

TIMBERLANE REGIONAL SCHOOL BOARD
Atkinson, Danville, Plaistow, Sandown
New Hampshire

Regular Meeting
April 19, 2012
7:30 PM

SAU 55 Office
30 Greenough Road
Plaistow, NH

Call to Order

Chairman Collins called this April 19, 2012 meeting of the Timberlane Regional School Board to order at 7:30 PM. Roll call was taken.

Board Members Present

Lori Aubrey, Roger Barczak, Peter Bealo, Robert Collins, Katherine Delfino, Elizabeth Kosta, Michael Mascola, Nancy Steenson and Lisa Withee.

Administrators Present

Richard La Salle, Superintendent of Schools
Winfried Feneberg, Assistant Superintendent
George Stokinger, Business Administrator
Kelli Killen, Director of Elementary Education
Elizabeth Rincon, Assistant Director of Pupil Personnel Services
Kathleen Dayotis, Principal of Atkinson Academy
Nancy Barcelos, Principal of Danville Elementary School
Michelle Gaydos, Principal of Pollard School
Douglas Rolph, Principal of Sandown Central
Christopher Snyder, Assistance Principal and Curriculum Coordinator of Atkinson Academy

Pledge

Chairman Collins led the assembly in the Pledge of Allegiance.

Minutes

The board reviewed the public minutes of the March 15th meeting.

Motion: Mrs. Delfino motioned to approve the public meeting minutes of the March 15, 2012 meeting with changes. Mr. Mascola seconded. With no further discussion, the motion passed by a vote of 9-0-0.

The board then reviewed the public and two non-public session minutes of the April 5th meeting.

Motion: Mrs. Aubrey motioned to approve the public and two non-public session meeting minutes of the April 5, 2012 meeting as written. Mr. Barczak seconded. With no further discussion, the motion passed by a vote of 9-0-0.

Delegates and Individuals

Ms. Kayleigh Larin, President of Timberlane Regional High School Student Council reported new student council members and officers were sworn in at the annual awards banquet on April 9th followed by their constitution meeting on April 17th. The council members voted in favor of making revisions to the Student Council Constitution which included new policies on attendance and demerits. The first meeting for new members is scheduled for May 1st. Big Buddy/ Little Buddy Day is scheduled for May 8th.

Current Business

Spanish Trip

Lauren Marsden, Spanish Teacher for TRHS, requested permission to bring students on a trip to Spain. She stated students would experience firsthand the culture, food, dance and housing of a country they have studied. Students will be able to use the language in authentic situations and allow the curriculum to come alive by visiting locations they have studied.

The board inquired on the number of students expected to attend and the ratio of chaperone to student count. Mrs. Marsden responded that 15 students are expected on the trip with one chaperone assigned to every six students. The board asked that Mrs. Marsden and the students report on their trip upon their return. Mrs. Marsden agreed.

Motion: Mrs. Kosta motioned to approve the proposed trip to Spain with students. Mrs. Steenson seconded. With no further discussion, the motion passed by unanimous vote 9-0-0.

Destination Imagination Trip

High school students Kayleigh Sullivan and Alex Kennedy reported the Destination Imagination team attended the Regional and State competitions. They explained Destination Imagination is an opportunity for student to learn new skills and apply the skills they have learned.

They placed 2nd in the State and are hoping to attend the global competition in Knoxville, TN. They reviewed this year's challenge and the need for permission and financial support to attend. It was noted that the team has placed six out of the past ten years in the global finals and are considered "Top Contenders." They thanked their coaches, Edward and Laura Sullivan as well as Mrs. Laycock at the high school for all their personal support of the team. They thanked Mr. La Salle, Mr. Woodworth and the School Board for their continued support each

year. They expressed their appreciation to Mr. Rolph and the staff at Sandown Central for providing the space and time for the team to meet and work on their projects each year.

The students asked the board for financial assistance for the transportation costs to attend the global competition.

Motion: Mrs. Kosta motioned to authorize the Destination Imagination Team's travel and attendance of the Global Finals in Knoxville, TN from May 23rd to May 25th and to further approve to fund up to \$3,388 for transportation expenses. Mrs. Aubrey seconded. Mr. Mascola inquired as to why in the board been asked to provide financial assistance to the Destination Imagination team for expenses but not the student trips to Spain. Mr. La Salle clarified that the Destination Imagination team participates in the events as a team representing Timberlane. The students who attend the trips to a foreign country (Spain) are based on the student's choice to attend the trip. **With no further discussion, the motion passed by a unanimous vote 9-0-0.**

Architectural Report on Mini-Gym

Lance Whitehead of Lavallee Brensinger presented a recap of the proposed changes to the athletic areas of the high school. He noted the problem areas in each section as well as the proposed solutions. He stated that at the request of the school district, he assessed the integrity of the exterior envelope and structural wall of the existing mini-gym. He then outlined the analysis which included visual review of the problem area and the available drawings. He went on to say that after discussions with all staff including Mr. Hughes, Director of Facilities, it was determined that an exploratory demolition of small areas of the existing wall was necessary. He explained that selective demolition confirmed the wall is made up of a single course of a proprietary insulated block called Hi-R Masonry wall system. There is no vapor barrier and the blocks were found to be quite damp all the way to the core. Vertical reinforcing appears to be consistent with the Structural Engineer's original 1987 recommendations. The exterior walls have several defects which are readily noticeable. There are step-cracks throughout the wall, which is likely exacerbated by the lack of horizontal reinforcement. There is also spider-cracking throughout the walls. He states that he believes the spider cracking is likely the results of freeze-thaw within the damp blocks.

Moisture levels are very high within the wall system, which is, in turn, causing deterioration of the mini-gym. This dampness causes multiple issues including the cracking and lack of paint adhesion on both sides of the blocks. The roof does appear in good condition, and is therefore not likely the cause of the moisture within the walls. He believes there are two major issues causing moisture within the blocks. The first is the water-tightness of the exterior face of the masonry. The paint simply will not stick to the block, and is therefore allowing water into the block.

The second problem is condensation and dew point. Without an effective air vapor barrier, the dew point is settling within the center of the masonry blocks. As air travels from the cold outside to the warm inside, water condenses and settles within the block. With a deteriorating coat of paint on each side, there is no place for the moisture to easily escape from the block. As is evidenced by the moisture trying to escape the block which has bubbled up paint on both sides of the wall. A solution must be found to prevent air and water vapor from traveling through the block and condensing. Furthermore, the solution must also allow drying of the block, at least on one side, in the event air does infiltrate the wall. The structural integrity was evaluated in order to ensure the safety of the occupants. Although the masonry walls are noticeable deteriorating, the report notes that a sudden failure is not likely at this time. It is recommended that further verification of structural systems be sought (via thermal imaging) and solutions be found to the moisture issues within the wall to prevent further deterioration.

He recommended that an Envelope Specialist be consulted as part of the improvement process. Based on the information outlined in this report, he recommended that a new skin of insulated metal panels be provided at the exterior of the block. The insulation within the panels should move the dew-point outside of the center of the block to prevent further condensation within the wall core. The metal panels may be specified to provide an integral vapor barrier to prevent water vapor and air from traveling through the wall. The panel should be mounted on furring strips to create a 1" air gap between the new exterior material and the existing blocks. The interior block wall should have all the paint removed to allow the block to dry to the inside. A porous (vapor permeable) coating should be used on the interior of the block. As noted, in the structural report, the structural system within the walls should be verified before they are covered. Thermal imaging should show what cells are grouted and point out major construction defects within grouting procedures.

Mrs. Steenson inquired if Title 9 compliance renovations would have to be done if the proposed solutions were approved. Mr. Whitehead confirmed that a building permit which should include a waiver could be secured for the exterior envelope repairs of the building. She then inquired if the district is able to do the repairs after the voters rejected the renovations project for the athletic areas of the high school. Mr. La Salle noted that it would be considered maintenance only.

Mrs. Delfino raised the question of the building's safety. Mr. Whitehead stated key points to the structural issues are not critical at this time; he would of course, notify the board immediately if structural issues arose that were of a critical nature. He noted the blocks will continue to deteriorate and the condition of the walls will continue to need monitoring. Mrs. Delfino inquired if the problems noted would create an air quality issue. Mr. Whitehead noted that no indication of mold was discovered, but the locker rooms experience stale air and that does need to be addressed. Chairman Collins asked if Mr. Whitehead had an estimated cost for the Thermal Imaging, to which he replied the estimate of \$5,000 is for budgeting purposes only and he will let the board know of a more detailed figure. The funding for this project was discussed as well and the need for the two new board members to have an understanding of the Capital Improvement fund before a decision is made. It was noted at this time that a school board orientation session is scheduled. Members will learn of the Capital Improvement fund at that time. Mr. La Salle explained the current plan going forward; he would like to see a committee formed for this purpose. He stated the administration of the district is assigned the task of locating the problems that need to be addressed and letting the voters decide when to address them. The district does need to move forward and keep identifying areas of concern.

Elementary Curriculum/NECAP Science

Mrs. Killen is reporting back to the board after the elementary schools were surveyed. The survey asked the staff *what is working* and *what*

was not working. The information from all of the elementary schools was compiled and the commonality to be reported this evening. The specific data for each school was presented to the school administration to share with their staff. She noted the information listed as *not working* is a tool that will be used to improve instruction.

Mrs. Dayotis outlined reading curriculum noting the format and structure of the universal core instruction, assessment and technology are working while Tier II and differentiated instruction is not.

Mrs. Barcelos reported the writing curriculum has students engaged. They are training and making personal choices. Professional Development is helpful as is designated instructional time, mentor texts, publishing, resources and technology. The methods that are struggling are time scheduling, applications, mechanics, and continuity. As well as the need for more technology, she explained just few computers in the class room are not enough anymore; all the students would benefit from a personal computer/Mobi/iPad, etc.

Mr. Snyder noted that math games are being played consistently. Manipulatives are helping abstract concepts to become learned skills. Tier II math time allows more time for the teachers to get to the third segment of a lesson and teachers have a high comfort level with teaching Everyday Math. What is not working is that the program spirals too quickly for students to obtain a mastery of the skills. The pace of the program is too fast and it does not emphasize the mastery of mental math facts enough.

Mrs. Gaydos outlined that science grade level kits and hands on activities are working. Supplies and resources are available and appropriate. Distance Learning opportunities and in-house assemblies and speakers are all working well. However, Tier III students are missing science instruction. The design of lessons is longer than 30 minutes; there is a need for hands on work as well as experiments. The time allotted is not sufficient to accommodate all the steps that need to be completed to master the skills necessary. There is no common scientific process/method/language/vocabulary or unifies lab report.

Mrs. Killen noted social studies distance learning opportunities are working. Books of New Hampshire for Grade 3 are a good resource and field trips to local areas provide a regional understanding for students. What is not working is the integration of social studies into reading which is partially aligned with Reading Street. Time is also a factor; there is not enough time in the schedule and there is a lack of resources.

Mr. Rolph outlined what is working for the specialists are the integration of topics with regular classrooms, technology, and integrated projects with other specialist. It is reported to work well with guidance curriculum, delivery and supporting professional learning communities' (PLC) and Tier time and services. What is not working is the schedule, and transition time is too short. Also, staff need to be able to attend the PLC's for collaboration and sharing and Specialist for Kindergarten.

It was then noted that the next steps are to support the things that are working, prioritize the list of not working and answer the following questions as well as collect more information as needed:

1. What can we fix?
2. What is out of our control?
3. What do we focus on first?
4. What are the resources or professional development needs?

Mrs. Kosta noted the information provided is important and good for the curriculum committee as well as administration. Chairman Collins asked how many students are missing science instructions due to Tier III? Mrs. Killen noted between 17 and 20 students in any school have Tier III instruction and based on the needs of the students, 4% to 10% of them will lose time during the schedule.

He inquired if the social studies curriculum was aligned with Reading Street. Mrs. Killen noted they are aligned but, she would like to look deeper to see how much actually connects to social studies. He asked if she connected with the Exeter consultant as mentioned in a previous meeting. Mrs. Killen noted that she would like to analyze the data before she contacts a consultant.

Mr. Barczak asked if time management should be part of professional development. Mrs. Killen clarified that over the past years staff squeezes out every second of the day and no time is wasted. There is something educational happening all day, every day.

Policies

Mr. Feneberg reviewed the following policies for a second reading consideration:

- GCH Professional Staff Orientation
- GLH/GDH Staff Orientation
- IGEA Parental Objections to Specific Course Material
- CF Administrative Staff
- JB Nondiscrimination Notice and Equal Educational Opportunities
- JHC Student Early Release Precautions
- JHC-R Student Early Release Precautions
- JIB Student Involvement in Decision Making
- JICA Student Dress Code
- JICF Gang Activity
- JICH Prohibited Drug and Alcohol Use by Students

Chairman Collins suggested that that no changes be made to policy JIB and that it should be sent back to the policy committee for review and advice from legal counsel.

Motion: Mrs. Kosta motioned to approve the following policies for second reading:

- GCH Professional Staff Orientation
- GLH/GDH Staff Orientation
- IGEA Parental Objections to Specific Course Material
- CF Administrative Staff
- JB Nondiscrimination Notice and Equal Educational Opportunities
- JHC Student Early Release Precautions
- JHC-R Student Early Release Precautions
- JICA Student Dress Code
- JICF Gang Activity
- JICH Prohibited Drug and Alcohol Use by Students

Mr. Mascola seconded.

Mr. Barczak read policy JIB line #2 *"Feel free to express, without fear, their own opinions, recognizing that every privilege and every right has a corresponding responsibility."* **With no further discussion the motion passed by a unanimous vote 9-0-0.**

School Board Meeting Location

Chairman Collins received a request to consider having School Board meetings at member towns. Mrs. Steenson agreed stating it would create more transparency and provide a means to connect with residents. Her concerns are the technology to create a live or video product for residents, the ease of access to any meeting and the confusion of when and where the meetings will be held. Mrs. Delfino agreed claiming the Town of Atkinson's residents feel a sense of alienation and the board should reach out to the communities where residents are located. Mr. Bealo inquired from Dean Zanello where facilities may be located that the board would be able to broadcast a public meeting from. Mr. Zanello noted that the only locations are the SAU board room, field house, or high school. The town halls in each town may have the ability to broadcast live but only to the town they are located in. Mr. Mascola stated he would not like to move the meetings due to lack of consistency, the meetings are held every first and third Thursday at the SAU building at 7:30 PM. The reliability would be lost if, the board traveled to different towns for meetings. Mrs. Aubrey suggested the best way to engage constituents would be by agenda item discussions. She suggested the board investigate other ways to build those relationships. Mr. Barczak recommended board members think about this option and put it on another agenda for discussion. Mrs. Delfino suggested that this item be sent to the Community Relations Committee. Chairman Collins stated he would consider it an agenda item in two weeks. Mrs. Kosta declared that attending functions throughout the district and towns will make us accessible to all town residents. Mrs. Steenson agreed. Mr. Zanello stated his technical concerns to have school board meetings in different locations.

Mr. La Salle suggested that board members could celebrate each school's successes by attending the presentations and going to each site as they celebrate. Mrs. Aubrey agreed.

Administrators Report

Mr. La Salle informed the board that at the May 3rd meeting he will be providing a financial report on the current year.

Personnel

Mr. Feneberg recommended accepting the resignations of Maranda Donnelly TRHS Mathematics teacher and Jamie Mallett, TRMS English Language Arts teacher.

Motion: Mr. Mascola motioned to accept the resignation of Maranda Donnelly and Jamie Mallett. Mr. Bealo seconded. With no further discussion Chairman Collins called for the vote; the motion passed by a unanimous vote 9-0-0.

Committee and Reports of the School Board

Mr. Mascola and Mr. Barczak attended the Policy Committee meeting. Mrs. Kosta and Mrs. Aubrey attended the Curriculum and Assessment Committee meeting. Chairman Collins reported the next Community Relations Committee meeting is scheduled for May 3rd at 6:30 PM. He suggested all board members check the committee calendar to be sure their committees' dates are posted.

Correspondence

None

Vendor and Payroll


Done

Other

None

Having no further business before the board Chairman Collins adjourned the meeting at 10:14 pm.

Respectfully submitted,


 Nancy Danahy
 School Board Clerk