

TIMBERLANE REGIONAL SCHOOL BOARD  
Atkinson, Danville, Plaistow, Sandown  
New Hampshire

**Regular Meeting**  
**August 19, 2010**  
**7:30 PM**

**SAU 55 Office**  
**30 Greenough Road**  
**Plaistow, NH**

**Call to Order**

Madam Chair Kosta called this August 19, 2010 meeting of the Timberlane Regional School Board to order at 7:35 pm. Roll call was taken.

**Board Members Present**

Lori Aubrey, Elizabeth Kosta, Michael Mascola, John Paone, Lisa Withee.

**Board Members not in attendance**

William Baldwin, Robert Collins, Louis Porcelli and Nancy Steenson.

**Administrators Present**

Richard La Salle, Superintendent of Schools  
Winfried Feneberg, Assistant Superintendent  
George Stokinger, Business Administrator  
Kelli Killen, Director of Elementary Education  
Scott Strainge, Director of Secondary Education  
Janet Hart, Curriculum Coordinator for TRMS  
James Hughes, Director of Facilities

**Pledge**

Madam Chair Kosta led the assembly in the Pledge of Allegiance.

**Minutes**

The board reviewed the public and non-public minutes of the June 17, 2010 meeting.

**Motion: Mrs. Withee motioned to approve the public and non-public meeting minutes of the June 17, 2010 meeting as written. Mrs. Aubrey seconded. With no further discussion, the motion carried by a unanimous vote 5-0.**

**Delegations and Individuals**

John Troy, a resident of Atkinson and representative of the Troop 9 of the Boy Scouts of America,, detailed the reduction of enrollment of Troop 9 in the past year. He believes it is due to the lack of communication opportunities with the families of incoming students. He request the use of the student/family communication method called the "student shuttle." He stated it is the only sure method to connect with boys from the 1<sup>st</sup> to the 5<sup>th</sup> grades. He would like the district to consider allowing the recruitment materials from the Boy Scouts to be sent out in the student shuttle.

Mr. La Salle re-affirmed the understanding for the policy that prohibits the use of the students to carry written information for distribution of any non-municipal organization.

**Current Business**

**Curriculum**

Mr. Strainge introduced Janet Hart, Curriculum Coordinator at the middle school. Mrs. Hart thanked all the math teachers for their diligent work on this process which began in the spring of 2009. She reviewed the math curriculum proposed for the middle school. She believes that all students will display math reasoning skills with an understanding of algebra 1 by the 9<sup>th</sup> grade. Mr. Strainge noted the transitional points from grade 5 to grade 6 and on through high school with important aspects and integration throughout. He voiced his support for the adoption of the math curriculum.

**Motion: Mrs. Withee motioned to approve the second reading and adoption of the middle school Language Arts and Math Curriculum. Mrs. Aubrey seconded. With no further discussion, the motion carried by a vote of 4-0-1 (Mr. Paone abstained).**

Mr. La Salle expressed his satisfactions that not only are Moby carts available to all students but that technology is embedded into the curriculum.

Mrs. Killen inquired if there were any questions regarding the growth and development and/or the elementary enrichment

curricula presented in June of 2010 for the 4<sup>th</sup> and 5<sup>th</sup> grades.

**Motion: Mrs. Aubrey motioned to approve the second reading and adoption of the elementary 4<sup>th</sup> & 5<sup>th</sup> grade Growth and Development curricula. Mr. Mascola seconded. With no further discussion, the motion carried by a unanimous vote of 5-0.**

Mrs. Killen highlighted that the enrichment program is for reading and math at this time but the goal is to add other area of enrichment in the future. Enrichment teachers coach students and teachers to raise expectations for all students and provide a greater depth and higher level of thinking skills.

The advantages of computer-based testing for students was discussed; it was noted that there is a web-based option in the testing phase and this option will be watched closely for future consideration.

**Motion: Mrs. Aubrey motioned to approve the second reading and adoption of the elementary Enrichment curriculum. Mrs. Withee seconded. With no further discussion, the motion carried by a unanimous vote of 5-0.**

Mr. La Salle recognized the team for their dedication and noted this curriculum is vastly improved thanks to them.

**A five minute break was called and the meeting resumed at 8:30 pm.**

#### **Superintendent Authorization**

Mr. La Salle noted that the annual board authorization for the superintendent and assistant superintendent to suspend students beyond 10 days as outlined in RSA 193:13 is due.

**Motion: Mrs. Aubrey motioned to authorize the Superintendent and his designee to continue the suspension of a student for a period of up to ten additional days as outlined in RSA 193:13(b). Mr. Mascola seconded. With no further discussion, the motion carried by a unanimous vote of 5-0.**

#### **Policies**

Mr. Feneberg presented the following polices for a second reading and adoption by the board;

- JCA Change of School Assignment
- JEBA Non District School Attendance
- JEC Manifest Educational Hardship
- EB Safety Program
- EHB Data/Records Retention
- IL Evaluation of Instructional Program
- IJ Instructional Materials
- IK Earning of Credit

**Motion: Mr. Mascola motioned to approve the second reading and adoption the following policies:**

- JCA Change of School Assignment
- JEBA Non District School Attendance
- JEC Manifest Educational Hardship
- EB Safety Program
- EHB Data/Records Retention
- IL Evaluation of Instructional Program
- IJ Instructional Materials
- IK Earning of Credit

**Mr. Paone seconded. With no further discussion, the motion carried by a unanimous vote of 5-0.**

Mr. Feneberg then presented the following policies for a first reading consideration by the board:

- ACAA Harassment/Sexual Harassment of Students
- ACAB Harassment/Sexual Harassment oaf Employees
- JH Student Absences/Excuses
- JICD Student Conduct/Discipline
- JICI Dangerous Weapons

And the deletions of the following five policies;

- GBAA Sexual Harassment-Employee
- JH-EL Attendance
- JH-MS Attendance Policy
- JH-HS Student Attendance
- JBAA Sexual Harassment-Students

**Motion: Mr. Paone motioned to approve the first reading of the following policies:**

- ACAA Harassment/Sexual Harassment of Students
- ACAB Harassment/Sexual Harassment of Employees
- JH Student Absences/Excuses
- JICD Student Conduct/Discipline
- JICI Dangerous Weapons

**And the deletion of the following five policies;**

- GBAA Sexual Harassment-Employee
- JBAA Sexual Harassment-Students
- JH-EL Attendance
- JH-MS Attendance Policy
- JH-HS Student Attendance
- 

**Mr. Mascola seconded. With no further discussion, the motion carried by a unanimous vote of 5-0.**

#### **Administrators Report**

Mr. La Salle asked Mr. Hughes for an update of the summer projects. Mr. Hughes presented a recap by school of the summer projects and their current status.

Atkinson: The handicapped lift and windows have been replaced. Kitchen renovations are in the final inspection and punch list phase. Dyke Auditorium roof is replaced and the café T-5 lighting is done.

Danville: Completed projects include windows and library carpet replacement, the entrance and fire roads are re-paved the permit has been issued for the oil tank; only a few additional items are to be completed.

TRHS: Restroom tile, fencing, outdoor grounds and athletic equipment projects are completed. Science classroom and a paving project are complete. Restroom partitions and upgrades as well as the library glass wall installation are expected to be completed next week.

Pollard had many projects completed including T-5 lighting, re-roofing of 1912 building and the gym lighting and fan installation; a few projects remain for the fall.

Sandown Central and North projects are to be completed and the SAU building's exterior painting is complete. The generator is scheduled to be tied-in the weekend of August 21.

Mr. Hughes was pleased with the work effort by his staff and thanked them for their continued support throughout the district. Mrs. Aubrey stated she viewed both the Atkinson Academy kitchen and the high school classroom project and thanked Mr. Hughes on a job well done.

Mr. Mascola inquired if the fields were ready for play. Mr. Hughes explained the fields are ready and are currently marked for practice only. Mr. La Salle explained the problems faced over the summer due to the hot weather and lack of rain. He explained that due to water concerns the district had to stop watering the fields.

Mr. La Salle noted some other summer projects that were completed including the high school intercom system and a new phone system for the SAU and high school. The E911 system (notification of where the 911 call was made for and the notification process) is scheduled to go online Thursday August 26<sup>th</sup>. Mr. La Salle noted the opening day kick off will be at the Performing Arts Center on August 26<sup>th</sup> at 9:00 AM with a wellness walk scheduled beginning at 7:30 am.

Mr. Strainge reported that the high school will be working this year on competencies, common assessment as well as identifying power standards and the initial stages/tier I of the Response to Instruction. He continued to report on the middle school goals which also include Response to Instruction, math curriculum changes and the scope/sequencing and alignment of the science curriculum. Middle school teachers will receive tool kits for math literacy and will implement a new language arts curriculum. A few other initiatives include the ARRA grant for science and technology, and the restructuring/repurposing of the district committees.

Mrs. Killen presented a PowerPoint presentation that provided detail of the process for the Response to Instruction and New Hampshire Response overview. She noted that the projects began in the spring of 2008 and with all the components completed. Each school has a team to oversee the action plan to move this initiative forward. She noted that students respond differently to instruction and some require assistance and other are above and beyond intelligent-wise. She discussed the goals for a smooth transition from elementary to middle and high school. She ended her discussion with the report on the summer program and a survey taken by parents and staff.

**Personnel**

Mr. Feneberg recommended accepting the resignation of the following professionals;

Mary Ann Smith Pollard 2<sup>nd</sup> grade Teacher  
Kim Doverly Pollard Title 1 Tutor

**Motion: Mrs. Aubrey motioned to accepting the resignations of Mary-Ann Smith and Kim Dovey. Mrs. Withee seconded. With no further discussion, the motion carried by a unanimous vote of 5-0.**

Mr. Feneberg recommended the nominations of;

Erin Elwood TRMS BRIDGES Grade 6  
Kari Kaufman TRHS Special Education LD

**Motion: Mrs. Withee motioned to accepting the nomination of Erin Elwood and Kari Kaufman. Mrs. Aubrey seconded. With no further discussion, the motion carried by a unanimous vote of 5-0.**

Mr. Feneberg recommended the re-affirmation of the following summer hires:

Bistra Botcheva TRHS SPED LD  
Christine Crocker POL TLC Pre K-SPED  
Christopher Davitt TRMS Bridges grade 7  
Stacey Kendall TRHS Math  
Mitchell Mencis TRMS Math grade 6  
Karen Milone TRMS SPED LD  
Kerry Momnie Danville Grade 5  
James Pelletier AA grade 3  
Katherine Small AA Kindergarten  
Lisa Peterson TRMS Bridges grade 8  
Katherine Small AA Kindergarten

**Motion: Mr. Mascola motioned to accepting the re-affirmation of the following:**

**Bistra Botcheva TRHS SPED LD  
Christine Crocker POL TLC Pre K-SPED  
Christopher Davitt TRMS Bridges grade 7  
Stacey Kendall TRHS Math  
Mitchell Mencis TRMS Math grade 6  
Karen Milone TRMS SPED LD  
Kerry Momnie Danville Grade 5  
James Pelletier AA grade 3  
Katherine Small AA Kindergarten  
Lisa Peterson TRMS Bridges grade 8  
Katherine Small AA Kindergarten**

**Mrs. Aubrey seconded. With no further discussion, the motion carried by a unanimous vote of 5-0.**

Mr. Feneberg recommended accepting the following resignations:

Janet Cline TRHS SPED Intensive Needs  
Christine Conner TRMS Occupational Therapist  
Lytle Taryn TRMS Mathematics grade 6  
Amy Pelletier Pollard TLC Speech Language Pathologist  
Courtney Scott TRHS mathematics  
Maureen White TRHS Special Education

**Motion: Mrs. Aubrey motioned to accepting the resignations of**

**Janet Cline TRHS SPED Intensive needs  
Christine Conner TRMS Occupational Therapist  
Lytle Taryn TRMS Mathematics grade 6  
Amy Pelletier Pollard TLC Speech Language Pathologist  
Courtney Scott TRHS Mathematics  
Maureen White TRHS Special Education**

**Mrs. Withee seconded. With no further discussion, the motion carried by a unanimous vote of 5-0.**

Mr. Feneberg recommended accepting the re-affirmation of the following professional (licensed) new hires:

Jill Barberet SN Speech Language Pathologist  
Diane Murphy TRMS School Nurse  
Mary Beth Sharp SC School Nurse

**Motion: Mrs. Aubrey motioned to accept the re-affirmation of the following professionals:**

**Jill Barberet SN Speech Language Pathologist**

**Diane Murphy** TRMS School Nurse

**Mary Beth Sharp** SC School Nurse

**Mrs. Withee seconded. With no further discussion, the motion carried by a unanimous vote of 5-0.**

**Committee and Reports of the School Board**

Mr. Mascola reported he attended the policy meeting and more policies will be ready for the board soon. Mrs. Kosta noted she attended the crisis intervention seminar.

**Correspondence**

Mr. La Salle noted the State of New Hampshire reviewed the district schools and found that the district was not in any way in need of change. This is a very good thing that the State found the district schools are at or above standards in every way.

**Vendor and Payroll**


Done

**Other**

None

Having no further business before the board Madam Chair Kosta adjourned the meeting at 9:40 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nancy Danahy".

Nancy Danahy  
School Board Clerk