construction Corporation for construction management services for the high school science lab renovation and middle school special education renovation projects pending passage of the budget and warrant articles.
- **Passed: Unanimous**

Mr. La Salle reported the middle school construction project would be included in the management services pricing with a delayed start date from the high school project. He estimated the cost to be approximately 6% of the total project. Mr. Mascola noted general condition items, which included building permits, bonds/premium and insurance, labor burden on personnel, project manager, superintendent, project accounting, project vehicle/fuel, project safety, office trailer, temporary chemical toilets and telephones, computer, etc., temporary electric, temporary power

cost, field office supplies, postage, printing, small tools/supplies, interim clean-up and final cleaning, dumpsters and disposal, and temporary fire extinguishers.

The district could reduce costs by working jointly with Harvey Construction for both projects. Items affected by this reduction include some of the general conditions expenses. One example would be to provide an office at the high school versus Harvey Construction having to provide one (trailer). Another example would be to allow the workers access to bathroom facilities thus eliminating the need for chemical toilets.

#### **NHMA/NHRS**

Mr. La Salle reviewed the history of the New Hampshire Retirement System, explaining the funding methodology of the special fund and its guidelines. Mr. La Salle reported that the medical subsidy is not guaranteed to 2011; it will be paid as long as the money in the special account is available to support the medical subsidy.

The New Hampshire Municipal Association is soliciting school board support and join them in their proposed litigation against the NHRS board of trustees. A discussion ensued. Mrs. Champey made a motion, seconded by Stephen Brown to vote NO at this time to the request from the NHMA to participate in litigation against additional retirement costs. Upon further discussion, Mrs. Champey withdrew her motion and Mr. Brown withdrew his second.

The board asked Mr. La Salle to gather additional information so they can make an informed decision, as their decision could effect future hiring practices.

#### **Personnel**

Mr. La Salle recommended accepting the resignations of

- Heidi Webster - Atkinson Academy, Principal (8yrs with district)
- **Motion: Michael Mascola made a motion, seconded by Stephen Brown**
  - To accept with great regret the resignation of Heidi Webster
- **Passed: Unanimous**

Mr. La Salle recommended accepting the resignations of

- Rebecca Garone, Danville, Art Teacher (2 yrs with district)
- **Motion: Elizabeth Kosta made a motion, seconded by Lori Aubrey**
  - To accept with regret the resignation of Rebecca Garone
- **Passed: Unanimous**

Mr. La Salle recommended accepting the retirement requests of

- Jamie Martin - TRHS, English Teacher (6 yrs with district)
- Sandra Piasecki - TRHS, Home Technology (22 yrs with district)
- **Motion: Michael Mascola made a motion, seconded by Lisa Withee**
  - To accept with regret the retirement requests of
    - Jamie Martin and
    - Sandra Piasecki
- **Passed: Unanimous**

**Committee Reports - None**

**Reports of the School Board**

The board members reported district activities they attended.

**Correspondence - None**

**Vendor and Payroll Registers - Done**

**Other**

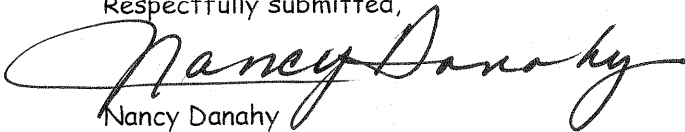
The board extended their condolences to the Hendershot Family for the tragic loss of their son Daniel.

Mr. Stokinger requested the board's approval to generate a check out of schedule to cover the cost of postage for the annual reports which are expected to be mailed out next week.

- **Motion: Lori Aubrey made a motion, seconded by John Paone**
  - To approve the payment of the postage for the annual report financial year ending June 30, 2007.
- **Passed: Unanimous**

Having no additional business before the board, Mr. Baldwin adjourned the meeting at 9:00 PM

Respectfully submitted,

A handwritten signature in cursive script that reads "Nancy Danahy". The signature is written in black ink and is positioned above the printed name.

Nancy Danahy  
Timberlane Regional School Board Clerk