

TIMBERLANE REGIONAL SCHOOL BOARD

Atkinson, Danville, Plaistow, Sandown
New Hampshire

SAU No 55
30 Greenough Road
Plaistow, NH

Regular Meeting
June 20, 2013
7:30 PM

Call to Order

Chairman Collins called this June 20, 2013 meeting of the Timberlane Regional School Board to order at 7:32 PM.

Board Members Present

Mr. Barczak, Mr. Bealo, Mr. Blair, Mr. Collins (7:40 pm), Mrs. Delfino, Mrs. Steenson and Mr. Ward.

Board Members not in Attendance

Mr. Mascola

Administrators Present

Dr. Metzler, Superintendent of Schools
Dr. Wilson, Director of Pupil Personnel Services (Assistant Superintendent Elect)
Mr. Stokinger, Business Administrator
Mr. Strainge, Director of Secondary Education
Mrs. Killen, director of Elementary Education
Mr. Woodworth, Principal of TRHS
Mr. Fantasia, Director of Athletics
Mr. Hughes, Director of Facilities
Mrs. Rincon, Assistant Director of Pupil Personnel Services

Pledge of Allegiance

Nancy Steenson led the assembly in the Pledge of Allegiance.

Minutes (00:01:43)

The board reviewed and approved the June 6, 2013 public and non-public meeting minutes of the Timberlane Regional School Board. **Motion: Mr. Barczak motioned to approve the June 6, 2013 public and non-public meeting minutes as written. Mr. Ward seconded. With no further discussion the motion passed by general consent of the board.**

Delegations and Individuals

Dr. Metzler welcomed the "Division 1 NHIAA Softball State Champions!" He introduced the Timberlane girls' softball league making note of their strong academic skills and leadership qualities as well as their athletic abilities. He congratulated Masha Lange who was named "Division 1 NH Softball Player of the Year" and Carolyn Salvaneschi named "All State Second Team." He recognized Coach Jim Clavette who led the team to the Division 1 NHIAA Softball State Champions and ranked 2nd in Division 1 as well as was named "Division 1 Coach of the Year."

Mr. Fantasia presented each player with a certificate of appreciation and each member thanked the entire school board for their support.

CURRENT BUSINESS (00:10:30)

Introduction /Nomination of Director of Student Services (00:10:35)

Dr. Metzler outlined the reorganization of the Pupil Personnel Services leadership team. Dr. Wilson presented the experience history of Susan Rasicot and recommended her for the Director of Student Services. **Motion: Mrs. Steenson motioned to approve the nomination of Susan Rasicot as Director of Student Services. Mr. Bealo seconded. With no further discussion the motion passed by a unanimous vote of 7-0-0.**

Introduction/Nomination of Director of Special Education (00:15:42)

Dr. Wilson presented the experience history of Elizabeth Rincon and recommended her for the position of Director of Special Education. **Motion: Mr. Barczak motioned to approve the nomination of Elizabeth Rincon as Director of Special Education. Mr. Ward seconded. With no further discussion the motion passed by a unanimous vote of 7-0-0.**

Introduction /Nomination of Attendance Dean (00:20:40)

Mr. Strainge presented the experience history of William Mealy and recommended him for the position of Attendance Dean for the Timberlane Regional High School. **Motion: Mrs. Delfino motioned to approve the nomination of William Mealy as Attendance Dean for the TRHS. Mr. Blair seconded. With no further discussion the motion passed by a unanimous vote of 7-0-0.**

Introduction of the High and Middle school Athletic Trainers (00:26:43)

Mr. Fantasia introduced Amanda Canning as the new high school athletic trainer and Stephanie Clark as the middle school trainer. He expressed his appreciation for Access Sports Medicine for their work on the Impact Concussion testing at both the middle school for incoming grade 9 students and the high school for incoming grade 11 students. He also thanked Access Sports Medicine for their donation to the Destination Imagination program. Mr. Fantasia updated the board on his work reviewing the GPA of all athletics.

Special Education Policies/Procedure Manual (00:31:59)

Dr. Wilson presented the first reading of the Special Education Process and Procedure manual. She informed the board she has received confirmation the high school is in complete compliance with the New Hampshire Department of Education regarding Special Education and thanked the board for their continued support.

School Board Goals (00:40:01)

Chairman Collins presented proposed School Board goals for the boards review and discussion. He reviewed the goals accomplished, the rating of the school board by the survey results and areas of concern. After the board participated in an in-depth discussion of the current and future school year goals Chairman Collins committed to updating the proposed goals, providing them to all members over the summer months for consideration upon their return after the summer hiatus.

Summer Projects (01:27:35)

Mr. Hughes presented the 2014 summer projects list for the board's review. He updated the board on a few projects and Mr. Woodworth outlined some of the reasoning for replacing the current modulator building structure at the high school.

Motion: Mr. Bealo motioned to enter into a non-public session under RSA 91-A: 3, II[i] consideration of matters relating to preparation for and the carrying out of such emergency preparation to prevent wide spread injury or loss of life (security). Mr. Ward seconded. The board was polled at 9:25 pm:

- **Barczak** **Yes**
- **Bealo** **Yes**
- **Blair** **Yes**
- **Collins** **Yes**
- **Delfino** **Yes**
- **Stenson** **Yes**
- **Ward** **Yes**

Motion: Mrs. Delfino motioned to exit the non-public session; seconded by Mr. Bealo. The board was polled:

- **Barczak** **Yes**
- **Bealo** **Yes**
- **Blair** **Yes**
- **Collins** **Yes**
- **Delfino** **Yes**
- **Stenson** **Yes**

- **Ward** **Yes**

The board entered into a public session at 9:42 pm

The board continued their discussion of the modular unit currently located at the high school.

Motion: Mr. Blair motioned to authorize Dr. Metzler and Mr. Stokinger to determine the method of leasing or purchase of a modular unit replacement for the high school. Mrs. Steenson seconded the motion. A discussion ensued. Motion to amend: Mr. Collins motioned to amend the motion on the floor to include the approval of up to \$165,000 for the purpose of replacing the modular unit currently located at the high school. Mrs. Delfino seconded the motion to amend. With no further discussion the motion to amend the motion passed by a vote of 5-2-0 (Mr. Barczak and Mr. Bealo opposed).

Further discussion ensued regarding additional costs necessary to install a modular unit which resulted in a new motion to amend. Motion: Mr. Ward motioned to amend the motion by increasing the amount to \$175,000 for the purpose of replacing the modular unit currently located at the high school. Mrs. Delfino seconded the motion to amend. With no further discussion the motion to amend passed by a vote of 5-2-0 (Mr. Barczak and Mr. Bealo opposed).

With no further discussion Chairman Collins called the vote on the final amended motion to authorize Dr. Metzler and Mr. Stokinger to replace (by lease or purchase) the modular units currently located at the high school as well as to spend up to the amount of \$175,00 for such purpose. The motion carried 5-2-0 (Barczak and Bealo opposed).

Math Program

Motion: Mr. Collins motioned to not approve the proposed math pilot program and continue the use of the current math program. Mr. Blair seconded the motion. With no further discussion the motion passed by a vote of 5-2-0 (Mr. Barczak and Mr. Ward opposed).

Honor Society Ceremonies Improvement Plan

Dr. Metzler explained the need for consistency for all honor society protocols. Mr. Woodworth informed the board that he is currently working to achieve consistency in all honor programs and reviewed his improvement plan. Mr. Woodworth will report to the board once he has accomplished this task.

Policies (02:30:03)

Dr. Metzler requested Mr. Bealo present the policies for consideration of a first reading this evening. Mr. Bealo requested the policies for a first reading be deferred until the next meeting.

Dr. Metzler recommended three policies for a second reading and adoption.

- **IKFAA** **Graduation Ceremony**
- **BEC** **Non-Public Session**
- **BDA** **Annual Organization meeting of the School Board**

Motion: Mr. Bealo motioned to approve the second reading and adoption of policies

- **IKFAA** **Graduation Ceremony**
- **BEC** **Non-Public Session**
- **BDA** **Annual Organization meeting of the School Board**

Mr. Blair seconded. With no further discussion the motion passed by a unanimous vote of 6-1-0 (Mr. Barczak opposed).

Exit interview report (02:32:08)

Dr. Metzler reported that the exiting staff members are still coming in for exit interviews and an ad hoc report is being created to provide an understanding of how our district is viewed by staff.

Administration Nominations (02:34:14)

Dr. Metzler informed the board that he met with each individual administrator to present and discuss their evaluation. Dr. Metzler recommended nominating all the administrators presented this evening. **Motion: Mrs. Delfino motioned to approve the nominations of the Timberlane Administrators as recommended by Dr. Metzler. Mr. Mascola seconded. With no further discussion the motion passed by a unanimous vote of 7-0-0.**

Dr. Metzler reported that all administrators are in the process of setting their goals for the upcoming school year.

Reschedule of the August 15th meeting (02:35:46)

Motion: Mrs. Delfino motioned to approve the rescheduling of the August 15 meeting to August 29, 2013. Mr. Barczak seconded. With no further discussion the motion passed by a unanimous vote of 7-0-0.

Administrator's Report (02:38:00)

Dr. Metzler reported on events occurring in each school throughout the district including student achievements, school celebrations and awards for achievement. He then reported that Ben Militello will be the student representative for the upcoming school year. He noted the Performing Arts Center has only two conflicts with the school board meeting scheduled but on multi-night performances only. Dr. Metzler recognized Mary-Kate Hartwell for serving as director at large on the board of NH Science Teachers Association. He reviewed the updated organization charts for the board and thanked the Pollard student Vanessa Mahoney for her art work that is featured in the annual NH Fire and Life Safety Calendar which was presented to each board member.

Personnel (02:51:51)

Dr. Metzler recommended accepting the resignation of

- Corey Blais TRHS English teacher
- Elisa Kirschhoffer TRHS 60% French teacher
- Berkley Sadana TRMS Science teacher

Motion: Mrs. Delfino motioned to approve resignation of:

- Corey Blais TRHS English teacher
- Elisa Kirschhoffer TRHS 60% French teacher
- Berkley Sadana TRMS Science teacher

Mrs. Steenson seconded. With no further discussion the motion passed by a unanimous vote of 7-0-0.

Dr. Metzler recommended the nominations of

- Kennard Johanna TRHS Mathematics teacher
- Margaret Mansfield TRMS Science teacher
- Lisa Petry TRHS Guidance Counselor
- Melissa Wolfe Pollard Special Education teacher

Motion: Mrs. Delfino motioned to approve nomination of:

- Kennard Johanna TRHS Mathematics teacher
- Margaret Mansfield TRMS Science teacher
- Lisa Petry TRHS Guidance Counselor
- Melissa Wolfe Pollard Special Education teacher

Mr. Ward seconded. With no further discussion the motion passed by a unanimous vote of 7-0-0.

Committee and Reports of the School Board (02:54:53)

School board members reported on their activities throughout the district. Mr. Blair and Mr. Bealo attended the Senior Top Ten Dinner. They also attended the graduation ceremonies along with Mr. Ward, Mr. Barczak and Mrs. Steenson. Mrs. Delfino attended the Community Relations Committee meeting where they discussed hosting a booth at the Plaistow and Sandown Olde Home Day events. She requested the board's approval to purchase 1,000 Timberlane Regional school District bookmarks for the cost \$188 to be distributed during these events. **Motion: Mrs. Steenson motioned to authorize the purchase of 1,000 TRSD bookmarks. Mr. Collins seconded. With no further discussion the motion passed by a unanimous vote of 7-0-0.** Mrs. Steenson attended the Facilities Committee meeting.

Correspondence (03:06:35)

Done

Vendor and Payroll Check Registers (03:06:39)

Vendor and payroll registers have been signed by the board.

Other Business (03:06:54)

Dr. Metzler noted that school will begin before the first school board meeting of the year and new teacher contracts should be approved before the school year commences. **Motion: Mr. Collins motioned to authorize Mrs. Steenson as a school board representative to approve hiring during the summer months. Mrs. Delfino seconded. With no further discussion the motion passed by a unanimous vote of 7-0-0.**

Chairman Collins thanked each school board member for their time and service over the past year. He also thanked Dr. Metzler and noted it was his pleasure and honor to work with him over the past year.

Motion: Mr. Bealo motioned to enter into a non-public session under RSA 91-A: 3, II[c] Matters which, if discussed in public, would likely adversely affect the reputation of any person Mr. Blair seconded. The board was polled at 11:02 pm:

- **Barczak** Yes
- **Bealo** Yes
- **Blair** Yes
- **Collins** Yes
- **Delfino** Yes
- **Steenson** Yes
- **Ward** Yes

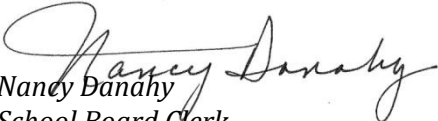
Motion: Mr. Blair motioned to exit the non-public session; seconded by Mr. Bealo. The board was polled:

- **Barczak** Yes
- **Bealo** Yes
- **Blair** Yes
- **Collins** Yes
- **Delfino** Yes
- **Steenson** Yes
- **Ward** Yes

The board exited the non-public session at 11:19 pm. No action was taken in non-public session.

Having no further business before the board Chairman Collins adjourned the meeting at 11:19 pm.

Respectfully submitted,


Nancy Danahy
School Board Clerk