Brewster Central School District

30 Farm to Market Road Brewster, New York 10509 | 845-279-8000 | Fax 845-279-6921
www.brewsterschools.org

APPLICATION FOR PROFESSIONAL APPOINTMENT

PLEASE TYPE OR PRINT

Date _____

Name _____
Last First Middle

Address _____

_____

Email_____ Telephone No. _____ Social Security_____ D.O.B_____

N.Y.S. Retirement System Member? ☐ Yes ☐ No If yes, please indicate number _____

Have you been fingerprinted? ☐ Yes ☐ No If yes, where? _____ Date: _____

Are you a U.S. Citizen? ☐ Yes ☐ No If no, are you legally eligible to work? ☐ Yes ☐ No

Are you a Brewster graduate? ☐ Yes ☐ No If yes, what year did you graduate? _____

Estimate your total absence from work or school for the last five years _____

Do you have any disability which would prevent you from performing, with or without accommodation, those activities involved in the position for which you are applying? ☐ Yes ☐ No

POSITION PREFERENCE

Elementary (Pre-K-5) ☐

Middle School (6-8) ☐

High School (9-12) ☐

Other ☐ E.g., Administrative/Supervisory, CTE, ENL, Guidance, Psychologist, Social Worker, Special Education, Teacher Assistant
Specify: _____

Grade Level: _____ Subject(s): _____

Specify Preference: _____

CERTIFICATES

List all teaching and administrative certificates you hold; if pending, so indicate.

State	Date Issued	Date Expires	Subject Validity	Certificate Number

EDUCATION AND PROFESSIONAL TRAINING

All candidates will be required to submit Official Transcripts before appointment.

	Name of School	Location	Degree Received
High School			
Undergraduate			
Graduate			
Other			

TEACHING EXPERIENCE

List in chronological order:

Dates	Name of School	Location	Grade/Subject	No. Years Taught	Last Year Salary

PRIOR TENURE RECORD

All applicants must complete and sign this statement in order to ensure compliance with provisions of Section 3012, Subdivision 1, of the Education Laws of the State of New York.

Have you ever received TENURE in any School District or Board of Cooperative Educational Services (BOCES) anywhere in New York State? ☐ Yes ☐ No

If yes, please indicate: _____
(Name of school district or BOCES)

_____ _____ _____ _____
(Date of Tenure) (Tenure Area) (Signature) (Today's Date)

Have you ever failed to be reappointed or have you ever been discharged from a school position? ☐ Yes ☐ No

If so, please explain _____

_____

_____

Please provide documentation to support tenure.

TEACHERS WITHOUT EXPERIENCE COMPLETE THIS SECTION

College Supervisor of Student Teacher	Name _____			
Address	City	State	Zip	Tel. No.
Coordinating Teacher-Pub. School #1	Name _____			
Address	City	State	Zip	Tel. No.
Coordinating Teacher-Pub. School #2	Name _____			
Address	City	State	Zip ____	Tel. No.

WORK EXPERIENCE OTHER THAN TEACHING

(Include other sub experience or student teaching):

Dates	Firm/Institution	Nature of Work	Full or Part-Time Employment	Summer, Vacation Periods, Etc.

REFERENCES

Please provide the names of three individuals who have closely observed your work as a professional or as a student. At least one reference must be from a current or previous supervisor, such as a superintendent, principal, or other administrative staff, particularly for experienced teachers or supervisors. Three written and three phone references are also required.

Name	Position/Relationship	Address	Phone Number	Email Address	Reference Type
					☐ Letter ☐ Phone
					☐ Letter ☐ Phone
					☐ Letter ☐ Phone
					☐ Letter ☐ Phone
					☐ Letter ☐ Phone
					☐ Letter ☐ Phone

MORAL CHARACTER

Please answer the following questions:

1. Have you ever been dismissed from, resigned from, entered into a settlement agreement, or otherwise left employment to avoid investigation and/or dismissal for alleged misconduct or due to performance concerns? ☐ Yes ☐ No
2. Did you resign from any employment rather than face dismissal? ☐ Yes ☐ No
3. To your knowledge, have you ever been refused employment because of behavior that jeopardized the moral welfare of children? ☐ Yes ☐ No
4. Did you receive a discharge from the Armed Forces of the United States, which was other than honorable circumstances? ☐ Yes ☐ No
5. Have you ever been convicted of a crime (felony or misdemeanor)? ☐ Yes ☐ No
6. Have you ever forfeited bail bond posted to guarantee your appearance in court to answer to any criminal charge? ☐ Yes ☐ No
7. Have you ever had an application for a teaching, professional, or vocational credential (i.e., license, certificate, or registration) in New York or any other jurisdiction denied? ☐ Yes ☐ No
8. Have you ever surrendered a teaching, professional, or vocational credential (i.e., license, certificate, or registration) or had such credential revoked, suspended, invalidated, or otherwise subjected to a disciplinary hearing? ☐ Yes ☐ No

If you answered "Yes" to any of the above questions, please attach a separate explanation.

WRITING SAMPLE

Kindly supplement this application with a short, concise statement that addresses the following:

- Describe your journey into education and the pivotal moments that solidified your decision to pursue teaching as a career. How do your personal values and aspirations align with the mission of education?
- Reflect on the unique experiences, skills, and perspectives you bring to Brewster's educational program. How will your background enhance our curriculum, teaching methodologies, or student engagement strategies?
- Provide specific examples of how you've positively impacted students' lives, academic performance, or the school community. How do you measure and evaluate your success in the classroom?
- How do you envision your role evolving in education, and what steps are you taking to achieve these aspirations?

My signature below authorizes Brewster Central School District to conduct a background investigation and authorizes release of information in connection with my application for employment. This investigation may include such information as criminal convictions, driving records, previous employers, and educational institutions, personal references, professional references, and other appropriate sources. I waive the right of access to any such information, and without limitations hereby release the Brewster Central School District and the reference source from any liability in connection with its release or use.

Furthermore, I certify that I have made true, correct and complete answers and statements on this application in the knowledge that they may be relied upon in considering my application, and I understand that any omission or false statements made by me on this application, or any supplement to it will be sufficient grounds for failure to employ or for my discharge should I become employed with the Brewster Central School District

Signature of Applicant _____ **Date** _____

The Brewster Central School District, Brewster, New York 10509, does not discriminate on the basis of age, religion, creed, ethnic origin, marital status, race, color, sex, veteran status, disability or handicap. This policy of non-discrimination includes the recruitment, hiring, and advancement of employees; salaries; pay and other benefits, or educational programs.

An Equal Opportunity Employer

Applications should be sent to Human Resources Office, Brewster Central School District, 30 Farm To Market Road, Brewster, New York 10509

Interviews will be arranged by appointment.