

Background Check & Mandated Reporter Training Completion Affidavit

PROVIDERS must verify they are conducting appropriate employee background checks and that their employees have completed Mandated Reporter Training annually. Please review and complete the form below to verify your organization conducts appropriate employee background checks on all employees, volunteers, and individuals who have direct contact with students and/or family members. If you are unsure or do not believe your organization conducts background checks as set forth below, please contact Kristal Russell, krussell@MCSD.K12.ca.us, immediately.

Organization Name ("PROVIDER")	Full Name	Position (e.g. Manager)
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Employee Background Checks: The PROVIDER shall be in compliance with all State laws, regulations, and licensure requirements relating to conducting criminal background checks of employees and volunteers. In particular, the PROVIDER agrees that all of its agents, employees, assignees, and volunteers providing services to, or having direct contact with a student and/or family, must complete a criminal history check to include sex offender registry through a local police department, or Sheriff's Department, and a fingerprint check through the Department of Justice. The PROVIDER shall remain in compliance with all Federal and State law, regulations, and licensure requirements relating to the conducting of criminal checks of its employees during the Term.

Annual Mandated Reporter Training Completion: Per California Assembly Bill 848, all MCSD Contractors, their employees, volunteers, and other individuals who have direct contact with students and/or their families must complete annual Mandated Reporter Training.

AFFIRMATION: By signing below I, _____ represent and warrant to Merced City School District (MCSD), to the best of my knowledge, information, and belief, PROVIDER has conducted all required background checks and verified the completion of annual Mandated Reporter training for all employees, volunteers, and other individuals that have direct contact with students and/or their family members in accordance with all applicable State laws, regulations, licensure requirements, agreements, and PROVIDER'S internal policies. PROVIDERS must provide updates to this affidavit when and if employees, volunteers, and other individuals are added to their program. PROVIDERS will also keep records of both background checks and completed mandated reporter training on file.

Please note and explain any exceptions here:

I understand that any misrepresentation or falsification on my part may constitute a breach and/or grounds for termination of PROVIDER's contract Agreement with MCSD.

Signature: _____ Date: _____

- Please Attach: List with First and Last name of employees with direct contact with MCSD students and families.