

TIMBERLANE REGIONAL SCHOOL BOARD  
Atkinson, Danville, Plaistow, Sandown  
New Hampshire

**Regular Meeting**  
**April 5, 2012**  
**7:30 PM**

**SAU 55 Office**  
**30 Greenough Road**  
**Plaistow, NH**

**Call to Order**

Chairman Collins called this April 5, 2012 meeting of the Timberlane Regional School Board to order at 7:30 PM. Roll call was taken.

**Board Members Present**

Lori Aubrey, Roger Barczak, Peter Bealo, Robert Collins, Katherine Delfino, Elizabeth Kosta, Michael Mascola (7:55pm), Nancy Steenson, Lisa Withee and Student Representative Serra Obi.

**Administrators Present**

Richard La Salle, Superintendent of Schools  
Winfried Feneberg, Assistant Superintendent  
George Stokinger, Business Administrator  
Scott Strainge, Director of Secondary Education  
Kelli Killen, Director of Elementary Education  
Nancy Barcelos, Principal of Danville Elementary School  
Michael Hogan, Principal of Timberlane Regional Middle School  
Carol Mrowka, Assistant Principal of Timberlane Regional Middle School

**Minutes**

The board reviewed the organizational and non-public minutes of the March 15, 2012 meeting.

**Motion: Mrs. Kosta motioned to approve the organizational and non-public meeting minutes of the March 15, 2012 meeting as written. Mr. Bealo seconded. With no further discussion, the motion passed by a vote 8-0-0.**

**Delegates and Individuals**

Ms. Kaylyn Ryan informed the board this will be her final meeting as Community Agent. Elections of Student Council officers were completed and the new president is Kayleigh Larin. Kaylyn Ryan is the new Vice President, Gabrielle Kosta is Secretary and Brett Paley is the Treasurer. Historian will be Haley Coates and Brianna Butler will be the Public Relations liaison. Matt D'Arcangelo was named Community Agent. The high school Student Council membership has increased to 65 members. An ice cream fundraiser was held on April 4<sup>th</sup> with the proceeds to benefit the scholarship fund for senior members of the student council. The Winnacunnet District meeting was held today and Kirsten Herchenroader from Timberlane was elected Vice President. Kaylyn Ryan introduced Kayleigh Larin as the new president of the Student Council who will be providing the school board report. The board welcomed Kayleigh Larin.

Serra Obi, School Board Student Representative, reported a vegetable garden was planted which will supply the food service company with hopes of providing a fresh bounty of vegetables. Saturday April 7<sup>th</sup> the "Touch a Truck" fundraiser will be held at the high school between 10am and 2pm. April 14<sup>th</sup> Project Hope will hold a fundraiser to benefit a local family in need as well as a donation towards research for a cure for cancer.

**Current Business**

### **Public Hearing on Donation**

The Danville Elementary PTA has raised funds to refurbish and upgrade the existing recreation fields and the installation of 100 feet of fence. The fence will be used as a back stop and dugout for the students. They ask that the school board to approve the plans and accept the donation of \$6,515 for this project.

**Motion: Mrs. Delfino motioned to accept the donation of \$6,515 for the ball field improvements. Mrs. Kosta seconded. With no further discussion, the motion passed by a unanimous vote (8-0-0).**

**Motion: Mrs. Steenson motioned to approve the plans presented for the ball field improvements. Mrs. Aubrey seconded. With no further discussion, the motion passed by a unanimous vote (8-0-0).**

Mrs. Aubrey asked that the improvements be coordinated with the District's Facilities Department.

Mr. La Salle reported the Football Booster have donated \$4,180 to purchase goal posts.

**Motion: Mrs. Kosta motioned to accept the donation of \$4,180 from the Football Boosters. Mr. Barczak seconded. With no further discussion, the motion passed by a unanimous vote (8-0-0).**

### **Review of Election Write-in Results**

Chairman Collins reviewed the write-in election results; he outlined the process and noted that one Budget Committee seat representing Plaistow is vacant. Any interested parties should contact George Stokinger at the SAU office.

### **TILT Presentation**

Mr. Feneberg outlined the purpose and rationale of re-designing the teacher development program position currently held by Elisabeth Gustavson who is retiring at the end of this school year. Mrs. Gustavson outlined the current program and proposed re-structuring to provide continued growth of the program. She noted the program welcomes new teachers with a five day orientation that is further supported by mentoring, focus sessions and workshops. Mr. Feneberg outlined the administrative position proposed and the reporting structure and why this position should report directly to the Superintendent. This position will be funded through the re-allocation of resources and not as an additional position.

**Motion: Mrs. Kosta motioned to approve the restructuring of the Director of Professional Learning position. Mrs. Withee seconded. With no further discussion, the motion passed by a unanimous vote (9-0-0).**

### **Middle School Report Card**

Mr. Hogan and Mrs. Mrowka presented updated information on the standards-based report card. Mr. Hogan noted a committee has been formed and a survey taken. They are working to have a draft in place for next school years' report card. It will be sent out to the public for their opinion. Mr. Hogan noted he will return in May for a full committee report. Mrs. Steenson asked if the survey results could be made public. Mr. Hogan explained the purpose of the survey is to gather information for the committee. The questions presented in the survey are to assist the committee but the comments were scrutinized for consistency of a common language. Mrs. Delfino inquired if the elementary and high school level are included in this process. Mr. Strainge noted the state requires competencies which are similar to the middle school. The high school is currently working on grading models and a similar assessment process of the middle school.

Mr. Hogan noted this task is an educational goal with getting the information to the parents and students. He is seeking parent involvement. Mr. La Salle outlined an example of how the assessment would be used to understand the needs of the student.

Mr. Hogan explained he would like to present the intentions and explanation of the proposed report cards with parents and students input in May. He is searching for common consistent. He explained he will seek the board's approval of the task at hand. Mr. and Mrs. Springer presented their views of the efforts of the middle school to create a report card that is acceptable to parents and students.

### **Graduation Date**

Mr. La Salle reported the need for the district to provide 175 days of school for seniors. But with the snow day in October he has asked the senior class to attend a Saturday session for the cookout social and year book signing which would be less disruptive for the rest of the student population.

**Motion: Mrs. Aubrey motioned to approve the graduation date of June 8, 2012. Mrs. Delfino seconded. With no further discussion, the motion passed by a unanimous vote (9-0-0).**

### **Re-nominations**

**Mrs. Kosta motioned to enter into a nonpublic session at 9:23 pm under RSA 91-A:3, II (c) personnel matters; seconded by Mrs. Aubrey. The board was polled.**

- Aubrey-yes
- Barczak-yes
- Bealo-yes
- Collins-yes
- Delfino-yes
- Kosta-yes
- Mascola-yes
- Steenson-yes
- Withee-yes

**Mrs. Aubrey motioned to exit into a nonpublic session at 10:33 pm; seconded by Mrs. Steenson. The board was polled.**

- Aubrey-yes
- Barczak-yes
- Bealo-yes
- Collins-yes
- Delfino-yes
- Kosta-yes
- Mascola-yes
- Steenson-yes
- Withee-yes

No action was taken during the non-public session.

Mr. La Salle presented the board with a list of re-nominations for the 2012-2013 school year.

**Motion: Mrs. Aubrey motioned to accept the re-nominations as presented in the attached report. Mrs. Kosta seconded. With no further discussion, the motion passed by a unanimous vote (9-0-0).**

### **Policies**

Mr. Feneberg reviewed the following policies for a second reading consideration:

- FL Retirement of Facilities
- GAA Administrative Staff
- GBB Staff Involvement in Decision Making
- GCO Evaluation of Professional Staff
- GCOA Evaluation of Professional Staff, recommended for repeal
- HF Board Negotiating Agents
- HG Superintendent's Role in Negotiations
- IHAMB Teaching About Self-Protection

- IHBBA Limited English Proficiency Instruction

Mr. Barczak inquired why policies FL, GAA, HF are slated for repeal and inquired if there is any other policy in place to address the content of the policies. He also asked if the first sentence of policy IHBBA could be changed to read "It is the belief of the Board that students should become proficient in the use of the English language." Mr. Mascola noted the Policy Committee has been reviewing policies that have not been reviewed in the previous 10 years. The committee did review these policies but he cannot recall the discussion at this time.

**Motion: Mr. Mascola motioned to approve the following policies for second reading:**

- GBB Staff Involvement in Decision Making
- GCO Evaluation of Professional Staff
- GCOA Evaluation of Professional Staff, recommended for repeal
- HG Superintendent's Role in Negotiations
- IHAMB Teaching About Self-Protection

**Mrs. Kosta seconded. With no further discussion the motion passed by a unanimous vote (9-0-0).**

**Motion: Mr. Barczak motioned to approve sending the following policies back to the Policy Committee for review.**

- FL Retirement of Facilities
- GAA Administrative Staff
- HF Board Negotiating Agents
- IHBBA Limited English Proficiency Instruction

**Mr. Mascola seconded. With no further discussion the motion passed by a unanimous vote (9-0-0).**

Mr. Feneberg then reviewed the following policies for a first reading consideration:

- GCH Professional Staff Orientation
- GLH/GDH Staff Orientation
- IGEA Parental Objections to Specific Course Material
- CF Administrative Staff
- JB Nondiscrimination Notice and Equal Educational Opportunities
- JHC Student Early Release Precautions
- JIB Student Involvement in Decision Making
- JICA Student Dress Code
- JICF Gang Activity
- JICH Prohibited Drug and Alcohol Use by Students

**Motion: Mrs. Delfino motioned to approve the following policies for first reading:**

- GCH Professional Staff Orientation
- GLH/GDH Staff Orientation
- IGEA Parental Objections to Specific Course Material
- CF Administrative Staff
- JB Nondiscrimination Notice and Equal Educational Opportunities
- JHC Student Early Release Precautions
- JIB Student Involvement in Decision Making
- JICA Student Dress Code
- JICF Gang Activity
- JICH Prohibited Drug and Alcohol Use by Students

**Mrs. Aubrey seconded. With no further discussion the motion passed by a unanimous vote (9-0-0).**

### **Committee Assignments**

Chairman Collins reviewed the proposed board member committee assignments. A discussion ensued.

**Motion: Mrs. Steenson motioned to approve the committee assignment as listed:**

Check Register	Mrs. Aubrey and Mrs. Steenson
Community Relations & Liaison	Mr. Barczak, Mr. Bealo, Mr. Collins, Mrs. Delfino
Energy	Mr. Barczak, Mr. Mascola, Mrs. Withee
o Facilities	Mrs. Steenson, Mrs. Withee
o Finance	Mr. Barczak, alternates: Mr. Collins, Mr. Mascola
o General Assembly Delegates	Mrs. Steenson, alternate: Mr. Mascola
o Legislative Advocate	Mr. Collins
o Personnel	Mrs. Aubrey, Mrs. Kosta
o Policy	Mr. Barczak, Mr. Bealo, Mrs. Kosta, Mr. Mascola
o Professional Development	Mrs. Kosta
o Safety	Mrs. Aubrey, Mrs. Steenson
o SERESC	Mr. Mascola
o Strategic Planning	Mr. Barczak, Mrs. Steenson, Mrs. Withee
o Technology	Mr. Bealo
o Transition	Mr. Delfino, Mrs. Withee

**Mr. Mascola seconded. With no further discussion the motion passed by a unanimous vote (9-0-0).**

**School Board Training**

Mr. Collins asked members to send Mrs. Belcher their choice of training dates and times.

**Administrators Report**

Mr. La Salle asked the board that in the interest of reducing the cost of ticket prices to attend the retirement party, if they would consider giving the crystal bowl as their gift of recognition. The board agreed. He informed the board after meeting with Café Services and confirming they do not purchase meat that contains “pink slime” their concern is the government shipments which could not be confirmed to be pink slime free. Mr. La Salle stated that he will purchase only meat that is confirmed to be pink slime free from this point on and going forward. This is an estimated additional cost of \$11,000 for this school year.

**Personnel**

Mr. Feneberg recommended accepting the resignations of Ron Edmiston, TRHS Science (40%) and Raymond Williams, TRHS Tech Ed (40%) both of whom retired in previous school years.

**Motion: Mr. Bealo motioned to accept the resignation of Ron Edmiston and Raymond Williams. Mrs. Steenson seconded. With no further discussion Chairman Collins called for the vote; the motion passed by a unanimous vote (9-0-0).**

Mr. Feneberg recommended accepting the request for a one year leave of absence for Kathleen Harb, TRMS Art Teacher.

**Motion: Mrs. Kosta motioned to accept the request for a 1-year leave of absence for Kathleen Harb. Mrs. Steenson seconded. With no further discussion Chairman Collins called for the vote: the motion passed by a unanimous vote (9-0-0).**

**Committee and Reports of the School Board**

Mr. Barczak and Chairman Collins attended the Standards Based Assessment at the TRMS. Mr. Mascola attended meetings at SERESC. The board noted their attendance at many social functions around the district.

**Correspondence**

None

**Vendor and Payroll**

Done

## Other

**Mrs. Kosta motioned to enter into a nonpublic session at 11:29 pm under RSA 91-A:3, II (c) reputation and student matters; seconded by Mr. Mascola. The board was polled.**

- Aubrey-yes
- Barczak-yes
- Bealo-yes
- Collins-yes
- Delfino-yes
- Kosta-yes
- Mascola-yes
- Steenson-yes
- Withee-yes

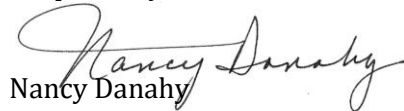
**Mrs. Kosta motioned to exit into a nonpublic session at 11:58 pm; seconded by Mrs. Delfino. The board was polled.**

- Aubrey-yes
- Barczak-yes
- Bealo-yes
- Collins-yes
- Delfino-yes
- Kosta-yes
- Mascola-yes
- Steenson-yes
- Withee-yes

No action was taken during the non-public session.

Having no further business before the board Chairman Collins adjourned the meeting at 11:58 pm.

Respectfully submitted,



Nancy Danahy  
School Board Clerk