

Timberlane Regional School Board
Atkinson, Danville, Plaistow and Sandown
New Hampshire

Regular Meeting
October 16, 2008

SAU55 Office
Plaistow, NH

Call to Order

At the office of SAU 55 Chairperson William Baldwin called the meeting to order at 7:30 PM.

Roll Call

In attendance: Lori Aubrey, William Baldwin (Chair), Stephen Brown (Vice-Chair), Arlene Champey, Elizabeth Kosta, Michael Mascola, John Paone, Lisa Withee and Joseph Delfino (Student Representative).

Absent: Robert Collins

Administrators in attendance:

Mr. La Salle	Superintendent of Schools
Mr. Coker	Director of Secondary Education
Mr. Stokinger	Business Administrator
Mr. Woodworth	Principal of TRHS
Mrs. Oros	Assistant Principal, TRMS
Mrs. Hart	Curriculum Coordinator, TRMS
Mrs. Gustafson	Curriculum Coordinator, TRMS

William Baldwin led the Board in the Pledge of Allegiance.

Approval of Minutes

- **Motion: Mrs. Kosta made a motion, seconded by Mrs. Withee to**
 - Accept the minutes of the October 2, 2008 meeting of the Timberlane Regional School Board with corrections.
- With no further discussion the motion passed unanimously.**

Delegations or Individuals

Student Representative Joseph Delfino reported spirit week has ended and students were ready to take the scheduled NECAP tests. Mr. Delfino was pleased to report he attended a strategic planning focus group with other students including sophomores, juniors and seniors. Discussions centered on academics, instructions, and community, etc. He stated he enjoyed being part this focus group and would like to participate in any future discussions.

He then reported a group of students from the high school were interested in discussions regarding the NEASC and NESDEC reports that are accessible on the Timberlane website.

Current Business

Timberlane Regional Middle School Literacy Program

Mrs. Oros and Mrs. Gustafson presented a three-tier literacy instruction program for the middle school students. Tier one is comprised of classroom instruction which focuses on vocabulary, fluency and comprehension along with communication skills in oral, written and visual formats. This tier would utilize high quality materials and assessment tools tying the material into their content areas of Math, Science, Social Studies and English.

Tier two would target struggling learners and provide additional studies, frequent monitoring and other assessment tools.

The final and third tier would provide intensive, targeted intervention to the most at-risk readers. The board thanked Mrs. Oros and Mrs. Gustafson for their commitment to the students and all the hard work that went into this program.

New Hampshire Humanities Council Grant

Mr. Josh Silveira, Social Studies teacher at the high school presented an overview of the Humanities Council Grant.

Mr. Silveira reported that Mr. Eric Constantineau and Mr. Stainge all worked together in applying for and receiving this grant totaling \$9,712.50. The grant will allow for the completion and distribution of a documentary series, publication of a full curriculum and web page as well as additions to the high school library.

Mr. Coker congratulated the team on their recognition from Bryant University where they received a national award for their work.

- **Motion: Mrs. Kosta made a motion, seconded by Mrs. Aubrey to**
 - Accept the monies and participate in the New Hampshire Humanities Council Grant up to \$9,712.50.
- With no further discussion the motion passed eight in favor and one abstention (Mr. Paone)**

Policies

Mr. Coker presented the following polices as recommended by the policy committee and the New Hampshire School Board Association.

- DFA Investments
- EBCE Emergency closings
- ECA Building and grounds security
- ECAC Vandalism
- EEAA Video and audio surveillance on school property
- EEAE School bus safety program
- JLIF Receipt and use of sex offender registry information
- JLIF-R Receipt and use of sex offender registry information (regulations)
- KCD Public gifts/donations
- KL Legislative representative

- **Motion: Mrs. Champey made a motion, seconded by Mr. Mascola to**
- Accept the second reading and adoption of the following policies
 - DFA
 - EBCE
 - ECA
 - ECAC
 - EEAA
 - EEAE
 - JLIF
 - JLIF-R
 - KCD
 - KL

With no further discussion the motion passed unanimously

New Hampshire School Board Association Resolutions

Mr. Baldwin inquired if any board members had resolutions they wished to propose to the NHSBA for consideration. There were none.

Maintenance and Renovation Projects

Mr. Stokinger presented a worksheet showing an organized plan for short and long term maintenance and renovation projects. The projects were prioritized by essential, high need, medium need, medium in the 1 – 2 year in the future and long term 3 -5 year in the future. The projects were reviewed by Mr. La Salle, Mrs. Killen, Mr. Hughes, Mr. Coker and Mr. Stokinger ,who as a committee, set the priorities for the list. The information will be sent to the facilities committee for review. Mr. La Salle reminded the board that this list is a work in progress and their thoughts and opinions are welcome.

Administrator's Report

Mr. La Salle informed the board that he attended a law conference and presented the board with an information packet regarding the Right-to-Know law changes. A discussion ensued.

Personnel Report – None

Committee Reports

Mrs. Champey attended the policies committee and SAU board meetings, Mr. Brown attended the curriculum and SAU board meetings. Mrs. Aubrey attended the Safety and Transition committee meetings while Mrs. Withee attended the facilities tours and the SAU board meeting. Mrs. Kosta attended the curriculum as well as the professional development committee meetings. Mr. Mascola attended the safety, SAU board and SERESC meetings. All members of the school board attended the budget committee's joint budget meeting.

Correspondence – None

Vendor and Payroll – Done

Other

Mr. Stokinger proposed a change to the lease agreement to change the percentage of use from 36/64 percent to 50/50 percent and remove the end of section 6 regarding plus liability insurance covering the actions of all employees in the facility.

- **Motion: Mr. Brown made a motion, seconded by Mrs. Aubrey to**
- **To amend the SAU lease agreement from 36% SAU and 64% Timberlane to 50% SAU and 50% Timberlane in all areas of the contract referencing the percentage use of the building and related costs. Also, to remove the phrase “plus specific liability insurance covering the actions of all the employees in the facility: in section 6, Insurance. The term of the lease will remain the same.**
- With no further discussion the motion passed unanimously**

Non-Public Session

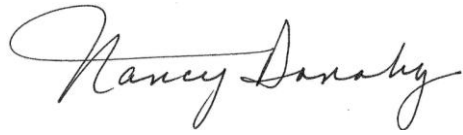
- **Motion: Mr. Brown made a motion, seconded by Mrs. Aubrey to**
- **Enter into a non-public session 91A:3II,d at 9:15 PM**
- **Unanimous roll call**

- **Motion: Mrs. Aubrey made a motion, seconded by Mr. Mascola to**
- **To come out of the non-public session at 9:45 PM**
- **Unanimous roll call**

No action was taken during the non-public session.

William Baldwin, Chair adjourned the meeting at 9:45 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Nancy Danahy". The signature is written in black ink and is positioned above the typed name.

Nancy Danahy
TRSB Clerk