

## **TIMBERLANE REGIONAL SCHOOL BOARD**

*Atkinson, Danville, Plaistow, Sandown  
New Hampshire*

**Regular Meeting**  
**May 16, 2013**  
**7:30 PM**

**SAU No 55**  
**30 Greenough Road**  
**Plaistow, NH**

### **Call to Order**

*Chairman Collins called this May 16, 2013 meeting of the Timberlane Regional School Board to order at 7:35 PM.*

### **Board Members Present**

*Mr. Barczak, Mr. Bealo, Mr. Collins, Mrs. Delfino, Mr. Mascola, Mrs. Steenson and Mr. Ward*

### **Administrators Present**

*Dr. Metzler, Superintendent of Schools  
Mr. Stokinger, Business Administrator  
Mrs. Armfield, Director Professional  
Mr. Strainge, Director of Secondary Education  
Mr. Hogan, Principal of Timberlane Regional Middle School  
Mrs. Mrowka, Assistant Principal of Timberlane Regional Middle School*

### **Pledge of Allegiance**

*Bryce Whittaker led the assembly in the Pledge of Allegiance.*

### **Minutes (00:01:21)**

*The board reviewed and approved May 2, 2013 public and non-public meeting minutes of the Timberlane Regional School Board. **Motion: Mr. Bealo motioned to approve the May 2, 2013 public and non-public meeting minutes with changes. Mr. Ward seconded. With no further discussion the motion passed by general consent of the board.***

### **Delegations and Individuals**

*None*

### **CURRENT BUSINESS**

#### **Department Report - Timberlane Regional Middle School (00:03:15)**

*Mr. Hogan updated the board and community for their generosity that enabled the recent changes to the middle school library. It has created a flexible space for students to enjoy, a space for classes to be held and a space for the newly created video lab that is a favorite of most students. Mr. Hogan then introduced students and staff including Mr. Zanello and Mr. Henderson who demonstrated integrated technology embedded into curriculum and how technology is used to benefit student learning.*

*Mrs. Sherman and Mrs. Gagnon introduced the "Student Senate" a leadership team that supports staff, students and the community. Mrs. Hogan introduced a newer team "Sister Power" that supports students in weekly meeting to gain confidence and self-esteem. Dr. Metzler thanked Mr. Hogan for his presentation and contribution to the students and staff at the middle school.*

#### **Introduction of Heather Roy to the Board (00:37:36)**

*Mr. Strainge introduced to the board Heather Roy, top candidate for the position of Assistant Principal of the Timberlane Regional Middle School. He reviewed Mrs. Roy's extensive educational and work history.*

***Motion: Mr. Mascola motioned to approve the recommendation of Heather Roy as TRMS Assistant Principal. Mrs. Delfino seconded. With no further discussion the motion passed by a unanimous vote of 7-0-0.***

*The board recessed at (00:41:23)*

The board resumed the public meeting at (00:41:32)

### **Eagle Scout Project (00:41:34)**

Bryce Whittaker presented an update of his Eagle Scout Community Service Project of a greenhouse for the students of Pollard school. He reviewed the project from specifications to its perfect completion. It was officially unveiled and turned over to the Pollard school on Tuesday, May 7, 2013.

He reviewed his fund raising efforts, budget and balance sheet. He noted the total cost of the project at \$5,403.68 and the fund raising efforts of \$5,115.18. He noted a short fall of \$288.50 due to emergency shipping cost that as a result of a logistic issue. Students and parents donated over 150 hours of labor into this project under the direction of Bryce Whittaker. **Motion: Mrs. Steenson motioned to authorize up to \$288.50 to Bryce Whittaker on behalf of the Eagle Scout Community Project for Pollard School. Mr. Ward seconded. With no further discussion the motion passed by a vote of 6-0-1 (Mr. Barczak abstained).**

### **Spain Trip Request (00:52:11)**

Mrs. Marsden requested the board's approval for Spanish student's trip to Spain. Level 3 to 5 students at the high school would attend this trip during the 2013-2014 school year. Students will travel during school vacation in February of 2014.

**Motion: MR. Bealo motioned to approve the Spanish student trip to Spain for the 2013-2014 school during the February school vacation. Mr. Mascola seconded. With no further discussion the motion passed by a unanimous vote of 7-0-0.**

### **Food Service (00:57:43)**

Dr. Metzler updated the board on the food service contract. He outlined he had met with managers from Whittson's and is in the final stages of achieving a working compromise for both parties to ensure a successful food service program. He noted another year with Whitson is the best solution at this time and he would like input from current staff on the program as the year progresses. He explained the staff's input is an intricate part of the process. Dr. Metzler reported important changes have been put in place to oversee the entire program with regular meetings scheduled with Whittson's and TRSD staff as well as a process that provides closer management of the program going forward. A brief discussion ensued.

### **Standards Based Grading (01:07:5)**

Mrs. Armfield and Mr. Strainge presented an overview of the results of the middle school survey and provided an update on the report cards.

Mr. Strainge outlined the comments noted on the survey and Mrs. Armfield outlined results from the survey. She outlined how data will be used to support decisions regarding standard-based grading and assessments. Dr. Farrah, Mr. Hammond, Mrs. Lisi, Mrs. Normandy and Mr. and Mrs. Springer all provided their opinions on the survey and standard-based grading, assessments, etc.

### **Policies (02:15:07)**

Mr. Mascola recommended eight policies for first reading.

- **IK Graduation Ceremony**
- **IKAB Student Progress Report to Parents**
- **BDA Annual Organizational Meeting of the School Board**
- **BDB Board Officers**
- **BEC Non-Public Sessions**

**And waiver the second reading and adopt GBGA**

- **GBGA Physical Examination for employees**

**Motion: Mr. Collins motioned to change BEC Non-Public Session by removing two sentences. Mrs. Steenson seconded. With no further discussion the amended motion passed by a unanimous vote of 7-0-0.**

**And waiver the second reading and adopt GBGA**

- **GBGA Physical Examination for employees**

**Motion: Mr. Bealo motioned waive policy GBGA until further information is obtained from New Hampshire Board of Health. Mr. Mascola seconded. With no further discussion the motion passed by a unanimous vote of 7-0-0.**

- **IK Graduation Ceremony**
- **IKAB Student Progress Report to Parents**
- **BDA Annual Organizational Meeting of the School Board**
- **BDB Board Officers**
- **BEC Non-Public Sessions**
- **GBGA Physical Examination for employees**

**Motion: Mr. Mascola motioned to approve policy IKAB and BDB for a first reading; Mr. Bealo seconded. With no further discussion the motion passed by a vote of 7-0-0 (Mr. Barczak opposed).**

**Tuition Rate and Requests (02:37:51)**

Mr. Stokinger recommended 2013-2014 tuition rates.

**Motion: Mr. Mascola motioned to authorize approve the proposed 2013-2014 tuition rates as presented. Mr. Ward seconded. With no further discussion the motion passed by a unanimous vote of 7-0-0.**

Dr. Metzler outlined the new process for all students seeking to attend Timberlane by tuition method. He outlined that he will meet with each family including the student before approving tuition request.

**Administrator's Report (02:21:41)**

Dr. Metzler reported on events throughout the district occurring in each school including student achievements, school celebrations and awards for achievement. He reported that Mrs. Ruthann Depietro donated \$1,000 to the High School Drama Club.

**Motion: Mrs. Delfino motioned to authorize approve the acceptance of \$1,000 donation for the High school Drama Club from Mrs. Ruthann Depietro. Mr. Barczak seconded. With no further discussion the motion passed by a unanimous vote of 7-0-0.**

Dr. Metzler requested the board accept a donation of \$1,000 from the University of Michigan for the TRHS participation in a national survey. He noted the monies are to be designed for student scholarships.

**Motion: Mr. Bealo motioned to approve the acceptance of a donation of \$1,000 from the University of Michigan for student scholarships. Mr. Mascola seconded. With no further discussion the motion passed by a vote of 8-0-0.**

**Personnel (02:49:51)**

Dr. Metzler recommended accepting the resignation of

- **Paige Holman Pollard Speech Language Pathologist**

**Motion: Mr. Mascola motioned to approve resignation of:**

- **Paige Holman Pollard Speech Language Pathologist**

**Mrs. Delfino seconded. With no further discussion the motion passed by a unanimous vote of 7-0-0.**

Dr. Metzler recommended accepting the resignation of

- **Caroline Renau SPED Home/School Coordinator**

**Motion: Mr. Bealo motioned to approve resignation of:**

- **Caroline Renau SPED Home/School Coordinator**

**Mrs. Delfino seconded. With no further discussion the motion passed by a unanimous vote of 7-0-0.**

Mr. Strainge recommended the nomination Kevin Seeley for the position of TRHS Science Teacher.

**Motion: Mr. Mascola motioned to approve nomination of Kevin Seeley for TRHS Science Teacher: Mrs. Delfino seconded. With no further discussion the motion passed by a unanimous vote of 7-0-0.**

**Committee and Reports of the School Board (02:55:34)**

School board members reported on their activities throughout the district. Mr. Bealo is pleased to report that he and Mr. Mascola did track the weather balloon project. Mr. Mascola also attended the Safety meeting and informed the public the next Policy meeting is scheduled for June 6, 2013. Mrs. Delfino reported on the Citizens Advisory Committee meeting Chairman Collins updated the board on upcoming events including the School Board retreat that will be held on June 1, the next School Board meeting on June 6 and the Board training that scheduled for May 21, 2013.

Chairman Collins asked the board to approve the letter of censure that was prepared for Mr. Bealo.

**Motion: Mrs. Steenson motioned to approve the letter of censure as written for Mr. Bealo: Mr. Ward seconded. With no further discussion the motion passed by a vote of 6-0-1 (Mr. Bealo abstained).**

Mr. Bealo sent a letter to each board member regarding the incident resulting in the letter of censure.

**Correspondence**

Done

**Vendor and Payroll Check Registers**

Vendor and payroll registers have been signed by the board.

**Other Business (03:04:33)**

**Motion: Mr. Bealo motioned to enter into a non-public session under RSA 91-A: 3, II[c] Matters which, if discussed in public, would likely adversely affect the reputation of any person and (e) pending litigation. Mr. Mascola seconded. The board was polled**

- Barczak Yes
- Bealo Yes
- Collins Yes
- Delfino Yes
- Mascola Yes
- Steenson Yes
- Ward Yes

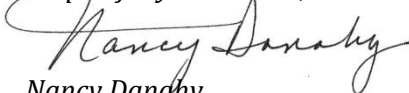
**Motion: Mr. Collins motioned to exit the non-public session; seconded by Mr. Ward. The board was polled:**

- Barczak Yes
- Bealo Yes
- Collins Yes
- Delfino Yes
- Mascola Yes
- Steenson Yes
- Ward Yes

The board exited the non-public session at 11:13 pm. No action was taken in non-public session.

Having no further business before the board Chairman Collins adjourned the meeting at 11:13 pm.

Respectfully submitted,



Nancy Dandhy  
School Board Clerk