

TIMBERLANE REGIONAL SCHOOL BOARD  
Atkinson, Danville, Plaistow, Sandown  
New Hampshire

**Regular Meeting**  
**May 20, 2010**  
**7:30 PM**

**SAU 55 Office**  
**30 Greenough Road**  
**Plaistow, NH**

**Call to Order**

Madam Chair Kosta called this May 20, 2010 meeting of the Timberlane Regional School Board to order at 7:30 pm. Roll call was taken.

**Board Members Present**

Lori Aubrey, Robert Collins (arrived at 9:15 pm), Elizabeth Kosta, John Paone, Louis Porcelli, Nancy Steenson, and Lisa Withee.

**Board Members not in attendance**

William Baldwin and Michael Mascola

**Administrators Present**

Richard La Salle, Superintendent of Schools  
Kelli Killen, Director of Elementary Education  
Kathleen Smith, Assistant Business Administrator  
Nancy Hart, Principal of Danville Elementary School  
Kathleen Dayotis, Principal of Atkinson Academy  
Christopher Snyder, Assistant Principal of Atkinson Academy

**Pledge**

Madam Chair Kosta led the assembly in the Pledge of Allegiance.

**Minutes**

The board reviewed the public minutes of the May 6, 2010 meeting.

**Motion: Mrs. Withee motioned to approve the public meeting minutes of the May 6, 2010 meeting as written. Mrs. Aubrey seconded. With no further discussion, the motion carried by a unanimous vote of 6-0.**

**Delegations and Individuals**

Mr. Nick Delfino, Community Agent reported a successful Big Buddy-Little Buddy program was held on May 7<sup>th</sup> and the festivities were enjoyed by both seniors and the "Little Buddies." The New Hampshire Association of Student Council (NHASC) held their meeting on May 14<sup>th</sup> at the State House. Mrs. Libby-Barth received the "Advisor of the Year Award" and the council received the IOU award which is presented to one council that creates an activity which involves their council, region and the community as well as raises funds for local charity. The Timberlane Student Council was recognized for their "Mr. Southern New Hampshire" event which was held in the fall and raised money for local food banks.

The Student Council was also recognized for Honor Council. They will work with the PTSA this year and next to perform community service events, e.g. Earth Day and Make a Difference Day. The members who attend the Student Council camping trip will plan the homecoming events and spirit week.

Ms. Holly Ange, Student Representative to the School Board, reported that the Honors Recognition Night was held on May 17<sup>th</sup> and the juniors and seniors with GPA's of 3.5 or higher were recognized for their hard work. Select juniors also received special awards and the seniors were provided their cords for graduation. She reviewed the wins and losses of the spring sports teams and expressed her opinion about the recent Fatal Reality demonstration. Though she expected unrealistic events she soon realized the reality of the demonstration and its importance to show how a fatal accident would play out. She found herself having genuine emotions for the participants in the accident and quickly comprehended the consequences of drinking and driving. She thanked the Police Department and District for their thoughtful and timely presentation.

She reported Prom Night is Friday, May 21 and students should arrive at Atkinson Country Club at 6:00 pm with the grand march beginning at 6:30 pm. The next week will be a very busy for the orchestra, chorus and final band concert as well as the senior cruise and music awards. The election for the next student representative to the school board will be June 3<sup>rd</sup> and will be introduced at the June 17<sup>th</sup> meeting.

**Current Business**

**Public Hearing – Danville PTA and Administrators**

Mr. La Salle reported that Danville Elementary School has received an offer of donation of over \$10,000 to purchase and install two commercial basketball hoops and a shade portico. Under the provisions of RSA 198:200-b and TRSD policy KCD, a public hearing is to be held in order for the district to accept gifts/donations over \$5,000.

Nancy Hart introduced Suzanne Hughes, 2<sup>nd</sup> President of the Danville PTA, who informed the board that the Danville PTA previously donated a playground set for students. Students have since requested basketball hoops and the PTA has listened. The Danville PTA and the Danville Dads would like to donate two basketball hoops and a shade portico along with installation. The Danville Dad's shade portico will allow for picnic tables to have shade and classroom space for an outside classroom. The portico and the commercial basketball hoops with installation and inspection will bring the donation to a total of \$11,740.

**Motion: Mrs. Steenson motioned to accept the donation from the Danville PTA to purchase and install two commercial basketball hoops and a shade portico. Mrs. Withee seconded. With no further discussion, the motion carried by a unanimous vote of 6-0.**

**Motion: Mrs. Steenson motioned to approve the Danville grounds project to include the purchase and installation of two commercial basketball hoops and shade portico project. Mrs. Withee seconded. With no further discussion, the motion carried by a unanimous vote of 6-0.**

#### **CIP Updated Presentation**

Mr. La Salle updated the board on the previous presentation from Lance Whitehead and Fred Urtz of Lavallee Brensinger. He reviewed the consolidation proposal for the Sandown schools, as well as the options for the high and middle schools.

He noted that the State of New Hampshire currently has a one-year moratorium on state supported construction. He explained that this is a good time to prepare future projects for submittal to the state to be shovel-ready once the moratorium is lifted. This would mean the district would submit the completed information immediately hoping to secure funding once the ban is lifted. He then highlighted the previous proposals for the middle and high schools, noting the difficulties in turning a high school into a middle school when the high school currently needs renovations. He reminded the board the Capital Improvement Plan is a living document and needs to grow and change with the needs of the district. He explained that Mr. Hogan has worked with Mr. Whitehead on options to renovate the high school into a middle school with the correct learning environment for middle school students as well as cost effective solutions.

Mr. Whitehead reviewed slides showing the options for renovating the high school to provide a middle school designed for specific grade level learning environment as well as growth potential and cost effectiveness. He further explained options for design, planning, renovations and construction noting the years it would take to accomplish each project from the bond acceptance date. He noted the advantages for districts who prepare themselves by doing the pre-bond planning work thereby putting them in a positive position. This would include redefining solutions, cost control and engaging all parties in the estimating, scheduling and budgeting work of the proposed projects.

Mr. Whitehead outlined the steps that could be taken:

- Architecture/Engineering team
  - Update design
  - Coordinate design with all parties
  - Coordinate design with Sate of New Hampshire and Department of Education
  - Decide on green features of buildings
  - Visualization of project
- Construction Management/Estimation Team
  - Cost control
- School District Team
  - Form approval committees
  - Develop community engagement plan
  - Determine best implementation strategy
- All Teams
  - Engage all parties
  - Develop materials
  - Communication with community
  - Solicit and respond to feedback
- Coordinate Project
  - State of New Hampshire
  - Department of Education
    - Design

- Cost
- Goals
- Implementation

Mr. Paone inquired if the project described this evening is still in the \$40 million range. Mr. Whitehead explained that the cost estimate per square foot is in that ball park. Mr. Paone asked how the district could prepare for this project. Mr. Urtz clarified the design and engineering documents could be sent out for bid for a better understanding of the costs. Mr. Paone asked if the board could budget engineering and design costs on an annual basis. Mr. La Salle noted he would like to verify wording in the moratorium language that does not allow planning and design costs. Mrs. Kosta suggested a work session for the board on this matter.

## Department Reports

### Atkinson Academy

Mrs. Kathie Dayotis and Mr. Christopher Snyder noted Atkinson Academy began as an all boy's school in 1791 and today welcomes all Atkinson students from pre-kindergarten to 5<sup>th</sup> grade totaling 452 students and 70 staff members. She noted the excitement of students with the new reading program tool "Reading Street" that encompasses large and small groups and individual instructions. With three stages, stage one is, *I Do* where the teacher engages the class in learning. The second stage, *We Do* is when the teacher and class engage in learning and finally *You Do*, each student individually engages in learning. This method is used across all curriculums. She noted that Everyday Math teaches students math concepts which provide the students with a deeper knowledge of mathematics. The Science and Social Studies projects allow students to learn by doing everyday tasks in a creative way. She provided an example of students who designed a machine to move a block from one point to another.

She talked about Response to Instruction (RTI) which provides students with three tiers of additional instruction when the students show a need for further help. She noted the integrated pre-kindergarten where the young students are excited to be in school and are on their way to becoming independent readers. The students are enjoying music, arts, physical education as well as learning with Everyday Math, Reading Sidewalks and Writing without Tears. She highlighted the many afterschool clubs as well as her appreciation for the PTA and Night Owls (a men's group). The students excel at their charity work and raised \$3,500 for the Save the Children, Haiti relief fund as well as other organizations.

### Tuition Request/Rate

Mr. La Salle noted the proposed 2010-2011 tuition rates provided to the board for their review.

**Motion: Mrs. Aubrey motioned to approve the 2010-2011 tuition rates as presented. Mrs. Withee seconded. With no further discussion, the motion carried by a unanimous vote of 7-0.**

### Policies

Mr. La Salle presented a second reading of policies ABA, IJOC, IHAM, GBE-R, GBEC and ADB.

**Motion: Mrs. Aubrey motioned to approve the second reading of the following policies:**

- ABA (also IJOC) Volunteer Involvement
- IJOC (also ABA) Volunteers
- IHAM Health Education and Exemption from Instruction
- GBE-R Staff Responsibilities
- GBEC (also ADB/JICH) Drug-Free Workplace
- ADB (also GBEC/JICH) Drug-Free Workplace

**Mrs. Withee seconded. With no further discussion, the motion carried by a unanimous vote of 7-0.**

### School Board Goals

Mrs. Kosta presented to the board a list of School Board goals for the 2010-2012 school year. Mrs. Aubrey suggested replacing "still trying" with "striving" in goal number one.

**Motion: Mrs. Withee motioned to accept the 2010-2011 school Board goals with changes. Mr. Porcelli seconded. With no further discussion, the motion carried by a unanimous vote of 7-0.**

### Administrators Report

Mr. La Salle presented a report from the Youth Education Employment Services (YEES) noting the results from the Merrimack School District and letters from the high school administration detailing their results and noting their support of the program.

The second document presented was the early release day survey of elementary school teachers. The board then viewed a video clip of the Strategic Plan (2009-2015) which Mr. La Salle informed can be viewed on the Timberlane website. Mr. Collins noted the results of the survey in favor of early release days for parent/teacher conferences and inquired if an early release day could now be scheduled for the 2010-2011 school year. Mrs. Withee stated that she would need to review the current 2010-

2011 calendar to make an informed decision. Mrs. Steenson agreed that the topic should be re-considered. Mr. Paone noted that only elementary school teachers were surveyed and the district includes many more teachers.

#### **Personnel**

Mr. La Salle recommended the nomination of Mary Orrego, High School Spanish teacher.

**Motion: Mrs. Withee motioned to accept the nomination of Mary Orrego to the position of Spanish Teacher. Mrs. Aubrey seconded. With no further discussion, the motion carried by a unanimous vote of 7-0.**

Mr. La Salle recommended accepting the resignations of

- Jocelyn Lister SN Speech pathologist 80%
- Nicole Osborne Danville Grade 5 Teacher

**Motion: Mrs. Withee motioned to accept the resignations of**

- Jocelyn Lister SN Speech pathologist 80%
- Nicole Osborne Danville Grade 5 Teacher

**Mrs. Aubrey seconded. With no further discussion, the motion carried by a unanimous vote of 7-0.**

#### **Committee and Reports of the School Board**

Mrs. Aubrey reported the next District Safety Meeting is scheduled for Tuesday, May 25<sup>th</sup>.

Mr. Paone attended the policy committee meeting and reported that more policies will be presented to the board.

Mr. Collins attended the budget committee meeting and reported the next meeting is scheduled for June 10<sup>th</sup> and will discuss facilities and the impact on the budget.

Mr. Porcelli noted that he acquired the original documents of the District's creation and will review them to prepare for the Sandown North expansion consideration.

#### **Correspondence**

None

#### **Vendor and Payroll**

Done

#### **Other**

Mr. La Salle congratulated Mr. Scott Strainge and Mr. Dean Zanello who received a national award from the AASLH for their "River's Edge" video. He also congratulated the Timberlane Regional Middle School, which has received the honor of beginning named "Middle School of the Year." Students universally stated the teachers are what they like best about the middle school. Mr. Collins requested the board be updated on the handwriting curriculum.

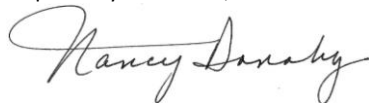
**Motion: Mr. Collins motioned to enter into a non-public session regarding a personnel matter under RSA 91:A.3.II (c); Mrs. Withee seconded. With no further discussion, the board was polled and entered into a non-public session at 9:40 pm.**

**Motion: Mr. Collins motioned to exit the non-public session, Mrs. Withee seconded. With no further discussion, the board was polled and exited into a non-public session at 9:56 pm.**

No Action was taken during the non-public session.

Having no further business before the board Madam Chair Kosta adjourned the meeting at 9:57 pm.

Respectfully submitted,



Nancy Danahy  
School Board Clerk