

TIMBERLANE REGIONAL SCHOOL BOARD  
Atkinson, Danville, Plaistow, Sandown  
New Hampshire

**Regular Meeting**  
**October 20, 2011**  
**7:30 PM**

**SAU 55 Office**  
**30 Greenough Road**  
**Plaistow, NH**

**Call to Order**

Madam Chair Aubrey called this October 20, 2011 meeting of the Timberlane Regional School Board to order at 7:35 PM. Roll call was taken.

**Board Members Present**

Mrs. Aubrey, Mr. Baldwin (by electronic communication), Mr. Bealo, Mr. Collins, Mrs. Kosta, Mr. Mascola, Mr. Porcelli, Mrs. Steenson, Mrs. Withee and Student Representative Ms. Obi

**Administrators Present**

Richard La Salle, Superintendent of Schools  
George Stokinger, Business Administrator  
Mr. Strainge, Director of Secondary Education  
Mrs. Killen, Director of Elementary Education  
Mr. Holland, Director of Technology  
Mrs. Georgian, Principal of Sandown North  
Mr. Rolph, Principal of Sandown Central  
Ms. Liff, Assistant Principal of Sandown North

**Pledge**

Madam Chair Aubrey led the assembly in the Pledge of Allegiance.

Madam Chair Aubrey reported Mr. Baldwin is currently on military duty at an offsite location; he has asked the board allow him to attend this meeting via telephone.

**Motion: Mr. Porcelli motioned to approve Mr. Baldwin's request to participate in the October 20, 2011 public school board meeting via telephone. Mr. Mascola seconded. With no further discussion, the motion carried 8-0-0.**

Electronic communication was made and Madam Chair Aubrey asked Mr. Baldwin if anyone was with him or able to hear the telephone conversation? He confirmed that he was alone and no one was able to hear the telephone conversation.

**Minutes**

The board reviewed the public minutes of the October 6, 2011 meeting.

**Motion: Mrs. Withee motioned to approve the public meeting minutes of the October 6, 2011 meeting as written. Mrs. Steenson seconded. With no further discussion, the motion passed by unanimous vote (9-0-0).**

The board reviewed the public minutes of the October 13, 2011 joint meeting of the Budget Committee and the school board.

**Motion: Mrs. Withee motioned to approve the joint public meeting minutes of the October 13, 2011 meeting as written. Mrs. Mascola seconded. With no further discussion the motion passed 5-0-2 (Mr. Bealo and Mrs. Steenson abstained).**

## **Delegations and Individuals**

Ms. Kaylyn Ryan, Community Agent reported Trick-or-Can is scheduled for October 31<sup>st</sup> in Plaistow and all are asked to provide food instead of candy which will then be donated to a food pantry for those in need. Student council members will be attending the LEAD Conference November 11<sup>th</sup> through the 14<sup>th</sup> in Albuquerque, New Mexico where they will confer with other student councils from around the nation. She then reviewed the schedule for spirit week that will take place the week of October 17<sup>th</sup> through the 22<sup>nd</sup>.

Ms. Serria Obi reported the German exchange students have returned home after their recent visits. French exchange students are currently visiting New York and expected to be in the district within the next couple of days.

## **Current Business**

### **Model UN Team Conference**

Students of the Model UN team requested approval from the board to attend the University of Connecticut conference November 10<sup>th</sup> through the 12<sup>th</sup>. They are interested in honing their skills and experience that this conference will provide for them.

Mrs. Aubrey asked if the students would like permission and/or financial assistance to attend this conference. Mrs. Moore requested both approval and financial assistance for the students. The students reviewed their upcoming schedule of conferences and their current budget of \$1,000 for the year.

**Motion: Mr. Collins motioned to authorize the UN Team to attend the University of Connecticut, November 10<sup>th</sup> through the 12<sup>th</sup>, 2011. Mr. Bealo seconded. With no further discussion, the motion passed by a unanimous vote (9-0-0).**

Mrs. Steenson asked for clarification of the normal channel of funding for this type of conference. Mr. Stokinger informed the board that some groups will come to the board for additional funding as well as hold fund raisers for support.

**Motion: Mr. Collins motioned to approve \$1,000 for the Model UN team to attend the University of Connecticut conference. Mr. Bealo seconded.**

DISCUSSION: Mrs. Steenson asked that the Model UN team receive the same amount as the Destination Imagination team. Mr. La Salle confirmed that he will support the board's decision in the amount of financial support for Model UN and Destination Imagination teams. Mr. Bealo inquired if the board should be supporting additional conferences in the future.

**Motion: Mrs. Withee motioned to amend the motion on the floor by increasing the amount to \$1,660. Mr. Collins seconded. With no further discussion, the motion to amend passed by a unanimous vote (9-0-0).**

**Madam Chair Aubrey called for a vote on the amended motion on the floor, which is to provide \$1,660 to the Model UN Team to attend the University of Connecticut conference, November 10<sup>th</sup> to the 12<sup>th</sup>. With no further discussion, the motion passed by a unanimous vote (9-0-0).**

Mr. Collins suggested the team fundraise to support their conference at Massachusetts Institute of Technology scheduled in February and asked the team to return to report on the conferences.

### **Prescription Drug Abuse Strategic Summit**

Mr. Timothy Lena and Ms. Hope Aubrey reported on the Strategy Summit where prescription drug abuse was discussed. This conference was hosted by the Governor's commission on alcohol and drug

abuse and the NH Charitable Foundation in Concord. Ms. Aubrey reviewed the public service announcement created to communicate a disposal prescription drug drop box is located at the Sandown Police Station. She outlined the problems families face when addressing a family member's prescription drug abuse. She reported the students who attended the conference provided a student's view which was well received by all in attendance.

Mr. Lena reported that on October 29<sup>th</sup> a "Take Back Day" will have drops in front of pharmacies for proper disposal of prescription drugs. He asked residents to access the Timberlane website for information. Mr. Collins inquired if Danville residents can use the drop box at the Sandown Police station. Mr. Lena confirmed that is acceptable and asked to leave the prescription in the bottle but remove the name for privacy reasons.

### **Department Report – Sandown Schools**

Mr. Rolph and Mrs. Youngblood presented a slide presentation which showed the Sandown Central School's focus this school year. Among them are building stronger readers by collecting and analyzing data then responding and monitoring the results. Mr. Rolph reviewed assessment tools and technology integration as well. He reviewed the bully prevention program as well as the home grown program and fund raisers performed by the students. Senator Barnes presented the school with a large flag that had previously flown over the state house. He congratulated Allison Lenihan who was awarded the Artsonia Leadership for her participation in the online art gallery. Mrs. Youngblood demonstrated the electronic book in "2D" that has students enjoying reading books of their choice.

Mrs. Georgian and Ms. Liff showed a video created by staff and students of the culture and the journey they are on as a team. The video showed four staff members along their journey to the top of Mount Washington. Along the way the team presented reasons for a positive culture and the flag created by students arrived in strategic stops along the route.

### **New England Common Assessment Program Reports (NECAP)**

Mrs. Killen and Mrs. Strange presented the NECAP scores. Mrs. Killen presented a report that showed Science NECAP results for grade 4 taken in the spring of 2011 in all the elementary schools. Mr. Strange presented the results of the NECAP Science tests taken in the spring of 2011 for grades 8 and 11. He noted that curriculum coordinators will report to the realignment of the standards within the different grades and how that will be accomplished. They are currently meeting weekly to work together to address this issue.

Mr. Collins asked why there is a difference between school scores and what plan is in place to overcome this difference? Mrs. Killen explained her plan to move forward is to have the Science Committee decipher the data results and look into realignment. She suggested this year they take a pause and look at where they are at. Mr. Bealo suggested going back to the NECAP staff and asking for help in understanding the scores. Mr. La Salle agreed and explained that is option is underway.

### **Budget**

Mr. Stokinger reported that we has been working behind the scenes, reviewing, and looking at projects for the 2013 budget. Mrs. Withee confirmed that the project decisions are the most challenging part of the Facilities Committee work since the committee tries to prioritize the work requested. She outlined that a generator has been requested for Danville, who frequency loses power. Mr. La Salle outlined the problems that occur when there is a power outage, noting wells and pumps, septic systems, etc. Mr. Bealo inquired if all schools are proposed to have generators for safety concerns. Mr. La Salle explained the need for system generators and confirmed it would be good to have generators at any school deemed an emergency shelter.

Mr. Mascola asked how long generators run and the protocol for release of students when power is out.

Mr. La Salle explained that generator use fuel at different rates and options when there is a power outage.

### **Policies**

Mr. Feneberg presented the following polices for a second reading and adoption by the board:

- DIA Fund Balances
- GBJ Personnel Records
- IJOC Volunteers
- IMGGA Service Animal
- JIC Student Conduct
- KLG Relations with Police authorities
- KFA Public Conduct on School Property
- EIB Liability Insurance and Pooled Risk Management
- EGAD Reproduction of Copyrighted materials
- EFE Vending Machines

**Motion: Mrs. Kosta motioned to approve the second reading and adoption the following policies:**

- DIA Fund Balances
- GBJ Personnel Records
- IJOC Volunteers
- IMGGA Service Animal
- JIC Student Conduct
- KLG Relations with Police authorities
- KFA Public Conduct on School Property
- EIB Liability Insurance and Pooled Risk Management
- EGAD Reproduction of Copyrighted materials
- EFE Vending Machines

**Mr. Mascola seconded. With no further discussion, the motion carried by a unanimous vote.**

Mr. Feneberg then presented the following policies for a first reading consideration by the board:

- JKAA Use of Restraint

**Motion: Mr. Mascola motioned to approve the first reading of the following policies:**

- JKAA Use of Restraint

**Mrs. Kosta seconded. With no further discussion, the motion carried by a unanimous vote.**

### **Administrators Report**

None

### **Personnel**

None

### **Committee and Reports of the School Board**

Mr. Mascola attended the Policy committee meeting. Mrs. Kosta attended the Curriculum committee meeting. Mr. Collins attended the Community Relations and Policy Committee meetings. He noted the next budget meeting is scheduled for October 27<sup>th</sup>. He asked for consideration or backup since the Curriculum Committee meetings are difficult for his scheduled. Mrs. Withee volunteered to attend if Mr. Collins's schedule conflicts with a meeting. Mr. Bealo attended the Policy and Community Relations Committee meetings. Mrs. Withee attended the Facilities Committee meeting, she ask the board member to review the minutes on the website.

## **Correspondence**

An email was discussed relative to the request of data from board members. Mr. La Salle noted that board members would like to be educated to make informed decisions; however, some of the requests are labor intensive. The board requested that labor intensive information requests be submitted to the board for consideration of necessity. Mr. La Salle noted that when requesting data the information requested should be for the entire district and not town specific.

## **Vendor and Payroll**

Done

## **Other**

**Motion: Mrs. Kosta motioned to enter into nonpublic session at 10:30 pm under RSA 91-A:3,II,(a) dismissal, promotion, compensation or discipline of employee and (c) reputation; seconded by Mrs. Withee. The board was polled:**

**Aubrey – yes  
Baldwin – yes  
Bealo – yes  
Collins – yes  
Kosta – yes  
Mascola – yes  
Porcelli – yes  
Steenon – yes  
Withee – yes**

Action was taken during non-public session.

**Motion: Mr. Collins motioned to exit into nonpublic session; seconded by Mr. Mascola. The board was polled:**

**Aubrey – yes  
Baldwin – yes  
Bealo – yes  
Collins – yes  
Kosta – yes  
Mascola – yes  
Porcelli – yes  
Steenon – yes  
Withee – yes**

The board exited non-public session at 10:40pm.

**Motion: Mrs. Steenson motioned to seal the non-public minutes for a period of fifty years based on the determination that divulgence of the information would likely have an adverse affect on the reputation of the individual discussed; seconded by Mrs. Withee. The motion passed unanimously.**

**Motion: Mrs. Kosta motioned to enter into nonpublic session at 10:45 pm under RSA 91-A:3,II,(a) dismissal, promotion, compensation or discipline of employee and (c) student matter; seconded by Mrs. Withee. The board was polled:**

**Aubrey – yes**  
**Baldwin – yes**  
**Bealo – yes**  
**Collins – yes**  
**Kosta – yes**  
**Mascola – yes**  
**Porcelli – yes**  
**Steenson – yes**  
**Withee – yes**

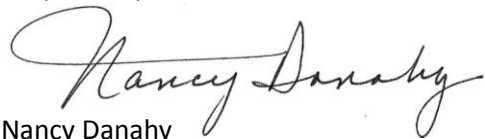
**Motion: Mr. Porcelli motioned to exit into nonpublic session; seconded by Mr. Mascola. The board was polled:**

**Aubrey – yes**  
**Baldwin – yes**  
**Bealo – yes**  
**Collins – yes**  
**Kosta – yes**  
**Mascola – yes**  
**Porcelli – yes**  
**Steenson – yes**  
**Withee – yes**

The board entered public session at 11:20pm. No action was taken in non-public session.

Having no further business before the board Madam Chair Aubrey adjourned the meeting at 11:30 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nancy Danahy". The signature is written in black ink and is positioned above the printed name and title.

Nancy Danahy  
School Board Clerk