

TIMBERLANE REGIONAL SCHOOL BOARD  
Atkinson, Danville, Plaistow, Sandown  
New Hampshire

**Regular Meeting**  
**May 5, 2011**  
**7:30 PM**

**SAU 55 Office**  
**30 Greenough Road**  
**Plaistow, NH**

**Call to Order**

Madam Chair Aubrey called this May 5, 2011 meeting of the Timberlane Regional School Board to order at 7:35 pm. Roll call was taken.

**Board Members Present**

Lori Aubrey, Peter Bealo, Robert Collins (8:10PM), Elizabeth Kosta, Nancy Steenson, Lisa Withee and Connor Briggs (Student Representative)

**Board Members not in attendance**

William Baldwin, Michael Mascola, and Louis Porcelli

**Administrators Present**

Richard La Salle, Superintendent of Schools  
George Stokinger, Business Administrator  
Kelli Killen, Director of Elementary Education  
Scott Strainge, Director of Secondary Education  
Mr. Woodworth, Principal of TRHS  
Mrs. DiNola, Assistant Principal of TRHS  
Mr. Chooljian, Director of Guidance of TRHS  
Mr. Hogan, Principal of TRMS  
Mrs. Gustafson, Curriculum Coordinator of TRMS

Mr. Barry Sargent, former School District Moderator led the assembly in the Pledge of Allegiance.

**Minutes**

The board reviewed the public and non-public minutes of the April 7, 2011 meeting.

**Motion: Mrs. Kosta motioned to approve the public and non-public meeting minutes of the April 7, 2011 meeting as written. Mrs. Withee seconded. With no further discussion, the motion carried by a unanimous vote of 5-0-0.**

The board reviewed the public and non-public minutes of the April 21, 2011 meeting.

**Motion: Mrs. Kosta motioned to approve the public and non-public meeting minutes of the April 21, 2011 meeting as written. Mrs. Withee seconded. With no further discussion, the motion carried by a unanimous vote of 4-0-1 (Mrs. Steenson abstained).**

**Delegations and Individuals**

Kaylyn Ryan, Community Agent, reported flower bulbs previously ordered for a fund raiser have been received and are ready for distribution. A Little Buddy Big Buddy event will be held on Friday, May 6<sup>th</sup> in which Atkinson Academy third graders will be assigned a junior or senior student and will spend the day playing games and visiting their fourth grade classrooms. The next Kid's Night Out is scheduled for May 21, 2011 where kids will come to the high school to play games and have fun. Student Council will show their appreciation for teachers during the week of May 23<sup>rd</sup> to the 27<sup>th</sup>.

**Student Representative**

Connor Briggs reported students will be taking AP exams this week and senior prom tickets are now available.

**Current Business**

**Recognition of District Service**

Madam Chair Aubrey recognized Mr. Barry Sargent who served as School District Moderator for the past 23 years. He did not seek re-election this year and was presented a commemorative lamp. Mr. Sargent reflected on his first deliberative session in 1988 that was held in the high school gym with approximately 800 residents attending. He noted that today the Performing Arts Center houses the deliberative sessions. He thanked all the residents and the School Board for their support during his tenure.

**Department Report – Guidance**

Mr. Woodworth and Mr. Chooljian reported they have scheduled meetings for juniors and their parents for information on

post-secondary schools. He presented the board with reports that show the 2011 top twenty students' decisions for college as well as the 2010 college/post secondary acceptance report. He talked about surveys for the senior class and the percentages of students who attend two and four year colleges. Mr. Chooljian reviewed the transition for eighth graders into the high school and how they are currently working with students and parents on activities to achieve a smooth transition. Mr. Bealo commended the high school team on their college informational presentation and Mrs. Steenson inquired if the discussion at that meeting was based on financial planning. Mr. Chooljian clarified that course selections, good habits and parent information were also discussed at this meeting. Mr. Bealo inquired about articulation agreements and building partnerships with colleges. Mr. Chooljian has reviewed Londonderry's articulation agreement and would like to know what such an agreement can offer the student of Timberlane. He will continue to pursue this option while building relationships with surrounding colleges. Mr. La Salle noted that any agreement would be presented to the board for their consideration since colleges are considered an outside vendor and policy and procedures would have to be considered. Mrs. Steenson asked if the 2011 acceptance report could be sent to the board.

#### **Standards-based Committee Presentation**

Mr. Hogan reported the Professional Development Committee has raised the bar and some teachers have accepted that challenge by developing and implementing standards-based curriculum along with using standards-based grading. He introduced Julie Beal, Leeann Hatch and Christine Paradis who, within one year, organized, developed and implemented standards-based curriculum with standards-based grading. He went on to say that they are teacher leaders who plan to share their knowledge and include all grades in the middle school; they will have standards-based content in Language Arts, Social Studies, Math and Science. They plan to have the entire school standards-based in the 2012-2013 school year. They presented examples of standards-based lessons and reviewed surveys from students. Madam Chair Aubrey thanked the team for their passion, commitment and dedication on behalf of all their students.

#### **Adequate Yearly Progress**

Mrs. Killen reviewed the elementary Adequate Yearly Progress (AYP) and growth targets. She reviewed how AYP is determined, index growth targets and how they are determined. She reviewed a four-year comparison by elementary school. She talked about schools in need of improvement (SINI) reports and the logistics of the planning teams.

Mr. Strainge presented the middle and high school AYP report for the past four years. He noted the performance target comparisons for both schools. Mr. Bealo requested the information be put into the same format as the elementary schools for consistency.

Mrs. Killen reviewed the district's AYP report and the comparison over the past four years. She noted the district is classified as a district in need of improvement (DINI) and she reviewed the performance target comparison for elementary, middle and the high school. She reviewed the development of the district-wide (DINI) plan with reading and math goals. She noted the process to develop this plan and that letters will be sent home to parents before June 15, 2011. She also noted that 10% of the Title I grant will be set aside for professional development. This will affect the Title I program.

Mr. Strainge stated that the state data is being reviewed and a systematic approach to creating programs will be done. Mr. Woodworth reported he looked to the National Council of Teachers of Mathematics Principals for guidance. The teaching standards will allow teachers to be coaches and guides for students as they travel through their learning journey. He reviewed the administrative roll and responsibilities noting the creation and continuation of supporting academic interventions with math labs, tutoring, extra help, guidance support, credit recovery, competency recovery and team teaching. Mr. La Salle stated that the high school math scores require an extreme level of attention and we must call on resources to address this crisis. It is high priority issues like these that will be immediately addressed by developing and implementing a strong plan. Mr. Collins inquired what the implications are for being classified as a district in need of improvement. Mr. La Salle noted that the accountability is unrealistic and all districts will be DINI.

Mr. Collins reviewed the process to write a plan, submit it to the state, set aside a financial percentage for professional development and provide parents with the option to send their child elsewhere, including another district. Mr. La Salle reviewed the "No Child Left Behind" plan and the challenges it presented. He noted that students and teachers are all the better for an aggressive plan. Mr. Bealo asked the public be informed of what the district is doing and where it is going regarding these issues.

#### **Handwriting Curriculum**

Mrs. Killen stated she was embarrassed to inform the board that she presented the "Handwriting without Tears" program as curriculum. She explained the difference between a program and curriculum. She then asked for the board's approval of the "Handwriting without Tears Program."

**Motion: Mrs. Kosta motioned to approve the second reading and adopt the Handwriting without Tears program; Mrs. Withee seconded. With no further discussion, the motion carried by a vote of 5-0-1 (Mrs. Steenson abstained).**

#### **Federal Funding Authorization**

Mr. La Salle noted that each year the board must authorize certain administrators to apply for and receive, on behalf of the

district, federal and state grants/funding.

**Motion:** Mr. Collins motioned to authorize Richard La Salle, Winfried Feneberg, George Stokinger and Kathleen Smith to apply for and receive on behalf of the District federal and state grants and funding which will include approving and signing OBM form 1's, forms 3's and form 4's and to file such authorization with the NH Department of Education. Mrs. Withee seconded. With no further discussion, the motion carried by a unanimous vote of 6-0-0.

#### **Administrators Report**

Mr. La Salle reported that the special education transportation services request was send out and two bids were received. The companies Provider and Safeway were interviewed by the Hampstead and Timberlane Regional School Districts. He reviewed some details of their proposals including the ability for each company to provide summer program transportation for this summer. He reviewed the escalation clauses presented by both companies and explained the shared ride with neighboring district and how that could reduce costs. He explained that Safeway is a good vendor and students and parents are satisfied with their service however, after careful consideration, he recommends Provider for the special education transportation. Mr. Sholes from Provided answered questions from the board and reviewed his plan to have a smooth transition into the summer program by communicating with parents and introducing drivers to parents and students.

**Motion:** Mrs. Kosta motioned to grant the 2011-2012 special education transportation contract to Provider. Mrs. Withee seconded. With no further discussion, the motion carried by a unanimous vote of 6-0-0.

Mr. La Salle noted that the bids on Pollard kitchen still need a few items worked out and then they be will posted on SharePoint for the board's review.

#### **Personnel**

Mr. La Salle recommended accepting the resignation of Joan Soucey – MS Physical Therapist 60% (10 years with the District).

**Motion:** Mrs. Withee motioned to accept the resignation of Joan Soucey. Mrs. Kosta seconded. With no further discussion, the motion carried by a unanimous vote of 6-0-0.

Mr. La Salle recommended accepting the retirements of Sandra Bauer – AA Enrichment (18 years with the District) and James Smith - MS Tech Ed/Computer (10 years with District).

**Motion:** Mrs. Kosta motioned to accept the retirements of Sandra Bauer and James Smith. Mrs. Withee seconded. With no further discussion, the motion carried by a unanimous vote of 6-0-0.

Mr. La Salle recommended allowing the one year leave of absence for the 2011-2012 school year for Danielle Troy – SC Special Education (requesting 1 yr childrearing LOA).

**Motion:** Mrs. Kosta motioned to accept the request for 1 year childrearing leave of absence for Danielle Troy. Mrs. Withee seconded. With no further discussion, the motion carried by a unanimous vote of 6-0-0.

#### **Committee and Reports of the School Board**

Board members reviewed their events at the District.

#### **Correspondence**

None

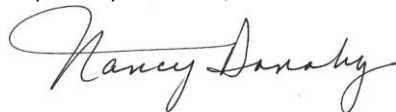
#### **Vendor and Payroll**

Done

#### **Other**

Having no further business before the board Madam Chair Aubrey adjourned the meeting at 10:35 pm.

Respectfully submitted,



Nancy Danahy  
School Board Clerk