

TIMBERLANE REGIONAL SCHOOL BOARD
Atkinson, Danville, Plaistow, Sandown
New Hampshire

Regular Meeting
December 15, 2011
7:45 PM

SAU 55 Office
30 Greenough Road
Plaistow, NH

Call to Order

Madam Chair Aubrey called this December 15, 2011 meeting of the Timberlane Regional School Board to order at 7:45 PM. Roll call was taken.

Board Members Present

Mrs. Aubrey, Mr. Bealo, Mr. Collins, Mrs. Kosta, Mr. Mascola, Mrs. Steenson, Mrs. Withee and Student Representative Ms. Obi. Absent: Mr. Baldwin and Mr. Porcelli.

Administrators Present

Richard La Salle, Superintendent of Schools
George Stokinger, Business Administrator
Kathleen Smith, Assistant Business Administrator
Donald Woodworth, Principal of TRHS
John Leary, Associate Principal of TRHS
Scott Strainge, Director of Secondary Education
Kelli Killen, Director of Elementary Education
Mary Widman, Assistant Principal of TRHS
Mark Pederson, Director of Science, Technology, English and Mathematics

Pledge

Madam Chair Aubrey led the assembly in the Pledge of Allegiance.

Minutes

The board reviewed the public minutes of the December 1, 2011 meeting.

Motion: Mrs. Withee motioned to accept the minutes of the December 1, 2011 public meeting as presented. Mr. Mascola seconded. With no further discussion the motion passed 6-0-1. (Mrs. Kosta abstained)

Delegations and Individuals

Ms. Kaylyn Ryan, Community Agent reported the Student Council in January will attend the Regional meeting in Somersworth to report on their events and share ideas. They are currently raising money for Mealey's Meal by organizing fund raisers in the month of December.

Ms. Serria Obi, TRSB Student Representative reported staff and students have been working together to support Mealey's Meal. She reported winter sports are under way with a couple of games and wrestling matches taking place.

Attorney Patrick O'Day requested a non-public session at this time to discuss a student matter.

Motion: Mrs. Kosta motioned to invite Attorney O'Day back on January 5, 2012 for a non-public meeting under policy BEBD. Mrs. Withee seconded.

Attorney O'Day stated the matter is a time sensitive issue that involves a student's mental health and he requests consideration from the board before the January 5th meeting. He reported that the student's therapist has documented his support that this matter be addressed quickly. He then provided a letter from the student's therapist for each board member's review. The board reviewed the documentation. Mrs. Steenson asked if an alternative arrangement can be made as opposed to tonight or January 5th.

The meeting was recessed and the board went into the conference room with legal counsel for guidance at 7:55 pm. The meeting resumed at 8:10 pm. Madam Chair Aubrey called for a vote on the motion to schedule a non-public meeting on January 5th.

The motion passed 7-0-0.

Madam Chair Aubrey requested Attorney O'Day send to the Superintendent's office any documentation that the

board should review prior to the January 5, 2012 non-public meeting.

Current Business

Policies

Mr. La Salle presented the following policies for a second reading and adoption by the board:

- BB Board Legal Status
- BEAB School Board Member Use of Electronic Communication Devices During School Board Meeting
- DFE Copyright Patents and Royalties
- EBAB Hazardous Material
- EBBC First Aid and Medical Care
- EBCD Emergency Closings
- EE Pupil Transportation
- GEA Athletic Team Coaches
- IC/ICA School Year
- JICD Student Discipline and Due Process
- JLCE First Aid and Emergency Medical Care

Motion: Mr. Mascola motioned to approve the second reading and adoption of the following policies:

- BB Board Legal Status
- BEAB School Board Member Use of Electronic Communication Devices During School Board Meeting
- DFE Copyright Patents and Royalties
- EBAB Hazardous Material
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Mrs. Kosta seconded. With no further discussion, the motion carried 7-0-0.

District In Need of Improvement (DINI)

Mrs. Killen presented a PowerPoint presentation on the comprehensive plan for the district in need of improvement. She outlined the first two goals with indicators and a detailed breakdown of the plan. Mr. Collins requested that goal 2 and indicator 3 be followed up to the board level. Mrs. Killen explained she would have to decide how to communicate the information to the board. He requested the information once the NECAP results are analyzed.

Program of Studies

Mr. Woodworth presented the high school program of studies and proposed new course offerings for the 2012-2013 school year. He outlined the proposed new changes to the Science, Business Technology, English and Social Studies classes. The board inquired if the accelerated courses will continue to be offered to all grades and if space for the new classes has been decided.

Motion: Mrs. Kosta motioned to approve the first reading of the of the proposed TRHS course proposal for 2012-2013 school year. Mrs. Steenson seconded. With no further discussion the motion carried with a unanimous vote 7-0-0.

Freshmen Program

Mary Widman, Lauren Marden, Jennifer Clark and Donald Woodworth outlined the blue print for the freshmen program. They reviewed the New England Assessment of School Curriculum (NEASC) report and Teacher recommendations as well as how the proposed changes coordinate with the TRSD Strategic Plan.

Mrs. Widman reviewed what is currently in place and the proposed changes to the program for continued growth of the students as they transition from middle to high school. She outlined the support offered to students and

how working with other districts assisted the team in their efforts to create a well rounded program for all students. She continued to communicate the four common core teachers' model with common planning and professional development time. The proposed infrastructure will encourage consistency and coordination with a sense of team for each grouping of teachers and students. The program is expected to provide personalized learning experience for students as well support the individuality and team environment for students in the areas of curriculum and assessment. The team expects increased involvement from students for increased NEASC results that will be measured quarterly and annually.

Mrs. Kosta expressed her concern regarding the advisory for band and orchestra students. Mr. Woodworth will review this issue. Mrs. Steenson expressed her concern for the scheduling of 80 students to accomplish this infrastructure. Mr. Woodworth assured her the teams will have symmetry. Jennifer Clark noted that current freshmen teachers demonstrate this communication model.

Mr. Collins inquired if this infrastructure model could be considered for the entire high school. Adventurelore program was discussed and the advantages that it provides to students. Mr. Collins requested the Director of the program be invited to the next budget committee meeting.

Budget

Mr. Stokinger reported the Budget Committee has reviewed and proposed cuts to high school supplies and has left in the Danville generator in the proposed budget. Specific teaching positions will be decided upon once enrollment figures are confirmed.

He outlined the proposed 2012-2013 budget of \$62,821,817 which is .18% below the 2011-2012 budget of \$62,937,055. He reviewed the funding for the physical education area renovations and the bonding estimates over a five year bond period. He reviewed the default budget and answered in the affirmative to Mr. Collins' inquiry of the Pollard School well being in the default budget for safety reasons.

Mr. La Salle reported that he will have the attorney and Department of Revenue Administration review the language of the renovation project. Once all the language is approved he will provide clear and concise information to the public. Some of the communication pieces will include an informational brochure for small, medium and larger groups, and a PowerPoint presentation for meetings to convey consistent information. This presentation will have architectural renderings for explanation purposes. He then reviewed the list of proposed informational meetings including the Parent Teacher Student Association (PTSA), Boosters Club. He would like to schedule meeting with Selectman in each town and invite residents to the schools for presentations as well. All the information will be accessible digitally from one website location.

Motion: Mr. Mascola motioned to move the proposed 2012-2013 budget to the Budget committee for approval. Mrs. Steenson seconded. With no further discussion the motion carried with a unanimous vote 7-0-0.

Timberlane Teachers Association Contract

Mr. La Salle informed the board that the Timberlane Teachers Association (TTA) ratified the proposed 2012-2013 agreement earlier in the day. He requested the board also ratify the contract.

Motion: Mrs. Kosta motioned to ratify the proposed 2012-2013 Timberlane Teachers Association Agreement. Mr. Mascola seconded. With no further discussion the motion carried with a unanimous vote 7-0-0.

Administrators Report

Mr. La Salle asked the Elementary Principals their opinion regarding the elementary school accreditation from the New England Association of Schools and Colleges (NEASC). Mr. La Salle reported the Principals joint opinion would be to hold off at this time due to the intense and time consuming process which may take up to two years to complete. The Principals' primary goal and the goal across the state is to explore and take control of the common core.

Mr. La Salle asked the board of their impression of content of the evaluation of school board operational procedures document. Mr. Collins expressed his impression of the amount of detail in the document; he would like to see the document edited to be a useful tool for the board to rate themselves. He would like to have to capture the current board thoughts and have the document completed before the next election. Mr. Collins and Mr. Mascola volunteered to tackle this project together.

Mr. La Salle recommended that all information the board received this evening regarding a student remain confidential until the January meeting. Each board member passed their copy of the documentation to the school board clerk.

Personnel

Mr. La Salle recommended accepting the retirements of Ellen Stutman, Pollard Art Teacher, 20 years with the district and Patricia Williams, Middle School Secretary, who has 11 years with the district.

Motion: Mrs. Kosta motioned to approve the retirement of Ellen Stutman, Art Teacher at Pollard and Patricia Williams, Middle School Secretary. Mr. Mascola seconded. With no further discussion the motion carried with a unanimous vote 7-0-0.

Committee and Reports of the School Board

Mr. Collins reported that the Community Relations committee will meet again in January. He requested the board consider approving up to \$2000 for mailing the newsletter in January.

Motion: Mr. Collins motioned to approve the amount of up to \$2000 for the mailing of the newsletter. Mr. Mascola seconded. A discussion ensued regarding the creation of a check off-cycle for the mailing of this newsletter.

Motion: Mr. Collins motioned to amend the motion under consideration at this time to include the authorization to produce a onetime check off-cycle for the mailing costs of the newsletter. Mr. Mascola seconded. With no further discussion the motion to amend carried by unanimous vote 7-0-0. Madam Chair Aubrey then called for a vote of the newly amended motion. With no further discussion the amended motion carried by unanimous vote 7-0-0.

Mrs. Kosta and Mr. Mascola attended the Policy Committee meeting. Mrs. Withee attended the Curriculum and Assessment meeting. Madam Chair Aubrey attended the Safety Committee and the renovation project meeting.

Correspondence

None

Vendor and Payroll Check Registers

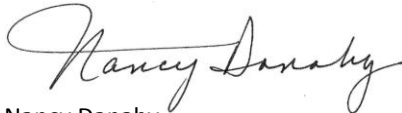
Done

Other

Mr. Stokinger reported Plaistow Town Manager and the Police Chief attended the Safety Committee meeting and updated the committee on the Beede site project. He also noted that the Safety Committee requested a report on the Locks project at the high school which is moving forward.

Having no further business before the board Madam Chair Aubrey adjourned the meeting at 10:36pm.

Respectfully submitted,



Nancy Danahy
School Board Clerk