

TIMBERLANE REGIONAL SCHOOL BOARD  
Atkinson, Danville, Plaistow, Sandown  
New Hampshire

**Regular Meeting**  
**December 20, 2012**  
**7:30 PM**

**Sandown Central School**  
**295 Main Street**  
**Sandown, NH**

**Call to Order**

Chairman Collins called this December 20, 2012 meeting of the Timberlane Regional School Board to order at 7:30 PM. Roll call was taken. A moment of silence was observed for the recent tragedies at the Sandy Hook Elementary School in Connecticut.

**Board Members Present**

Mrs. Aubrey, Mr. Barczak, Mr. Bealo, Mr. Collins, Mrs. Delfino, Mrs. Kosta (8:44pm), Mr. Mascola, Mrs. Withee and Student Representative Brett Paley. Absent: Mrs. Steenson

**Administrators Present**

Dr. Metzler, Superintendent of Schools  
Mr. Stokinger, Business Administrator  
Mr. Rolph, Principal of Sandown Central School  
Mr. Hogan, Principal of TRMS  
Mr. Strainge, Director of Secondary Education  
Mr. Donald Woodworth, Principal of TRHS  
Mr. Pederson, Coordinator of Science, Technology, English and Mathematics

**Pledge**

Ms. Emily Augusta, President of Sandown Central Student Council led the assembly in the Pledge of Allegiance.

**Minutes 00:07:17**

The board reviewed and approved by general consent the December 6, 2012 public and non-public meeting minutes of the Timberlane Regional School Board.

**Delegations and Individuals**

None

**CURRENT BUSINESS**

**Sandown Central Report 00:08:19**

Mr. Rolph presented an update of advances, successes and happenings at Sandown Central School. The assembly enjoyed a musical presentation from the students of Sandown Central School.

**Donation 00:34:03**

Dr. Metzler requested the acceptance of a donation in the amount of \$1,000 from the NH Charitable Foundation namely the Doris and Vivian Horton Trust Fund for the Mealey's Meals program. He explained the trust fund makes a charitable donation on an annual basis and has chosen Mealey's Meals this year. Mealey's Meals is a fundraiser to help needy families in the Timberlane community.

**Motion: Mrs. Aubrey motioned to accept the \$1,000 donation from NH Charitable Foundation on behalf of the Mealey's Meals fundraiser. Mrs. Withee seconded. With no further discussion the motion passed by unanimous vote of 8-0-0.**

**Assessment Workshops 00:35:01**

Dr. Metzler re-presented the assessment workshop schedule to obtain commitment date(s) from the board. Chairman Collins asked the board to email him with comments and dates for this commitment. No action was taken at this time.

**Standards Based Report Card update 00:38:09**

Mr. Hogan updated the board on the progress of the standards based report cards. Dr. Farrah, a parent member on the report card committee, presented her opinion and expectations on the progress of the standards based report cards. She noted her concern for upcoming changes to accommodate common core standards, honor roll and the lack of a final specific grade at year end. Chairman Collins asked for another survey to review the follow up to which Mr. Hogan outlined his view on the limited value another survey would provide.

**Articles of Agreement 01:14:47**

Mr. Barczak presented his proposal to amend the current Article of Agreement relative to the number of representatives from each town. A discussion ensued.

**Motion: Mr. Bealo motioned to postpone at this time moving any amendment of the current Articles of Agreement to the warrant. Mrs. Kosta seconded. With no further discussion the motion passed by a vote of 7-1-0 (Mr. Barczak opposed).**

**Florida Trip 01:39:19**

Mr. DiBartolomeo, Mrs. LaMonica and Mr. Woodworth requested approval for students to attend a trip to Florida. He noted that students would be leaving Thursday April 18 returning on Monday, April 22, 2013. He reported that students would miss classes on April 18<sup>th</sup> and 19<sup>th</sup>. Chairman Collins requested any future trips be presented to the board for approval prior to organizing the trip.

**Motion: Mrs. Aubrey motioned to approve the trip April 18 to April 22, 2013 allowing students to miss classes on April 18<sup>th</sup> and 19<sup>th</sup>. Mrs. Withee seconded. With no further discussion the motion passed by unanimous vote of 8-0-0.**

**Program of Studies 01:45:06**

Mr. Strange, Mr. Woodworth and Mr. Pederson presented the second reading of the Program of Studies and requested adoption at this time.

**Motion: Mrs. Kosta motioned to approve the second reading and adopt the Program of Studies as presented. Mrs. Aubrey seconded. With no further discussion the motion passed by unanimous vote of 8-0-0.**

**Timberlane Teachers Association Contract 01:54:08**

Chairman Collins outlined the details of the proposed TTA contract for the board approval.

**Motion: Mrs. Aubrey motioned to ratify the Timberlane Teachers Association contract as presented. Mrs. Kosta seconded. With no further discussion the motion passed by vote of 7-1-0 (Mr. Barczak opposed).**

**Policies 01:59:13**

Mr. Mascola presented three policies for second reading and adoption.

- **AA School District Legal Status**
- **GBEBD Employee use of Social Networking Websites**
- **KE Public Complaints**

**Motion: Mrs. Aubrey motioned to approve the second reading and adoption of policies:**

- **AA School District Legal Status**
- **GBEBD Employee Use of Social Network Websites**
- **KE Public Complaints**

**Mrs. Withee seconded. With no further discussion the motion passed by unanimous vote of 8-0-0.**

**Budget and Warrant Updates 02:01:38**

Mr. Stokinger provided the latest updates on the budget process and the proposed 2013-2014 budget. He expects that final numbers will be available at the January 3rd meeting of the Timberlane Regional School Board. The board thanked the Budget Committee and Mrs. O'Neill (Chairperson of the Budget Committee) for their continued dedication and hard work.

**Administrators Report 02:14:05**

Dr. Metzler provided updates of all schools throughout the district including Athletics and the Performing Arts including an SRO proposal for High School, Middle and Pollard. He noted a Memorandum of Understanding has been signed by Atkinson, Danville and Sandown (Chairman's signature needed). He then requested the board provide a tentative schedule for off-site meetings, to use February 18<sup>th</sup> and May 24<sup>th</sup> as make-up days instead of adding these days to the end of the school year at the request of the TTA, and for a non-voting TTA member to sit on the board for advisory purposes only (also requested by the TTA). Responses to these requests to be forthcoming.

**Personnel 02:23:03**

Dr. Metzler recommended accepting the retirement request of

- Joan Gough Pollard Special Education Department 17 years with the district
- Linda Heuer District Technology Coordinator 15 Years with the district

**Motion: Mrs. Aubrey motioned to approve with appreciation the retirement request of**

- Joan Gough Pollard Special Education Department 17 years with the district
- Linda Heuer District Technology Coordinator 15 Years with the district

**Mr. Mascola seconded. With no further discussion the motion passed by a vote of 8-0-0.**

Dr. Metzler recommended accepting the one year child rearing leave of absence request of

- Erin Brewitt TRMS Teacher

**Motion: Mrs. Aubrey motioned to approve the one year leave of absence**

- Erin Brewitt TRMS Teacher

**Mrs. Withee seconded. With no further discussion the motion passed by a vote of 8-0-0.**

Dr. Metzler requested the board not make a decision until clarification of Susan Sherman's intentions can be determined.

**Committee and Reports of the School Board 02:25:03**

School board members reported on their activities throughout the district.

**Correspondence 02:37:03**

Done

**Vendor and Payroll Check Registers 02:37:03**

Done

**Other Business 02:37:30**

**Motion: Mrs. Kosta motioned to enter into a non-public session under RSA 91-A:3, II (i) Matters pertaining to security. Mr. Mascola seconded. The board was polled**

- **Aubrey** Yes
- **Barczak** Yes
- **Bealo** Yes
- **Collins** Yes
- **Delfino** Yes
- **Kosta** Yes
- **Mascola** Yes
- **Withee** Yes

**Motion: Mr. Bealo motioned to exit the non-public session; seconded by Mrs. Kosta. The board was polled:**

- **Aubrey** Yes
- **Barczak** Yes
- **Bealo** Yes
- **Collins** Yes
- **Delfino** Yes
- **Kosta** Yes

- **Mascola**      **Yes**
- **Withee**        **Yes**

*The board exited the non-public session at 10:45 pm. No action was taken in non-public session.*

*Having no further business before the board Chairman Collins adjourned the meeting at 10:48 pm.*

*Respectfully submitted,*



*Nancy Danahy*  
*School Board Clerk*