

TIMBERLANE REGIONAL SCHOOL BOARD  
Atkinson, Danville, Plaistow, Sandown  
New Hampshire

**Regular Meeting**  
**January 3, 2013**  
**7:30 PM**

**SAU No 55 Board Room**  
**30 Greenough Road**  
**Plaistow, NH**

**Call to Order**

Vice-chair Mrs. Aubrey called this January 3, 2013 meeting of the Timberlane Regional School Board to order at 7:30 PM. Roll call was taken.

**Board Members Present**

Mrs. Aubrey, Mr. Barczak, Mr. Bealo, Mr. Collins (arrived at 7:49 pm), Mrs. Delfino, Mrs. Kosta, Mr. Mascola, Mrs. Steenson, Mrs. Withee and Student Representative Brett Paley

**Administrators Present**

Dr. Metzler, Superintendent of Schools  
Mr. Stokinger, Business Administrator  
Mr. Strainge, Director of Secondary Education  
Mr. Donald Woodworth, Principal of TRHS  
Mr. Leary, Associate Principal of TRHS  
Mrs. Widman, Assistant Principal of TRHS  
Mr. Pederson, Coordinator of Science, Technology, English and Mathematics

**Pledge**

Mrs. Aubrey led the assembly in the Pledge of Allegiance.

**Minutes 00:01:28**

The board reviewed and approved with changes of the December 20, 2012 public and non-public meeting minutes of the Timberlane Regional School Board. **Motion: Mr. Mascola motioned to accept with changes the December 20, 2012 public and non-public meeting minutes of the Timberlane Regional School Board. Mrs. Delfino seconded. With no further discussion the motion passed by a vote of 7-0-1 (Mrs. Steenson abstained).**

**Delegations and Individuals**

Brett Paley reported students have noticed the increased security measures and seem to understand the changes are in the best interest of all students.

**CURRENT BUSINESS**

**Pollard Lot Line Adjustment Request 00:03:15**

Mr. Dan Johnson, Plaistow Consultant for Brookside Chapel and Funeral Home requested consideration of a lot line adjustment at Pollard School.

**Freshman Academy 00:37:42**

Mr. Strainge presented an overview of Freshman Academy after which Mrs. Widman and Mr. Leary presented the Freshman Academy team, Mr. Rugoletti, Mr. Morse, Mrs. Clark and Mrs. Laverich. The team presented a detailed summary of the program.

**Assessment 01:19:09**

Mr. Leary and Mr. Pedersen outlined the common assessment for competency and its implementation at the

high school.

**Budget/Warrant Update 01:53:29**

Mr. Stokinger reviewed the 2013-2014 proposed and default budgets as well as the first draft of the Timberlane Regional School District Warrant. He outlined the major factors affecting the budget and explained the "Fund balance Retention" that is new to the warrant. **Motion: Mrs. Aubrey motioned to accept the 2013-2014 proposed and default budgets as presented. Mrs. Kosta seconded. With no further discussion the motion passed by a vote of 9-0-0.**

**School Board Goals 02:18:08**

Chairman Collins reviewed each of the 2012-2013 school board goals.

**School Board Meeting Schedule 02:28:50**

Chairman Collins reported Superintendent Metzler will be attending the AASA Conference and not available to attend the school board meeting scheduled for February 21<sup>st</sup>. He suggested three solutions, change the meeting date to January 31<sup>st</sup> or February 28<sup>th</sup>, with the third option would be to cancel the meeting it completely.

**Motion: Mr. Mascola motioned to approve re-scheduling the February 21<sup>st</sup> meeting of the TRSB to January 31<sup>st</sup>. Mr. Bealo seconded the motion. With no further discussion the motion passed by unanimous vote of 9-0-0.**

**Annual Report 02:40:49**

Chairman Collins requested board members provide to him via email at least one comment, idea, article, topic or information they would like included in the Annual Report ending 2012.

**Committee Self-Evaluation 02:43:42**

Dr. Metzler presented an update of the committee self-evaluation plan which outlines each committee's indicators; he noted the process of evaluation from pre-initiating through sustaining the indicator. It was decided this item should appear before the board in the near future.

**Administrators Report 02:47:13**

Dr. Metzler provided updates of all schools throughout the district including Athletics. He reviewed the follow up items from the last meeting.

- TTA request to use February 18<sup>th</sup> and May 24<sup>th</sup> as make-up days instead of adding these days to the end of the school year. The board by general consent supported Dr. Metzler in making this decision when the time is appropriate. Since we have only lost one day of school it is not an issue at this time.
- TTA requested a non-voting TTA member to sit on the board for advisory purposes only. By general consent the board did not support this item.
- TTA requested to sit on the calendar committee. There is currently no calendar committee organized.

**Policies 03:09:07**

Mr. Mascola presented policy IIA "Grouping for Instruction" which the high school has asked the school board to waive the first reading and approve the policy so it may be included in the 2013-2014 hand books.

**Motion: Mrs. Aubrey motioned to amend the program of studies as presented. Mrs. Steenson seconded. With no further discussion the motion passed by unanimous vote of 9-0-0.**

**Personnel 03:16:59**

Dr. Metzler recommended accepting the retirement request of

- John Leary                      Associate Principal of TRHS                      27 years with the district

- Gail Dacey Special Education Teacher, TRMS 14.5 years with the district
- Deborah Lincoln Elementary Music Teacher, District 36 years with the district
- Marjorie Nelson Elementary Music Teacher, District 28 years with the district
- Susan Quigley Sandown schools Music Teacher 26 years with the district
- Susan Sherman Science Teacher, TRMS 35 years with the district

**Motion: Mrs. Aubrey motioned to approve with appreciation the retirement request of**

- John Leary Associate Principal of TRHS 27 years with the district
- Gail Dacey Special Education Teacher, TRMS 14.5 years with the district
- Deborah Lincoln Elementary Music Teacher, District 36 years with the district
- Marjorie Nelson Elementary Music Teacher, District 28 years with the district
- Susan Quigley Sandown schools Music Teacher 26 years with the district
- Susan Sherman Science Teacher, TRMS 35 years with the district

**Mr. Bealo seconded. With no further discussion the motion passed by a vote of 9-0-0.**

Dr. Metzler recommended accepting the one year childrearing leave of absence request of

- Erin Brewitt TRMS Teacher

**Motion: Mrs. Aubrey motioned to approve the one year leave of absence**

- Erin Brewitt TRMS Teacher

**Mrs. Withee seconded. With no further discussion the motion passed by a vote of 8-0-0.**

#### **Committee and Reports of the School Board 02:25:03**

School board members reported on their activities throughout the district.

#### **Correspondence 02:37:03**

Done

#### **Vendor and Payroll Check Registers 02:37:03**

Done

#### **Other Business 02:37:30**

Dr. Metzler agreed exit interviews will be performed on staff when they leave the district as well Timberlane honor roll will be published in the newspaper going forward.

The following board members volunteered to attend the assessment workshops and bring the information back to the board.

- Michael Mascola
- Roger Barczak
- Kate Delfino
- Elizabeth Kosta

**Motion: Mrs. Aubrey motioned to enter into a non-public session under RSA 91-A:3, II (c) matters which, if discussed in public, would likely adversely affect the reputation of any person and (i) matters pertaining to security.**

**Mr. Withee seconded. The board was polled:**

- **Aubrey** Yes
- **Barczak** Yes
- **Bealo** Yes
- **Collins** Yes
- **Delfino** Yes
- **Kosta** Yes

- **Mascola**      **Yes**
- **Steenson**    **Yes**
- **Withee**        **Yes**

**Motion: Mrs. Aubrey motioned to exit the non-public session; seconded by Mrs. Withee. The board was polled:**

- **Aubrey**        **Yes**
- **Barczak**      **Yes**
- **Bealo**         **Yes**
- **Collins**       **Yes**
- **Delfino**      **Yes**
- **Kosta**         **Yes**
- **Mascola**      **Yes**
- **Steenson**    **Yes**
- **Withee**        **Yes**

*The board exited the non-public session at 11:47 pm. No action was taken in non-public session.*

*Having no further business before the board Chairman Collins adjourned the meeting at 11:48 pm.*

*Respectfully submitted,*

  
 Nancy Danahy  
 School Board Clerk