

Timberlane Regional School Board
Atkinson, Danville, Plaistow and Sandown
New Hampshire

Regular Meeting
November 6, 2008

SAU55 Office
Plaistow, NH

Call to Order

At the office of SAU 55, Chairperson William Baldwin called the meeting to order at 7:30 PM.

Roll Call

In attendance: Lori Aubrey, William Baldwin (Chair), Stephen Brown (Vice-Chair), Arlene Champey, Robert Collins, Elizabeth Kosta, Michael Mascola, John Paone, Lisa Withee and Joseph Delfino (Student Representative).

Absent: None

Administrators in attendance:

Mr. La Salle	Superintendent of Schools
Mr. Feneberg	Assistant Superintendent of Schools
Mr. Coker	Director of Secondary Education
Mr. Stokinger	Business Administrator
Mr. Woodworth	Principal of TRHS

William Baldwin led the Board in the Pledge of Allegiance.

Approval of Minutes

- **Motion: Mrs. Aubrey made a motion, seconded by Mrs. Withee to**
 - Accept the regular and non-public minutes of the October 16, 2008 meetings of the Timberlane Regional School Board as written.
- With no further discussion the motion passed eight in favor, one abstention (Robert Collins).**

Delegations or Individuals

Student Representative Joseph Delfino reported the high school had a presidential mock election with the same results as the national election. The mock New Hampshire election resulted in the Governor's race going to John Lynch and John Sununu winning the Senator's race.

Student council has scheduled an ice cream social during lunch periods on Wednesday, November 19th with the proceeds benefitting the Reardon Scholarship. Watch for the upcoming poinsettia fund raiser sponsored by the senior class. The Timberlane Players will present "Don't drink the water" November 13 through the 15th at the PAC each night at 7:00 pm with a matinee to be presented on Saturday the 15th at 2:00 pm.

The Junior Class Semi-formal is schedule for December 6th with a Las Vegas theme in the cafeteria at the high school.

Mr. Delfino also informed the board on the sports programs noting that Colin Flinn participated in the "Meet of Champions" and had an excellent showing in the cross country track division. The Timberlane high school football team ended the season with a 7-2 record which showed great organization and a solid effort by the coach and team. The boy's volley ball team ended the season as second in the state.

Mr. Delfino noted the high school blood drive is scheduled for Friday, November 17th and 18th.

Current Business

Architects Report – Part 1

Mr. La Salle introduced the architects from Lavallee-Brensinger: Fred Urtz and Lance Whitehead.

Mr. Urtz gave a brief background of the firm which has been in business for thirty (30) years and has a staff of fifty (50) employees. He noted that Lavallee-Brensinger focuses on a wide range of projects but specializes in education and healthcare facilities.

To gather information for this report the team was able to visit the sites and meet with the Director of Facilities as well as attend meetings with School Administrators. They consulted with engineers and reviewed floor plans. Their recommendations are based on current design practices, code compliance as well as education guidelines as published by the State of New Hampshire Department of Education.

The team worked with NESDEC to achieve a full assessment of the facilities including site and code compliance, accessibility, security, structural, mechanical, electrical and functional requirements.

They noted that the buildings are well maintained however, some issues that were observed were the traffic flow, egress, parking, land usage and building life cycles.

Mr. Whitehead reported on the high school first, noting the structure, with the current enrollment of 952 students, would need various code and mechanical upgrades, overhaul of the electrical /lighting systems, communication and data integration, acoustic upgrades as well as student flow and security issues needing to be addressed.

He reported that long term effective cost solutions would be investigated taking into consideration the curriculum design, layout of the school, teacher support spaces, small group spaces, core sizes and flexibility.

The architect team then reported on the middle school. They stated that the building is in need of replacement. They noted several code issues as well as mechanical and electrical overhauls are needed. Other issues noted were communication, data integration, student flow and access to sunlight as well as security issues. They clarified the reasons why they have determined that the building is in need of replacement. All buildings have a life cycle and with the current codes the corridors that support the building are too narrow and cannot be enlarged cost effectively.

The architect team then reported on future planning starting with the high school. Some considerations that are taken into account are the Department of Education requirements, staff and faculty input, current and future curriculum. Based on current student enrollment the estimated gross total footage required would be 233,000 square feet as opposed to the current size of 158,200 square feet in the high school. The middle school estimates using the current enrollment figures also presented the estimated gross total footage needed would be 209,353 square feet as opposed to the current size of the middle school which is 118,000 square feet.

Mr. Whitehead and Mr. Urtz presented the board with assessment reports along with detailed reports of space usage at both the middle and high schools. A discussion ensued.

Mr. La Salle clarified the importance of a capital improvements plan with a time line as well as including the budget committee in discussions to ensure that all members would have an understanding of the entire process and time line so informed decisions can be made.

Mr. La Salle and the board thanked Mr. Urtz and Mr. Whitehead for their thorough work and presentation.

Personnel Report –

Mr. La Salle recommended a sabbatical leave for the 2009-2010 school year during such time Mrs. Jill Feneberg will be a student in the Masters of Education in the reading program at Rivier College.

- **Motion: Mrs. Aubrey made a motion, seconded by Mr. Mascola to**
- **Approve the sabbatical for Jill Feneberg for the 2009-2010 school year.**

With no further discussion the motion passed eight in favor, one abstention (Robert Collins).

Committee Reports

Mrs. Withee reported on the facilities committee meeting that was also attended by Mrs. Aubrey. Mrs. Champey attended the negotiation meeting and Mr. Baldwin reminded the public that the public hearing for the SAU budget will be held on November 19th at 7:00 pm. He also thanked Mr. Hughes for the article in the Eagle Tribune newspaper on November 2nd on energy savings. He commended Mr. Hughes and his staff on their energy savings accomplishments. Mrs. Champey noted that the Timberlane district has been working on saving energy for the past years and other districts are just starting their work on energy savings.

Correspondence –

A letter from Kathy McKechnie was reviewed and the board asked to invite Mrs. McKechnie to a board meeting on December 18th to report on her trip to Russia.

Vendor and Payroll – Done

Other

Mr. Brown inquired about the discount offered to Timberlane staff by DiFeo Oil after the contract was signed by the district. Mr. Brown believes that the staff should not be offered the discount. Mr. La Salle clarified that the discount was offered after the contract was signed and that no one in a decision making position would use the discount offered. It is offered to staff that do not make decisions regarding contracts. He then clarified that the discount was not offered to solicit the contract but offered to staff after the contract was signed. It was suggested that the policy committee should review this topic.

A discussion ensued.

William Baldwin, Chair adjourned the meeting at 9:45 pm.

Respectfully Submitted,



Nancy Danahy
TRSB Clerk