

TIMBERLANE REGIONAL SCHOOL BOARD  
Atkinson, Danville, Plaistow, Sandown  
New Hampshire

**Regular Meeting**  
**August 18, 2011**  
**8:35 PM**

**SAU 55 Office**  
**30 Greenough Road**  
**Plaistow, NH**

**Call to Order**

Madam Chair Aubrey called this August 18, 2011 meeting of the Timberlane Regional School Board to order at 8:35 pm. Roll call was taken.

**Board Members Present**

Lori Aubrey, William Baldwin, Peter Bealo, Robert Collins, Elizabeth Kosta, Michael Mascola, Louis Porcelli, Nancy Steenson, and Lisa Withee.

**Student in attendance**

Sierra Obi

**Administrators Present**

Richard La Salle, Superintendent of School  
Scott Strainge, Director of Secondary Education  
Donald Woodworth, Principal Timberlane Regional High School

Madam Chair Aubrey asked the board to observe a moment of silence to honor the memory of Helen Phinney who worked as the Principal Secretary for Pollard School from 1964 until her retirement in 2008.

**Pledge**

Madam Chair Aubrey led the assembly in the Pledge of Allegiance.

**Minutes**

The board reviewed the public and non-public minutes of the June 16, 2011 meeting.

**Motion: Mrs. Kosta motioned to approve the public meeting minutes of the June 16, 2011 meeting with corrections. Mrs. Steenson seconded. With no further discussion, the motion carried 8-0-1 (Mr. Baldwin abstained).**

**Current Business**

**Opening Day Preparation**

Mr. La Salle reported on the preparations for school opening and the summer projects as follows:

**Pollard School Kitchen**

He reported a few challenges presented themselves during the kitchen renovations, which included cutting the floor to perform plumbing repairs, and properly re-cementing the tiles to the floor. Additional repairs were performed on the ceiling tiles when it was discovered that the roof had failed. The project is now in the punch list phase and looks impressive. The main room was painted and now boasts an open concept. The exhaust hood and appliances were replaced and an awning was added to the serving area. A rest room was re-configured and the merchandise receiving area was improved. He encouraged the board and public to stop by and see the welcoming cafeteria for the students.

**Sandown Central**

Mr. La Salle noted the air handlers have been removed from Sandown Central. The replacement handlers are expected to be delivered in a few weeks and the in-house facilities staff will install the unit once it arrives. Installation is expected to be completed mid to late September. Mr. Collins inquired if the students would be affected if no air handlers were operational when the students were in attendance. Mr. La Salle explained that on hot days students may feel some affect.

**Atkinson Academy**

The new restroom off the cafeteria has been completed and roof repairs are scheduled to begin on August 17<sup>th</sup>.

**Danville Elementary**

The new boiler is scheduled to be installed on August 24<sup>th</sup> with roof repairs to begin on August 17<sup>th</sup>.

**Sandown North**

Two projects have been completed at Sandown North: carpet has been installed in the media center and T5 lighting has been installed in the gymnasium.

#### High School

Six projects have been completed and three are scheduled later this month.

#### Middle School

Mr. La Salle reported that four projects have been completed and three are to be completed. Of the completed projects the glass wall installed by the cafeteria has been painted by Michelle Desmond and her summer program art students.

#### PAC/MS

The transformer project is under way with the electrical portion of the project completed; the paving is scheduled for later this month.

#### Professional Development

Mr. LaSalle reported an administrator's meeting is scheduled for next week with discussions surrounding evaluations, observations, professional development and technology. When the teachers return the annual district meeting will be kicked off with the administrators sharing their excitement.

#### Summer Hiring

According to policy GCFA the summer hiring shall be reported to the board at the first regular meeting as part of the personnel report. Mr. La Salle recommended accepting the resignation of Eric Boucher, TRHS Mathematics.

**Motion: Mr. Bealo motioned to accepting the resignation of Eric Boucher. Mrs. Kosta seconded. With no further discussion, the motion carried by a unanimous vote of 9-0.**

Mr. La Salle recommended accepting nominations of the following:

Jo-Ann Albert TRHS computer Science  
Jenny Cauette TRHS Business Ed  
Caitlyn Clapper TRHS Mathematics  
Erica Gregson TRHS Biology  
Susan Lavrich TRHS Special Education  
Jeannine Luther TRHS Mathematics  
Meghin Marley TRHS Biology  
Rebecca McHugh TRHS Transition Facilitator (declined position after nomination)  
Catherine Plourde SC Sped  
Ray Williams TRHS Wood Shop Tech 40%

**Motion: Mrs. Withee motioned to accept the nominations of:**

Jo-Ann Albert TRHS computer Science  
Jenny Cauette TRHS Business Ed  
Caitlyn Clapper TRHS Mathematics  
Erica Gregson TRHS Biology  
Susan Lavrich TRHS Special Education  
Jeannine Luther TRHS Mathematics  
Meghin Marley TRHS Biology  
Rebecca McHugh TRHS Transition Facilitator (declined position after nomination)  
Catherine Plourde SC Sped  
Ray Williams TRHS Wood Shop Tech 40%

**Mrs. Kosta seconded. With no further discussion, the motion carried by a unanimous vote of 9-0.**

Mr. La Salle recommended accepting the nominations of the following:

Mary Hatton SC Nurse  
Ashley Trubiano TRMS Occupational Therapist  
Lois Walter Danville School Nurse

**Motion: Mrs. Kosta motioned to accept the nominations of:**

Mary Hatton SC Nurse  
Ashley Trubiano TRMS Occupational Therapist  
Lois Walter Danville School Nurse

**Mrs. Withee seconded. With no further discussion, the motion carried by a unanimous vote of 9-0.**

#### Math Department

Mr. Strainge and Mr. Woodworth presented a PowerPoint presentation outlining the six principals of a high quality mathematics program that will be aligned with the high school curriculum. They reviewed each principal and answered questions posed by the school board members with questions that included mentor training, teaching techniques, and structure of a classroom. Mrs. Steenson noted the challenges for the teachers with the number of new math teachers hired for this school year.

**Motion: Mr. Bealo motioned to enter into a non-public session regarding personnel matters under RSA 91:A.3.II (c), Mrs. Kosta seconded. With no further discussion, the board was polled and entered into a non-public session at 9:55 pm.**

**Motion: Mr. Baldwin motioned to exit the non-public session, Mr. Porcelli seconded. With no further discussion, the board was polled and exited into a non-public session at 10:10 pm.**

No Action was taken during the non-public session.

### **Early Graduation**

Mr. La Salle presented ten students for early graduation that have completed their early graduation appeals process and have been deemed eligible for early graduation pending successful completion of their high school course of studies. Mr. La Salle noted Mr. Leary had verified the requirements for the student's early graduation process.

**Motion: Mr. Mascola motioned to approve the early graduation requests of:**

Jhalise Baudin

Kaitlyn cote

Matthew Fowler

Kayla Hartford

Alana Kimball

Amanda Kulik

Kaitlyn Zarkowsky

Jonathan Belair-Burba

Alicia DeSantis

Eric Thornton

**Mrs. Aubrey seconded. With no further discussion, the motion carried by a unanimous vote of 8-0.** (Mr. Baldwin had exited the board room at the time of the vote.)

### **Comcast Program**

Mr. La Salle presented a proposed program offered by Comcast referred to as "Internet Essential from Comcast" in which low cost internet service for a specified time frame would be offered to a district families who child(ren) who receives a free school lunch as part of their enrollment in the National School Lunch Program. The family must not be a current subscriber and must not have any outstanding balances with Comcast. The student would also be eligible for a low cost Netbook computer.

**Motion: Mr. Collins motioned to approve the Comcast Internet Essential program. Mrs. Steenson seconded. With no further discussion, the motion carried by a unanimous vote of 9-0.**

### **Administrators Report**

Mr. La Salle noted the New Hampshire Retirement System has increased the deferral amount by 2% for staff members. He reported staff that were under the reduction in force have been placed within different positions throughout the district. He noted there still is a need for a Pre-school Teacher and Mr. Dawson will be requesting permission to accept employment with another district. He noted that Salem is considering a restructure of their school calendar next year to model the previously proposed calendar structure by Timberlane. They are requesting input from our administrators on this matter.

Mr. La Salle noted that the grant laws have remained the same which has a positive effect on the district and a favorable effect on taxpayers as well.

He then reported that all four towns are included in the District wide "Sportsmanship Award."

### **Personnel**

Mr. La Salle recommended accepting the resignation of the following professional:

Mary Orrego TRHS Spanish Teacher

**Motion: Mrs. Kosta motioned to accept the resignation of Mary Orrego. Mrs. Withee seconded. With no further discussion, the motion carried by a unanimous vote of 9-0.**

Mr. La Salle recommended the nominations of:

Elizabeth Conte SC Grade 4

Brett DeBay TRHS Mathematics

William Doughty Danville Computer Technology

Dana Giampaolo TRHS Spanish

**Motion: Mrs. Withee motioned to accept the nomination of:**

**Elizabeth Conte SC Grade 4**

**Brett DeBay TRHS Mathematics**

**William Doughty Danville Computer Technology**

**Dana Giampaolo TRHS Spanish**

**Mrs. Kosta seconded. With no further discussion, the motion carried by a unanimous vote of 9-0.**

**Committee and Reports of the School Board**

Mr. Collins reported the Community Relations Committee meeting was cancelled this evening and the Budget Committee meeting is scheduled for Thursday, September 8, 2011.

Mrs. Kosta reported the Curriculum Committee will be setting their schedule.

Mr. Mascola attended the Policy Committee meeting which reviewed a dozen policies.

**Correspondence**

None

**Vendor and Payroll**

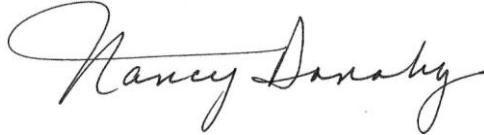
Done

**Other**

None

Having no further business before the board Madam Chair Aubrey adjourned the meeting at 10:50 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nancy Danahy". The signature is written in black ink and is positioned above the printed name and title.

Nancy Danahy  
School Board Clerk