

**TIMBERLANE REGIONAL SCHOOL BOARD MINUTES
WORK SESSION**

JANUARY 3, 2009

Board members present: William Baldwin - Chair, Stephen Brown - Vice Chair, Elizabeth Kosta, Lori Aubrey, Michael Mascola, Arlene Champey, Lisa Withee, Robert Collins, John Paone and Joseph Delfino – Student Representative.

Administrators present: Richard La Salle – Superintendent, Winfried Feneberg – Assistant Superintendent, and George Stokinger – Business Administrator.

Consultants present: Lance Whitehead and Fred Urtz – Lavallee Brensinger, John Kennedy – NESDEC, and Carl Dubys - Harvey Construction.

From 7:00 am to 12:00 pm, the Timberlane Regional School Board and others met at the Superintendent’s office, 30 Greenough Road, Plaistow to conduct a work session on a Capital Improvements Plan and to review the most recent draft of the proposed 2009-2010 budget.

CAPITAL IMPROVEMENTS PLAN (CIP)

Discussion ensued on the process of developing a capital improvement plan which included:

- The need for each school facility within the District to be updated within a 20-year period.
- A 20-year plan’s requirement for comprehensive and complete renovation, reconstruction and high quality new construction plan along with aggressive deferred and preventative maintenance plan.

The Board devised a sequence pattern for CIP projects as follows:

PROJECT #1 SANDOWN SCHOOLS CONSOLIDATION

Consolidation of Sandown North and Central schools that includes an addition and improvements to Sandown North as proposed by the Lavallee Brensinger report.

Board members agreed to develop a warrant article for planning, engineering and permitting for fiscal year 2010 budget.

PROJECT #2 NEW MIDDLE SCHOOL CONSTRUCTION

Based on the *Current Conditions* report, the Board agreed the CIP will schedule a new middle school to be built on a sloped section of the “back fields” located on the current middle school campus. Lavallee Brensinger will develop a conceptual design. Project tentatively scheduled for the 2012-2014 window.

PROJECT #3 HIGH SCHOOL RECONSTRUCTION

Based on the *Current Conditions* report and feedback from Board members, the CIP will schedule a high school reconstruction plan on the current high school site. Project tentatively scheduled for the 2016-2019 window.

PROJECT #4 UPDATES TO POLLARD SCHOOL, DANVILLE ELEMENTARY, ATKINSON ACADEMY,
AND THE SAU OFFICE

The CIP will tentatively schedule updates to these buildings for the 2020-2024 window.

Further discussion transpired relative to the proposed projects' sequence and whether or not a project could be moved out of sequence if needed.

It was agreed that a CIP will be developed with the sequence as stated. The CIP will also include description, rationale, and the impact of each project. A timeline will be developed using *Microsoft Project* and will include tax impact information (when practical).

PROPOSED 2009-2010 BUDGET

A budget update was presented by Business Administrator Stokinger, Superintendent La Salle and Board Member Mascola. The budget process including its four drafts by the Budget Committee was reviewed. Discussion ensued on the default budget.

The meeting adjourned at noon.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "R. La Salle". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Richard La Salle, Superintendent

Minutes completed and on file January 5, 2009.