

TIMBERLANE REGIONAL SCHOOL BOARD  
Atkinson, Danville, Plaistow, Sandown  
New Hampshire

**Regular Meeting**  
**November 5, 2009**  
**7:30 PM**

**SAU 55 Office**  
**30 Greenough Road**  
**Plaistow, NH**

**Call to Order**

Madam Chair Kosta called this November 5, 2009 Timberlane Regional School Board meeting to order at 7:30 pm. Roll call was taken.

**Board Members Present**

Lori Aubrey, Arlene Champey, Robert Collins, Elizabeth Kosta, Michael Mascola, Louis Porcelli, and Lisa Withee

**Not in attendance**

William Baldwin, John Paone, and Student Representative Holly Ange

**Administrators Present**

Richard La Salle, Superintendent of Schools

George Stokinger, Business Administrator

Charles Coker, Director of Secondary Education

John Leary, Assistant Principal of Timberlane Regional High School

Michael Hogan, Principal of the Timberlane Regional Middle School

Barbara Hopkins, School Improvement Facilitator – Math, Science and Technology

Janet Hart, Curriculum Coordinator of the Timberlane Regional Middle School

**Pledge**

Madam Chair Kosta led the assembly in the Pledge of Allegiance.

**Minutes**

The board reviewed the public minutes of the October 8 and 22, 2009 joint budget meetings and the public and non-public sessions of the October 15, 2009 meeting.

**Motion: Mrs. Aubrey motioned to approve the joint budget meeting minutes of October 8 and 22, 2009 and the public and non-public sessions of the October 15, 2009 meeting as written. Mr. Mascola seconded. With no further discussion, the motion carried 6-1 with one abstention (Porcelli).**

**Delegations and Individuals**

None

**Current Business**

**Truant Officer Presentation**

Mr. Coker provided an overview of Youth Educational Employment Service, Inc. (YEES) previously presented to the board. He then introduced Michael Patnaude and James Petty to answer any questions the board might have about the program. After no inquiries were made Mr. La Salle recommended securing a contract for the remainder of the 2009-2010 school year and suggested that the board review the results before proceeding with a full year contract.

**Motion: Mr. Porcelli motioned to approve a contract to retain the services of the Youth Educational Employment Service, Inc. (YEES) for the remainder of the 2009-2010 school year with an option to extend the contract for the 2010-2011 school year, seconded by Mr. Mascola. With no further discussion, the motion passed unanimously (7-0).**

At the request of the board Mr. Patnaude confirmed that monthly documentation would be provided to the board detailing the program's process. The reports will show the 30 or 60 day progress and the involvement encouraged between home and school to ensure the success of the program with a final report to the board in the spring.

**NECAP**

Mr. Coker presented a two-year comparison of the spring testing of the elementary students science skills. He compared the 2007-

2008 results with the 2008-2009 school year's. He noted improvements in some of the test scores and noted that the science curriculum is in its second year.

Mrs. Hart reported on the middle school scores and how the tests were interpreted by the staff to highlight the areas that need improvement. She discussed how reasoning skills are encouraged to help students become critical thinker.

Mrs. Hopkins presented the two-year comparison of the high school results and noted the collective efforts being made to improve them. She expressed confidence that with the new labs and flex scheduling for the science curriculum the scores will improve since students now have a facility and the time to perform experiments and realize the results.

Mr. La Salle reported that students learn science by physically performing experiments and seeing the results first hand. With the new labs in place students have a place to perform such experiments and witness the results with flex classroom time to support the science curriculum. He re-affirmed that the district still has improvements to make but is on the right path to accomplish those tasks.

### **NEASC Recommendations**

Mr. Leary presented the high school recommendations from the NEASC committee and Mr. Hogan presented for the middle school. The reports outlined the prioritized recommendations, corrective actions with the responsible parties, and the expected completion dates.

### **Policies**

Mr. Coker presented the following policies for a first reading

- BEA School Board Meeting
- BEDB Agenda Preparation and Dissemination
- BGB Policy Adoption
- BGA Policy Development System
- BFE Administration in Policy Absence
- BGC Policy Review and Evaluation
- BGE Policy Dissemination
- CHD Administration in Policy Absence
- KDCA Display and Distribution of Informational Materials and Announcements

Mr. Collins requested policies BEA and BEDB be amended to include adoption of the agenda at the meeting by voting after the approval of the minutes. A discussion ensued relating to the process that is now practiced and the requested change. Support and concern for this process was discussed including who creates the agenda and how a board member would request an item to be placed on the agenda and how to address an item that is not on the agenda.

Mr. Porcelli made a motion to add wording to the second paragraph of policy BEDB, but later withdrew.

The discussion continued regarding how Roberts Rules applies to the approval of the agenda process as well as how the Policy Committee reviewed the option and recommended that there is no need to have the agenda approved by the board at each meeting.

**Motion: Mr. Collins motioned to change policy *BEA School Board Meeting* by inserting "*Adoption of the Agenda by the Board*" in the order of business, seconded by Mr. Mascola. With no further discussion, the motion failed 1-6 ((Aubrey, Champey, Kosta, Mascola, Porcelli and Withee opposed)).**

**Motion: Mr. Collins motioned to accept the first reading for policies, BGB, Policy Adoption, BGA, Policy Development System, BFE, Administration in Policy Absence, KDCA, Display and Distribution of Informational Materials and Announcements, seconded by Mr. Mascola. With no further discussion, the motion passed unanimously (7-0)**

**Motion: Mr. Collins motioned to accept the first reading of policies, BGC, Policy Review and Evaluation by adding "*or as needed*" to the final sentence, seconded by Mr. Mascola. With no further discussion, the motion passed unanimously (7-0)**

### **2010-2011 Proposed Budget**

Mr. La Salle updated the board on the current insurance guaranteed maximum rate (GMR) quote of 22.3% for the 2010-2011 school year. An option to reduce the GMR would be to change the rating period to a one-year period as opposed to the current two-year period. The Local Government Center has offered to reduce the GMR to 13.8% should the district choose the one year rating option.

This could affect the GMR in future years. Mr. La Salle recommended the board approve the one-year rating period.

Mr. La Salle presented information relative to Principal's salaries at other large elementary, middle and high schools in the state. He then asked the board for their concerns and priorities regarding the budget process.

The world language labs and science classrooms were discussed as well as salaries and warrant articles. Sandown Central consolidation was discussed highlighting the issues that face the project and the benefits the four towns would achieve if the consolidation was accomplished. Mr. La Salle recommended delaying the project options for one year; however, when the project is ready to move forward, the Community Relations Committee and board members need to be involved in presenting the project to the public.

#### **Administrators Report**

Mr. La Salle congratulated the students and coaches for their successful seasons. He applauded Coach Ryan as the best field hockey coach in the region.

#### **Personnel**

Mr. La Salle recommended accepting with regret the resignation of Mr. Charles Coker, Director of Secondary Education.

**Motion: Mr. Porcelli motioned to accept with regret and appreciation the resignation of Mr. Charles Coker, Director of Secondary Education, seconded by Mrs. Champey. With no further discussion, the motion passed unanimously (7-0)**

The board inquired what plans Mr. La Salle had in filling Mr. Coker's position. He recommended offering an interim position now and re-structuring position in the spring. He invited the four secondary curriculum coordinators to apply for the interim position. He would supervise the principals until the position can be re-structured and a permanent replacement can be found.

#### **Committee and Reports of the School Board**

Mrs. Champey attended the Policy Committee meeting and advised the public the next meeting is scheduled for November 19, 2009 at 4:30 PM.

Mrs. Aubrey attended the Safety Committee meeting and updated the board on the H1N1 efforts. Mr. Coker updated the board on the POD exercises. Mrs. Withee regretted to inform the board that she was not the best candidate to represent the board on the Professional Development Committee; Mrs. Kosta agreed to swap the PD position with Mrs. Withee for her position on the Transition Committee.

Mr. Mascola attended the Budget Committee meeting and noted that the committee still needs three more members to fill all the vacancies. Mr. Stokinger informed the board that a Sandown resident expressed interest in the committee and was invited to attend the next Budget Committee meeting.

Mrs. Kosta attended the Curriculum Committee meeting and noted the next meeting is scheduled for December 9, 2009.

Mr. Collins reported that the next Community Relations Committee meeting is scheduled for November 19, 2009 at 6:30 pm.

Mrs. Kosta attended the negotiations for the Timberlane Teacher's Association as well as the Curriculum Committee.

#### **Correspondence**

Correspondence from the Boy Scouts of America (non-government affiliate entities) and an updated letter to parents regarding H1N1 letter were reviewed.

#### **Vendor and Payroll**

Done

#### **Other**

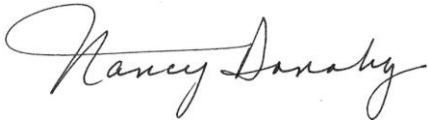
Mr. La Salle updated the board on the current school attendance figures and quoted a 90% attendance rate at this time, but to be aware this is expected to change as the flu season progresses. Schools will be flexible with students; they will not be penalized if absent due to flu like symptoms.

Mr. Mascola stated he would like to see more reports informing the board of the schools and their operations. Reports could come from principals, guidance counselors, Mrs. Lovett, Director of Pupil Personnel, Mr. Lena and the safety resource officer.

Mrs. Kosta reminded the board of the informational session on Roberts Rules to be scheduled sometime in January 2010.

With no further business before the board, Mrs. Kosta adjourned the meeting at 10:30 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nancy Danahy". The signature is written in black ink and is positioned to the left of the typed name.

Nancy Danahy  
School Board Clerk